



**CITY OF SUNNY ISLES BEACH**  
FISCAL YEAR 2019-2020  
COMPREHENSIVE BUDGET &  
5 YEAR CAPITAL IMPROVEMENT PROGRAM

# CITY OF SUNNY ISLES BEACH

## COMPREHENSIVE ANNUAL BUDGET

### City Commission

George "Bud" Scholl, Mayor  
Larisa Svechin, Vice Mayor  
Dana Goldman, Commissioner  
Alex Lama, Commissioner  
Jeniffer Viscarra, Commissioner

### City Manager

Christopher J. Russo

### City Attorney

Edward Dion

### City Clerk

Mauricio Betancur

### Deputy City Manager

Stan Morris

### Assistant City Manager

Susan Simpson

### Finance Director

Tiffany Neely

### Chief of Police

Dwight Snyder

### Chief Information Officer

Derrick Arias

### Building Official

Clayton Parker

### Cultural & Community Services Director

Sylvia Flores

### Planning & Zoning Director

Claudia Hasbun

# City of Sunny Isles Beach

## At a Glance

**Date of Incorporation:**  
June 16, 1997

**Form of Government:**  
Commission/Manager

**Area:**  
1.78 square miles

**2019-20 Budget:**  
\$102,927,102

### City Demographics:

Population: 22,295  
 Median Age: 48.6  
 Median HH Income: \$52,355  
 Average HH Size: 2.1  
 Single HH (%): 15%  
 Married HH (%): 39%  
 Families (%): 54%  
*(HH = Household)*

### Police Department:

Number of Stations: 1  
 Sworn Officers: 56  
 Non-Sworn Personnel: 13  
 Lifeguard Towers: 10  
 Lifeguards: 37



### Fire Protection:

Suppression Units: 3  
 Fire Stations: 2  
 Employees: 57  
 Responses Provided by Station 10: 89%

#### Personnel per Shift for Station #10 (SIB) & #21 (Haulover)

- Battalion Chief: 1
- Fireboat: 4
- Ladder: 4
- Platform: 4
- Rescue: 6
- Total Personnel: 19

#### MDFR Responses (2018)

- Life Threatening: 1,372
- Non-Life Threatening: 710
- Structure & Other Fires: 548
- Other Miscellaneous: 547
- Total Calls: 3,177

#### MDFR Average Response Time (2018)

- Life Threatening: 6:42
- Non-Life Threatening: 8:12
- Structure Fires: 5:18
- Other Fires: 7:30

#### Customer Feedback Survey

- Countywide Score: 4.86
- City Score: 4.91

*Sunny Isles Beach has been part of the Miami-Dade Fire Rescue Service District since its inception.*

### Education: (2019 Enrollment)

Norman S. Edelcup Sunny Isles Beach K-8:

- 2,033 Students
- Total Capacity: 1,733
- 2019 School Grade: A

Highland Oaks Middle School:

- 840 Students
- Total Capacity: 999
- 2019 School Grade: B

Alonzo and Tracy Mourning Senior High:

- 1,675 Students
- Total Capacity: 1,445
- 2018 Graduation Rate: 92%
- 2019 School Grade: B

Dr. Michael M. Krop Senior High:

- 2,378 Students
- Total Capacity: 2,757
- 2018 Graduation Rate: 90.9%
- 2019 School Grade: B

*Source: Miami-Dade County Schools Performance Grade Reports 2018-2019. Total enrollment numbers based on future students. 2019 Graduation Rates not available at time of printing.*

### Elections:

Registered Voters: 10,433

### Major Employers:

Trump International Resort  
 City of Sunny Isles Beach  
 Acqualina Resort and Spa on the Beach  
 Newport Beachside Resort  
 Publix  
 Elite Guard & Patrol Services  
 Marco Polo Beach Resort  
 Double Tree Hotel  
 Marenas Resort

### # of Employees:

350  
 330  
 272  
 226  
 200  
 196  
 170  
 123  
 110

# City of Sunny Isles Beach

## At a Glance

### Land Usage:

#### Residential:

Single Family	17.4%
Multi-Family	61.8%
Commercial	13.4%
Recreational	4.5%
Other	2.9%



### City Parks:

	Acres:
1. Heritage Park - 19200 Collins Avenue	3.8
2. Golden Shores Community Park - 201 191 Terrace	0.4
3. Pelican Community Park - 18115 North Bay Road	2.0
4. Senator Gwen Margolis Park - 17815 North Bay Road	2.9
5. Samson Oceanfront Park - 17425 Collins Avenue	2.1
6. Town Center Park - 17200 Collins Avenue	3.2
7. Bella Vista Bay Park - 500 Sunny Isles Blvd.	0.8
8. Pier Park - 16501 Collins Avenue	0.7
9. Oceania Park - 16320 Collins Avenue	0.1
10. Gateway Park - 151 Sunny Isles Blvd.	3.7
11. Intracoastal Park - 16000 - 16200 Collins Avenue	1.8



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Sunny Isles Beach****Florida**

For the Fiscal Year Beginning

**October 1, 2018***Christopher P. Morill*

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Sunny Isles Beach, Florida for its annual budget for the fiscal year beginning October 1, 2018. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

## READER'S GUIDE

*The purpose of this section is to provide the reader with a guide to the document's contents: where and how to find the information and how to understand the information. The following describes each of its major sections.*

### **BUDGET MESSAGE SECTION**

*The first critical reading of the FY 2019/2020 Adopted Comprehensive Annual Budget is the City Manager's Message. The reader will gain an understanding of the City's vision, critical issues, recommended policy and operational changes and the financial plan.*

### **PROFILE**

*This section provides the reader with the background of the City. Included in this section are the City's history, demographics, citywide organizational chart and an explanation of the type of government.*

### **BUDGET OVERVIEW SECTION**

*This section provides the reader with the basic overview of the budget. Included is the budget process and calendar, millage rate information, budget summary, budget overview by fund, fund summaries; summaries of changes in fund balance, revenue summary and analysis, expenditure summaries, staffing, capital outlay, program modifications, and capital improvement program.*

### **DEPARTMENT/DIVISIONS SUMMARY**

*This section explains the services offered by the City of Sunny Isles Beach. Each department includes an organizational chart, divisional narratives of their programs, explanations of significant variances between the FY2018/FY2019 and FY2019/FY2020 budgets, a personnel complement and the line item of budgeted expenditures.*

### **APPENDICES**

*This section contains the City's fund structure, fund descriptions, budgetary basis, budgetary and financial policies, debt administration, debt service summaries and requirements, glossary and acronyms.*

### **CAPITAL IMPROVEMENT PROGRAM**

*This section provides a comprehensive listing and explanation of the capital needs of the City for the next five years including the operating impact.*

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## CITY OF SUNNY ISLES BEACH

*Sunny Isles Beach, the City of Sun and Sea, is located on a barrier island in the northeast corner of Miami-Dade County, South Florida and on the semi-tropical coastal ridge between the Atlantic Intercoastal Waterways and the Atlantic Ocean. People from all over the world are drawn to our inviting climate, highly desirable, strategic location, and "personal touch" approach to business, education, healthcare, recreation, and government.*

*Created in 1997 by the Legislature of the State of Florida, the City of Sunny Isles Beach occupies approximately 1.78 square miles, 2.5 miles from north to south and .5 miles from east to west, in northern Miami-Dade County, the most populated county in the State. With its population of 22,348 people, the City ranks 15th in population among 34 municipalities in the County. The County has an estimated population of 2,751,796 (last available estimate 2017).*

*The City operates under a Mayor/Commission-Manager form of government. Policymaking and legislative authority are vested in the governing commission, which consists of a Mayor and four Commission members. The City Commission is vested with policy setting authority, adopting the annual budget, approving purchases and services of the governmental operations, appointing committees and hiring the City Manager and City Attorney. The City Manager is responsible for recommending and carrying out the policies and ordinances of the City Commission, appointing the directors of the City's departments, submitting the proposed annual budget, advising the Commission as to the financial condition of the City, and overseeing the day-to-day operations of the City.*

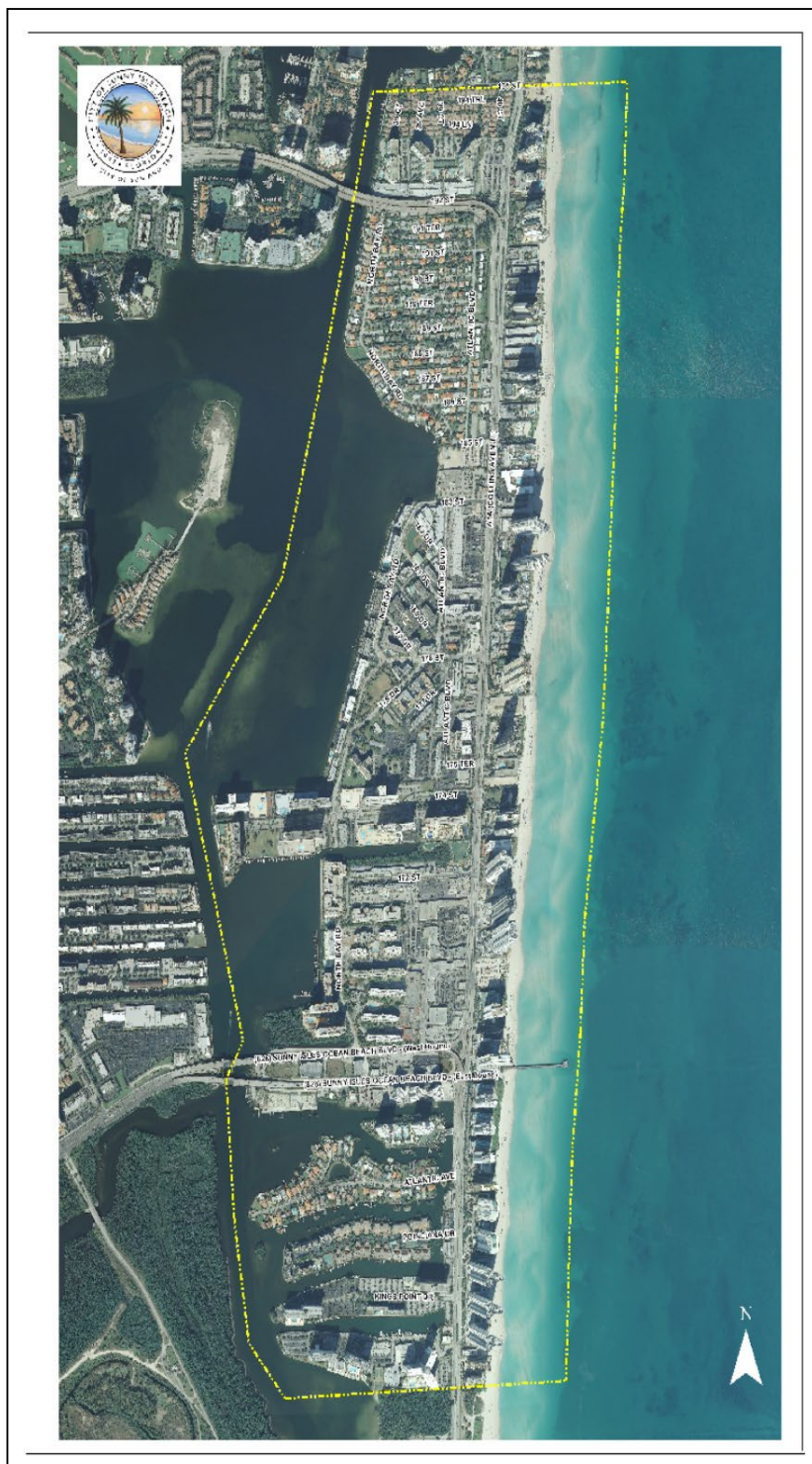
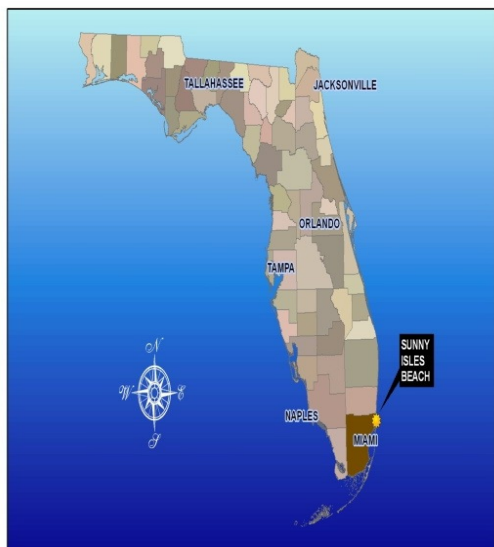
*Residents of the City of Sunny Isles Beach enjoy many recreational facilities within the City limits, including 2.5 miles of beautiful sandy beaches, eleven local parks (one in the final stages of completion), one neighboring county park (Haulover Beach Park) and one neighboring state park (Oleta River State Park).*

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## LOCATION

City of Sunny Isles Beach is located on an island in the northeast corner of Miami-Dade County with the Atlantic Ocean on the east and the Intracoastal Waterway on the west. Sunny Isles Beach is midway between downtown Miami and Ft. Lauderdale with easy access to business centers, entertainment, sports and recreational facilities, and tourist attractions. Residents and visitors can fly into either Miami International or Fort Lauderdale/Hollywood International airport, or cruise into the Port of Miami or Port Everglades. From any of these locations, Sunny Isles Beach is approximately a 30-minute drive away.





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### CAPITAL IMPROVEMENT PROGRAM

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**City of Sunny Isles Beach**  
18070 Collins Avenue  
Sunny Isles Beach, Florida 33160

**George "Bud" Scholl, Mayor**  
**Larisa Svechin, Vice Mayor**  
**Dana Goldman, Commissioner**  
**Alex Lama, Commissioner**  
**Jeniffer Viscarra, Commissioner**

**Christopher J. Russo, City Manager**  
**Edward Dion, City Attorney**  
**Mauricio Betancur, City Clerk**

## BUDGET MESSAGE

September 10, 2019

In Accordance with Article IV Section 4.5 of the Charter of the City of Sunny Isles Beach, it is my honor and privilege to submit the Proposed Budget for fiscal year 2019-2020.

The filing of the 2019-2020 Fiscal Year Budget represents my fourteenth Budget as your City Manager. Our assessed value has increased almost \$448 million from last year, and we have a budget that keeps the same millage rate at 2.2 mils per \$1,000 of assessed value. This has resulted in an unprecedented 3rd year that our City has proposed a tax rate below the roll back rate. For the next few years our revenue from growth of our tax base will need to be directed to the Capital Fund expenditures for transportation and pedestrian safety initiatives, utility undergrounding, storm drainage, facilities, and new park development projects.

The Police Department, under Chief Snyder's first full year, has continued its push to focus on pedestrian and vehicular safety along Collins Ave. There has been a tremendous effort in education, warnings to motorists and pedestrians alike, and summons issued. Other projects include the Gateway Park interior build-out, which is now underway and will be completed in 2020. As you may recall, this facility will house our Seniors Program, adult programs, and other activities. It will include a banquet facility that will be available for local rental. The City continues with its utility undergrounding project with the installation of the decorative streetlights throughout Collins Avenue, and the Florida Power & Light authorized electrical contractors are in the process of wiring the new system along Collins Ave. and the Atlantic Boulevard corridor.

The City Commission has, for the third year in a row, funded the School Address Verification Program that was entered into on January 9<sup>th</sup> 2017. The process of weeding out students fraudulently enrolled in our School has been slow, only about 4-5% over the past two years.



The plans for the pedestrian bridge over Collins Ave., at 180<sup>th</sup> street are well underway and expected to be completed and out to bid by the end of this calendar year. We recently obtained the necessary easements to commence planning and design of the pedestrian bridge over Collins Avenue at 174<sup>th</sup> Street to Samson Oceanfront Park. We have been awarded grant funding through the State for both of these bridges, thanks to the help of our State Representatives.

## **General Fund**

As stated, the Budget provides for a static property tax rate, resulting in a millage rate of 2.2 mils per \$1,000 of assessed value. This is achievable even with only a 6.24% increase in our taxable value of all property within the City. It is important to note that this includes \$240 million of property value decrease due to reassessments and over \$919 million of new construction added to the tax rolls in our City this year. Our City's assessed property tax value will continue to increase over the next three to five fiscal years as the new construction continues on a much slower pace than previous years.

There are currently eleven development projects approved, with eight of them under construction. There were also two projects completed which added 260 residential units in the City, and Publix reopened its new 53,000 square foot retail store. All these projects contribute to our increased revenue from such sources as Building Department fees, bonus payments, funds from Transferrable Development Rights (TDR), impact fees, and ultimately property tax revenue.

The revenue for the fiscal year 2019-2020 General Fund is \$37,402,603, which represents an increase of \$403,078, or 1.1%, from the fiscal year 2018-2019 adopted budget. The changes in various revenue categories are outlined below:

<b>Revenues</b>	<b>Increase/ (Decrease)</b>
Property Tax Revenues	936,237
Franchise Fees	(449,000)
Communications Services Tax	(24,347)
Utility Taxes	(100,000)
Licenses/Permits-Code Compliance	92,000
Intergovernmental Revenues	69,624
Charges for Services	(66,500)
Fines and Forfeitures	(5,000)
Miscellaneous Revenues	(49,936)
<b>Total Increase</b>	<b>\$ 403,078</b>

ii.



The largest significant increase is related to the property tax revenues. The City's assessed value as reported by the Property Appraiser is \$11,568,495,663 which is a \$447,960,078 increase over 2018-2019. The recent history of the City's Taxable Values is provided below:

	FISCAL YEAR				
	2020	2019	2018	2017	2016
<b>Current Year Adjusted Values</b>	10,648,993,425	11,089,118,428	10,299,485,811	9,513,872,268	8,684,155,480
<b>Plus New Construction</b>	919,502,238	31,417,157	798,407,488	597,556,627	275,651,745
<b>Total Estimated Taxable Values</b>	<b>11,568,495,663</b>	<b>11,120,535,585</b>	<b>11,097,893,299</b>	<b>10,111,428,895</b>	<b>8,959,807,225</b>
<b>Adjustments</b>	N/A	(231,735,785)	(177,678,121)	(142,553,112)	(266,348,629)
<b>Total Final Taxable Values</b>	<b>11,568,495,663</b>	<b>10,888,799,800</b>	<b>10,920,215,178</b>	<b>9,968,875,783</b>	<b>8,693,458,596</b>
<b>Change from Prior Year</b>	<b>6.24%</b>	<b>(0.28%)</b>	<b>9.54%</b>	<b>14.67%</b>	<b>14.99%</b>

The proposed General Fund budget expenditures (not including transfers out to other funds) increased to \$36,971,471, which represents an increase of \$1,342,632, or 3.8%, from fiscal year 2018-2019.

	FY 2019/2020	FY 2018/2019
General Fund Total	\$ 67,858,862	\$61,902,084
Minus:		
Transfers Out	0	(1,100,000)
Fund Balance	(30,887,391)	(25,173,245)
General Fund Expenditures	\$ 36,971,471	\$35,628,839
Increase in Expenditures	\$ 1,342,632	
% Increase from FY 2018/19	3.8%	

Expenditures have increased primarily due to: (1) the increased costs for medical benefits, retirement system contributions and worker's compensation costs including compensation adjustments (\$484,463), (2) additional departmental needs (\$656,689) offset by a reduction in debt payments due to lower principal payments (-\$7,647) and (3) increased capital outlay needs (\$209,127).



Franchise Fees are estimated to decline by \$449,000 due to the Florida Power & Light franchise agreement with Miami-Dade County expiring in May 2020. The City has entered into an agreement directly with Florida Power & Light for franchise fees to be paid on a monthly basis effective as of May 2020; however, there will be a sixty-day delay for collections. Utility tax revenues are estimated to decline for water based upon the historical trend. The revenues from this source are estimated to be approximately \$100,000 less than fiscal year 2018-2019. In the licenses/permits category, revenues are expected to increase \$92,000 over 2018-2019 due to the short-term rental program, lane closure and extended hours fees. Miscellaneous revenues are projected to decline \$49,936 primarily due to the lease termination for the Alamo property offset by an increase in investment earnings and other miscellaneous revenues.

One-time capital outlay expenditures for 2019-2020 are \$1,129,370 (versus \$920,243 in 2018-2019), an increase of \$209,127.

### **Street Maintenance and Construction Fund**

Major revenue sources in the Street Maintenance and Construction Fund include intergovernmental revenues such as State Revenue Sharing, Transportation Surtax, and Local Option Gas Tax. This is the seventh year of this fund, which was developed for the benefit of segregating the uses of this revenue source. This fund accounts for the costs related to transportation, street construction and maintenance programs. The total budget is \$2,734,351.

### **Building Fund**

Major revenue sources in the Building Fund include fees generated from building permits and inspections. This fund was developed for the benefit of segregating the uses of this revenue source. This fund accounts for the costs related to the administration and enforcement of the Building Code. Revenue, not including appropriated fund balance, is \$2,769,550, an increase of \$157,050 from the prior year.

### **Public Art Trust Fund**

This fund was created in 2014-2015 for the benefit of segregating the use of public art trust fund revenues to purchase and maintain art within the City. The total budget is \$695,628, an increase of \$62,447 from the prior year. With the Public Arts Advisory Committee's continuing creation of a multi-phased public art plan under the parameters that were jointly



established with the Commission, this Fund becomes an important asset. The PAAC's first effort, the creation of a meditation garden located in the Western area of Town Center Park, will utilize this fund as well as possible available community funding.

## **Enterprise Funds**

The City has a Stormwater Operating Fund and a Stormwater Capital Projects Fund. The Stormwater Operating Fund is primarily self-supporting, and has budgeted revenues of \$991,000, similar to the prior year. This fund incurs costs to ensure compliance with the National Pollutant Discharge Elimination System Permit.

Stormwater Capital Projects are funded by the Local Option Gas Tax and transfers in from the Stormwater Operating Fund as available. Accumulated fund balance (carryover) will be utilized for drainage projects in the city during fiscal year 2019-2020.

## **Capital Improvement Program**

The Capital Improvement Program concentrates on the development of parks, infrastructure, and rehabilitation of our facilities including major road resurfacing, infrastructure upgrades, and expansion. A capital improvement project generally exceeds \$25,000 and has a useful life of five years or more. The City has been successful in leveraging City dollars to obtain grant awards and legislative appropriations for some capital projects and will continue to seek these where possible.

The City has one Capital Projects Fund: The General Capital Improvement Program Fund, which is funded by a transfer from the General Fund, grants, impact fees, other development fees and contributions/donations.

The capital projects, which total \$19,818,893 (including \$12,568,893 carryover from the 2018-2019 fiscal year) are recommended and funded by the General Capital Improvement Program Fund. The significant projects include \$7 million for the interior build out of Gateway Park, \$2.5 million to rebuild the Golden Shores Stormwater pump station, an additional \$1 million for the pedestrian bridge at the Government Center and \$1 million added to the utility undergrounding project. There are many other remaining projects related to facilities, infrastructure, and parks.

All of the Capital Improvement Projects requested and proposed for this year are fully detailed in our proposed Five-Year Capital Improvement Plan (CIP) located in the CIP section of this document. Please note that many capital projects are multi-year endeavors.





## **Conclusion**

The 2019-20 Fiscal Year Budget is a financial plan that, to the maximum extent possible will continue to provide a full scope of high quality municipal services. Our staff is empowered and responsible to see to it that our programs, special events, and public safety enhance life in our City. This Budget continues to provide the required resources for us to complete all the great parks, facilities, infrastructure, and other amenities that make our community so desirable.

I want to express my thanks to our Mayor and Commissioners for their input and support throughout the year. The work of our dedicated Department Heads and staff does not go unnoticed or underappreciated. While it is a group that brings the Budget together, I would be remiss not to point out our dedicated hard working Finance Department, under the leadership of Tiffany Neely. The City continues to operate maintaining fiscal strength and stability. This Budget will enable the City of Sunny Isles Beach to continue its quality of life as a thriving and safe community that cherishes its location, unites in its diversity and evolves to meet the continuous challenges that greet us every day.

*Respectfully submitted,*

*Christopher J. Russo*  
*City Manager*

## HISTORY OF SUNNY ISLES BEACH

The City of Sunny Isles Beach is located on a barrier island in the northeast corner of Miami-Dade County; and over the last two decades, the City has transformed from "motel row" to a World Class City. The Sunny Isles Beach Government Center provides a centralized location for all of your needs including most City Departments, a satellite branch of the United States Post Office, the Sunny Isles Beach Branch Library of Miami-Dade County, and a Visitor Center offering a wealth of information for tourists and residents. This World Class City boasts 11 community parks throughout our 1.78 square miles which includes a community center at Pelican Community Park. The community center offers athletic and recreation programs, cultural events, fitness memberships, and facility rentals. Our newest park, Gateway Center Park, which was originally slated to house a restaurant, has since been redesigned to be the City's first senior center. The layout of this 15,000 square foot space will include a reception area, office space, a fitness room, two classrooms, and a banquet space, with catering kitchen, that can accommodate events for up to 240 people.

In 1920, Mr. Harvey B. Graves, a private investor from Rochester, New York, purchased a tract of land for development as a tourist resort. He named it "Sunny Isles." The land was located in a remote corner of northeast Miami-Dade County. Five years later, the completion of the Haulover Bridge made this area accessible from Miami Beach resulting in the opening of Mr. Graves' Sunny Isles Bath House.

In 1936, the Sunny Isles Fishing Pier was built and quickly became a popular destination for tourists and fishermen. The pier was designated as a historic site in 1982 and is still popular with fishing enthusiasts and sightseers from around the world. The historic pier was damaged by Hurricane Wilma in 2005 and was rebuilt and opened anew in 2013. In June 2014, the new Beach Bar @ Newport Pier was opened.

More than 60 motels sprang up along Collins Avenue during the 1950s and 1960s, and that's how the collection became known as "Motel Row" and tourists from all over came to enjoy these motels of exotic design and theme. The area's popular oceanfront community gained many new residents resulting in the formation of condominium communities such as Arlen House and Winston Towers which were built in the 1960s and 1970s.

On June 15, 1997, the City of Sunny Isles Beach was incorporated. It operates under the City's Charter and ordinances adopted by the City, Miami-Dade County, and the statutes of the State of Florida.

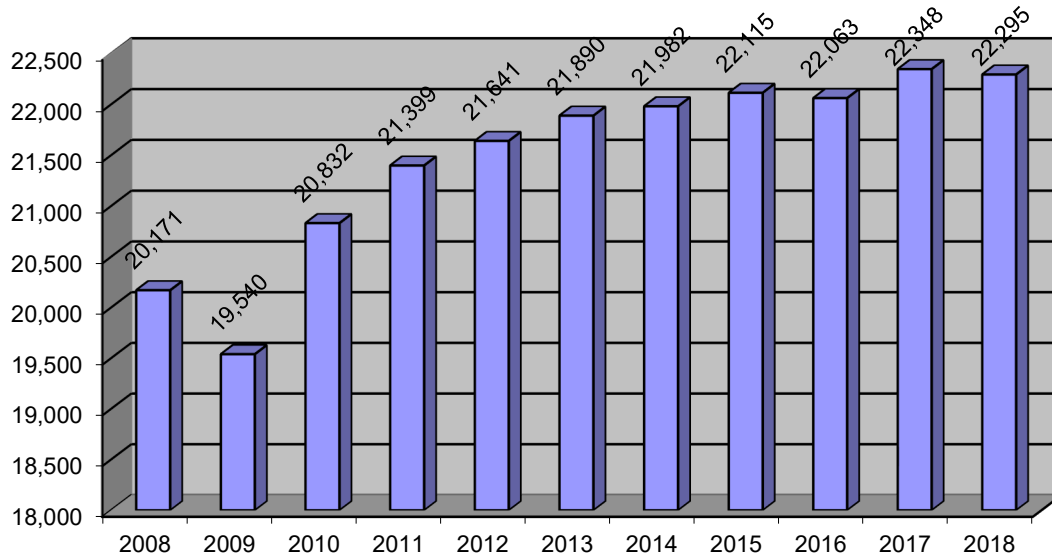
Since incorporation, the City of Sunny Isles Beach has experienced a renaissance of redevelopment to become a highly-desirable and independent oceanfront community. Luxury condos and hotels replace most of the older two-story motels on the east side of Collins Avenue; and to the west of Collins Avenue, the City continues building parks, improving the infrastructure and experiencing more interest in future redevelopment.

