CITY OF SUNNY ISLES BEACH
Short-Term Vacation Rental License Online Renewal Guide

Follow these steps to renew your Short-Term Vacation Rental license online at sibfl.net/short-term-rentals.
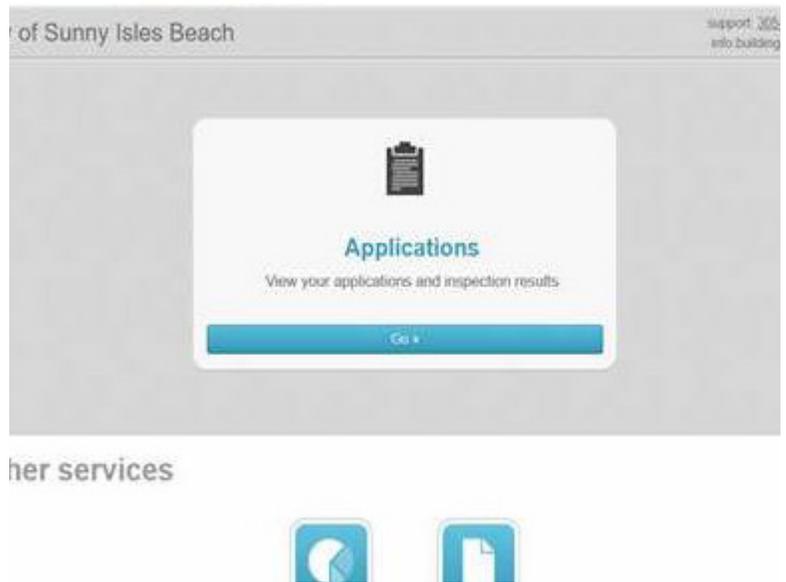
STEP 1:
Visit sibfl.net/short-term-rentals and click the "RENEW" button. Log-in to the portal with your credentials.
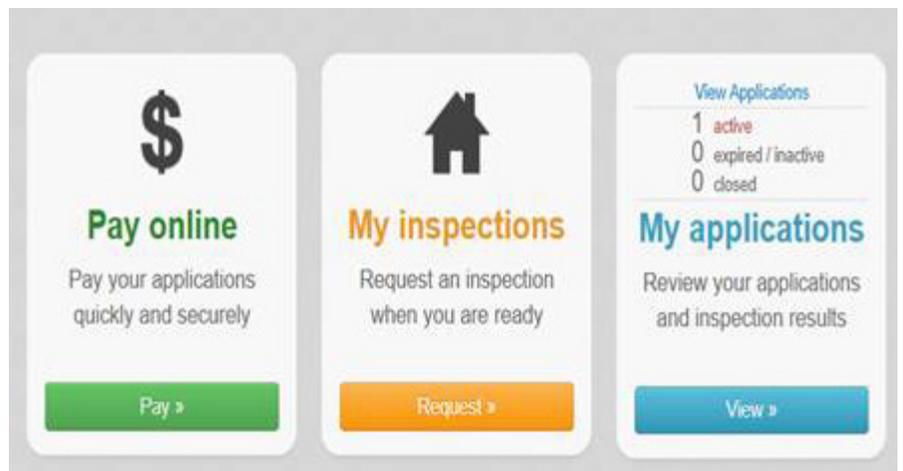

STEP 2:
Click "Go" to application(s).

STEP 3:
Click "View" under "My Applications".

Planning & Zoning Department
PH: 305.792.1740 • EM: infopz@sibfl.net

STEP 4:

Under "Active Licenses," click the green "Renew" button for the license you wish to renew. If you don't see your active application, click "Don't see your application?" to obtain the Access Code. Please refer to the renewal email or contact the Planning & Zoning Department.

STEP 5:

Once you click on the application number, review the details and verify all the information is accurate and up to date.

Property owner or responsible party modifications may require a new application.

Planning & Zoning Department
PH: 305.792.1740 • EM: infopz@sibfl.net

STEP 6:
Next, upload required documents for the Planning & Zoning Department's review.

Unit advertisement must include your license number (STR-00000).

STEP 7:
You will receive an email notification from the City when your application is approved. Payment will be available through the portal account.

STEP 8:
Once the license is paid, you may print the license via the green "Print" button through the portal.

Planning & Zoning Department
PH: 305.792.1740 • EM: infopz@sibfl.net