



City of Sunny Isles Beach
Code Compliance Department
 18070 Collins Avenue, 3rd Floor Sunny Isles Beach, Florida 33160
 Phone: (305) 792-1705 Fax: (305) 792-1569

Outdoor/Indoor Special Event Permit Application (Chapter 233-Special Events)

Must be Submitted at Least Sixty (60) Business Days Prior to Date of Event as per Code 233-2(A)
0/49people \$0.00-50/249people \$100.00-250/499people \$500.00-500 and above \$1,000.00

\$15.00 Fee for Revised Permit Approvals

Premise Type (check one): Residential <input type="checkbox"/> Commercial <input type="checkbox"/>	
Applicant	
Address of Event	City State Zip
Phone#	Fax# E-mail:
Property Owner/Corp	
Address of Event	City State Zip
Phone#	Fax# E-mail:
Event Manager/Supervisor:	
Address of Event	City State Zip
Phone#	Fax# E-mail:
Emergency Contact:	Phone# Fax# E-Mail:
Address	City State Zip
Description of Event in Detail:	
Location of Event:	
Music/Broadcast (specify):	
Date of Event:	Hours of Event: Number of Guests:
Required: Liability Insurance <input type="checkbox"/>	Hold Harmless <input type="checkbox"/> Copy of Contract <input type="checkbox"/>
OFFICE USE ONLY: No. of Police Officers needed: No. of Lifeguards needed:	
THIS APPLICATION DOES NOT APPROVE ANY ALCOHOL, NIGHTCLUB, OR ANY UNAUTHORIZED USES.	
Affidavit of Applicant	
This application is for the event as described herein and that event for which a permit is hereby requested does not constitute a threat to public safety; constitute a danger or impediment to the normal flow of traffic; or constitute a potential disturbance of the peace and quiet of the persons outside the premises where the event is located. Furthermore I understand that any permit that may be granted based on this application is subject to enforcement under the City Code of Ordinances and must be surrendered upon demand to the Code Compliance Department and/or Sunny Isles Beach Police Dept. I also understand that, based on the description of my event, I may be required to have Lifeguards or Police Officers presence, at an additional cost.	
Notarized Signature of Applicant	Notarized Signature of Property Owner
<input checked="" type="checkbox"/> Signature of Applicant	<input checked="" type="checkbox"/> Signature of Property Owner
Date	Date
Subscribed and Sworn before me this _____ day of _____ (year) _____ by _____	Subscribed and Sworn before me this _____ day of _____ (year) _____ by _____
Check one: <input type="radio"/> Personally Known <input type="radio"/> Produced Identification Type of Identification (if any)	Check one: <input type="radio"/> Personally Known <input type="radio"/> Produced Identification Type of Identification (if any)
Notary Public	Notary Public
_____	_____
My Commission Expires	My Commission Expires
Notary Stamp	Notary Stamp