We continue to grow and improve with every passing year, and look forward to welcoming new residents and visitors from all over the world.

**DEMOGRAPHICS**

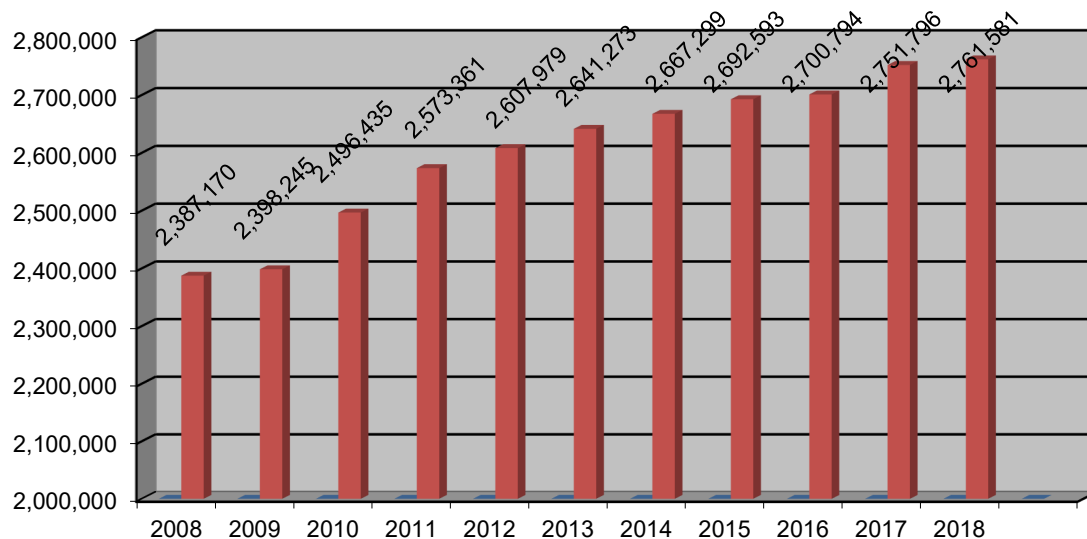
Sunny Isles Beach, the City of Sun and Sea, is located on a barrier island in the northeast corner of Miami-Dade County, bounded by the Atlantic Ocean on the east and the Intracoastal Waterway on the west. Golden Beach lies to the north, Bal Harbour and Haulover Park are immediately to the south.

**City of Sunny Isles Beach Population**



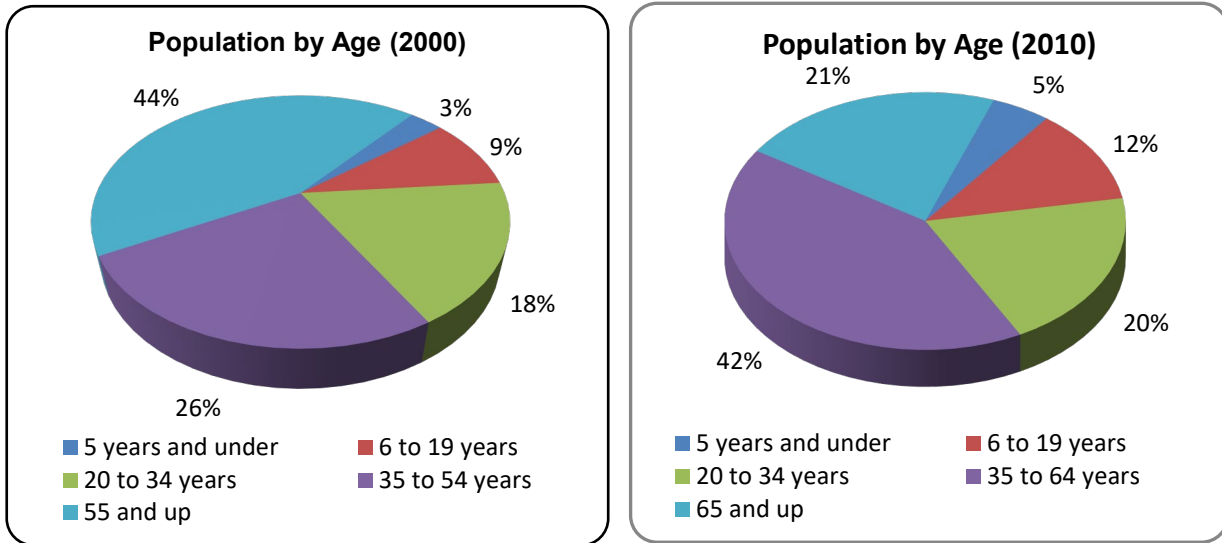
The population in the City in 2008 was 20,171 and has gradually increased to 22,295 in 2018 (2019 estimate was not available from the U.S. Census), representing a change of 10.5 percent. The number of residential units in 2000 was 12,946, in 2005 there were 18,783 residential units, and in 2010 there were 18,984 residential units. The City had 24,279 housing units in 2018.

**Miami Dade County Population**



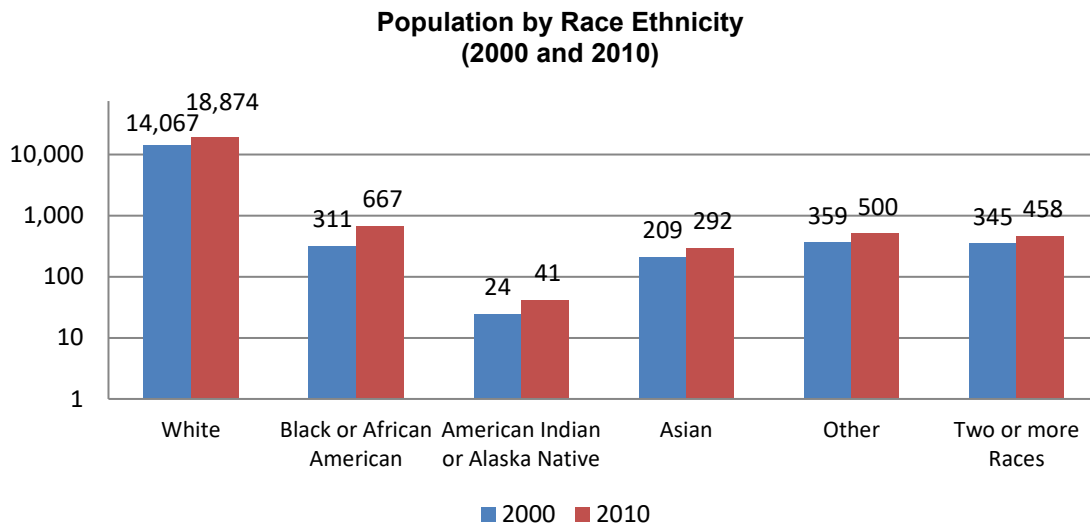
**DEMOGRAPHICS**

**Population by Age**



The median age of the total population in the City was 50.4 in 2000 and in 2010 the median age was 43.5. Females in 2000, represented 53.7 percent of the population and have decreased to 52.4 percent in 2010. Males in 2000, represented 46.3 percent of the population and have increased to 47.6 percent in 2010.

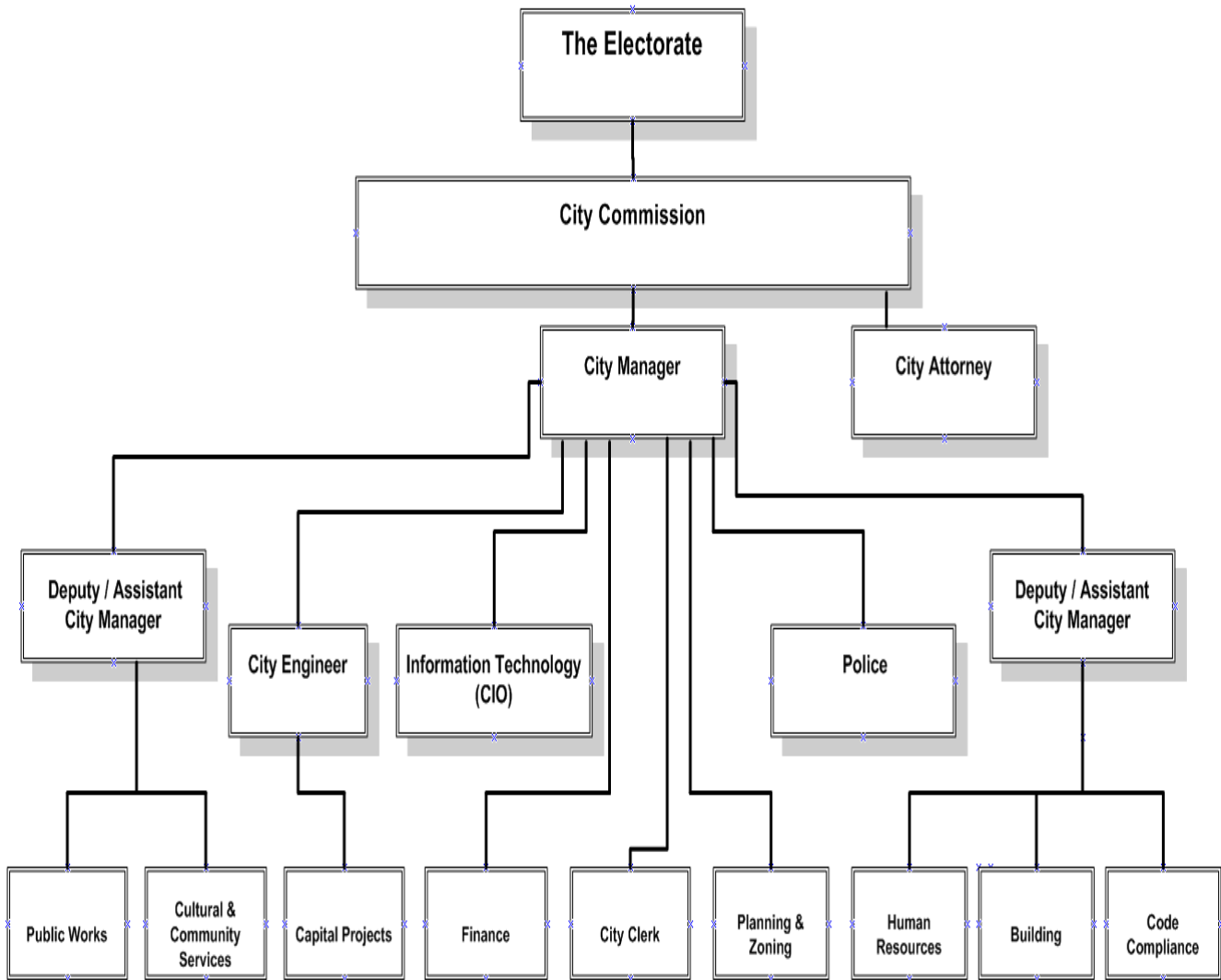
**Population by Race / Ethnicity**



In 2000 and 2010, the predominant race / ethnicity category in the City was White (92 percent and 91 percent, respectively). The race and ethnicity category least represented in this geography, both in 2000 and in 2010, was American Indian or Alaska Native.

In 2000, the median household income was \$40,309 and increased to \$52,355 in 2017 (2018 figure not available from U.S. Census).

# GOVERNMENT STRUCTURE OF SUNNY ISLES BEACH



## **MAYOR/COMMISSION - MANAGER GOVERNMENT**

This form of government is a slightly modified version of the traditional Council-Manager form of government, which is the predominant form of government for cities such as Sunny Isles Beach throughout the United States. The system fosters democracy and efficiency in a government that is highly responsive to the needs of its citizens. It is known to be one of the most democratic forms of Government because each member of the City Commission, including the Mayor, are equal in decision making authority, and the City Manager is given direction by majority vote. The slight modification in our form of government, known as Mayor/Commission-Manager Form, is that the Mayor, after a Professional Public Recruitment Process, has the authority to nominate the City Manager. The Commission has the authority to accept or reject the nominee of the Mayor.

The City is divided into four districts with one Commissioner required to reside in its district's seat. Each Commissioner is elected "at large" for a four year term. The Mayor is elected "at large" for a four year term and may reside in any district of the City. City Commission meetings are held on the third Thursday of each month. The Commission represents all of the citizens of Sunny Isles Beach and has the responsibility for setting municipal policies not designated by state legislation or the City Charter such as adopting ordinances and resolutions, voting on appropriations, approving the budget, and setting tax and fee rates. The Mayor presides at meetings of the Commission and is recognized as head of the City Government for official functions. The Vice Mayor serves as acting Mayor in the absence of the Mayor.

The City Manager is appointed by and is directly responsible to the City Commission. The Manager is chosen on the basis of qualifications and experience in municipal Government. As the Chief Operating Officer of the City, The Manager carries out the policies made by the Commission and directs and coordinates the work of all City departments. The Manager also keeps the Commission informed of the conditions and needs of the City and makes recommendations for action as may be needed. As the Budget officer, the Manager also prepares the Annual Budget for Commission consideration.

## COMPREHENSIVE PLAN

The City of Sunny Isles Beach Comprehensive Plan was originally adopted in October 2000. A revision was completed in 2007 to satisfy both the requirements of the Evaluation and Appraisal Report and for the State Department of Community Affairs. The plan was again amended in 2008 as a result of the statewide school concurrency, a new public School Facilities Element was adopted. In 2009, the plan was amended to provide for the State mandated requirements for a ten year water supply facility work plan. In 2010, the plan was amended to update the five year schedule of the Capital Improvement Element. In 2011, the plan was amended to update the Future Land Use Map to reflect the latest properties designated as recreation/open space category as described in the Future Land Use Element. In May 2016, the City adopted its latest Evaluation and Appraisal Report (EAR) and on July, 2016 received its “In Compliance” letter from the Department of Economic Opportunity (DEO), these latest amendments provide an approved Comprehensive Plan until 2035.

The Comprehensive Plan is comprised of the following elements:

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>* Future Land Use Element</li> <li>* Transportation Element</li> <li>* Housing Element</li> <li>* Recreational and Open Space Element</li> <li>* Capital Improvement Element</li> <li>* Intergovernmental Coordination Element</li> </ul> | <ul style="list-style-type: none"> <li>* Coastal Management Element</li> <li>* Infrastructure Element</li> <li>* Community Design Element</li> <li>* Conservation Element</li> <li>* Public School Facilities Element</li> </ul> |
|--|--|

### **FUTURE LAND USE ELEMENT**

The Future Land Use Element (FLUE) of the Sunny Isles Beach Comprehensive Plan outlines the principles and performance standards to be followed for the control and distribution of land development intensity and population densities. Existing land uses are evaluated, and the proposed distribution, location, and extent of future land uses are designated. The principles and standards for implementing the Future Land Use Plan are specifically defined in the City's Land Development Code and include such controls and subdivision regulations. The land use regulations are the foremost means of implementing the guidelines in the Future Land Use Element.

The Future Land Use Element (FLUE) is the cornerstone of the Sunny Isles Beach Comprehensive Plan. The land use guidelines are presented as statements of goals, objectives, and policies intended to provide the citizens and officials of the City with an effective framework for managing and directing the City's development. The use of land within the City's boundaries will continue to define the shape and character of the City in the future.

#### **Residential**

The predominant existing land use is residential, which amounts to 79.2 percent of the classified land uses. Single-family uses amount to 89.5 acres or 22 percent of classified residential land uses. Multi-family land uses amount to 317.8 acres or 78 percent of classified residential land uses.

#### **Commercial**

Commercial uses amount to 68.9 acres or 13.4 percent of classified land uses. This is an order of magnitude sufficient to serve most residents and those who live outside the City.

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## COMPREHENSIVE PLAN

### Recreational

There are 11 City-owned parks and open space area as the beach, totaling approximately 32.1 acres of park land. The City also has a 700 foot fishing pier together with 37.7 acres of beach recreation area.

### Conservation

There are 7.5 acres of environmentally sensitive sites within the limits of Sunny Isles Beach. These coastal wetland areas identified on the City's Future Land Use Map as conservation are public and privately owned. The City of Sunny Isles Beach has acquired privately owned properties owning wetlands in order to continue the preservation of the coastal wetlands.

### Community Facilities

Community facilities currently cover about 7.3 acres or 1.4 percent of the City's land area. Within this classification, educational facilities comprise the largest amount of land. Miscellaneous community facilities such as synagogue and church sites account for the remaining acreage.

### Water Bodies

This category includes the portions of Intracoastal Waterway and Atlantic Ocean.

## TRANSPORTATION ELEMENT

The Transportation Element is closely linked to the Future Land Use Element as the nature, density and intensity of land use determine transportation needs and, in turn, the transportation system impacts the way land is used for the pace of development. The objective of the Transportation Element is to analyze the existing transportation conditions, identify trends and issues, project future demands and recommend improvements to meet demands and provide accessibility to all land uses in a convenient and economical manner. Simultaneously to the EAR, the City is working on its first Transportation Master Plan which envisions not only traffic issues but multiple modes of transportation, such as, bicycling, pedestrian, and public transit.

## HOUSING ELEMENT

The Housing Element identifies potential deficits in the supply of housing. The City of Sunny Isles Beach is in a unique position to add to its housing stock while enhancing the quality of life for its current residents. Through land development regulations supported by the Housing Element, appropriate plans and policies can be developed to accomplish the goal of a diversified, affordable, ample, and quality housing supply.

## INFRASTRUCTURE ELEMENT

The purpose of this element is to provide for public facilities necessary to service both the current and projected demands represented by future land use projections. The specific services addressed in this element are those that are commonly known as infrastructure.

The Level of Service standards that are adopted for these facilities are those that are established by the entity that owns, controls, and/or operates the facility. Sunny Isles Beach does not own, operate or control any primary drainage facilities, the potable water treatment plant, the sanitary sewer treatment facility, or any solid waste facilities. With the exception of storm drainage, the City contracts with other entities for the use of these facilities.



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## COMPREHENSIVE PLAN

### CONSERVATION ELEMENT

The purpose of the Conservation Element is to promote the conservation and preservation of natural resources. The Florida Department of Environmental Protection has defined natural resources as rivers, lakes, wetlands, air, minerals, wildlife, and native vegetation.

Various federal, state, regional, and local agencies are responsible for programs, policies, and standards related to environmental protection and conservation within the City.

### RECREATION AND OPEN SPACE ELEMENT

Recreation and open space is an important component of the community. The diversification of a city creates a healthy environment for growth in all sectors. Residential and commercial areas benefit from the various amenities associated with parks, recreation and open space. Areas designated for recreation and open space provide a place for city residents to relax, participate in sports or educate themselves through programs or cultural events. Open space plays an important role in the quality of the urban environment. Landscape buffers, waterways, linear parks, and nature preserves create pockets of open space throughout the City.

Currently, there are eleven City owned parks and a 700 foot fishing pier, totaling approximately 21.8 acres of park land. The largest developed park is Heritage Park, a 4 acre local park facility with open fields, picnic pavilions, playground amenities, and parking garage. Most recently opened, Gateway Park is a 3.67 acre park with a performance stage and great lawn, restaurant space, various amenities, and a parking garage. Another large parcel is Town Center Park. This 3 acre site contains a mangrove preserve and provides park amenities such as picnic areas, playground, and an open field. All other City park parcels average approximately 1.5 acres each in size and provide park amenities to the local neighborhoods. The largest block of recreation, approximately with 37.7 acres, is provided by the beach and access to the beach.

### INTERGOVERNMENTAL COORDINATION ELEMENT

It is the purpose of the Intergovernmental Coordination Element to identify and eliminate incompatible goals, objectives, policies and development proposed in the local comprehensive plans.

The City of Sunny Isles Beach has experienced limited problems in the coordination of activities or issues of common concern with other units of government. The mechanisms that are currently in place and utilized by the City and other governmental agencies having interaction with the City are very effective in communicating needs and concerns of special interest.

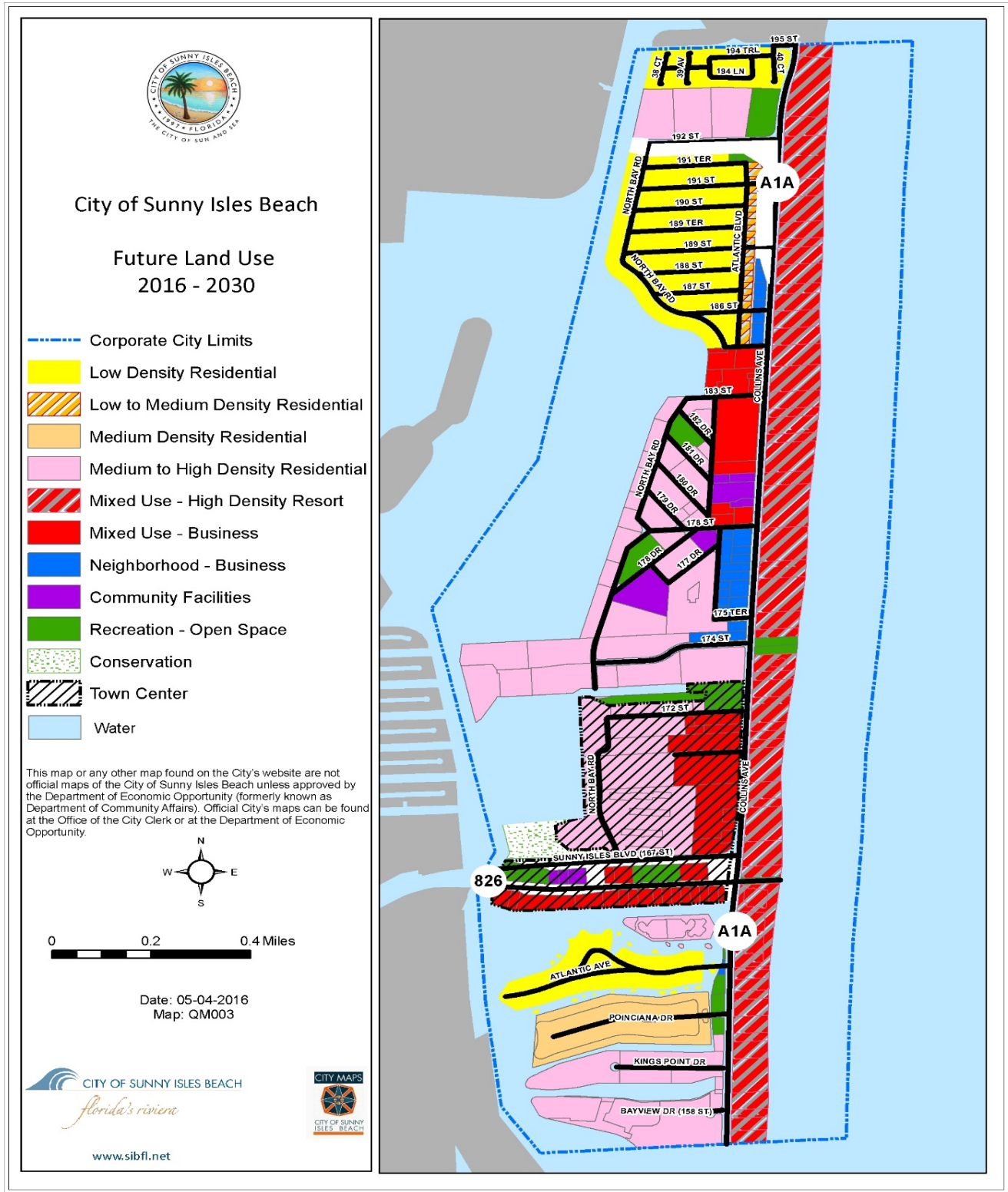
### COASTAL MANAGEMENT ELEMENT

Provide for the conservation, environmentally sound use and the protection of all natural and historic resources; limit public expenditures in areas subject to destruction by natural disasters; and protect human life and property in the City. This element focuses its concern on the end result of the land development process: what the community looks like and whether the end result fits Sunny Isles Beach's physical setting.

### COMMUNITY DESIGN ELEMENT

This element focuses its concern on the end result of the land development process: what the community looks like and whether the end result fits Sunny Isles Beach's physical setting.

# COMPREHENSIVE PLAN



## LEGISLATIVE ISSUES

In 2019, several new laws enacted by the Florida Legislature and proposed constitutional amendments adopted by the Constitutional Revision Commission may have a negative fiscal impact on local governments. The City has continued to work with its lobbyist to protect its financial interest. The acronyms SB stands for Senate Bill, HB stands for House Bill, CS stands for Committee Substitute and HJR stands for House Joint Resolution. The following are certain bills passed by the Legislature that may have a fiscal impact on the City:

### HB 127: Permit Fees

The bill requires the governing body of a local government to post its building permit and inspection fee schedules on its website. The bill also requires that by December 31, 2020, the governing body will post a newly required building permit and inspection utilization report. The report will include costs incurred and revenues derived from the enforcement of the Florida Building Code. After December 31, 2020, a local government must update the utilization report prior to amending its building permit and inspection fee schedule. *Effective July 1, 2019. Fiscal Impact: This bill will not have a fiscal impact on the City.*

### CS/HB 207: Impact Fees

The bill prohibits local governments from requiring the payment of impact fees prior to issuing a property's building permit. The bill also codifies the 'dual rational nexus test' for impact fees, as articulated in case law. This test requires an impact fee to have a reasonable connection, or rational nexus, between 1) the proposed new development and the need and the impact of additional capital facilities, and 2) the expenditure of funds and the benefits accruing to the proposed new development. Additionally, the bill requires any impact fee ordinance earmark impact fee funds for capital facilities that benefit new residents and prohibits the use of impact fee revenues to pay existing debt unless specific conditions are met. The bill provides that certain statutory provisions related to impact fees do not apply to water and sewer connection fees. *Effective July 1, 2019. Fiscal Impact: This bill may have a fiscal impact on the City.*

### HB 829: Attorney Fees and Costs

The bill authorizes an award of attorney fees and costs in challenges to proposed or adopted local government ordinances on subjects that are expressly preempted by the State Constitution or state law. Express preemption means that a particular topic or field is reserved in writing exclusively to the Legislature to regulate. Under the bill, the prevailing party, or winning party, in a court challenge to a local ordinance on express preemption grounds is entitled to attorney fees and costs. This is an exception to the usual rule on attorney fees in Florida, which requires that each party to a legal action pay its own attorney fees and costs. However, the bill also provides an "escape clause" from liability for the prevailing party's attorney fees and costs. The "escape clause" provides that, upon receiving a written claim that a current or proposed/noticed ordinance is expressly preempted, the local government must withdraw a proposed ordinance within 30 days or repeal an adopted ordinance within 60 days. The bill does not, however, apply to ordinances relating to three fields or areas: comprehensive planning and growth management; the Florida Building Code; and the Florida Fire Code. Each of those statutory areas authorize local ordinances to pass local legislation under certain circumstances. The bill otherwise applies to express preemption challenges initiated on or after July 1, 2019. *Effective: July 1, 2019. Fiscal Impact: This bill may have a fiscal impact on the City.*

## LEGISLATIVE ISSUES

### CS/CS/HB 7103: Property Development

This bill prohibits local governments from imposing certain requirements relating to affordable housing and provides procedures for addressing deficiencies. It also provides minimum requirements for adopting impact fees. In addition, it requires local governments to credit against collection of impact fee contributions related to public education facilities; requires local governments to increase impact or mobility fee credits previously awarded and specifies use of summary procedure in development order cases. Lastly, it revises the timeframe an owner or contractor must notify building official of the use of private provider; revises the timeframe for approval or denial of permit applications; authorizes the contractor to petition the court to enforce building code inspection service laws; and limits number of times building official may audit private provider. *Effective: July 1, 2019. Fiscal Impact: This bill may have a fiscal impact on the City.*

### CS/HB 7123: Taxation

This bill contains provisions for tax relief and changes to tax policy. It reduces the sales tax rate on the rental of commercial property from 5.7% to 5.5%. It also provides application requirements for tax exemptions on certain properties; amends timing of distribution of monies to counties related to hurricanes; specifies contribution deadlines for an insurance premium tax credit; requires reduction in school district administrative charges under specified conditions; revises timing for insurance premium tax credits; allows insurance premium tax credit amounts to be applied retroactively; provides school district voted operating millage levies be shared with charter schools; provides temporary tax exemption for certain property related to disaster preparedness & for retail sale of school supplies. The bill provides an appropriation of \$328,319.00. *Effective: July 1, 2019 or January 1, 2020 for the various tax provisions. Fiscal Impact: This bill will have a fiscal impact on the City.*



## BUDGET PROCESS

The City's fiscal year runs from October 1st through September 30th. The Budget Process begins in March with budgetary planning and continues for the next several months with budget preparation until final budget adoption, which occurs in September. The following are the typical steps in each year's Budget Process:

- \* Budget planning commences with a meeting with the departments which includes discussing the budget due dates, important events, and instructions for all associated forms.
- \* Departments use target amounts for operating expenses. The purpose of the target amount is to assist departments in examining base budgets and in making difficult assessments as to needs.
- \* Departments assist each other and the budget process by evaluating the salary and grade of proposed positions (Human Resources), computer and communication purchases (Information Technology), vehicle and heavy equipment replacements (Fleet), capital improvement requests (all departments) and proper accounting structure (Finance).
- \* Departments submit detailed budgets and justification for their requests. This includes line item amounts, new capital outlay, program modifications, and capital improvement projects.
- \* Finance staff analyze line items, new program requests, capital outlay requests, and capital improvement project requests.
- \* The City Manager and Finance staff meet with each department to review submissions. Then after meeting with all departments, recommendations are made to the City Manager.
- \* The City Manager and Finance Director review and finalize revenue projections and fund balance analysis. The City Manager finalizes his budget recommendations. The City Manager's Proposed Budget documents are produced for transmittal to the City Commission.
- \* The City Commission holds up to five workshops on the Budget. One is held in advance of the departments preparing their budgets just to go over philosophy, others are held to determine the annual list of cultural programs, to review the proposed operating and capital improvement program budget presented for approval, and/or to focus on particularly complex capital improvement projects.
- \* The City Commission holds two millage rate and budget public hearings in September.
- \* The City Commission concludes its budget review and approves what we call the Annual Adopted Operating Budget and Five Year Capital Improvement Program.

### **Budget Adoption**

The City Charter requires the City Manager to submit to the City Commission a Proposed Budget and a Five-Year Capital Improvement Program. After the budget is presented, the City Commission holds budget workshops to gain a better understanding of the Proposed Budget. After the workshops are held and address any concerns of the City Commission that they may agree to in workshops, two public hearings are scheduled and held in September. For the budget to become effective, one ordinance and one resolution must be passed. The ordinance adopts the Operating and Capital Improvement Budget and the resolution adopts the millage rate.

## BUDGET PROCESS

### Budget Amendments

From time to time it becomes necessary to modify the adopted budget. The procedure for amending the budget depends upon the type of change that is needed.

The first budget amendment typically occurs subsequent to completion of the prior fiscal year audit. The Ordinance grants the authority to record final audited fund balances, and reappropriate finalized amounts for outstanding projects and/or encumbrances.

The City Commission, by ordinance, may make the following types of budget amendments:

**Supplemental or Reduced Appropriations** - When there are revenues in excess of or below those estimated in the budget, supplemental appropriations may be made for the year up to the amount of such excess;

**Emergency Appropriations** - To meet a public emergency affecting life, health, property, or the public peace, the Commission may make emergency appropriations and to the extent there are no available unappropriated revenues, authorize the use of fund balance or issuance of emergency notes;

**Reduction of Impending Deficits** - If it appears that a revenue shortfall will make it insufficient to meet the amount of expenditures appropriated, the Commission may reduce one or more programs, goals, or appropriations;

The City Commission, by resolution, may make the following types of budget amendments:

**Transfer of Appropriations** - The City Commission may transfer part or all of any unencumbered appropriation balance from one department, office, or agency to another provided that the total of appropriations or the fund is not changed.

The Budget Amendments are available to the Public on the City's website [www.sibfl.net](http://www.sibfl.net).

### Budget Summary

The FY 2019/2020 Budget encompasses the following:

- \* Complies with State mandated tax revenue cap
- \* Provides that current revenues are sufficient to support current expenditures
- \* Maintains adequate general fund reserves
- \* Provides adequate contingency reserves given past experience in the City
- \* Maintains a plan for quality of life programs and continued impact of city-wide maintenance that citizens have become accustomed to.

## BUDGET PROCESS CALENDAR

<u>Dates</u>	<u>Activity/Requirement</u>	<u>Participants</u>
April 18	* <b>Budget Kickoff - Joint Meeting</b> Finance provides target amounts, instructions and forms.	City Manager Department Directors Department Staff
	* <b>Budget Forms</b> Current Department Organization Charts Current Department Payroll Data Department Narrative Page Budget Data - Expense and Revenue Capital Outlay Request Form (CIP not included) Over Target Forms Program Modification Forms	
	* <b>Discussion of Process for CIP Budget Development</b>	
April 18	* <b>City Commission Pre-Budget Discussion and CCS Programming</b>	City Commission City Manager Department Directors
April 22 - 26	* <b>Department Pre-Budget Discussions Individual Meetings</b>	City Manager Deputy City Manager Assistant City Manager Department Directors
May 17	* <b>Budget Forms DUE to Finance</b> Updated Department Organization Charts Department Narrative Page Budget Expense Data - Keyed MCSJ Finance System Revenue Projections - Keyed MCSJ Finance System Capital Outlay Request Forms (CIP not included) Over Target Forms (as applicable) Program Modifications (as applicable)	Department Directors
May 20 - 22	* <b>Review of Program Modifications &amp; Capital Outlay Requests (Individual Meetings to be scheduled):</b>  Personnel Services New Vehicles New Computer Equipment	City Manager Deputy City Manager Finance Department Human Resources Public Works/Fleet Information Technology
May 24	* <b>Capital Improvement Program (CIP) DUE to Finance</b>	City Manager Public Works
May 27 - June 7	* <b>Budget Review and Preparation</b>	Finance Department



## BUDGET PROCESS CALENDAR

<u>Dates</u>	<u>Activity/Requirement</u>	<u>Participants</u>
June 10	* Submit Operating and CIP Program Budget with Summaries to City Manager	Finance Department
June 11 - 18	* City Manager/Department Budget Review Including CIP	City Manager Department Directors
June 19 - 28	* Finalize Budget Proposals	City Manager Finance Department
July 1	* Certification of Taxable Value Received	Property Appraiser
July 1 - 5	* Prepare and Print Proposed Budget Document	Finance Department
July 12	* Submit Proposed Budget to City Commission	City Manager Finance Department
July 18	* Commission Workshop on Budget	City Commission City Manager Department Directors
July 18	* Tentative Millage Rate Adopted by Commission	City Commission
August 4	* Notification to Property Appraiser of Proposed Millage Rate, Rollback Rate and Date, Time, and Place of Public Hearings	Finance Department
September 10 <i>(Between Sept 3-18)</i>	* First Public Hearing	City Commission City Manager Department Directors Finance Department
September 18 <i>(Within 15 Days of First)</i>	* Second (FINAL) Public Hearing Budget Adopted and Tax Millage Rate Set	City Commission City Manager Department Directors Finance Department

## MILLAGE RATE COMPARISON

TAXING AUTHORITY	FY 2012/2013 TOTAL ADOPTED MILLAGE	FY 2013/2014 TOTAL ADOPTED MILLAGE	FY 2014/2015 TOTAL ADOPTED MILLAGE	FY 2015/2016 TOTAL ADOPTED MILLAGE	FY 2016/2017 TOTAL ADOPTED MILLAGE	FY 2017/2018 TOTAL ADOPTED MILLAGE	FY 2018/2019 TOTAL ADOPTED MILLAGE	FY 2019/2020 TOTAL PROPOSED MILLAGE*
1 Opa-locka	9.1000	9.0890	8.5000	8.9000	10.0000	8.9999	9.8000	9.8000
2 Biscayne Park	9.5000	9.7000	9.7000	9.7000	9.7000	9.7000	9.7000	9.7000
3 Miami	8.4710	8.9090	8.8630	8.8032	8.7581	8.4981	8.4981	8.4581
4 Golden Beach	8.5000	8.5000	8.5000	8.4000	8.4000	8.4000	8.4000	8.4000
5 Miami Shores	8.7500	8.6949	8.6392	8.4289	8.4054	8.3491	8.3192	8.3009
6 El Portal	8.3000	8.3000	8.3000	8.3000	8.3000	8.3000	8.3000	8.3000
7 Miami Gardens	6.3620	6.9363	8.2363	8.1761	8.0934	7.9928	7.9072	7.8325
8 North Miami	8.1000	7.9336	7.9336	7.9336	7.5000	7.5000	7.5000	7.5000
9 Miami Springs	6.9950	7.6710	7.6710	7.5000	7.5000	7.3575	7.3500	7.5000
10 Florida City	7.7500	7.5899	7.5899	7.1858	7.1858	7.1858	7.1858	7.1858
11 North Miami Beach	7.6445	7.7052	7.6369	7.5769	7.3360	7.1752	7.0158	6.9194
12 West Miami	6.8858	6.8858	6.8858	6.8858	6.8858	6.8858	6.8858	6.8858
13 Miami Beach	6.3477	7.3850	7.1542	6.9216	6.8981	6.8452	6.7049	6.8382
14 North Bay Village	6.0127	6.5145	6.3313	6.2088	5.5540	6.2698	6.1463	6.7187
15 Homestead	6.2435	5.9215	6.9315	6.5149	6.5149	6.4790	6.4515	6.4015
16 Indian Creek	7.9518	6.9500	7.6736	7.5000	6.9500	6.6092	6.4000	6.4000
17 Hialeah	6.3018	6.3018	6.3018	6.3018	6.3018	6.3018	6.3018	6.3018
18 Medley	5.5850	5.3800	6.3800	5.5791	5.5000	5.4000	6.3000	5.8075
19 Coral Gables	5.6690	5.6290	5.5890	5.5590	5.5590	5.5590	5.5590	5.5590
20 Hialeah Gardens	5.3812	5.3812	5.1613	5.1613	5.1613	5.1613	5.1613	5.1613
21 Virginia Gardens	5.4233	5.4233	5.1500	5.1500	5.1500	5.1500	5.1000	5.1000
22 Surfside	5.3000	5.2000	5.0293	5.0293	5.0144	4.8000	4.5000	4.5000
23 South Miami	4.3639	4.3639	4.3639	4.3000	4.3000	4.3000	4.3000	4.3000
24 Sweetwater	2.9200	2.9200	2.7493	2.7493	4.5000	4.2151	3.9948	4.2500
25 Bay Harbor Islands	5.2971	5.2500	4.9000	4.5500	4.4000	3.9995	3.7199	3.6245
26 Key Biscayne	3.2000	3.0000	3.0000	3.0000	3.0000	3.0000	3.1000	3.1950
27 Miami Lakes	2.3518	2.3518	2.3518	2.3518	2.3353	2.3353	2.3127	2.8899
28 Cutler Bay	2.5702	2.5702	2.3907	2.3907	2.3907	2.3907	2.4323	2.6047
29 Pinecrest	2.2000	2.2000	2.3000	2.3000	2.3000	2.3000	2.3990	2.3000
30 Palmetto Bay	2.4470	2.4470	2.4470	2.4470	2.3292	2.3292	2.2387	2.2387
31 Sunny Isles Beach	2.8000	2.7000	2.6000	2.5000	2.4000	2.3000	2.2000	2.2000
32 Doral	2.2215	1.9280	1.9280	1.9000	1.9000	1.9000	1.9000	2.0872
33 Bal Harbour	2.2678	1.9192	2.0611	1.9654	1.9654	1.9654	1.9654	1.9654
34 Unincorporated County	1.9283	1.9283	1.9283	1.9283	1.9283	1.9283	1.9283	1.9283
35 Aventura	1.7261	1.7261	1.7261	1.7261	1.7261	1.7261	1.7261	1.7261

\* Total Millage includes Operating Millage, Debt Service Millage & Misc Millage that is assessed by the respective Taxing Authority.

# PROPERTY VALUE AND MILLAGE SUMMARY

2018 Final Gross Taxable Value After Value Adjustment Board Changes	<b>\$10,888,799,800</b>	
Decrease in 2018 Taxable Value due to Reassessments	(239,806,375)	-2.20%
Current Year Adjusted Taxable Value	\$10,648,993,425	
Current Year Additions (i.e. New Construction and Home Additions)	919,502,238	8.44%
Current Year Gross Taxable Value for Operating Purposes	<b>11,568,495,663</b>	<b>6.24%</b>

	FY19 TAX RATE	FY19 ROLLED BACK RATE	FY20 PROPOSED TAX RATE	INCREASE (DECREASE) OVER	
				FY19 TAX RATE	ROLLED BACK RATE
<b>Operating Millage</b>	2.2000	2.2495	2.2000	0.00%	-2.20%

	MILLS	REVENUE GENERATED	
		GROSS	NET (5% Discount)
PROPOSED FY20 OPERATING MILLAGE	2.2000	\$ 25,450,690	\$ 24,178,156
CURRENT FY19 OPERATING MILLAGE	2.2000	\$ 23,955,360	\$ 22,757,592
ROLLED BACK RATE	2.2495	\$ 26,023,331	\$ 24,722,164
<b>PROPOSED INCREASE FROM FY19 RATE</b>	<b>0.0000</b>	<b>\$ 1,495,331</b>	<b>\$ 1,420,564</b>

## COMPONENTS OF A SAMPLE 2019 TAX BILL

Below is an illustration of where your taxes go if your property's net taxable assessed value is \$200,000:

	Millage Rates	Taxes To Pay	Percentage
Miami-Dade County*	5.1449	1,028.98	28.62%
Fire Department*	2.4207	484.14	13.47%
Library*	0.2840	56.80	1.58%
School Board*	7.1480	1,429.60	39.76%
<b>City of Sunny Isles Beach</b>	<b>2.2000</b>	<b>440.00</b>	<b>12.24%</b>
Other (Environmental & Children's Trust)*	0.7795	155.90	4.34%
	<b>17.9771</b>	<b>3,595.42</b>	<b>100%</b>

\*Millage rates for sample 2019 tax bill are 2019 proposed rates for each entity

## CHANGE IN TAXABLE VALUE OF PROPERTY

July 1, 1997: Prior Year FINAL Gross Taxable Value	<b>\$0</b>	
July 1, 1997: Plus Increase in Value of Current Property Values	1,193,015,110	
July 1, 1997: Current Year Adjusted Taxable Value	<u>\$1,193,015,110</u>	
July 1, 1997: Plus New Construction Taxable Value	-	
<b>July 1, 1997 GROSS TAXABLE VALUE</b>	<u><u>\$1,193,015,110</u></u>	<u>0.00%</u>
July 1, 1998: Prior Year FINAL Gross Taxable Value	<b>\$1,193,015,110</b>	
July 1, 1998: Plus Increase in Value of Current Property Values	36,611,435	3.07%
July 1, 1998: Current Year Adjusted Taxable Value	<u>\$1,229,626,545</u>	
July 1, 1998: Plus New Construction Taxable Value	14,334,358	1.20%
<b>July 1, 1998 GROSS TAXABLE VALUE</b>	<u><u>\$1,243,960,903</u></u>	<u>4.27%</u>
December 31, 1998: Value Adjustment Board and Other Changes	<u>(5,023,684)</u>	-0.40%
July 1, 1999: Prior Year FINAL Gross Taxable Value	<b>\$1,238,937,219</b>	
July 1, 1999: Plus Increase in Value of Current Property Values	98,040,661	7.91%
July 1, 1999: Current Year Adjusted Taxable Value	<u>\$1,336,977,880</u>	
July 1, 1999: Plus New Construction Taxable Value	118,248,613	9.54%
<b>July 1, 1999 GROSS TAXABLE VALUE</b>	<u><u>\$1,455,226,493</u></u>	<u>17.45%</u>
December 31, 1999: Value Adjustment Board and Other Changes	<u>(8,249,809)</u>	-0.57%
July 1, 2000: Prior Year FINAL Gross Taxable Value	<b>\$1,446,976,684</b>	
July 1, 2000: Plus Increase in Value of Current Property Values	79,455,647	5.49%
July 1, 2000: Current Year Adjusted Taxable Value	<u>\$1,526,432,331</u>	
July 1, 2000: Plus New Construction Taxable Value	166,021,026	11.47%
<b>July 1, 2000 GROSS TAXABLE VALUE</b>	<u><u>\$1,692,453,357</u></u>	<u>16.96%</u>
December 31, 2000: Value Adjustment Board and Other Changes	<u>(38,867,500)</u>	-2.30%
July 1, 2001: Prior Year FINAL Gross Taxable Value	<b>\$1,653,585,857</b>	
July 1, 2001: Plus Increase in Value of Current Property Values	108,374,844	6.55%
July 1, 2001: Current Year Adjusted Taxable Value	<u>\$1,761,960,701</u>	
July 1, 2001: Plus New Construction Taxable Value	57,107,213	3.45%
<b>July 1, 2001 GROSS TAXABLE VALUE</b>	<u><u>\$1,819,067,914</u></u>	<u>10.00%</u>
December 31, 2001: Value Adjustment Board and Other Changes	<u>(21,366,198)</u>	-1.17%
July 1, 2002: Prior Year FINAL Gross Taxable Value	<b>\$1,797,701,716</b>	
July 1, 2002: Plus Increase in Value of Current Property Values	207,585,750	11.55%
July 1, 2002: Current Year Adjusted Taxable Value	<u>\$2,005,287,466</u>	
July 1, 2002: Plus New Construction Taxable Value	208,903,518	11.62%
<b>July 1, 2002 GROSS TAXABLE VALUE</b>	<u><u>\$2,214,190,984</u></u>	<u>23.17%</u>
December 31, 2002: Value Adjustment Board and Other Changes	<u>(65,106,648)</u>	-2.94%
July 1, 2003: Prior Year FINAL Gross Taxable Value	<b>\$2,149,084,336</b>	
July 1, 2003: Plus Increase in Value of Current Property Values	247,448,270	11.51%
July 1, 2003: Current Year Adjusted Taxable Value	<u>\$2,396,532,606</u>	
July 1, 2003: Plus New Construction Taxable Value	124,843,137	5.81%
<b>July 1, 2003 GROSS TAXABLE VALUE</b>	<u><u>\$2,521,375,743</u></u>	<u>17.32%</u>

## CHANGE IN TAXABLE VALUE OF PROPERTY

December 31, 2003: Value Adjustment Board and Other Changes	(26,589,145)	-1.05%
July 1, 2004: Prior Year FINAL Gross Taxable Value	<b>\$2,494,786,598</b>	
July 1, 2004: Plus Increase in Value of Current Property Values	435,335,004	17.45%
July 1, 2004: Current Year Adjusted Taxable Value	\$2,930,121,602	
July 1, 2004: Plus New Construction Taxable Value	301,272,478	12.08%
<b>July 1, 2004 GROSS TAXABLE VALUE</b>	<b>\$3,231,394,080</b>	<b>29.53%</b>
December 31, 2004: Value Adjustment Board and Other Changes	(41,376,135)	-1.28%
July 1, 2005: Prior Year FINAL Gross Taxable Value	<b>\$3,190,017,945</b>	
July 1, 2005: Plus Increase in Value of Current Property Values	637,164,800	19.97%
July 1, 2005: Current Year Adjusted Taxable Value	\$3,827,182,745	
July 1, 2005: Plus New Construction Taxable Value	74,774,201	2.34%
<b>July 1, 2005 GROSS TAXABLE VALUE</b>	<b>\$3,901,956,946</b>	<b>22.31%</b>
December 31, 2005: Value Adjustment Board and Other Changes	(35,806,819)	-0.92%
July 1, 2006: Prior Year FINAL Gross Taxable Value	<b>\$3,866,150,127</b>	
July 1, 2006: Plus Increase in Value of Current Property Values	876,269,513	22.67%
July 1, 2006: Current Year Adjusted Taxable Value	\$4,742,419,640	
July 1, 2006: Plus New Construction Taxable Value	134,812,020	3.49%
<b>July 1, 2006 GROSS TAXABLE VALUE</b>	<b>\$4,877,231,660</b>	<b>26.16%</b>
December 31, 2006: Value Adjustment Board and Other Changes	(106,683,072)	-2.19%
July 1, 2007: Prior Year FINAL Gross Taxable Value	<b>\$4,770,548,588</b>	
July 1, 2007: Plus Increase in Value of Current Property Values	570,121,994	11.95%
July 1, 2007: Current Year Adjusted Taxable Value	\$5,340,670,582	
July 1, 2007: Plus New Construction Taxable Value	946,345,575	19.84%
<b>July 1, 2007 GROSS TAXABLE VALUE</b>	<b>\$6,287,016,157</b>	<b>31.79%</b>
December 31, 2007: Value Adjustment Board and Other Changes	(138,281,996)	-2.20%
July 1, 2008: Prior Year FINAL Gross Taxable Value	<b>\$6,148,734,161</b>	
July 1, 2008: Less Decrease in Value of Current Property Values	(212,549,533)	-3.46%
July 1, 2008: Current Year Adjusted Taxable Value	\$5,936,184,628	
July 1, 2008: Plus New Construction Taxable Value	358,555,525	5.83%
<b>July 1, 2008 GROSS TAXABLE VALUE</b>	<b>\$6,294,740,153</b>	<b>2.37%</b>
December 31, 2008: Value Adjustment Board and Other Changes	(166,377,597)	-2.64%
July 1, 2009: Prior Year FINAL Gross Taxable Value	<b>\$6,128,362,556</b>	
July 1, 2009: Less Decrease in Value of Current Property Values	(943,149,125)	-15.39%
July 1, 2009: Current Year Adjusted Taxable Value	\$5,185,213,431	
July 1, 2009: Plus New Construction Taxable Value	946,428,214	15.44%
<b>July 1, 2009 GROSS TAXABLE VALUE</b>	<b>\$6,131,641,645</b>	<b>0.05%</b>

## CHANGE IN TAXABLE VALUE OF PROPERTY

December 31, 2009: Value Adjustment Board and Other Changes	(269,317,625)	-4.39%
July 1, 2010: Prior Year FINAL Gross Taxable Value	<b>\$5,862,324,020</b>	
July 1, 2010: Less Decrease in Value of Current Property Values	(686,448,785)	-11.71%
July 1, 2010: Current Year Adjusted Taxable Value	\$5,175,875,235	
July 1, 2010: Plus New Construction Taxable Value	454,360,612	7.75%
<b>July 1, 2010 GROSS TAXABLE VALUE</b>	<b>\$5,630,235,847</b>	<b>-3.96%</b>
December 31, 2010: Value Adjustment Board and Other Changes	(231,024,556)	-4.10%
July 1, 2011: Prior Year FINAL Gross Taxable Value	<b>\$5,399,211,291</b>	
July 1, 2011: Plus Increase in Value of Current Property Values	224,815,063	4.16%
July 1, 2011: Current Year Adjusted Taxable Value	\$5,624,026,354	
July 1, 2011: Plus New Construction Taxable Value	224,053,924	4.15%
<b>July 1, 2011 GROSS TAXABLE VALUE</b>	<b>\$5,848,080,278</b>	<b>8.31%</b>
December 31, 2011: Value Adjustment Board and Other Changes	(197,002,891)	-3.37%
July 1, 2012: Prior Year FINAL Gross Taxable Value	<b>\$5,651,077,387</b>	
July 1, 2012: Plus Increase in Value of Current Property Values	533,067,333	9.43%
July 1, 2012: Current Year Adjusted Taxable Value	\$6,184,144,720	
July 1, 2012: Plus New Construction Taxable Value	74,139,611	1.31%
<b>July 1, 2012 GROSS TAXABLE VALUE</b>	<b>\$6,258,284,331</b>	<b>10.74%</b>
December 31, 2012: Value Adjustment Board and Other Changes	(149,228,754)	-2.38%
July 1, 2013: Prior Year FINAL Gross Taxable Value	<b>\$6,109,055,577</b>	
July 1, 2013: Plus Increase in Value of Current Property Values	791,787,800	12.96%
July 1, 2013: Current Year Adjusted Taxable Value	\$6,900,843,377	
July 1, 2013: Plus New Construction Taxable Value	3,242,515	0.05%
<b>July 1, 2013 GROSS TAXABLE VALUE</b>	<b>\$6,904,085,892</b>	<b>13.01%</b>
December 31, 2013: Value Adjustment Board and Other Changes	(167,718,469)	-2.43%
July 1, 2014: Prior Year FINAL Gross Taxable Value	<b>\$6,736,367,423</b>	
July 1, 2014: Plus Increase in Value of Current Property Values	942,665,330	13.99%
July 1, 2014: Current Year Adjusted Taxable Value	\$7,679,032,753	
July 1, 2014: Plus New Construction Taxable Value	226,030	0.00%
<b>July 1, 2014 GROSS TAXABLE VALUE</b>	<b>\$7,679,258,783</b>	<b>13.99%</b>
December 31, 2014: Value Adjustment Board and Other Changes	(119,273,765)	-1.55%
July 1, 2015: Prior Year FINAL Gross Taxable Value	<b>\$7,559,985,018</b>	
July 1, 2015: Plus Increase in Value of Current Property Values	1,124,170,462	14.87%
July 1, 2015: Current Year Adjusted Taxable Value	\$8,684,155,480	
July 1, 2015: Plus New Construction Taxable Value	275,651,745	3.65%
<b>July 1, 2015 GROSS TAXABLE VALUE</b>	<b>\$8,959,807,225</b>	<b>18.52%</b>

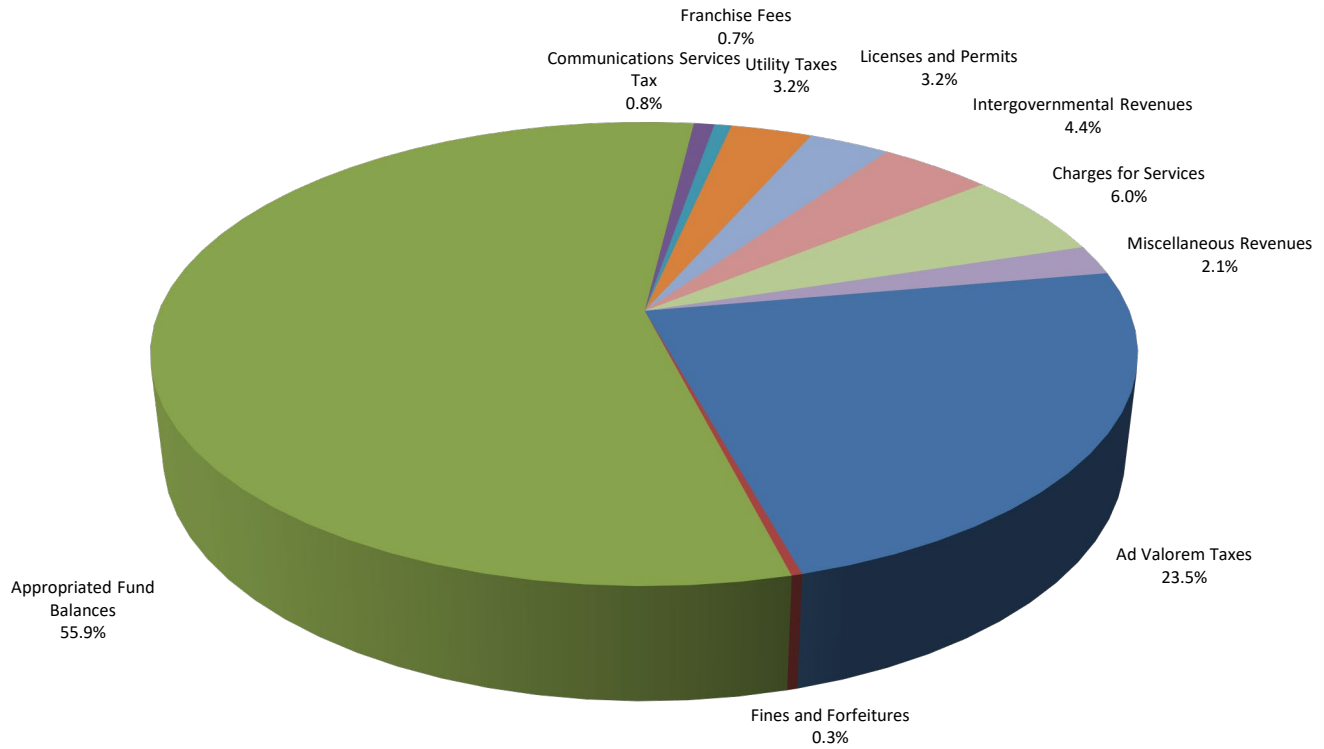
## CHANGE IN TAXABLE VALUE OF PROPERTY

December 31, 2015: Value Adjustment Board and Other Changes	(266,348,629)	-2.97%
July 1, 2016: Prior Year FINAL Gross Taxable Value	<b>\$8,693,458,596</b>	
July 1, 2016: Plus Increase in Value of Current Property Values	820,413,672	9.44%
July 1, 2016: Current Year Adjusted Taxable Value	<u>\$9,513,872,268</u>	
July 1, 2016: Plus New Construction Taxable Value	597,556,627	6.87%
<b>July 1, 2016 GROSS TAXABLE VALUE</b>	<b><u>\$10,111,428,895</u></b>	<b>16.31%</b>
December 31, 2016: Value Adjustment Board and Other Changes	(142,553,112)	-1.41%
July 1, 2017: Prior Year FINAL Gross Taxable Value	<b>\$9,968,875,783</b>	
July 1, 2017: Plus Increase in Value of Current Property Values	330,610,028	3.32%
July 1, 2017: Current Year Adjusted Taxable Value	<u>\$10,299,485,811</u>	
July 1, 2017: Plus New Construction Taxable Value	798,407,488	8.01%
<b>July 1, 2017 GROSS TAXABLE VALUE</b>	<b><u>\$11,097,893,299</u></b>	<b>11.33%</b>
December 31, 2017: Value Adjustment Board and Other Changes	(177,678,121)	-1.60%
July 1, 2018: Prior Year FINAL Gross Taxable Value	<b>\$10,920,215,178</b>	
July 1, 2018: Plus Increase in Value of Current Property Values	168,903,250	1.55%
July 1, 2018: Current Year Adjusted Taxable Value	<u>\$11,089,118,428</u>	
July 1, 2018: Plus New Construction Taxable Value	31,417,157	0.29%
<b>July 1, 2018 GROSS TAXABLE VALUE</b>	<b><u>\$11,120,535,585</u></b>	<b>1.84%</b>
December 31, 2018: Value Adjustment Board and Other Changes	(231,735,785)	-2.08%
July 1, 2018: Prior Year FINAL Gross Taxable Value	<b>\$10,888,799,800</b>	
July 1, 2018: Less Decrease in Value of Current Property Values	(239,806,375)	-2.20%
July 1, 2018: Current Year Adjusted Taxable Value	<u>\$10,648,993,425</u>	
July 1, 2018: Plus New Construction Taxable Value	919,502,238	8.44%
<b>July 1, 2019 GROSS TAXABLE VALUE</b>	<b><u>\$11,568,495,663</u></b>	<b>6.24%</b>

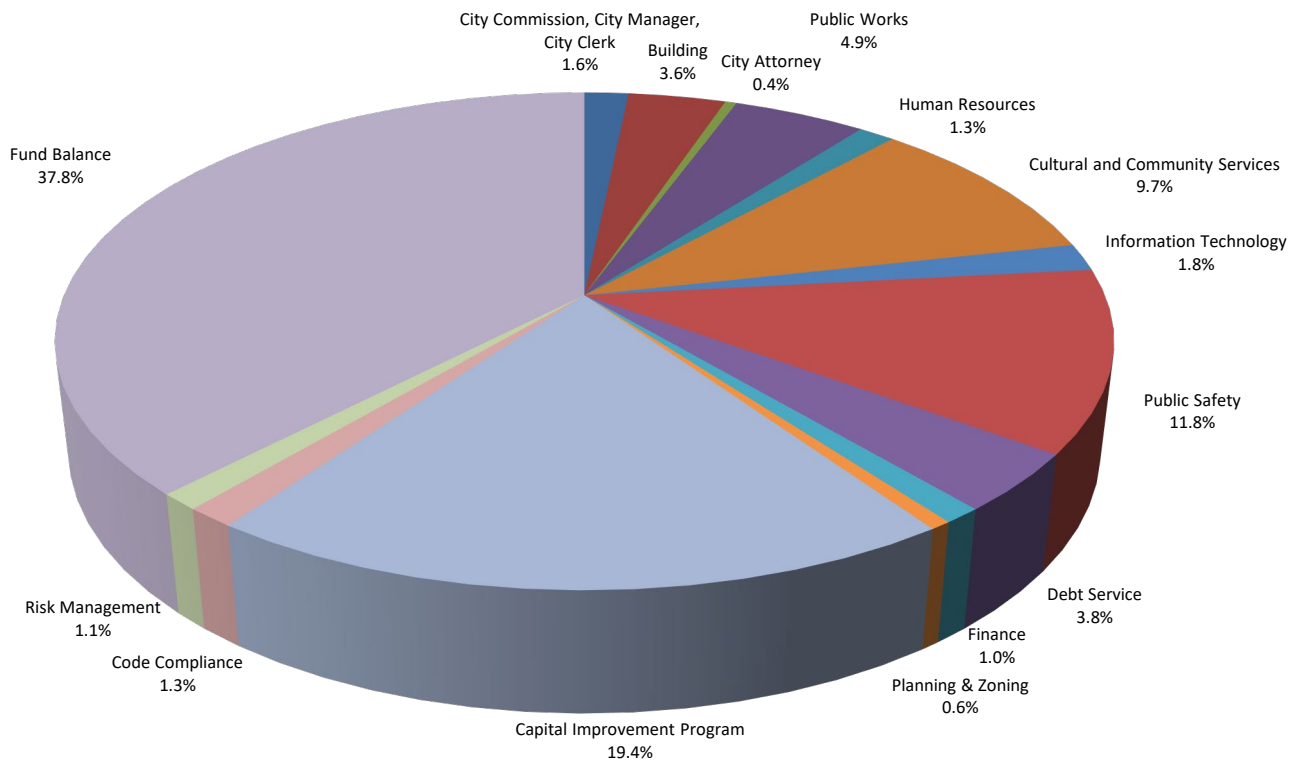
# BUDGET SUMMARY (Pie Chart)

## \$102,927,102

### REVENUES BY SOURCE



### EXPENDITURES & FUND BALANCE BY TYPE





# BUDGET SUMMARY

THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE CITY OF SUNNY ISLES BEACH ARE 3.6% MORE THAN LAST YEAR'S TOTAL ADOPTED OPERATING EXPENDITURES.

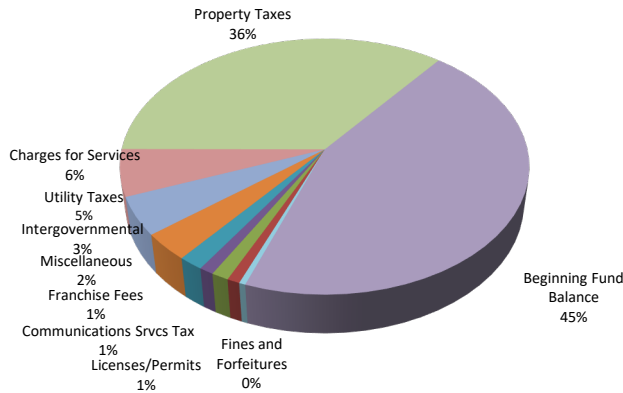
	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUNDS	ENTERPRISE FUNDS	TOTAL OF ALL FUNDS
<b>Fund Balance &amp; Reserves - October 1, 2019</b>	30,456,259	\$ 7,439,364	\$ 18,613,174	\$ 1,037,036	\$ 57,545,833
<b><u>Estimated Revenues</u></b>					
Ad Valorem Taxes- 2.2000	24,178,156	-	-	-	24,178,156
Utility Taxes	3,275,000	-	-	-	3,275,000
Communication Services Tax	824,538	-	-	-	824,538
Franchise Fees	690,000	-	-	-	690,000
Licenses/Permits	603,000	2,663,050	-	-	3,266,050
Intergovernmental	2,329,483	1,324,697	500,000	387,343	4,541,523
Charges for Services	4,015,300	330,500	826,576	990,000	6,162,376
Fines and Forfeitures	307,000	-	-	-	307,000
Miscellaneous	1,180,126	117,500	837,000	2,000	2,136,626
Debt Issuance	-	-	-	-	-
Sale of Capital Assets	-	-	-	-	-
Transfers In	-	-	-	-	-
Total Estimated Revenues	<b>\$ 37,402,603</b>	<b>\$ 4,435,747</b>	<b>\$ 2,163,576</b>	<b>\$ 1,379,343</b>	<b>\$ 45,381,269</b>
<b>TOTAL ESTIMATED REVENUES, FUND BALANCE &amp; RESERVES</b>	<b>\$ 67,858,862</b>	<b>\$ 11,875,111</b>	<b>\$ 20,776,750</b>	<b>\$ 2,416,379</b>	<b>\$ 102,927,102</b>
<b><u>Estimated Expenditures</u></b>					
City Commission	466,333	-	-	-	466,333
City Manager	810,743	-	-	-	810,743
City Clerk	382,000	-	-	-	382,000
Finance	1,033,921	-	-	-	1,033,921
Human Resources	1,359,926	-	-	-	1,359,926
Risk Management	1,109,500	-	-	-	1,109,500
City Attorney	425,000	-	-	-	425,000
Information Technology	1,818,550	-	-	-	1,818,550
Public Safety	12,127,018	-	-	-	12,127,018
Building	-	3,662,123	-	-	3,662,123
Code & Parking Compliance	1,344,047	-	-	-	1,344,047
Planning & Zoning	575,137	-	-	-	575,137
Public Works	3,154,270	1,225,257	-	620,338	4,999,865
Cultural & Community Services	8,949,886	1,080,622	-	-	10,030,508
Transfers Out	-	-	-	-	-
Debt Service	3,415,140	-	-	485,744	3,900,884
Capital Improvement Program	-	-	19,818,893	200,000	20,018,893
Total Estimated Expenditures	<b>\$ 36,971,471</b>	<b>\$ 5,968,002</b>	<b>\$ 19,818,893</b>	<b>\$ 1,306,082</b>	<b>\$ 64,064,448</b>
Fund Balance - Nonspendable	-	-	-	-	-
Fund Balance - Committed	10,000,000	-	-	-	10,000,000
Fund Balance - Assigned	-	-	-	-	-
Fund Balance - Unassigned/Other	20,887,391	5,907,109	957,857	1,110,297	28,862,654
<b>Fund Balance &amp; Reserves - September 30, 2020</b>	<b>\$ 30,887,391</b>	<b>\$ 5,907,109</b>	<b>\$ 957,857</b>	<b>\$ 1,110,297</b>	<b>\$ 38,862,654</b>
<b>TOTAL ESTIMATED EXPENDITURES, FUND BALANCE &amp; RESERVES</b>	<b>\$ 67,858,862</b>	<b>\$ 11,875,111</b>	<b>\$ 20,776,750</b>	<b>\$ 2,416,379</b>	<b>\$ 102,927,102</b>

THE TENTATIVE, PROPOSED, AND/OR FINAL BUDGETS ARE ON FILE IN THE CITY CLERK'S OFFICE OF SUNNY ISLES BEACH AS A PUBLIC RECORD.

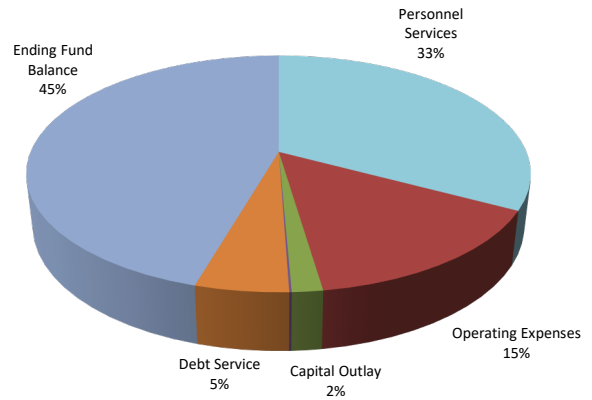
# BUDGET OVERVIEW-GENERAL FUND

**\$67,858,862**

**REVENUES BY SOURCE**



**EXPENDITURES BY TYPE**

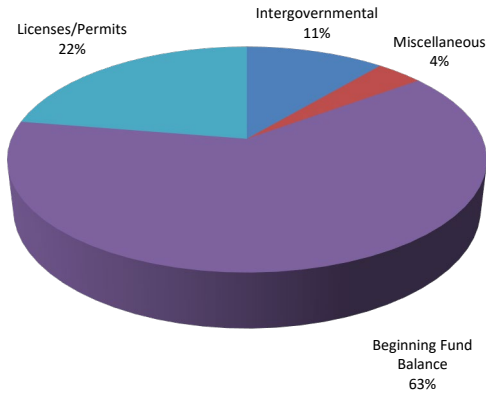


<b>GENERAL FUND (001)</b>				
	<b>FY 2018/2019 ADOPTED BUDGET</b>	<b>FY 2019/2020 PROPOSED BUDGET</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Total Expenditures &amp; Fund Balance</b>	<b>61,902,084</b>	<b>67,858,862</b>	<b>\$5,956,778</b>	<b>9.62%</b>
<b>MAJOR VARIANCES</b>				
<b>INCREASES</b>				
\$484,463	Increase in Personnel Services in City Departments attributable to an increase of 4.75 FTE positions over 2018/19 adopted budget, the rise in retirement contributions, projected increase in health insurance costs and a 3% cost of living increase in April 2019.			
\$686,689	Increase in Operating Costs primarily a result of departmental needs and program modifications.			
\$209,127	Increase in Capital Outlay requests from prior year - see Summary of Capital Outlay.			
\$5,714,146	Increase in budgeted ending Fund Balance (Nonspendable and Unassigned) attributable to unspent monies in Fiscal Year 2018-2019.			
<b>DECREASES</b>				
(\$30,000)	Decrease in Other Disbursements due to a reduction in election expenses, fiscal year 2019-2020 is a non-election year.			
(\$7,647)	Decrease in Debt Service Payments.			
(\$1,100,000)	Decrease in Transfers Out.			

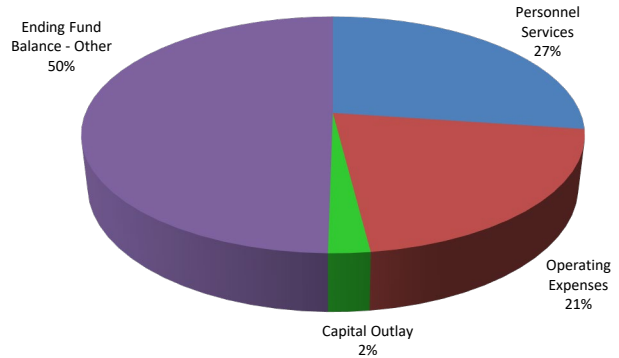
# BUDGET OVERVIEW-SPECIAL REVENUE FUNDS

**\$11,875,111**

**REVENUES BY SOURCE**



**EXPENDITURES BY TYPE**



## STREET CONSTRUCTION AND MAINTENANCE FUND (110)

	FY 2018/2019 ADOPTED BUDGET	FY 2019/2020 PROPOSED BUDGET	\$ Change	% Change
Total Expenditures & Fund Balance	3,566,452	2,734,351	<b>(\$832,101)</b>	<b>-23.33%</b>

### MAJOR VARIANCES

#### INCREASES

\$39,936	Increase in Personnel Services attributable to the rise in retirement contributions, projected increase in health insurance costs and a 3% cost of living increase in April 2019.
\$85,222	Increase in Operating Costs primarily attributable to a program modification for a transit study and a rise in contracted services and vehicle repairs and maintenance.

#### DECREASES

<b>(\$928,569)</b>	Decrease in budgeted ending Fund Balance attributable to no Transfers In from the General Fund.
<b>(\$28,690)</b>	Decrease in Capital Outlay requests over prior year - see Summary of Capital Outlay.

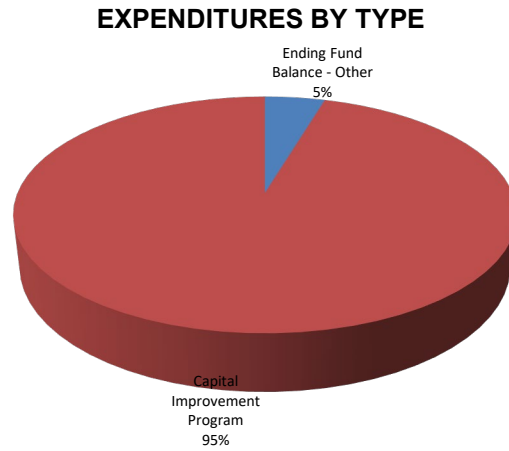
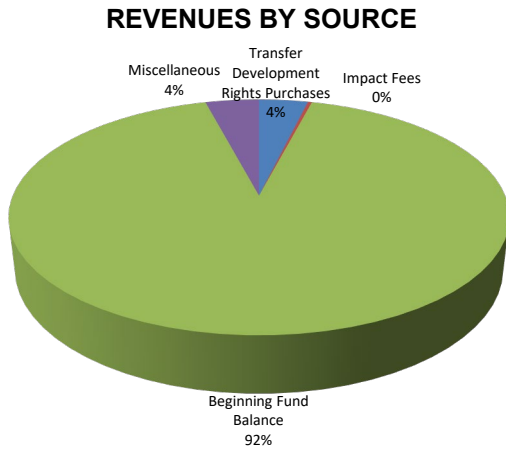
## BUDGET OVERVIEW-SPECIAL REVENUE FUNDS (Continued)

<b>BUILDING FUND (140)</b>				
	<b>FY 2018/2019 ADOPTED BUDGET</b>	<b>FY 2019/2020 PROPOSED BUDGET</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Total Expenditure</b>	<b>8,094,578</b>	<b>8,445,132</b>	<b>\$350,554</b>	<b>4.33%</b>
<b>MAJOR VARIANCES</b>				
<b>INCREASES</b>				
\$69,312	Increase in Personnel Services attributable to the rise in retirement contributions, projected increase in health insurance costs and a 3% cost of living increase in April 2019.			
\$40,000	Increase in Capital Outlay requests over prior year - See Summary of Capital Outlay.			
\$241,162	Increase in budgeted ending Fund Balance attributable to an increase in revenues and unspent monies in Fiscal Year 2018-2019.			
<b>DECREASES</b>				
\$0	None			

<b>PUBLIC ART TRUST FUND (160)</b>				
	<b>FY 2018/2019 ADOPTED BUDGET</b>	<b>FY 2019/2020 PROPOSED BUDGET</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Total Expenditure</b>	<b>633,181</b>	<b>695,628</b>	<b>\$62,447</b>	<b>9.86%</b>
<b>MAJOR VARIANCES</b>				
<b>INCREASES</b>				
\$107,447	Increase in budgeted ending Fund Balance attributable to an increase in revenues and unspent monies in Fiscal Year 2018-2019.			
\$20,000	Increase in Operating Costs attributable to consulting fees.			
<b>DECREASES</b>				
(\$65,000)	Decrease in Capital Outlay requests over prior year, no art installation costs anticipated.			

# BUDGET OVERVIEW-CAPITAL PROJECTS FUNDS

**\$20,776,750**

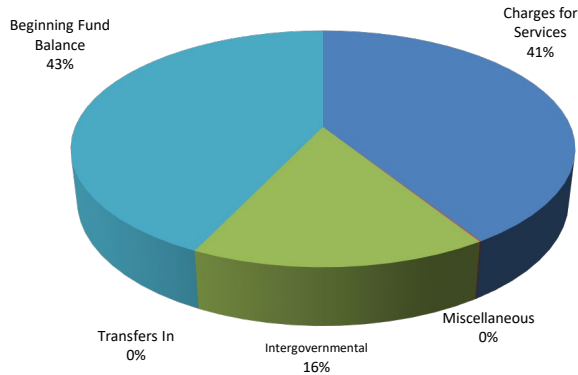


<b>CAPITAL IMPROVEMENT PROGRAM FUND (300)</b>				
	<b>FY 2018/2019 ADOPTED BUDGET</b>	<b>FY 2019/2020 PROPOSED BUDGET</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Total Expenditures &amp; Fund Balance</b>	<b>24,928,710</b>	<b>20,776,750</b>	<b>(\$4,151,960)</b>	<b>-16.66%</b>
<b>MAJOR VARIANCES</b>				
<b>INCREASE</b>				
\$589,872	Increase in Capital Improvement Program allocations for fiscal year 2019-2020.			
<b>DECREASE</b>				
(\$4,741,832)	Decrease in budgeted unappropriated ending Fund Balance due to a decrease in revenues and an increase in current project allocations.			

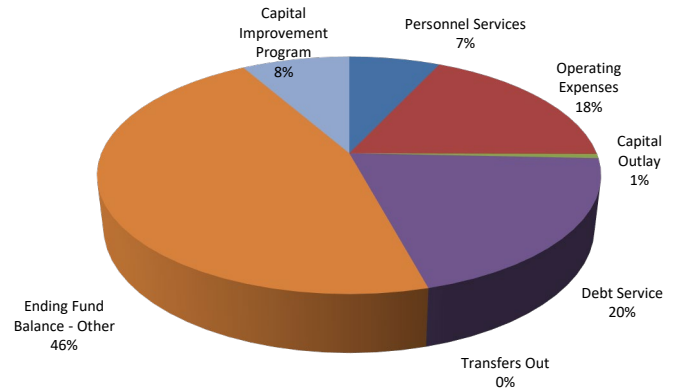
# BUDGET OVERVIEW-ENTERPRISE FUNDS

**\$2,416,379**

**REVENUES BY SOURCE**



**EXPENDITURES BY TYPE**



<b>STORMWATER FUND (400)</b>				
	<b>FY 2018/2019 ADOPTED BUDGET</b>	<b>FY 2019/2020 PROPOSED BUDGET</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Total Expenditures &amp; Fund Balance</b>	<b>1,113,964</b>	<b>1,169,975</b>	<b>\$56,011</b>	<b>5.03%</b>
<b>MAJOR VARIANCES</b>				
<b>INCREASES</b>				
\$6,266	Increase in Personnel Services attributable to the rise in retirement contributions, projected increase in health insurance costs and a 3% cost of living increase in April 2019.			
\$8,800	Increase in Capital Outlay requests over prior year - See Summary of Capital Outlay.			
\$42,295	Increase in budgeted ending Fund Balance.			
<b>DECREASE</b>				
(\$1,350)	Decrease in Operating Costs attributable to minimal reductions in department needs.			

<b>STORMWATER CAPITAL FUND (450)</b>				
	<b>FY 2018/2019 ADOPTED BUDGET</b>	<b>FY 2019/2020 PROPOSED BUDGET</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Total Expenditure</b>	<b>1,057,061</b>	<b>1,246,404</b>	<b>\$189,343</b>	<b>17.91%</b>
<b>MAJOR VARIANCES</b>				
<b>INCREASE</b>				
\$289,343	Increase in budgeted ending Fund Balance.			
<b>DECREASE</b>				
(\$100,000)	Decrease in capital project allocations.			

### FUNDS SUMMARY

	FY 2017/2018	FY 2018/2019	FY 2018/2019	FY 2019/2020	INC/(DEC)
	ACTUAL	ADOPTED	PROJECTED	PROPOSED	FROM FY 18/19
		BUDGET	BUDGET	BUDGET	TO FY 19/20
					BUDGET
<b>ALL FUNDS</b>					
<b><u>Means of Financing</u></b>					
Property Taxes	\$ 24,280,789	\$ 23,241,919	\$ 23,292,031	\$ 24,178,156	\$ 936,237
Franchise Fees	1,544,877	1,139,000	1,249,000	690,000	(449,000)
Communication Services Tax	886,945	848,885	839,000	824,538	(24,347)
Utility Taxes	3,681,581	3,375,000	3,188,000	3,275,000	(100,000)
Licenses/Permits	4,533,558	3,047,000	3,810,500	3,266,050	219,050
Intergovernmental	4,688,907	3,978,871	3,626,000	4,541,523	562,652
Charges for Services	5,549,867	5,071,800	5,063,300	5,335,800	264,000
Fines and Forfeitures	436,095	312,000	313,000	307,000	(5,000)
Miscellaneous	1,934,712	1,687,062	2,841,421	2,136,626	449,564
Transfer Development Rights Purchases	506,200	-	574,932	766,576	766,576
Impact Fees	5,301	2,855,000	705,672	60,000	(2,795,000)
Transfers In	629,320	1,100,000	1,100,000	-	(1,100,000)
Debt Issuance	-	-	-	-	-
Sale of Capital Assets	-	-	-	-	-
Beginning Fund Balance	59,481,283	54,639,493	63,011,342	57,545,833	2,906,340
	<b>\$ 108,159,435</b>	<b>\$ 101,296,030</b>	<b>\$ 109,614,198</b>	<b>\$ 102,927,102</b>	<b>\$ 1,631,072</b>
<b><u>Estimated Requirements</u></b>					
Personnel Services	\$ 22,258,327	\$ 25,057,525	\$ 22,602,812	\$ 25,657,502	\$ 599,977
Operating Expenses	9,581,714	12,200,873	11,886,302	12,991,514	790,641
Capital Outlay	1,427,332	1,245,918	1,150,283	1,410,155	164,237
Non-Operating Expenses	494,203	115,500	115,500	85,500	(30,000)
Transfers Out	629,320	1,100,000	1,100,000	-	(1,100,000)
Debt Service	3,431,330	3,908,531	3,908,531	3,900,884	(7,647)
Ending Fund Balance - Nonspendable	580,135	-	-	-	-
Ending Fund Balance - Committed	10,000,000	10,000,000	10,000,000	10,000,000	-
Ending Fund Balance - Assigned	-	-	-	-	-
Ending Fund Balance - Other	52,431,207	28,138,662	47,545,833	28,862,654	723,992
	<b>\$ 100,833,568</b>	<b>\$ 81,767,009</b>	<b>\$ 98,309,261</b>	<b>\$ 82,908,209</b>	<b>\$ 1,141,200</b>
Capital Improvement Program	7,325,867	19,529,021	11,304,937	20,018,893	489,872
	<b>\$ 108,159,435</b>	<b>\$ 101,296,030</b>	<b>\$ 109,614,198</b>	<b>\$ 102,927,102</b>	<b>\$ 1,631,072</b>

### FUNDS SUMMARY

	FY 2017/2018	FY 2018/2019	FY 2018/2019	FY 2019/2020	INC/(DEC)
	ACTUAL	ADOPTED	PROJECTED	PROPOSED	FROM FY 18/19
		BUDGET	BUDGET	BUDGET	TO FY 19/20
					BUDGET
<b>MAJOR FUNDS* (Aggregate)</b>					
<b><u>Means of Financing</u></b>					
Property Taxes	\$ 24,280,789	\$ 23,241,919	\$ 23,292,031	\$ 24,178,156	\$ 936,237
Franchise Fees	1,544,877	1,139,000	1,249,000	690,000	(449,000)
Communications Services Tax	886,945	848,885	839,000	824,538	(24,347)
Utility Taxes	3,681,581	3,375,000	3,188,000	3,275,000	(100,000)
Licenses/Permits	732,331	511,000	724,000	603,000	92,000
Intergovernmental	3,316,614	2,359,859	2,262,000	2,829,483	469,624
Charges for Services	4,546,304	4,081,800	4,113,300	4,015,300	(66,500)
Fines and Forfeitures	436,095	312,000	313,000	307,000	(5,000)
Miscellaneous	1,587,026	1,367,062	2,645,921	2,017,126	650,064
Transfer Development Rights Purchases	506,200	-	574,932	766,576	766,576
Impact Fees	5,301	2,855,000	705,672	60,000	(2,795,000)
Transfers In	129,320	-	-	-	-
Debt Issuance	-	-	-	-	-
Sale of Capital Assets	-	-	-	-	-
Beginning Fund Balance	52,235,538	46,739,269	54,749,523	49,069,433	2,330,164
	<b>\$ 93,888,921</b>	<b>\$ 86,830,794</b>	<b>\$ 94,656,379</b>	<b>\$ 88,635,612</b>	<b>\$ 1,804,818</b>
<b><u>Estimated Requirements</u></b>					
Personnel Services	\$ 19,265,109	\$ 21,774,584	\$ 19,520,745	\$ 22,259,047	\$ 484,463
Operating Expenses	7,348,740	9,395,725	9,250,102	10,082,414	686,690
Capital Outlay	1,267,165	920,243	872,875	1,129,370	209,127
Non-Operating Expenses	14,400	115,500	115,500	85,500	(30,000)
Transfers Out	528,600	1,100,000	1,100,000	-	(1,100,000)
Debt Service	3,389,517	3,422,787	3,422,787	3,415,140	(7,647)
Ending Fund Balance - Nonspendable	580,135	-	-	-	-
Ending Fund Balance - Committed	10,000,000	10,000,000	10,000,000	10,000,000	-
Ending Fund Balance - Assigned	-	-	-	-	-
Ending Fund Balance - Unassigned	44,169,388	20,872,934	39,069,433	21,845,248	972,314
	<b>\$ 86,563,054</b>	<b>\$ 67,601,773</b>	<b>\$ 83,351,442</b>	<b>\$ 68,816,719</b>	<b>\$ 1,214,946</b>
Capital Improvement Program	7,325,867	19,229,021	11,304,937	19,818,893	589,872
	<b>\$ 93,888,921</b>	<b>\$ 86,830,794</b>	<b>\$ 94,656,379</b>	<b>\$ 88,635,612</b>	<b>\$ 1,804,818</b>

\*The Major Funds consist of the General Fund (001) and the Capital Improvement Program Fund (300).



### FUNDS SUMMARY

	FY 2017/2018	FY 2018/2019	FY 2018/2019	FY 2019/2020	INC/(DEC)
	ACTUAL	ADOPTED	PROJECTED	PROPOSED	FROM FY 18/19
		BUDGET	BUDGET	BUDGET	TO FY 19/20
					BUDGET
<b>OTHER FUNDS** (Aggregate)</b>					
Means of Financing					
Licenses/Permits	\$ 3,801,227	\$ 2,536,000	\$ 3,086,500	\$ 2,663,050	\$ 127,050
Intergovernmental	1,372,293	1,619,012	1,364,000	1,712,040	93,028
Charges for Services	1,003,563	990,000	950,000	1,320,500	330,500
Miscellaneous	347,686	320,000	195,500	119,500	(200,500)
Transfers In	500,000	1,100,000	1,100,000	-	(1,100,000)
Beginning Fund Balance	7,245,745	7,900,224	8,261,819	8,476,400	576,176
	<b>\$ 14,270,514</b>	<b>\$ 14,465,236</b>	<b>\$ 14,957,819</b>	<b>\$ 14,291,490</b>	<b>\$ (173,746)</b>
Estimated Requirements					
Personnel Services	\$ 2,993,218	\$ 3,282,941	\$ 3,082,067	\$ 3,398,455	\$ 115,514
Operating Expenses	2,232,974	2,805,148	2,636,200	2,909,100	103,952
Capital Outlay	160,167	325,675	277,408	280,785	(44,890)
Non Operating Expenses	479,803	-	-	-	-
Transfers Out	100,720	-	-	-	-
Debt Service	41,813	485,744	485,744	485,744	-
Ending Fund Balance	8,261,819	7,265,728	8,476,400	7,017,406	(248,322)
	<b>\$ 14,270,514</b>	<b>\$ 14,165,236</b>	<b>\$ 14,957,819</b>	<b>\$ 14,091,490</b>	<b>\$ (73,746)</b>
Capital Improvement Program	-	300,000	-	200,000	(100,000)
	<b>\$ 14,270,514</b>	<b>\$ 14,465,236</b>	<b>\$ 14,957,819</b>	<b>\$ 14,291,490</b>	<b>\$ (173,746)</b>

\*\*The Other Funds consist of the Streets & Construction Fund (110), The Building Fund (140), the Public Art Trust Fund (160), the Stormwater Operating Fund (400) and the Stormwater Capital Projects Fund (450).

### FUNDS SUMMARY

	FY 2017/2018	FY 2018/2019	FY 2018/2019	FY 2019/2020	INC/(DEC)
	ACTUAL	ADOPTED	PROJECTED	PROPOSED	FROM FY 18/19
		BUDGET	BUDGET	BUDGET	TO FY 19/20
					BUDGET
<b>GENERAL FUND (001) - MAJOR FUND</b>					
Means of Financing					
Property Taxes	\$ 24,280,789	\$ 23,241,919	\$ 23,292,031	\$ 24,178,156	\$ 936,237
Franchise Fees	1,544,877	1,139,000	1,249,000	690,000	(449,000)
Communication Services Tax	886,945	848,885	839,000	824,538	(24,347)
Utility Taxes	3,681,581	3,375,000	3,188,000	3,275,000	(100,000)
Licenses/Permits	732,331	511,000	724,000	603,000	92,000
Intergovernmental	2,250,048	2,259,859	2,262,000	2,329,483	69,624
Charges for Services	4,546,304	4,081,800	4,113,300	4,015,300	(66,500)
Fines and Forfeitures	436,095	312,000	313,000	307,000	(5,000)
Miscellaneous	1,382,389	1,230,062	1,578,421	1,180,126	(49,936)
Beginning Fund Balance	19,223,088	24,902,559	27,179,516	30,456,259	5,553,700
	<b>\$ 58,964,447</b>	<b>\$ 61,902,084</b>	<b>\$ 64,738,268</b>	<b>\$ 67,858,862</b>	<b>\$ 5,956,778</b>
Estimated Requirements					
Personnel Services	\$ 19,265,109	\$ 21,774,584	\$ 19,520,745	\$ 22,259,047	\$ 484,463
Operating Expenses	7,348,740	9,395,725	9,250,102	10,082,414	686,689
Capital Outlay	1,267,165	920,243	872,875	1,129,370	209,127
Other Disbursements	14,400	115,500	115,500	85,500	(30,000)
Debt Service	3,389,517	3,422,787	3,422,787	3,415,140	(7,647)
Transfers Out	500,000	1,100,000	1,100,000	-	(1,100,000)
Ending Fund Balance - Nonspendable	580,135	-	-	-	-
Ending Fund Balance - Committed	10,000,000	10,000,000	10,000,000	10,000,000	-
Ending Fund Balance - Assigned	-	-	-	-	-
Ending Fund Balance - Unassigned	16,599,381	15,173,245	20,456,259	20,887,391	5,714,146
	<b>\$ 58,964,447</b>	<b>\$ 61,902,084</b>	<b>\$ 64,738,268</b>	<b>\$ 67,858,862</b>	<b>\$ 5,956,778</b>
<b>STREET CONSTRUCTION AND MAINTENANCE FUND (110)</b>					
Means of Financing					
Intergovernmental	\$ 1,286,672	\$ 1,230,494	\$ 1,279,000	\$ 1,324,697	\$ 94,203
Miscellaneous	12,831	6,000	20,000	11,000	5,000
Transfers In	500,000	1,000,000	1,000,000	-	(1,000,000)
Beginning Fund Balance	1,141,306	1,329,958	1,185,356	1,398,654	\$ 68,696
	<b>\$ 2,940,809</b>	<b>\$ 3,566,452</b>	<b>\$ 3,484,356</b>	<b>\$ 2,734,351</b>	<b>\$ (832,101)</b>
Estimated Requirements					
Personnel Services	\$ 647,926	\$ 707,428	\$ 676,072	\$ 747,364	\$ 39,936
Operating Expenses	893,924	1,226,308	1,161,130	1,311,530	85,222
Capital Outlay	112,883	245,675	248,500	216,985	(28,690)
Transfers Out	100,720	-	-	-	-
Ending Fund Balance - Other	1,185,356	1,387,041	1,398,654	458,472	(928,569)
	<b>\$ 2,940,809</b>	<b>\$ 3,566,452</b>	<b>\$ 3,484,356</b>	<b>\$ 2,734,351</b>	<b>(832,101)</b>
Capital Improvement Program	-	-	-	-	-
	<b>\$ 2,940,809</b>	<b>\$ 3,566,452</b>	<b>\$ 3,484,356</b>	<b>\$ 2,734,351</b>	<b>\$ (832,101)</b>

### FUNDS SUMMARY

	FY 2017/2018	FY 2018/2019	FY 2018/2019	FY 2019/2020	INC/(DEC)
	ACTUAL	ADOPTED	PROJECTED	PROPOSED	FROM FY 18/19
		BUDGET	BUDGET	BUDGET	TO FY 19/20
					BUDGET
<b>BUILDING FUND (140)</b>					
<b><u>Means of Financing</u></b>					
Licenses/Permits	\$ 3,801,227	\$ 2,536,000	\$ 3,086,500	\$ 2,663,050	\$ 127,050
Miscellaneous	56,838	76,500	122,500	106,500	30,000
Beginning Fund Balance	5,231,119	5,482,078	5,860,565	5,675,582	193,504
	<b>\$ 9,089,184</b>	<b>\$ 8,094,578</b>	<b>\$ 9,069,565</b>	<b>\$ 8,445,132</b>	<b>\$ 350,554</b>
<b><u>Estimated Requirements</u></b>					
Personnel Services	\$ 2,161,573	\$ 2,412,811	\$ 2,239,665	\$ 2,482,123	\$ 69,312
Operating Expenses	1,019,762	1,129,920	1,130,410	1,130,000	80
Capital Outlay	47,284	10,000	23,908	50,000	40,000
Ending Fund Balance - Other	5,860,565	4,541,847	5,675,582	4,783,009	241,162
	<b>\$ 9,089,184</b>	<b>\$ 8,094,578</b>	<b>\$ 9,069,565</b>	<b>\$ 8,445,132</b>	<b>\$ 350,554</b>
<b>PUBLIC ART TRUST FUND (160)</b>					
<b><u>Means of Financing</u></b>					
Miscellaneous	\$ 271,045	\$ 236,000	\$ 33,000	\$ 330,500	\$ 94,500
Beginning Fund Balance	77,781	397,181	345,128	365,128	(32,053)
	<b>\$ 348,826</b>	<b>\$ 633,181</b>	<b>\$ 378,128</b>	<b>\$ 695,628</b>	<b>\$ 62,447</b>
<b><u>Estimated Requirements</u></b>					
Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -
Operating Expenses	3,698	10,000	13,000	30,000	20,000
Capital Outlay	-	65,000	-	-	(65,000)
Ending Fund Balance - Other	345,128	558,181	365,128	665,628	107,447
	<b>\$ 348,826</b>	<b>\$ 633,181</b>	<b>\$ 378,128</b>	<b>\$ 695,628</b>	<b>\$ 62,447</b>
<b>CAPITAL IMPROVEMENT PROGRAM (CIP) FUND (300) - MAJOR FUND</b>					
<b><u>Means of Financing</u></b>					
Transfer Development Rights Purchases	\$ 506,200	\$ -	\$ 574,932	\$ 766,576	\$ 766,576
Impact Fees	5,301	2,855,000	705,672	60,000	(2,795,000)
Intergovernmental	1,066,566	100,000	-	500,000	400,000
Miscellaneous	204,637	137,000	1,067,500	837,000	700,000
Transfers In	129,320	-	-	-	-
Debt Issuance	-	-	-	-	-
Sale of Capital Assets	-	-	-	-	-
Beginning Fund Balance	33,012,450	21,836,710	27,570,007	18,613,174	(3,223,536)
	<b>\$ 34,924,474</b>	<b>\$ 24,928,710</b>	<b>\$ 29,918,111</b>	<b>\$ 20,776,750</b>	<b>\$ (4,151,960)</b>
<b><u>Estimated Requirements</u></b>					
Ending Fund Balance - Other	27,570,007	5,699,689	18,613,174	957,857	(4,741,832)
Transfers Out	28,600	-	-	-	-
	<b>\$ 27,598,607</b>	<b>\$ 5,699,689</b>	<b>\$ 18,613,174</b>	<b>\$ 957,857</b>	<b>\$ (4,741,832)</b>
Capital Improvement Program	7,325,867	19,229,021	11,304,937	19,818,893	589,872
	<b>\$ 34,924,474</b>	<b>\$ 24,928,710</b>	<b>\$ 29,918,111</b>	<b>\$ 20,776,750</b>	<b>\$ (4,151,960)</b>

### FUNDS SUMMARY

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET	INC/(DEC) FROM FY 18/19 TO FY 19/20 BUDGET
<b>STORMWATER OPERATING FUND (400)</b>					
<i><b>Means of Financing</b></i>					
Charges for Services	\$ 1,003,563	\$ 990,000	\$ 950,000	\$ 990,000	\$ -
Intergovernmental	-	-	-	-	-
Miscellaneous	1,639	1,000	4,000	1,000	-
Transfers In	-	100,000	100,000	-	(100,000)
Beginning Fund Balance	-	22,964	113,709	178,975	156,011
	<b>\$ 1,005,202</b>	<b>\$ 1,113,964</b>	<b>\$ 1,167,709</b>	<b>\$ 1,169,975</b>	<b>\$ 56,011</b>
<i><b>Estimated Requirements</b></i>					
Personnel Services	\$ 183,719	\$ 162,702	\$ 166,330	\$ 168,968	\$ 6,266
Operating Expenses	315,590	438,920	331,660	437,570	(1,350)
Capital Outlay	-	5,000	5,000	13,800	8,800
Depreciation	350,371	-	-	-	-
Debt Service	41,813	485,744	485,744	485,744	-
Transfers Out	-	-	-	-	-
Ending Fund Balance - Other	113,709	21,598	178,975	63,893	42,295
	<b>\$ 1,005,202</b>	<b>\$ 1,113,964</b>	<b>\$ 1,167,709</b>	<b>\$ 1,169,975</b>	<b>\$ 56,011</b>
<b>STORMWATER CAPITAL FUND (450)</b>					
<i><b>Means of Financing</b></i>					
Intergovernmental	\$ 85,621	\$ 388,518	\$ 85,000	\$ 387,343	\$ (1,175)
Miscellaneous	5,333	500	16,000	1,000	500
Transfers In from Stormwater Operations	-	-	-	-	-
Beginning Fund Balance	795,539	668,043	757,061	858,061	190,018
	<b>\$ 886,493</b>	<b>\$ 1,057,061</b>	<b>\$ 858,061</b>	<b>\$ 1,246,404</b>	<b>\$ 189,343</b>
<i><b>Estimated Requirements</b></i>					
Depreciation	129,432	-	-	-	-
Ending Fund Balance - Other	757,061	757,061	858,061	1,046,404	289,343
	<b>\$ 886,493</b>	<b>\$ 757,061</b>	<b>\$ 858,061</b>	<b>\$ 1,046,404</b>	<b>\$ 289,343</b>
Capital Improvement Program	-	300,000	-	200,000	(100,000)
	<b>\$ 886,493</b>	<b>\$ 1,057,061</b>	<b>\$ 858,061</b>	<b>\$ 1,246,404</b>	<b>\$ 189,343</b>

## SUMMARY OF CHANGES IN FUND BALANCES

	MAJOR FUNDS		
	General Fund	Capital Improvement Projects Fund	Other Funds (Aggregate)
<b>FUND BALANCE October 1, 2017</b>	<b>\$19,223,088</b>	<b>\$33,012,450</b>	<b>\$7,245,745</b>
2017-18 Revenues	39,741,359	1,912,024	7,024,769
2017-18 Expenditures	(31,784,931)	(7,354,467)	(6,008,695)
Net Increase (Decrease)	7,956,428	(5,442,443)	1,016,074
<b>FUND BALANCE September 30, 2018</b>	<b>\$27,179,516</b>	<b>\$27,570,007</b>	<b>\$8,261,819</b>
2018-19 Revenues*	37,558,752	2,348,104	6,696,000
2018-19 Expenditures*	(34,282,009)	(11,304,937)	(6,481,419)
Net Increase (Decrease)	3,276,743	(8,956,833)	214,581
<b>FUND BALANCE September 30, 2019*</b>	<b>\$30,456,259</b>	<b>\$18,613,174</b>	<b>\$8,476,400</b>
2019-20 Budgeted Revenues	37,402,603	2,163,576	5,815,090
2019-20 Budgeted Expenditures	(36,971,471)	(19,818,893)	(7,274,084)
Net Increase (Decrease)	431,132	(17,655,317)	(1,458,994)
<b>FUND BALANCE September 30, 2020</b>	<b>\$30,887,391</b>	<b>\$957,857</b>	<b>\$7,017,406</b>

\* *Estimated for the purpose of budget adoption by the City Commission - the 2018-19 fiscal year is not closed at time of public hearings.*

### Changes in Fund Balances

The General Fund and Capital Improvement Projects Fund are Major Funds. The other funds consist of Streets Construction and Maintenance Fund, the Building Fund, the Public Art Trust Fund, the Stormwater Fund, and the Stormwater Capital Projects Fund.

The City of Sunny Isles Beach adheres to a Fund Balance Policy. The purpose of the Fund Balance Policy is to provide increased financial stability by ensuring that the City maintains a prudent level of financial resources to protect against reducing service levels or raising taxes and fees because of temporary revenue shortfalls or unexpected one-time revenues. The Policy also provides for a reserve in the event of a Hurricane or other natural disaster.

The FY 2019/2020 Budget seeks to preserve and build fund balances in each of the funds. Budgeting in FY 2019/2020 was done conservatively so that available ongoing revenues are able to fund ongoing expenditures. All one-time expenditures are typically funded by the reappropriation of the General Fund's fund balance.

## SUMMARY OF CHANGES IN FUND BALANCES

<b>GENERAL FUND STATEMENT OF FUND BALANCE</b>
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<b>FUND BALANCE October 1, 2017</b>		<b>\$19,223,088</b>
2017-18 Revenues	\$39,741,359	
2017-18 Expenditures	(31,784,931)	
Net Increase (Decrease)	7,956,428	

**Fund Balance:**

Nonspendable	580,135
Committed - Hurricane/Emergency and Disaster Recovery**	10,000,000
Unassigned - Contingency/Fiscal Stability**	8,542,992
Unassigned	8,056,389

<b>FUND BALANCE October 1, 2018</b>		<b>\$27,179,516</b>
2018-19 Revenues*	\$37,558,752	
2018-19 Expenditures*	(34,282,009)	
Net Increase (Decrease)	3,276,743	

**Fund Balance:**

Nonspendable	-
Committed - Hurricane/Emergency and Disaster Recovery**	10,000,000
Unassigned - Contingency/Fiscal Stability**	8,295,503
Unassigned	12,160,756

<b>ESTIMATED FUND BALANCE September 30, 2019*</b>		<b>\$30,456,259</b>
2019-20 Budgeted Revenues	\$37,402,603	
2019-20 Budgeted Expenditures	(36,971,471)	
Net Increase (Decrease)	431,132	

**Fund Balance:**

Nonspendable	-
Committed - Hurricane/Emergency and Disaster Recovery**	10,000,000
Unassigned - Contingency/Fiscal Stability**	9,242,868
Unassigned	11,644,523

<b>ESTIMATED FUND BALANCE September 30, 2020</b>		<b>\$30,887,391</b>
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\* *Estimated for the purpose of budget adoption by the City Commission - the 2018-19 fiscal year is not closed at time of public hearings.*

\*\* *The City Commission adopted a financial standard to maintain a Hurricane/Emergency and Disaster Recovery Operating Reserve at a minimum level of \$10,000,000 and a Fiscal Stability Reserve of 25% of the General Fund operating expenditures to be implemented by September 30, 2017 (extended due to payoff of bond issue during the fiscal year 2016-17). The Committed fund balance reflects the Hurricane/Emergency and Disaster Recovery Operating Reserve. The Unassigned-Contingency/Fiscal Stability set aside reflects the City's planned progress toward the implementation goal. The standard is in place for this budget period, the Fiscal Stability requirement (25% of \$37.0 million operating expenditures minus transfers of \$0) is approximately \$9.2 million which meets the adopted financial standard.*

## REVENUE SUMMARY

		FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b><u>GENERAL FUND</u></b>					
<b><u>Ad Valorem Taxes</u></b>					
001-0-3110-311100-00000	AD VALOREM TAXES	24,239,776	23,241,919	23,921,148	24,178,156
001-0-3110-311110-00000	DISCOUNTS	(836,367)	-	(803,064)	-
001-0-3110-311120-00000	PENALTIES	13,084	-	14,549	-
001-0-3110-311200-00000	PRIOR YEAR AD VALOREM	864,296	-	159,398	-
	<b><u>Total Ad Valorem Taxes</u></b>	<b><u>24,280,789</u></b>	<b><u>23,241,919</u></b>	<b><u>23,292,031</u></b>	<b><u>24,178,156</u></b>
<b><u>Utility Taxes</u></b>					
001-0-3140-314100-00000	UTILITY TAX-ELECTRIC	2,758,892	2,500,000	2,400,000	2,500,000
001-0-3140-314300-00000	UTILITY TAX-WATER	898,639	850,000	763,000	750,000
001-0-3140-314400-00000	UTILITY TAX-GAS	24,050	25,000	25,000	25,000
	<b><u>Total Utility Taxes</u></b>	<b><u>3,681,581</u></b>	<b><u>3,375,000</u></b>	<b><u>3,188,000</u></b>	<b><u>3,275,000</u></b>
<b><u>Communications Services Tax</u></b>					
001-0-3150-315000-00000	COMMUNICATIONS SERVICES TAX	886,945	848,885	839,000	824,538
	<b><u>Total Communications Service Tax</u></b>	<b><u>886,945</u></b>	<b><u>848,885</u></b>	<b><u>839,000</u></b>	<b><u>824,538</u></b>
<b><u>Franchise Fees</u></b>					
001-0-3230-323100-00000	FRANCHISE-ELECTRIC	1,031,194	725,000	725,000	250,000
001-0-3230-323400-00000	FRANCHISE-GAS	24,254	14,000	18,000	15,000
001-0-3230-323700-00000	FRANCHISE-REFUSE	489,429	400,000	506,000	425,000
	<b><u>Total Franchise Fees</u></b>	<b><u>1,544,877</u></b>	<b><u>1,139,000</u></b>	<b><u>1,249,000</u></b>	<b><u>690,000</u></b>
<b><u>Code Compliance</u></b>					
001-0-3160-316000-00000	LOCAL BUSINESS (O/L)	263,288	200,000	200,000	200,000
001-0-3220-322106-00000	CERTIFICATES OF USE	37,178	30,000	30,000	30,000
001-0-3291-329000-00000	ZONING HEARINGS	62,033	25,000	80,000	30,000
001-0-3291-329001-00000	ZONING/PLANS REVIEW	44,846	35,000	42,000	38,000
001-0-3291-329012-00000	VACANT PROPERTY REGISTRY	21,700	10,000	15,000	15,000
001-0-3291-329041-00000	SHORT TERM PROPERTY REGISTRY	-	36,000	70,000	60,000
001-0-3291-329096-00000	SPECIAL EVENTS PERMIT	22,261	20,000	12,000	10,000
001-0-3420-342940-00000	LANE CLOSURE FEES	66,000	15,000	75,000	70,000
001-0-3420-342941-00000	CODE COMPLIANCE OFCR REIMB	-	-	-	-
001-0-3490-349000-00000	LIEN LETTERS	105,925	80,000	75,000	70,000
001-0-3490-349050-00000	EXT HOUR FEE	109,100	60,000	125,000	80,000
	<b><u>Total Code Compliance</u></b>	<b><u>732,331</u></b>	<b><u>511,000</u></b>	<b><u>724,000</u></b>	<b><u>603,000</u></b>
<b><u>Intergovernmental Revenues</u></b>					
001-0-3310-331200-00900	COPS TECHNOLOGY GRANT	-	-	-	-
001-0-3310-331200-00901	GRNT-BYRNE	-	-	-	-
001-0-3350-335120-00000	STATE REVENUE SHARING	467,824	479,864	485,000	487,127
001-0-3350-335150-00000	ALCOHOLIC BEVERAGE LIC	16,838	20,000	18,000	20,000
001-0-3350-335180-00000	LOCAL GOVT 1/2 CENT SALES	1,740,386	1,759,995	1,759,000	1,822,356
001-0-3370-337300-99009	MDC TREE PLANTING GRANT	25,000	-	-	-
	<b><u>Total Intergovernmental Revenues</u></b>	<b><u>2,250,048</u></b>	<b><u>2,259,859</u></b>	<b><u>2,262,000</u></b>	<b><u>2,329,483</u></b>

## REVENUE SUMMARY

		FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b><u>Charges for Services</u></b>					
<b><u>Administrative Charges</u></b>					
001-0-3410-341314-00000	ADMIN FEES TO BUILDING	850,000	850,000	850,000	850,000
001-0-3410-341340-00000	ADMIN CHARGE TO STRMWTR	58,000	58,000	58,000	58,000
	<b>SubTotal-Admin Charges</b>	<b>908,000</b>	<b>908,000</b>	<b>908,000</b>	<b>908,000</b>
<b><u>Parking</u></b>					
001-0-3445-344500-00000	PARKING-Res Permits UndrLehman	44,998	45,000	44,000	45,000
001-0-3445-344500-10000	PARKING-SR826 Lot	34,303	30,000	57,000	55,000
001-0-3445-344500-15000	PARKING-Gateway Park Garage	34,917	30,000	46,000	45,000
001-0-3445-344500-20000	PARKING-LSB Miami Juice	27,452	27,500	28,000	28,500
001-0-3445-344500-30000	PARKING-SR826/Newport	-	-	-	-
001-0-3445-344500-35000	PARKING-Marco Polo	384,000	384,000	384,000	384,000
001-0-3445-344500-50000	PARKING-Pier Park	294,516	295,000	274,000	280,000
001-0-3445-344500-80000	PARKING-Ellen Wynne B/A	96,108	140,000	119,000	120,000
001-0-3445-344500-83000	PARKING-Winston Park	-	-	-	-
001-0-3445-344500-85000	PARKING-Lehman Ramp	235,217	175,000	229,000	175,000
001-0-3445-344500-86000	PARKING-175th St/Walgreens	118,984	105,000	120,000	120,000
001-0-3445-344501-00000	PARKING-Construction/Aqua/Walg	-	-	-	-
001-0-3445-344501-35000	PARKING-Heritage Pk Garage 1st	60,496	40,000	56,000	55,000
001-0-3445-344501-85000	PARKING-Lehman East	133,355	150,000	93,000	95,000
001-0-3445-344502-35000	PARKING-Heritage Pk Garage 2nd	49,606	30,000	14,000	14,000
001-0-3445-344502-85000	PARKING-Lehman West	96,509	15,000	130,000	18,000
001-0-3445-344503-35000	PARKING-Heritage Park NW	10,589	10,000	17,000	15,000
001-0-3445-344503-85000	PARKING-Marenas	22,000	14,000	20,000	14,000
001-0-3445-344504-85000	PARKING-Regalia WLC	61,817	66,000	60,000	60,000
001-0-3445-344599-99000	PARKING-Chargebacks Citywide	(594)	-	-	-
	<b>SubTotal-Parking</b>	<b>1,704,273</b>	<b>1,556,500</b>	<b>1,691,000</b>	<b>1,523,500</b>
<b><u>Culture &amp; Recreation</u></b>					
001-0-3470-347200-50000	NEWPORT PIER ADMISSION	27,421	15,000	-	-
001-0-3470-347200-60800	AFTER SCHOOL PROGRAM	685,181	640,000	600,000	600,000
001-0-3470-347200-XXXXX	COMMUNITY/RECREATION	107,984	90,000	90,000	90,000
001-0-3470-347200-60820	ATHLETIC PROGRAM	210,280	180,000	180,000	180,000
001-0-3470-347200-60840	SUMMER CAMP	323,300	280,000	280,000	285,000
001-0-3470-347201-00000	FITNESS	32,790	30,000	29,400	30,000
001-0-3470-347300-00000	CULTURAL EVENTS	10,042	8,000	10,000	10,000
001-0-3470-347400-00000	SPECIAL EVENTS	72,185	25,000	40,000	40,000
001-0-3470-347400-60860	JAZZ FEST	1,500	1,500	150	1,500
001-0-3470-347401-60860	JAZZ TICKET	11,309	7,500	8,200	7,500
001-0-3470-347500-00000	PARKS REFRESHMENT	6,243	4,000	5,000	4,000
001-0-3470-347500-60000	PCP CONCESSION	1,800	1,800	1,800	1,800
001-0-3470-347500-75000	TOWN CENTER CONCESSION	-	-	-	-
001-0-3470-347501-60000	PCP RENTAL	14,892	9,500	8,000	9,000
001-0-3470-347900-00000	ADVERTISEMENT	23,050	10,000	10,500	10,000
001-0-3470-347901-00000	SPONSORSHIPS	5,468	5,000	7,250	5,000
	<b>SubTotal-Culture &amp; Recreation</b>	<b>1,533,445</b>	<b>1,307,300</b>	<b>1,270,300</b>	<b>1,273,800</b>



## REVENUE SUMMARY

		FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b><u>Other Charges for Services</u></b>					
001-0-3420-342100-00000	POLICE-SPECIAL DUTY	378,066	300,000	230,000	300,000
001-0-3420-342125-00000	PD OT FED STATE REIMB	21,164	10,000	14,000	10,000
001-0-3420-342900-00000	LIFEGUARD-FEE	1,356	-	-	-
	<b>SubTotal-Other</b>	<b>400,586</b>	<b>310,000</b>	<b>244,000</b>	<b>310,000</b>
	<b>Total Charges for Services</b>	<b>4,546,304</b>	<b>4,081,800</b>	<b>4,113,300</b>	<b>4,015,300</b>
<b><u>Fines and Forfeitures</u></b>					
001-0-3515-351500-00000	PARKING FINES	146,402	100,000	100,000	100,000
001-0-3515-351501-00000	COURT FINES	27,729	30,000	45,000	40,000
001-0-3515-351502-00000	DISABLED PARKING FINES	-	-	-	-
001-0-3515-351525-00000	SCHOOL CROSSING	47,151	40,000	36,000	35,000
001-0-3540-354000-00000	CODE COMPLIANCE CITATIONS	211,328	140,000	130,000	130,000
001-0-3560-356000-00000	FFLETF/TRAINING	3,485	2,000	2,000	2,000
	<b>Total Fines and Forfeitures</b>	<b>436,095</b>	<b>312,000</b>	<b>313,000</b>	<b>307,000</b>
<b><u>Miscellaneous Revenues</u></b>					
<b><u>Rental Properties</u></b>					
001-0-3620-362000-00000	US POSTAL	25,200	25,200	25,200	25,200
001-0-3620-362001-00000	ENTERPRISE	89,409	90,000	91,000	-
001-0-3620-362002-70000	TONY ROMA'S	240,000	240,000	240,000	240,000
001-0-3620-362003-99001	SCHOOL JOINT USE AGREEMENT	84,078	75,000	80,000	80,000
001-0-3620-362004-50000	PIER RESTAURANT	188,075	180,000	180,000	180,000
001-0-3620-362005-00000	LIBRARY CS	79,272	80,000	80,000	80,000
001-0-3620-362007-00000	BOAT SLIP	-	-	-	-
001-0-3620-362008-00000	17200 COLLINS/MDFR	1	1	1	1
001-0-3620-362009-00000	15800 COLLINS/TNLB	25,000	60,000	60,000	60,000
	<b>SubTotal-Rental Properties</b>	<b>731,035</b>	<b>750,201</b>	<b>756,201</b>	<b>665,201</b>
<b><u>Visitor's Center</u></b>					
001-0-3699-369904-00000	SIB STAMPS	18	-	-	-
001-0-3699-369905-00000	PROMOTIONS	2,301	2,500	2,300	2,500
001-0-3699-369906-00000	12 YEAR HISTORY BOOK	150	100	100	100
001-0-3699-369907-00000	ARCHITECTURE BOOK	19	50	25	25
	<b>SubTotal-Visitor's Center</b>	<b>2,488</b>	<b>2,650</b>	<b>2,425</b>	<b>2,625</b>
<b><u>Other</u></b>					
001-0-3220-322112-00000	PERMIT SEARCH	100,025	95,000	85,000	80,000
001-0-3190-319000-00000	GAS TAX REBATE	15,093	14,000	14,000	14,000
001-0-3439-343901-00000	ELECTRIC CHARGING STATION	164	50	50	50
001-0-3490-349100-00000	ELECTION/FILING FEE	500	-	-	-
001-0-3490-349101-00000	LOBBYIST FEE	2,550	1,000	1,300	1,000
001-0-3611-361100-00000	INTEREST EARNINGS	452,369	240,000	452,000	280,000
001-0-3611-361101-00000	INTEREST -TAXES	42,519	15,000	108,922	15,000
001-0-3613-361300-00000	FMV INVESTMENTS - UNREALZ	(235,712)	-	-	-
001-0-3614-361400-00000	FMV INVESTMENTS - REALIZED	-	-	-	-
001-0-3640-364000-00000	SALE OF PROPERTY	37,206	25,000	40,000	25,000
001-0-3660-366000-00000	DONATIONS	1,500	-	-	-
001-0-3660-366000-30800	DONATIONS - SISTER CITY	-	-	-	-
001-0-3693-369301-00000	INS. SUBROGATION-PROPERTY	49,612	-	9,250	-
001-0-3693-369301-99901	INS. PROPERTY-HURRICANE REIMB	45,000	-	11,690	-

## REVENUE SUMMARY

		FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b><u>Other (continued)</u></b>					
001-0-3693-369302-00000	WORKERS COMP PMTS RECVD	12,838	-	(917)	-
001-0-3693-369303-00000	RESTITUTION PAYMENTS	-	-	2,250	-
001-0-3699-369900-00000	MISCELLANEOUS REVENUES	43,752	10,000	10,000	10,000
001-0-3699-369901-00000	CITY PPV PROGRAM	54,759	55,000	55,000	55,000
001-0-3699-369902-00000	IT SERVICES-GOLDEN BEACH	21,911	21,911	31,000	32,000
001-0-3699-369903-00000	OVER/UNDER	319	-	-	-
001-0-3699-369910-00000	FINGERPRINT CHARGE REIMB	4,311	-	-	-
001-0-3699-369911-00000	BENCH DEDICATION FEES	150	250	250	250
		<b>648,866</b>	<b>477,211</b>	<b>819,795</b>	<b>512,300</b>
	<b>Total Miscellaneous Revenues</b>	<b>1,382,389</b>	<b>1,230,062</b>	<b>1,578,421</b>	<b>1,180,126</b>
<b><u>Fund Balance - October 1</u></b>					
001-0-3999-399900-00000	PRIOR YEAR SURPLUS	19,223,088	24,902,559	27,179,516	30,456,259
	<b>Appropriated Fund Balance</b>	<b>19,223,088</b>	<b>24,902,559</b>	<b>27,179,516</b>	<b>30,456,259</b>
	<b>TOTAL GENERAL FUND REVENUES</b>	<b>58,964,447</b>	<b>61,902,084</b>	<b>64,738,268</b>	<b>67,858,862</b>
<b><u>STREETS CONSTRUCTION &amp; MAINTENANCE FUND</u></b>					
<b><u>Intergovernmental Revenues</u></b>					
110-0-3124-312410-00000	FIRST LOCAL OPT FUEL TAX	223,260	230,786	220,000	227,174
110-0-3126-312600-00000	TRANSIT SYSTEM SURTAX	918,763	850,000	922,000	929,213
110-0-3350-335120-00000	STATE REVENUE SHARING	144,649	149,708	137,000	168,310
	<b>Intergovernmental Revenues</b>	<b>1,286,672</b>	<b>1,230,494</b>	<b>1,279,000</b>	<b>1,324,697</b>
<b><u>Miscellaneous Revenues</u></b>					
110-0-3291-329541-00000	FEES - PW PERMITS	2,375	1,000	3,000	1,000
110-0-3291-329543-00000	FEES - PW SPEC PROJECTS	-	-	-	-
110-0-3611-361100-00000	INTEREST EARNINGS	20,661	5,000	17,000	10,000
110-0-3613-361300-00000	FMV INVESTMENTS UNREALZ	(10,205)	-	-	-
110-0-3614-361400-00000	FMV INVESTMENTS - REALIZED	-	-	-	-
110-0-3699-369900-00000	OTHER MISCELLANEOUS REV	-	-	-	-
	<b>Miscellaneous Revenues</b>	<b>12,831</b>	<b>6,000</b>	<b>20,000</b>	<b>11,000</b>
<b><u>Operating Transfers In</u></b>					
110-0-3810-381001-00000	TRANSFER IN-GENERAL FUND	500,000	1,000,000	1,000,000	-
110-0-3810-381030-00000	TRANSFER IN-CAP PROJ FUND	-	-	-	-
	<b>Operating Transfers In</b>	<b>500,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>-</b>
<b><u>Fund Balance - October 1</u></b>					
110-0-3999-399900-00000	PRIOR YEAR SURPLUS	1,141,306	1,329,958	1,185,356	1,398,654
	<b>Appropriated Fund Balance</b>	<b>1,141,306</b>	<b>1,329,958</b>	<b>1,185,356</b>	<b>1,398,654</b>
	<b>TOTAL STREETS FUND</b>	<b>2,940,809</b>	<b>3,566,452</b>	<b>3,484,356</b>	<b>2,734,351</b>

## REVENUE SUMMARY

		FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b><u>BUILDING FUND</u></b>					
<b><u>Licenses and Permits</u></b>					
140-0-3220-322095-00000	CERTIFICATE OF COMPLETION	38,530	38,500	45,000	42,000
140-0-3220-322100-00000	BUILDING PERMITS	1,945,809	1,200,000	1,800,000	1,500,000
140-0-3220-322101-00000	MECHANICAL PERMITS	460,973	325,000	250,000	240,000
140-0-3220-322102-00000	PLUMBING PERMITS	356,507	250,000	200,000	175,000
140-0-3220-322103-00000	ELECTRICAL PERMITS	475,598	345,000	320,000	300,000
140-0-3220-322107-00000	TECHNOLOGY FEE	156,216	105,000	128,500	110,750
140-0-3220-322108-00000	EDUCATION FEE	62,500	42,000	51,000	44,300
140-0-3220-322109-00000	STRUCTURAL REVIEW FEE	113,120	72,000	96,000	75,000
140-0-3220-322111-00000	SPECIAL REVIEW FEE	28,398	24,000	20,000	20,000
140-0-3220-322113-00000	PENALTY FEES	91,744	72,000	120,000	100,000
140-0-3220-322115-00000	CERTIFICATE OF OCCUPANCY	41,895	36,000	36,000	36,000
140-0-3220-322116-00000	LANDSCAPING REVIEW FEES	19,330	18,000	12,000	12,000
140-0-3291-329000-00000	DCA/BCA	10,607	8,500	8,000	8,000
	<b><u>Total Licenses and Permits</u></b>	<b><u>3,801,227</u></b>	<b><u>2,536,000</u></b>	<b><u>3,086,500</u></b>	<b><u>2,663,050</u></b>
<b><u>Miscellaneous Revenues</u></b>					
140-0-3410-341900-00000	BUILDING OVERTIME REIMB	10,650	26,500	26,500	26,500
140-0-3611-361100-00000	INTEREST EARNINGS	97,966	50,000	96,000	80,000
140-0-3613-361300-00000	FMV INVESTMENTS - UNREALZ	(51,778)	-	-	-
140-0-3614-361400-00000	FMV INVESTMENTS - REALIZED	-	-	-	-
	<b><u>Miscellaneous Revenues</u></b>	<b><u>56,838</u></b>	<b><u>76,500</u></b>	<b><u>122,500</u></b>	<b><u>106,500</u></b>
<b><u>Fund Balance - October 1</u></b>					
140-0-3999-399900-00000	PRIOR YEAR SURPLUS	5,231,119	5,482,078	5,860,565	5,675,582
	<b><u>Appropriated Fund Balance</u></b>	<b><u>5,231,119</u></b>	<b><u>5,482,078</u></b>	<b><u>5,860,565</u></b>	<b><u>5,675,582</u></b>
	<b><u>TOTAL BUILDING FUND REVENUES</u></b>	<b><u>9,089,184</u></b>	<b><u>8,094,578</u></b>	<b><u>9,069,565</u></b>	<b><u>8,445,132</u></b>
<b><u>PUBLIC ART TRUST FUND</u></b>					
<b><u>Miscellaneous Revenues</u></b>					
160-0-3290-329024-00000	ART IN PUBLIC PLACES BONUS	250,000	200,000	30,000	328,500
160-0-3291-329000-00000	ART IN PUBLIC PLACES HEARINGS	20,200	35,000	1,000	1,000
160-0-3611-361100-00000	INTEREST EARNINGS	2,150	1,000	2,000	1,000
160-0-3613-361300-00000	FMV INVESTMENTS - UNREALZ	(1,305)	-	-	-
160-0-3614-361400-00000	FMV INVESTMENTS - REALIZED	-	-	-	-
	<b><u>Miscellaneous Revenues</u></b>	<b><u>271,045</u></b>	<b><u>236,000</u></b>	<b><u>33,000</u></b>	<b><u>330,500</u></b>
<b><u>Fund Balance - October 1</u></b>					
160-0-3999-399900-00000	PRIOR YEAR SURPLUS	77,781	397,181	345,128	365,128
	<b><u>Appropriated Fund Balance</u></b>	<b><u>77,781</u></b>	<b><u>397,181</u></b>	<b><u>345,128</u></b>	<b><u>365,128</u></b>
	<b><u>TOTAL PUBLIC ART TRUST FUND REVENUES</u></b>	<b><u>348,826</u></b>	<b><u>633,181</u></b>	<b><u>378,128</u></b>	<b><u>695,628</u></b>

## REVENUE SUMMARY

		FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b><u>CAPITAL IMPROVEMENT PROGRAM FUND</u></b>					
<b><u>Miscellaneous Revenues</u></b>					
<b><u>Transfer Development Fees</u></b>					
300-0-3290-329026-00000	TRANS DEVELOPMENT RIGHTS	506,200	-	-	-
300-0-3290-329027-00000	TDR EXTENSION	-	-	574,932	766,576
	<b>SubTotal-Transfer Development Fees</b>	506,200	-	574,932	766,576
<b><u>Impact Fees</u></b>					
300-0-3241-324100-00000	POLICE IMPACT FEES	491	-	-	-
300-0-3246-324625-00000	PARKS IMPACT FEES	2,922	-	-	-
300-0-3247-324720-00000	FACILITY IMPACT FEES	1,888	-	-	-
300-0-3290-329020-00000	BEACH RECR ENHANCEMENT	-	917,000	-	-
300-0-3290-329022-00000	EDUCATIONAL AND CULTURAL	-	917,000	-	-
300-0-3290-329023-00000	BEACH ACCESS TRUST FUNDS	-	305,660	-	-
300-0-3290-329025-00000	PUBLIC PARKING BONUS	-	52,010	320,760	60,000
300-0-3290-329028-00000	COLLINS AVENUE LANDSCAPE	-	305,660	384,912	-
300-0-3290-329029-00000	DESIGN FLEXIBILITY	-	52,010	-	-
	<b>SubTotal-Impact Fees</b>	5,301	2,855,000	705,672	60,000
<b><u>Intergovernmental Revenues</u></b>					
300-0-3310-331700-10900	GRANT-LWCF BELLA VISTA	-	-	-	-
300-0-3310-331700-40000	GRANT-LWCF INTRACOASTAL PK	-	-	-	-
300-0-3340-334200-83001	STATE GAA PED EMERG BRIDGE	250,316	-	-	-
300-0-3340-334200-80005	STATE GAA PED BRIDGE @ GOVT CTR	-	100,000	-	500,000
300-0-3340-334390-80004	STATE FDOT DFA REIMBURSEMENT	666,250	-	-	-
300-0-3340-334700-15900	CULTURAL FACILITIES GRANT	-	-	-	-
300-0-3370-337300-75002	INTERLOCAL AGRMT-SKATE PK HAUL	150,000	-	-	-
300-0-3370-337300-84001	INTERLOCAL AGRMT-NMB 174TH	-	-	-	-
	<b>Intergovernmental Revenues</b>	1,066,566	100,000	-	500,000
<b><u>Other Miscellaneous</u></b>					
300-0-3611-361100-00000	INTEREST EARNINGS	493,096	125,000	872,000	825,000
300-0-3613-361300-00000	FMV INVESTMENTS - UNREALZ	(272,059)	-	-	-
300-0-3614-361400-00000	FMV INVESTMENTS - REALIZED	-	-	-	-
300-0-3640-364000-00000	SALE OF PROPERTY	-	-	-	-
300-0-3660-366000-00000	DONATIONS	5,000	-	-	-
300-0-3699-369900-00000	MISC REVENUE - OTHER	150,000	-	-	-
300-0-3930-393001-00000	OTHER SOURCES-SPECIAL ITEMS	(200,000)	-	-	-
310-0-3XXX-3XXX00-00000	MISC REVENUE - SPEC ASSMT	28,600	12,000	195,500	12,000
	<b>SubTotal-Miscellaneous Revenues</b>	204,637	137,000	1,067,500	837,000
	<b>Total Miscellaneous Revenues</b>	1,782,704	3,092,000	2,348,104	2,163,576
<b><u>Operating Transfers In</u></b>					
300-0-3810-381001-00000	TRANSFER IN-GENERAL FUND	-	-	-	-
300-0-3810-381011-83001	TRANSFER IN-CITT/EMERG BRDGE	100,720	-	-	-
300-0-3810-381031-00000	TRANSFER IN-SPECIAL ASSESSMENTS	28,600	-	-	-
	<b>Operating Transfers In</b>	129,320	-	-	-
<b><u>Fund Balance - October 1</u></b>					
3XX-0-3999-399900-00000	PRIOR YEAR SURPLUS	33,012,450	21,836,710	27,570,007	18,613,174
	<b>Appropriated Fund Balance</b>	33,012,450	21,836,710	27,570,007	18,613,174
<b>TOTAL CAPITAL IMPROVEMENT PROGRAM FUND REVENUES</b>		<b>34,924,474</b>	<b>24,928,710</b>	<b>29,918,111</b>	<b>20,776,750</b>

## REVENUE SUMMARY

		FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b><u>STORMWATER ENTERPRISE FUND</u></b>					
<b><u>STORMWATER MANAGEMENT FUND</u></b>					
<b><u>Charges for Services</u></b>					
400-0-3435-343500-00000	STORMWATER FEES	1,003,563	990,000	950,000	990,000
	<b><u>Charges for Services</u></b>	<b><u>1,003,563</u></b>	<b><u>990,000</u></b>	<b><u>950,000</u></b>	<b><u>990,000</u></b>
<b><u>Miscellaneous Revenues</u></b>					
400-0-3611-361100-00000	INTEREST EARNINGS	4,417	1,000	4,000	1,000
400-0-3613-361300-00000	FMV INVESTMENT - UNREALIZED	(2,778)	-	-	-
400-0-3614-361400-00000	FMV INVESTMENT - REALIZED	-	-	-	-
	<b><u>Miscellaneous Revenues</u></b>	<b><u>1,639</u></b>	<b><u>1,000</u></b>	<b><u>4,000</u></b>	<b><u>1,000</u></b>
<b><u>Operating Transfers In</u></b>					
400-0-3810-381010-00000	TRANSFER IN-GENERAL FUND	-	100,000	100,000	-
400-0-3810-381030-00000	TRANSFER IN-CAP PROJECTS FD	-	-	-	-
	<b><u>Operating Transfers In</u></b>	<b><u>-</u></b>	<b><u>100,000</u></b>	<b><u>100,000</u></b>	<b><u>-</u></b>
<b><u>Fund Balance - October 1</u></b>					
400-0-3999-399900-00000	PRIOR YEAR SURPLUS	-	22,964	113,709	178,975
	<b><u>Appropriated Fund Balance</u></b>	<b><u>-</u></b>	<b><u>22,964</u></b>	<b><u>113,709</u></b>	<b><u>178,975</u></b>
	<b><u>TOTAL STORMWATER FUND REVENUES</u></b>	<b><u>1,005,202</u></b>	<b><u>1,113,964</u></b>	<b><u>1,167,709</u></b>	<b><u>1,169,975</u></b>
<b><u>STORMWATER CAPITAL ENTERPRISE FUND</u></b>					
<b><u>Intergovernmental Revenues</u></b>					
450-0-3124-312420-00000	LOCAL OPTION GAS TAX	85,621	88,518	85,000	87,343
450-0-3340-334360-20003	DRAINAGE IMPROV GRANT	-	-	-	-
450-0-3340-334360-83002	DRAINAGE IMPROV GRANT	-	300,000	-	300,000
450-0-3340-334700-84900	174TH ST DRAINAGE GRANT	-	-	-	-
	<b><u>Intergovernmental Revenues</u></b>	<b><u>85,621</u></b>	<b><u>388,518</u></b>	<b><u>85,000</u></b>	<b><u>387,343</u></b>
<b><u>Miscellaneous Revenues</u></b>					
450-0-3611-361100-00000	INTEREST EARNINGS	11,182	500	5,000	1,000
450-0-3613-361300-00000	FMV INVESTMENT - UNREALIZED	(5,849)	-	11,000	-
450-0-3614-361400-00000	FMV INVESTMENT - REALIZED	-	-	-	-
	<b><u>Miscellaneous Revenues</u></b>	<b><u>5,333</u></b>	<b><u>500</u></b>	<b><u>16,000</u></b>	<b><u>1,000</u></b>
<b><u>Operating Transfers In</u></b>					
450-0-3810-381040-00000	TRANSFER IN-STORMWATER OPS	-	-	-	-
	<b><u>Operating Transfers In</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>
<b><u>Fund Balance - October 1</u></b>					
450-0-3999-399900-00000	PRIOR YEAR SURPLUS	795,539	668,043	757,061	858,061
	<b><u>Appropriated Fund Balance</u></b>	<b><u>795,539</u></b>	<b><u>668,043</u></b>	<b><u>757,061</u></b>	<b><u>858,061</u></b>
	<b><u>TOTAL STORMWATER CAPITAL FUND REVENUES</u></b>	<b><u>886,493</u></b>	<b><u>1,057,061</u></b>	<b><u>858,061</u></b>	<b><u>1,246,404</u></b>

## REVENUE SUMMARY

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
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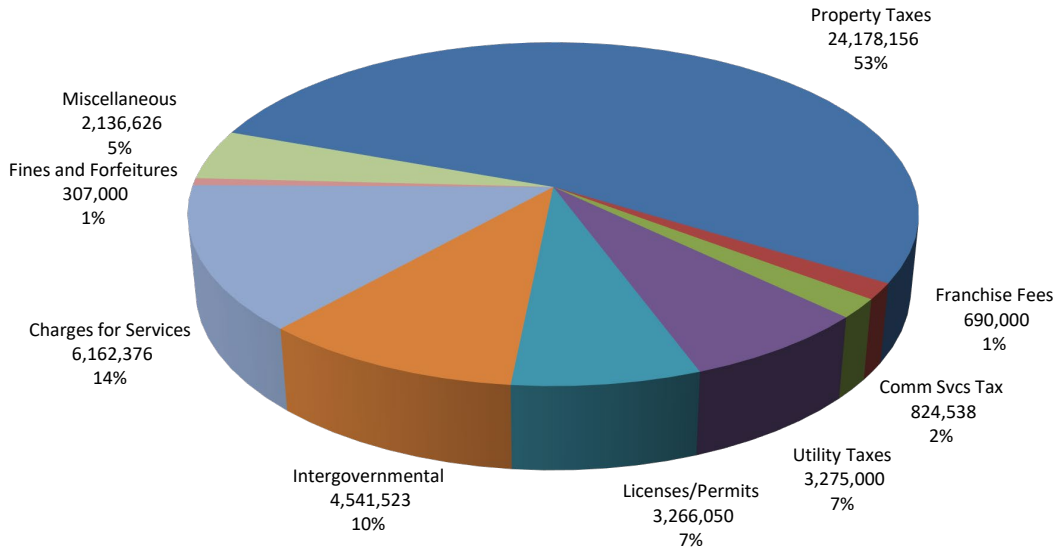
### ENTERPRISE FUND SUMMARY

<u>Appropriated Fund Balance</u>	795,539	691,007	870,770	1,037,036
<u>Charges for Services</u>	1,003,563	990,000	950,000	990,000
<u>Intergovernmental Revenues</u>	85,621	388,518	85,000	387,343
<u>Miscellaneous Revenues</u>	6,972	1,500	20,000	2,000
<u>Operating Transfers In</u>	-	100,000	100,000	-
	1,891,695	2,171,025	2,025,770	2,416,379

# Analysis of Revenue Sources Trends and Forecasts

The graph below represents FY 2019/2020 budgeted revenues totaling \$45,381,269.

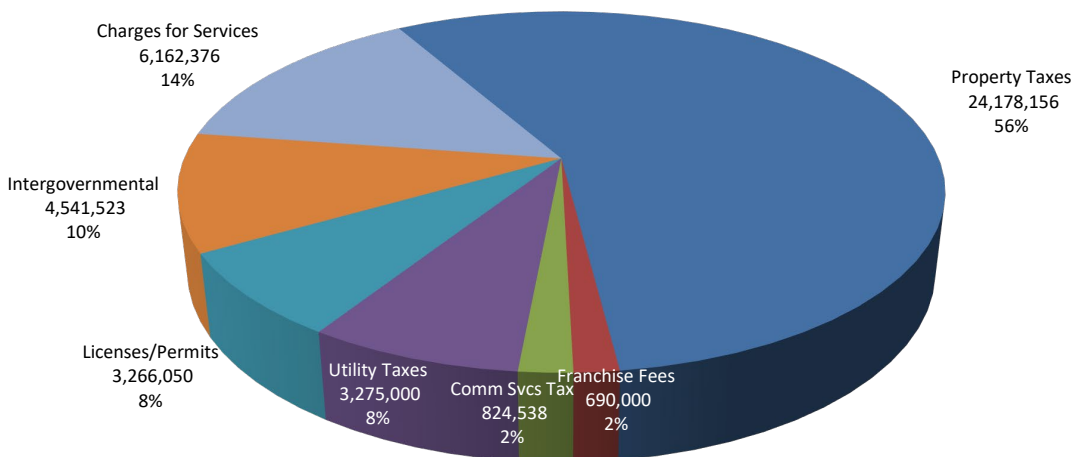
**FY 2019/2020 Budgeted Revenues**



Major revenue sources for the City of Sunny Isles Beach are property taxes, charges for services, utility taxes, licenses/permits, intergovernmental revenues, communications services tax and franchise fees. These major revenues account for approximately 95% of FY 2019/2020 budgeted revenues. There are no operating transfers in for FY 2019/2020.

The graph below illustrates the percentage of each major revenue source against the total of all major revenues (\$42,937,643).

**FY 2019/2020 Major Revenue Sources**



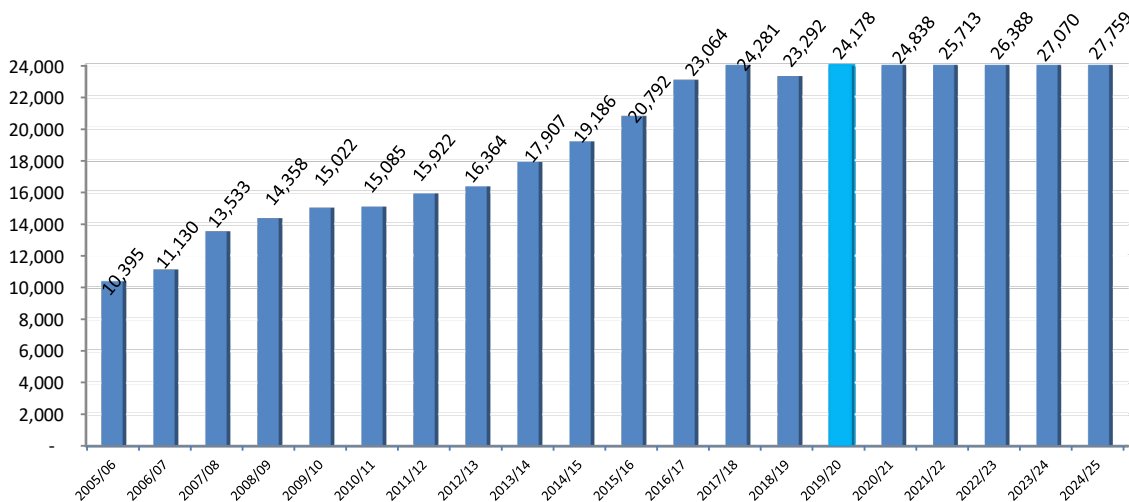
The following pages will discuss each major revenue source, the underlying assumptions of each revenue estimate, and significant revenue trends.

# Analysis of Revenue Sources Trends and Forecasts

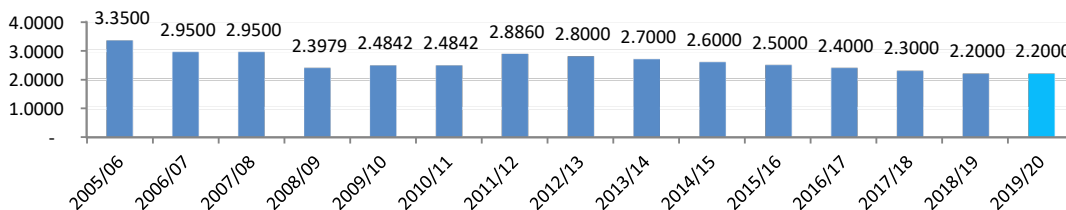
## Property Tax (Ad Valorem Taxes)

The major revenue source funding Sunny Isles Beach's general operations continues to be the property tax. Property taxes are authorized by Chapter 166, Florida Statutes. The Florida Constitution limits local governments to a maximum of 10 mills of Ad Valorem taxation. The amount of revenue is based on the tax rate multiplied by the assessed value of the City which is provided by the County Property Appraiser. The amount is then budgeted by 95 percent of its gross value to allow for prompt payment discounts and other adjustments in accordance with Florida Statutes. The City's assessed value as reported by the County Property Appraiser is \$11,568,495,663. This amount is 6.24% or \$447,960,078 higher than last year. New construction contributed approximately 205% (\$919,502,238) offset by decreases of approximately 105% (\$-471,542,160) in property values and other adjustments due to the reassessment of long-term homesteaded properties which have been recently sold. As illustrated, the operating millage rate has remained the same or 0.100 mills to 2.2000 (2.20% below the rolled-back rate). The graph below illustrates the historical property tax revenue data, fiscal budgeted tax revenues, and a 5 year projection of property tax revenues for the City. Property Tax revenue estimates were determined based on a financial forecast analysis prepared by City staff based on an annual increase of 1% on the property tax base due to rising property values. Major construction in the city is expected to add \$919.5 million in the 19/20 year.

**Property Tax Revenues (in thousands)**



**Property Tax Millage Rates**



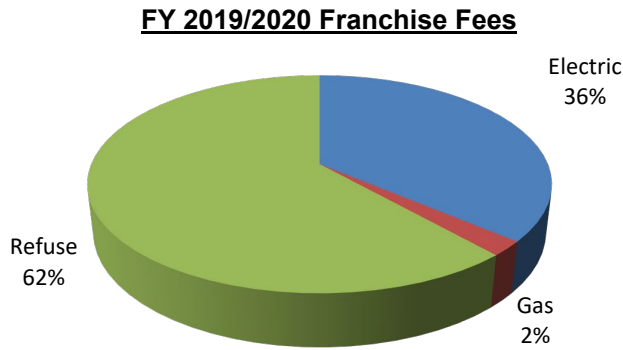
## Franchise Fees

Franchise fees are negotiated fixed fees to a company or utility for the use of municipal right-of-ways (poles, lines, pipes, etc.) and may include the value of the right for the utility to be the exclusive provider of its services within the City. The City has franchise agreements for electricity, propane and solid waste.



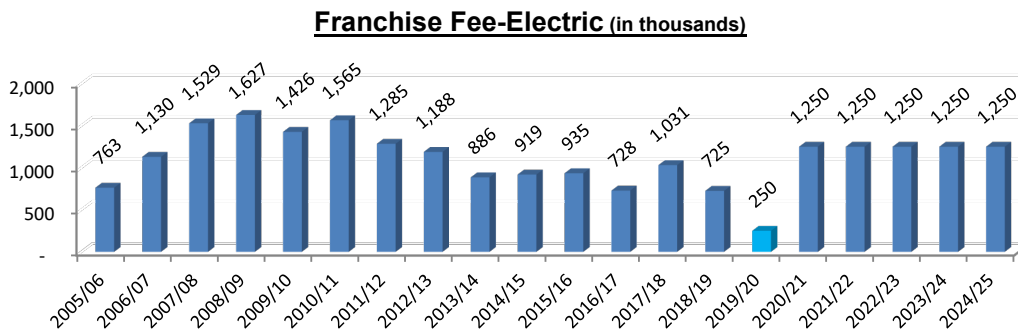
# Analysis of Revenue Sources Trends and Forecasts

The graph below illustrates the percentage of each franchise fee against the total of all franchise fees (\$690,000).



## Franchise Fee-Electric

A city may charge electric companies for the use of its rights of way per Florida Statutes 166.021 and 337.401. Miami-Dade County's current agreement with Florida Power & Light (FPL) covering the area incorporated as Sunny Isles Beach as well as the current unincorporated areas of the County and other newly formed cities for 6% from sales of electricity less a credit for property taxes paid by FPL is expiring as of May 2020. The City's interlocal agreement with Miami-Dade County in which they agreed to share these revenues with Sunny Isles Beach will also expire at this time. As a result, the City has entered into an agreement directly with Florida Power & Light for franchise fees to be paid on a monthly basis effective as of May 2020; however, there will be a sixty-day delay for collections. A significant decrease is expected for FY 2020 due to this transition and sixty-day lag for collections. However, franchise revenues for future fiscal years past the initial year are anticipated to increase due to the new agreement with FPL directly.

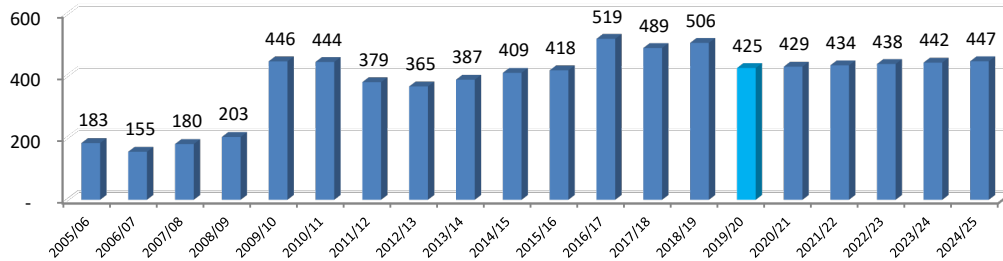


# Analysis of Revenue Sources Trends and Forecasts

## Franchise Fee-Refuse

The City charges a franchise fee of 12.5% of gross revenues from refuse collection. The conservative amount projected is based on historical trends which account for a slight decrease.

**Franchise Fee-Refuse (in thousands)**

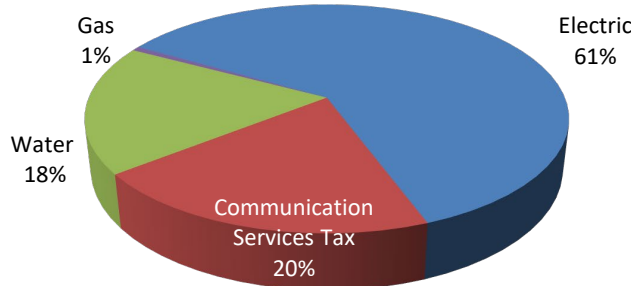


## Utility Taxes

The City collects utility taxes for electric, water, gas and communication services. As with franchise fees, revenue for the communication services tax is expected to slightly decrease due to reduction in per capita consumption and utility taxes are expected to increase with the population growth of the City.

The graph below illustrates the percentage of each utility tax against the total of all utility taxes (\$4,099,538).

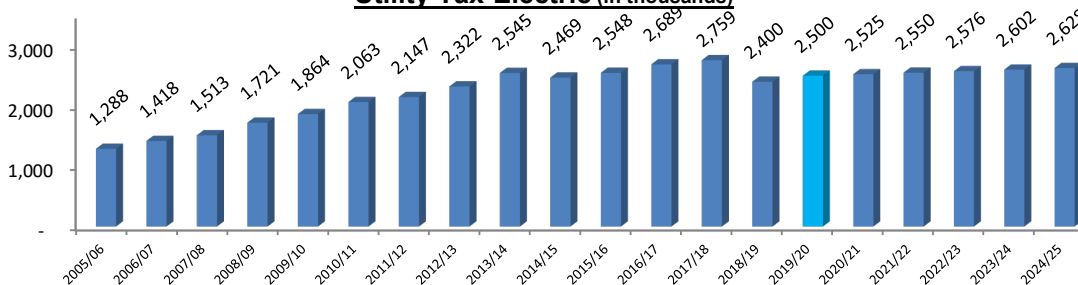
**FY 2019/2020 Utility Taxes**



## Utility Tax-Electric

The City collects utility taxes for use of electricity. The utility tax for electricity is a fee of 10% of the total utility receipt collections performed by FPL from the citizens of Sunny Isles Beach. The revenue estimates were determined based on historical projections and the expectation of slight growth.

**Utility Tax-Electric (in thousands)**

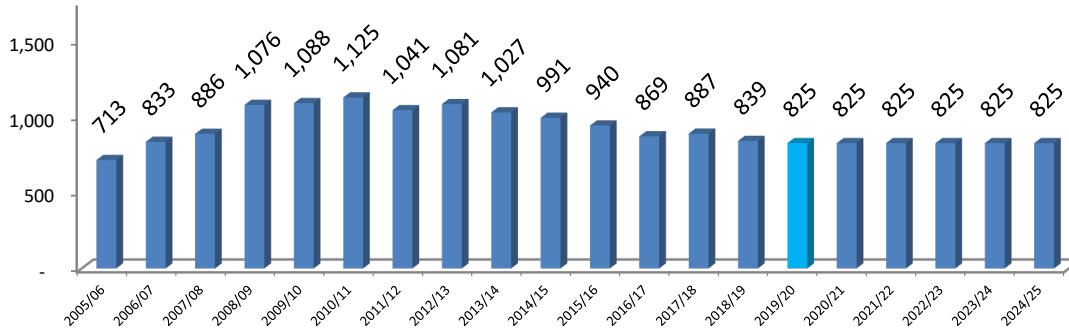


# Analysis of Revenue Sources Trends and Forecasts

## Utility Tax-Communication Service Tax (CST)

As of 2001, Communications Service Tax (CST) replaced the Telecommunications Utility Service Tax, Telecommunications Franchise Fees, and Cable TV Franchise Fees. The CST is charged at the maximum rate per Florida Statutes at 5.22% on all local telephone service through all providers on phone calls originating within the city and terminating within the state. The CST is collected and distributed by the State of Florida. Revenue estimates are projected by the State to be used by local agencies during budget preparation. Revenue forecasts were estimated slightly lower due to historical trends and uncertainty.

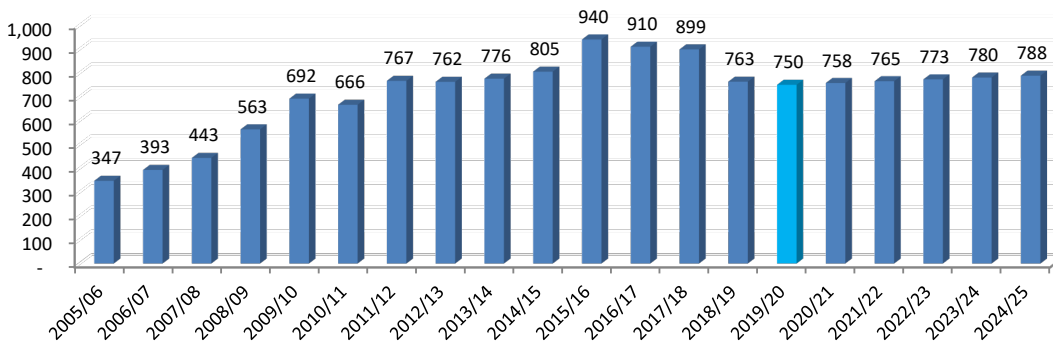
**Utility Tax-Communication Service Tax (in thousands)**



## Utility Tax-Water

The City charges a 10% utility tax on water sales which is collected and remitted by the City of North Miami Beach to the City of Sunny Isles Beach. Revenue forecasts were determined based on the recent historical trend and shows a slight decrease.

**Utility Tax-Water (in thousands)**



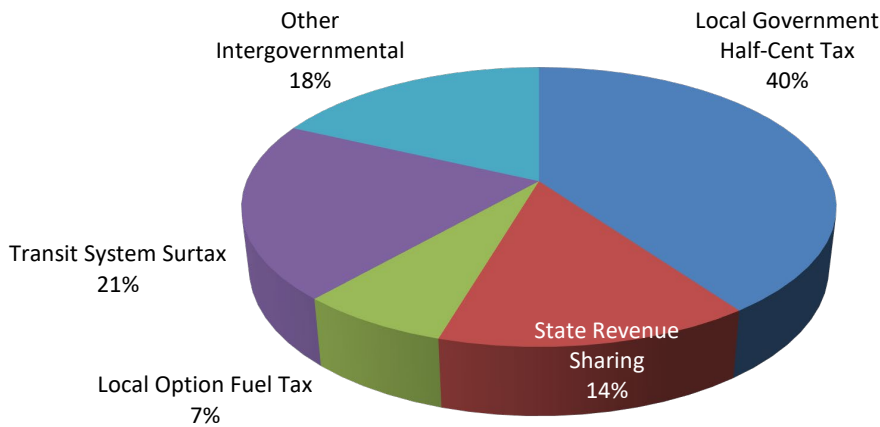
# Analysis of Revenue Sources Trends and Forecasts

## Intergovernmental Revenues

Intergovernmental revenue consists of revenues that are received from other governmental agencies. The majority of these revenues consist of State Sales Tax, State Shared Revenue, and Local Option Fuel Tax. Other revenues in this category consist of Federal, State, and Local grants and County shared revenue.

The graph below illustrates the percentage of each intergovernmental revenue type against the total of all intergovernmental revenues (\$4,541,523).

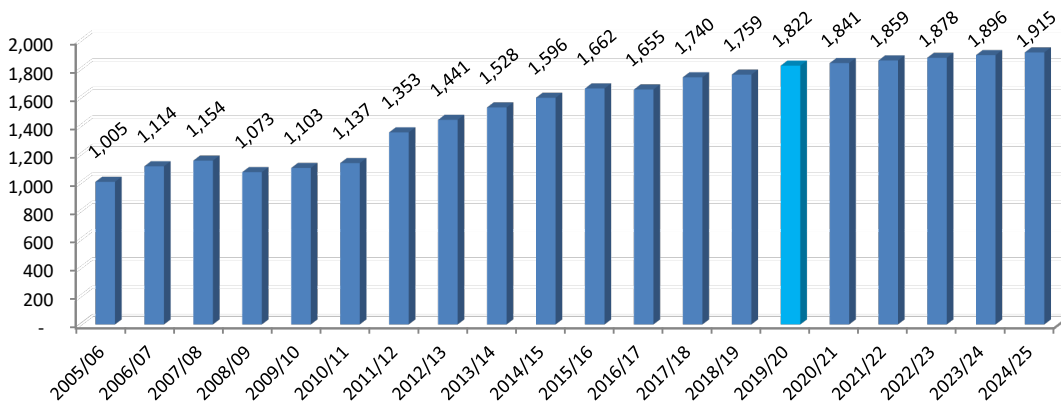
**FY 2019/2020 Intergovernmental Revenues**



## Local Government Half-Cent Tax

The State of Florida collects the Local Government Half-Cent Sales Tax. The State distributes net sales tax revenues to counties and municipalities that meet strict eligibility requirements. Allocation formulas serve as the basis for this distribution and its primary focus is to provide relief from ad valorem and utility taxes. Estimated revenue is provided by the state each year. Revenue forecasts were determined based on historical numbers and a slight boost in the economy.

**Local Government Half-Cent Tax (in thousands)**

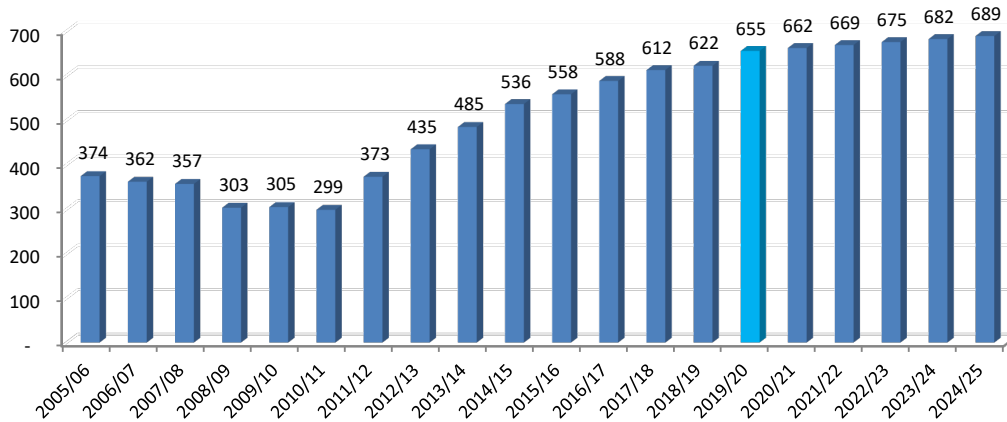


# Analysis of Revenue Sources Trends and Forecasts

## State Revenue Sharing

This revenue is generated from three sources: (1) a percentage of sales and use tax collections, (2) 12.5 percent of the state alternative fuel user decal fee collections, and (3) the net collections from a one-cent municipal fuel tax. The specified taxes are collected and distributed by the State of Florida. Estimated revenue is provided by the state each year. Revenue forecasts were determined based on historical data and a slight boost in the economy.

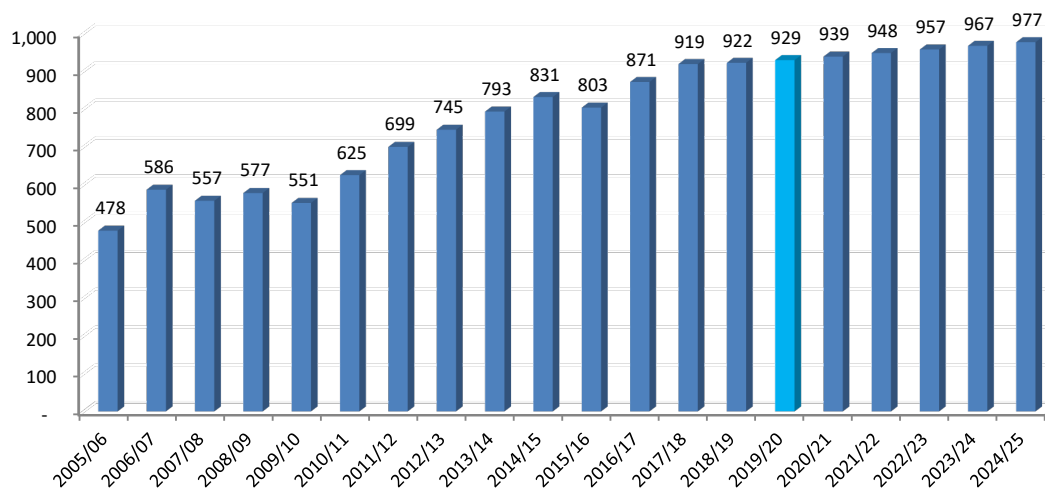
**State Revenue Sharing- (in thousands)**



## Transit System Surtax

In November 2002, the Miami-Dade County voters approved a half-percent transportation surtax. The City entered into a local option agreement with Miami-Dade County for the adoption of the People's Transportation Plan and a share into this surtax. The participating cities share in 20 percent of the annual funds and the county receives 80 percent of the funds. Revenue forecasts were held level due to historical data and being more conservative.

**Transit System Surtax (in thousands)**

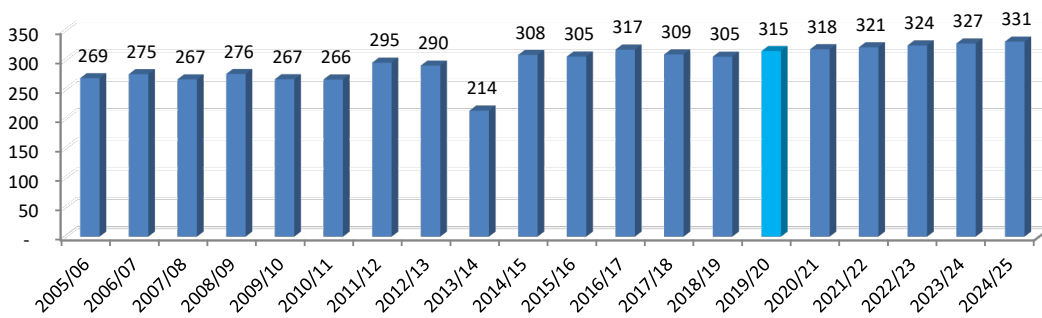


# Analysis of Revenue Sources Trends and Forecasts

## Local Option Fuel Tax

Miami-Dade County levies a total of 9¢ per gallon. The 9¢ is comprised of the full 6¢ (original) allowed by Florida Statute §336.025(1)(a) and 3¢ (additional) allowed by Florida Statute §336.025(1)(b). The first tax is applicable to all motor fuel and diesel fuel (formerly called special fuel) sold at wholesale in the county, while the second exempts diesel fuel. The first local option gas tax of 6¢ is shared with the City through an interlocal agreement. The second local option gas tax of 3¢ is also shared through an interlocal agreement. This agreement provides for a distribution of 26 percent to the municipalities and 74 percent to the county. Although fuel prices have gone down since last year, the City has seen an increase in the consumption of fuel resulting in a slight increase in future local option fuel tax.

**Local Option Fuel Tax (in thousands)**

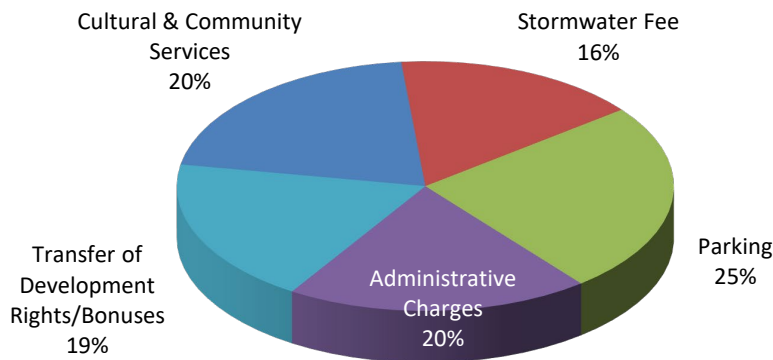


## Charges for Services

Charges for Services represent fees charged as a result of direct benefit. Stormwater Fees, Culture & Recreation Fees and Parking account for a significant portion of revenues in the Charges for Services category. The Administrative Chargeback consists of administrative services provided to the Building Fund and Stormwater Fund to support their operations. Transfer of Development Rights and Bonus Payments are one-time charges for services that result from new construction based on formula and needs.

The graph below illustrates the percentage of each Charges for Services type against the total of all Charges for Services (\$6,162,376).

**FY 2019/2020 Charges for Services**

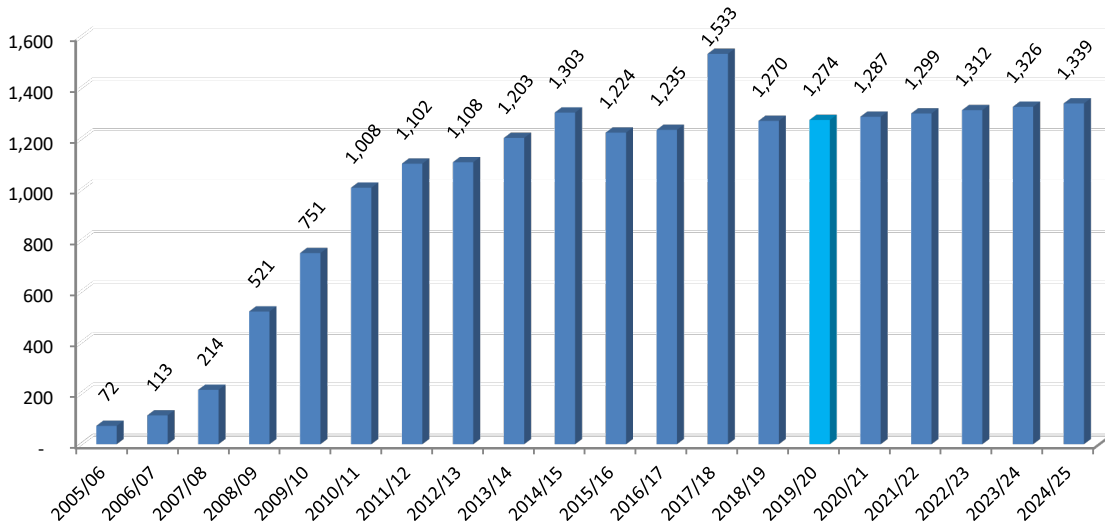


# Analysis of Revenue Sources Trends and Forecasts

## Cultural & Community Services

The City provides various programs to the residents. These programs primarily include Summer Camp, Athletic Programs and After School Care. Fees are charged to cover the costs of these programs since they benefit the user directly. Revenue estimates are based on historical information and anticipated enrollment.

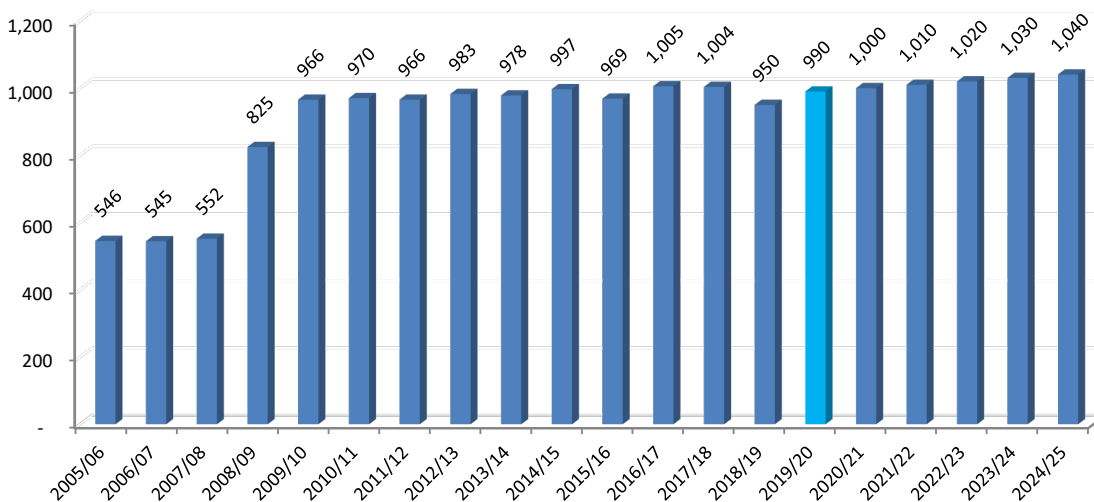
**Cultural & Community Services (in thousands)**



## Stormwater Fee

This revenue is collected to support the requirements of a federal mandated National Pollutant Discharge Elimination System Permit. The Stormwater fee is charged to residential and commercial dwellings. Revenue estimates are based on a slight increase due to new construction.

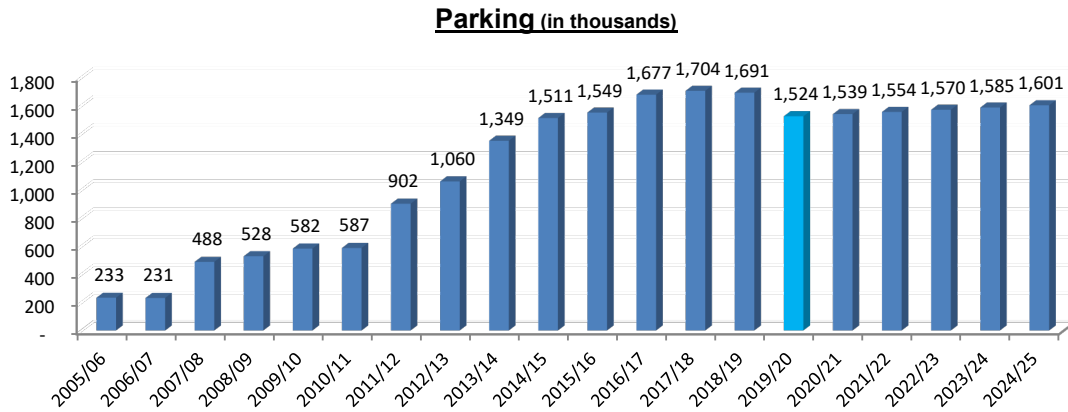
**Stormwater Fee (in thousands)**



# Analysis of Revenue Sources Trends and Forecasts

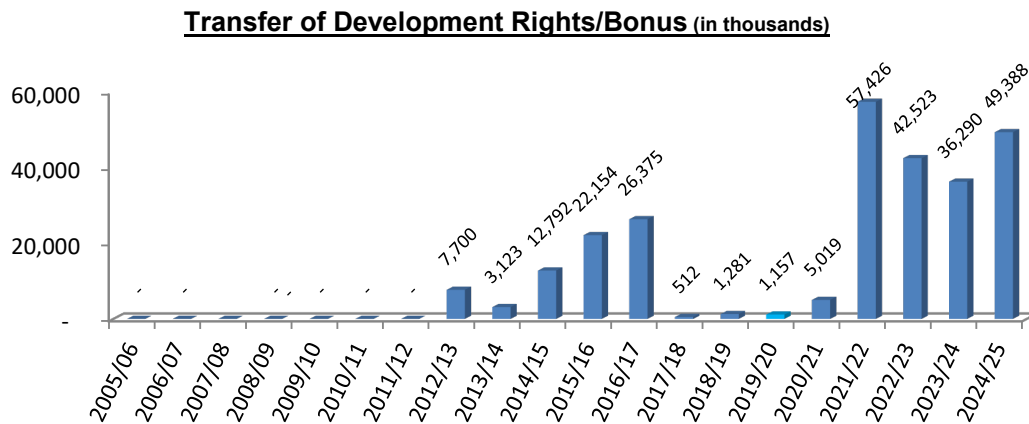
## Parking

The City maintains several public parking lots for access to the beach, parks, and other locations. In addition, the City maintains parking agreements with hotels to accommodate their overflow in parking. Projections are based on the historical data for the public parking lots and the rates and terms in the parking agreements.



## Transfer of Development Rights/Bonus

Transfer of development rights (TDRs) is the process which development rights are transferred from one lot, parcel, or area of land in a "sending lot" (usually where land conservation is sought) to another lot, parcel, or area of land in one or more receiving districts (where property is desired and can be serviced properly.) Typically, the sending lots are open green spaces/parks that have no desire to develop and, therefore, those rights can be transferred to areas where additional development is required above what is already granted to the property. Since the City develops most of the green space, it has TDRs to sell to high rise developers who demand additional development rights. These developers can also purchase them from private owners that did not utilize all their rights when developing. When this transaction takes place, the City earns a transaction fee for the transfer of development rights between private parties. However, the City earns market value of TDRs when selling their own to high rise developers for the new construction on the ocean side of the City. The 2019/2020 fiscal year is based on projections of the developers needs based on submitted plans. TDR and bonus revenues beyond 2019/2020 have been estimated by City staff up through 2024/25.





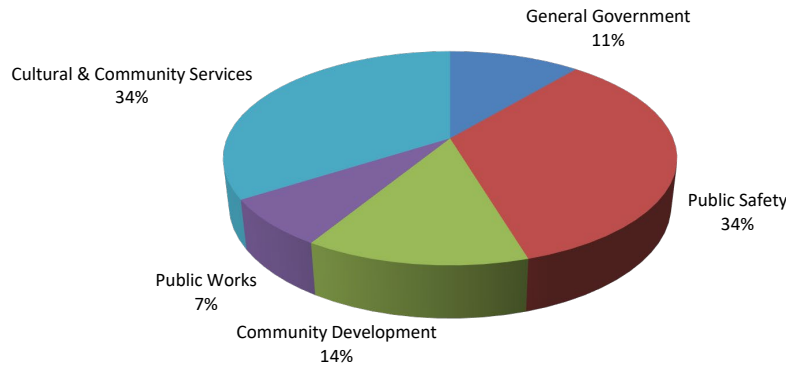


**EXPENDITURE SUMMARY BY DEPARTMENT/DIVISIONS**

	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 ADOPTED BUDGET</b>	<b>FY 2018/2019 PROJECTED BUDGET</b>	<b>FY 2019/2020 PROPOSED BUDGET</b>
<b>GENERAL FUND</b>				
CITY COMMISSION	\$ 308,834	\$ 444,628	\$ 399,215	\$ 466,333
CITY MANAGER'S OFFICE	635,847	782,549	750,468	810,743
CITY CLERK'S OFFICE	208,832	379,432	291,874	382,000
FINANCE	937,927	1,066,762	882,671	1,033,921
HUMAN RESOURCES	646,793	1,148,137	806,066	1,359,926
RISK MANAGEMENT	941,839	1,109,500	1,070,128	1,109,500
CITY ATTORNEY'S OFFICE	761,147	785,475	790,029	425,000
INFORMATION TECHNOLOGY	1,932,326	1,788,874	1,609,189	1,818,550
<i>PUBLIC SAFETY</i>				
POLICE	9,283,165	9,654,513	9,258,192	10,060,795
OCEAN RESCUE	1,832,920	2,067,530	1,986,664	2,066,223
<i>COMMUNITY DEVELOPMENT</i>				
CODE COMPLIANCE	510,897	623,348	537,243	612,149
PLANNING & ZONING	255,497	476,359	401,770	575,137
PARKING COMPLIANCE	682,291	747,541	695,226	731,898
<i>PUBLIC WORKS</i>				
ADMINISTRATION	568,223	595,206	649,147	712,595
FACILITIES MAINTENANCE	808,249	881,247	877,034	1,094,059
FLEET MAINTENANCE	510,658	793,234	749,154	839,325
CONSTRUCTION	276,459	406,061	343,276	508,291
<i>CULTURAL &amp; COMMUNITY SERVICES</i>				
PARKS MAINTENANCE	2,538,129	2,983,255	2,784,527	2,808,170
GATEWAY COMMUNITY CENTER	-	-	-	370,406
PELICAN COMMUNITY PARK	1,704,191	2,145,915	1,776,622	2,271,276
ATHLETICS	433,669	595,118	464,635	612,498
VISITOR'S CENTER	185,481	268,513	222,885	272,095
CULTURAL & COMMUNITY SVCS	1,932,048	2,462,855	2,413,208	2,615,441
NON-DEPARTMENTAL	3,889,517	4,522,787	4,522,787	3,415,140
<b>TOTAL GENERAL FUND</b>	<b>\$ 31,784,939</b>	<b>\$ 36,728,839</b>	<b>\$ 34,282,010</b>	<b>\$ 36,971,471</b>
<b>SPECIAL REVENUE FUNDS</b>				
<b>BUILDING FUND</b>	<b>\$ 3,228,619</b>	<b>\$ 3,552,731</b>	<b>\$ 3,393,983</b>	<b>\$ 3,662,123</b>
STREET MAINTENANCE & CONSTR	\$ 914,970	\$ 1,242,104	\$ 1,119,738	\$ 1,225,257
TRANSPORTATION	840,483	937,307	965,964	1,050,622
<b>TOTAL STREET MAINT &amp; TRANS FUND</b>	<b>\$ 1,755,453</b>	<b>\$ 2,179,411</b>	<b>\$ 2,085,702</b>	<b>\$ 2,275,879</b>
<b>PUBLIC ART TRUST FUND</b>	<b>\$ 3,697</b>	<b>\$ 75,000</b>	<b>\$ 13,000</b>	<b>\$ 30,000</b>
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$ 4,987,769</b>	<b>\$ 5,807,142</b>	<b>\$ 5,492,685</b>	<b>\$ 5,968,002</b>
<b>CAPITAL PROJECTS FUNDS</b>	<b>\$ 7,354,467</b>	<b>\$ 19,229,021</b>	<b>\$ 11,304,937</b>	<b>\$ 19,818,893</b>
<b>ENTERPRISE FUNDS</b>				
<b>STORMWATER OPERATING FUND</b>	<b>\$ 891,493</b>	<b>\$ 1,092,366</b>	<b>\$ 988,734</b>	<b>\$ 1,106,082</b>
<b>STORMWATER CAPITAL FUND</b>	<b>\$ 129,432</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ 200,000</b>
<b>TOTAL ENTERPRISE FUNDS</b>	<b>\$ 1,020,925</b>	<b>\$ 1,392,366</b>	<b>\$ 988,734</b>	<b>\$ 1,306,082</b>
<b>GRAND TOTAL</b>	<b>\$ 45,148,100</b>	<b>\$ 63,157,368</b>	<b>\$ 52,068,366</b>	<b>\$ 64,064,448</b>

# SUMMARY OF STAFFING

## FY 2019/2020 STAFFING BY FUNCTION



Dept	Function	Department/Division	FY		FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED	Net Change
			2017/2018 ACTUAL	FY 2018/2019 ADOPTED			
<b>GENERAL FUND</b>							
5110	General Government	City Commission	5.00	5.70	5.00	5.70	-
5120	General Government	City Manager's Office	4.00	4.00	4.00	4.00	-
5121	General Government	City Clerk's Office	2.00	3.00	2.00	3.00	-
5130	General Government	Finance	8.50	8.50	8.50	8.50	-
5131	General Government	Human Resources	3.00	3.50	3.50	3.50	-
5140	General Government	City Attorney's Office	5.00	5.50	-	-	(5.50)
5160	General Government	Information Technology	7.00	8.50	8.00	8.50	-
5210	Public Safety	Police	67.00	68.50	61.00	69.50	1.00
5240	Community Development	Code Compliance	8.00	9.00	8.00	9.00	-
5241	Community Development	Planning & Zoning	2.50	2.50	2.00	3.50	1.00
5290	Public Safety	Ocean Rescue	30.25	32.25	30.25	32.25	-
5390	Public Works	Public Works Admin	4.00	4.00	4.00	5.00	1.00
5391	Public Works	Facilities Maintenance	3.00	3.00	3.00	3.00	-
5392	Public Works	Fleet Maintenance	1.00	2.50	2.00	2.50	-
5393	Public Works	Construction	3.00	4.00	4.00	5.00	1.00
5450	Community Development	Parking Compliance	5.50	5.50	4.50	5.50	-
5720	Cultural & Community Svcs	Parks Maintenance	25.00	27.00	25.00	27.00	-
5720	Cultural & Community Svcs	Gateway Park Community Center	-	5.00	-	5.00	-
5720	Cultural & Community Svcs	Pelican Community Park	28.12	32.47	25.42	32.47	-
5721	Cultural & Community Svcs	Athletics	11.00	11.50	10.50	11.50	-
5722	Cultural & Community Svcs	Visitor Center	1.00	1.85	1.00	1.85	-
5730	Cultural & Community Svcs	Cultural and Community Services	14.10	14.10	14.10	15.10	1.00
<b>TOTAL GENERAL FUND</b>			<b>237.97</b>	<b>261.87</b>	<b>225.77</b>	<b>261.37</b>	<b>(0.50)</b>
<b>BUILDING FUND</b>							
5150	Community Development	Building	21.50	22.00	21.50	22.00	-
<b>STREET MAINTENANCE &amp; TRANSPORTATION FUND</b>							
5410	Public Works	Street Main & Construction	4.00	4.00	4.00	4.00	-
5440	Cultural & Community Svcs	Transportation	8.25	8.25	8.25	8.25	-
<b>TOTAL STREET MTC &amp; TRANS FUND</b>			<b>12.25</b>	<b>12.25</b>	<b>12.25</b>	<b>12.25</b>	<b>-</b>
<b>STORMWATER FUND</b>							
5380	Public Works	Stormwater	2.00	2.00	2.00	2.00	-
<b>TOTAL ALL FUNDS</b>			<b>273.72</b>	<b>298.12</b>	<b>261.52</b>	<b>297.62</b>	<b>(0.50)</b>

The FY 19/20 budget has a net decrease of 0.50 FTEs from FY 18/19 adopted budget and has a net increase of 36.10 FTEs from FY 18/19 projected (positions filled during year) budget.

**SUMMARY OF NEW CAPITAL OUTLAY\***

Department		Request	Cost*
IT	5160	Phase 2 Disastery Recovery Site for critical PD servers (1)	45,000
IT	5160	Text Archiving (1)	20,000
IT	5160	Wifi Coverage Expansion and Improvement of Services	15,000
IT	5160	Multifactor Authentication - New 2 Factor Authentication Controls	20,000
IT	5160	PC Replacements (30)	30,000
Police	5210	Defibrillators (8)	12,000
Police	5210	Bullet Proof Vests (13)	14,400
Police	5210	Replacement Tasers (8)	12,000
Police	5210	Message Board	15,000
Police	5210	Marked Police Car Replacement Vehicles (3)	141,490
Police	5210	Unmarked Police Car Replacement Vehicle (1)	46,515
Ocean Rescue	5290	Rescue Boards (4)	4,400
Ocean Rescue	5290	Trailer (1)	1,500
Ocean Rescue	5290	UTV's (4)	60,000
Ocean Rescue	5290	Defibrillators (8)	12,000
Public Works Admin	5390	Tablets to use in the field for the Work Order System (9)	9,900
Facilities Maintenance	5391	New Air Conditioners for the Public Works Trailer Office (3)	15,000
Facilities Maintenance	5391	Install New Canopy Coverings	10,000
Facilities Maintenance	5391	New Portable A/C (1)	10,000
Facilities Maintenance	5391	Replace carpet in chambers	15,000
Facilities Maintenance	5391	ADA Compliance for the 3rd floor -Install Push Button Door Openers	15,000
Fleet Maintenance	5392	4 Post Lift / Medium Duty (1)	17,900
Fleet Maintenance	5392	2 Post Lift / Medium Duty (1)	4,250
Fleet Maintenance	5392	Air Compressor (1)	5,620
Fleet Maintenance	5392	Wheel Balancer (1)	4,800
Fleet Maintenance	5392	Tire Changer (1)	3,000
Fleet Maintenance	5392	Car Wash Vac (1)	1,900
Fleet Maintenance	5392	IBC Spill Containment Pallet (1)	1,400
Construction	5393	Truck F-250 4x4 (1)	50,000
Construction	5393	Pressure Washer (1)	7,800
Construction	5393	Generator (1)	1,200
Construction	5393	Cargo Container 40x8x9.5 (1)	2,370
Construction	5393	Walk-Behind Concrete Saw (1)	2,500
Construction	5393	Lifeguard Tower (1)	45,000
Construction	5393	Ford F-150 Pick Up Truck (1) - Transfer from Facilities	0
Parks Maintenance	5720	Electric Vehicle Charging Stations for Heritage Park (4)	4,000
Parks Maintenance	5720	Trash cans lids for Heritage Park (14)	1,000
Parks Maintenance	5720	Flood lights for Heritage Park (26)	7,500
Parks Maintenance	5720	Airless Stand Paint Sprayer for Heritage Park (1)	350
Parks Maintenance	5720	Trailer for Heritage Park (1)	2,500
Parks Maintenance	5720	Spring Loaded Steel Bollards for Golden Shores (10)	1,000
Parks Maintenance	5720	Elkay Tubular Drinking Fountain with Bottle filler for Golden Shores (1)	5,000
Parks Maintenance	5720	Recycled Plastic Hexagonal Picnic Table for Golden Shores (3)	4,000
Parks Maintenance	5720	Expression Swing for Golden Shores Park (1)	2,500
Parks Maintenance	5720	Bike Rack for Margolis Park (1)	1,000
Parks Maintenance	5720	1000W Floodlight for Town Center Park (1)	3,500

\*Capital outlay requests are not included that are shown on program modifications (next section).

**SUMMARY OF NEW CAPITAL OUTLAY\***

Department		Request	Cost*
Parks Maintenance	5720	Fitness Equipment for Town Center Park (1)	65,000
Parks Maintenance	5720	Toilets for Pier Park (2)	2,500
Parks Maintenance	5720	Replace Rusted Doors and Frames at Pier Park (2)	5,000
Parks Maintenance	5720	LEO Signal Area Light Pole for Pier Park (14)	40,000
Parks Maintenance	5720	Alkota Economy Series Electric Pressure Cleaning for Pier Park (1)	2,500
Parks Maintenance	5720	Strata beam Bench for Pier Park (10)	30,000
Parks Maintenance	5720	Dock Box for Pier Park (1)	1,000
Parks Maintenance	5720	Beach ADA Mats for Pier Park (1)	3,750
Parks Maintenance	5720	Beach ADA Mats for Bill Lone Beach Access (1)	3,750
Parks Maintenance	5720	Vertical Sandblaster Cabinet	500
Parks Maintenance	5720	2019 Ford F150 4x4 Regular Cab XL (Heritage Park)	35,000
Gateway Park	5720-15	Austin Bench for the Butterfly Garden (1)	3,500
Gateway Park	5720-15	Outdoor Living Speaker System (1)	3,500
Gateway Park	5720-15	Butterfly Garden Signage (1)	2,500
Gateway Park	5720-15	Electric Vehicle Charging Stations (4)	4,000
Pelican Community Park	5720-60	Gymnastics Mats (3)	3,000
Pelican Community Park	5720-60	Tables (25)	15,200
Pelican Community Park	5720-60	Glassless Mirrors (4)	2,000
Pelican Community Park	5720-60	Microwave (1)	250
Pelican Community Park	5720-60	Dishwasher (1)	750
Pelican Community Park	5720-60	Cabinets (20)	10,000
Pelican Community Park	5720-60	Gymnasium Floor Protective Tiles (10,000 sq. ft.)	18,700
Pelican Community Park	5720-60	Office Carpet	2,500
Pelican Community Park	5720-60	Sound System - 1st Floor Multipurpose Room (1)	25,000
Pelican Community Park	5720-60	Couches for the Main Lobby (4)	2,000
Pelican Community Park	5720-60	Office Cubicles (5)	10,000
Pelican Community Park	5720-60	Baseball Field Scoreboard (1)	2,500
Pelican Community Park	5720-60	Tool Chest and Rolling Cabinet Combo (1)	1,000
Pelican Community Park	5720-60	Proxy Card Access for Kitchen Door (1)	3,000
Pelican Community Park	5720-60	Bike Racks (2)	2,000
Athletics	5721	Canopy Tents (8)	4,250
Athletics	5721	Soccer Goals (2)	2,250
Athletics	5721	Sports Engine software platform (1)	1,000
CCS Administration	5730	Mac Pro Editing Work Station (1)	5,000
CCS Administration	5730	Laptop (along with Adobe Creative Cloud) and Accessories (1)	4,500
CCS Administration	5730	Memory Cards (6)	500
CCS Administration	5730	Two-Way Radio Kit (6-Pack) (1)	350
CCS Administration	5730	Handheld Stabilizer for Digital Content (1)	1,500
CCS Administration	5730	Variable Neutral Density Filters (3)	600
CCS Administration	5730	Tripod Carry Bag (1)	400
CCS Administration	5730	2 TB SSD Drives (4)	2,000
CCS Administration	5730	Drone (1)	1,500
CCS Administration	5730	Signal Converter Box (1)	350
CCS Administration	5730	Solid Digital White Screen Backdrop for Photos and Videos (12 x 12') (1)	250
CCS Administration	5730	Panoramic Background (13', Chromakey Green) (1)	550
CCS Administration	5730	Office Chair (1)	250
CCS Administration	5730	Government Center Audio Upgrades (1)	30,000
CCS Administration	5730	Signature Panel Upscale Barricades (20)	3,500
CCS Administration	5730	Professional Table Top Bingo Blower (1)	1,000
CCS Administration	5730	Free-standing Signs (8)	2,000
CCS Administration	5730	48" round tables with umbrella and base (10)	3,000
<b>TOTAL - GENERAL FUND</b>			<b>1,069,445</b>

**SUMMARY OF NEW CAPITAL OUTLAY\***

Department		Request	Cost*
Streets Maintenance	5410	Toter Trash Cans (25)	6,800
Streets Maintenance	5410	Traffic Cones (100)	1,850
Streets Maintenance	5410	Barricades (50)	2,250
Streets Maintenance	5410	Vehicle F-150 4X4 (1)	36,000
Streets Maintenance	5410	Paint Striping Machine (1)	4,200
Streets Maintenance	5410	Generator (1)	1,200
Streets Maintenance	5410	Concrete Curb Machine (1)	1,010
Streets Maintenance	5410	Center Island Fence (25)	8,000
Transportation	5440	New Bus to Replace Older Bus (1)	145,000
Transportation	5440	Wrap for New Bus (1)	2,175
Transportation	5440	Equipment for Bus (DVR, GPS, WiFi, Radio & Passenger Counter) (1)	5,000
Transportation	5440	Destination Sign for New Bus	3,500
<b>TOTAL - STREET CONSTRUCTION AND MAINTENANCE FUND</b>			<b>216,985</b>
Building	5150	Furniture - Layout review, reorganization and office space improvements	50,000
<b>TOTAL - BUILDING</b>			<b>50,000</b>
Stormwater Operations	5380	Replacement of Steel Storm Grates 46.5" x 35.5" (10)	8,300
Stormwater Operations	5380	Replacement of Steel Storm Grates 45.5" x 41.5" (4)	5,500
<b>TOTAL - STORMWATER OPERATIONS</b>			<b>8,300</b>
<b>TOTAL CAPITAL OUTLAY REQUESTS</b>			<b>1,344,730</b>

\*Capital outlay requests are not included that are shown on program modifications (next section).

## SUMMARY OF PROGRAM MODIFICATIONS

Department/Division	Request	Cost
City Clerk 5121	Digitization of Cassette Tapes	15,000
City Clerk 5121	Document Shredding	5,000
IT 5160	Time & Attendance Software	56,295
IT 5160	Lease Copiers to Replace old Copiers at Government Center	12,000
Planning & Zoning 5241	New Position - Planning & Zoning Specialist	59,654
Public Works Administration 5390	New Position - Landscape Services Supervisor	68,144
Facilities Maintenance 5391	Renovation and Use of Alamo Property for Government Purposes	35,000
Construction 5393	New Position - Apprentice Electrician	22,067
Parks 5720	Beach Maintenance Education Program (Clean Ups)	4,500
Pelican Community Park 5720-60	Chair Yoga for Seniors (additional class per week)	2,080
Pelican Community Park 5720-60	Yoga Session for City Employees	2,080
Pelican Community Park 5720-60	Implementation of Recommendations from Vulnerability Assessment	40,000
Pelican Community Park 5720-60	English for Non-Speakers (Youth)	770
Athletics 5721	Girls Youth Soccer	8,000
Athletics 5721	Advanced Cheer (Modified Season to follow School Calendar Year)	10,500
Athletics 5721	Athlete Performance: Speed and Agility	5,500
Athletics 5721	Athlete Performance: Strength and Conditioning	3,135
CCS 5730	City Rebranding Services & Demographic Study	100,000
CCS 5730	New Event - Symphony Performance & Taste VIP Event	100,000
CCS 5730	New Position - Graphic Designer	10,016
<b>TOTAL - GENERAL FUND</b>		<b>559,741</b>
Transportation 5440	Shuttle Service Improvement Study	50,000
<b>TOTAL - STREET CONSTRUCTION &amp; MAINTENANCE FUND</b>		<b>50,000</b>
<b>TOTAL PROGRAM MODIFICATIONS</b>		<b>609,741</b>

## SUMMARY OF CAPITAL IMPROVEMENT PROGRAM

**RECOMMENDED**

Project Description	FY 19/20 Budget	Expenditures Through 09/30/18	FY 18/19 Budget	FY 20/21- FY 23/24 Projected	Total Anticipated Project Cost	Page No
172nd Streetscape and Drainage	60,000	1,306,963	43,037	-	1,410,000	C-10
174th Streetscape and Drainage	-	4,514,212	190,788	-	4,705,000	C-11
Beach Erosion Mitigation Strategies	500,000	90,406	444,594	2,000,000	3,035,000	C-12
Bella Vista Bay Park	400,000	-	200,000	-	600,000	C-13
City Condominium (Sister City Program)	300,000	-	-	-	300,000	C-14
Citywide Automatic License Plate Reader <i>*Funded by Forfeiture Fund</i>	350,000	-	268,616	-	618,616	C-15
Citywide Fiber Optic Connectivity <i>*Partially Funded by Forfeiture Fund</i>	500,000	-	-	-	500,000	C-16
Citywide Landscape & Decorative Lighting	-	15,415	184,585	-	200,000	C-17
Citywide Security <i>*Funded by Forfeiture Fund</i>	-	2,048,867	1,176,133	-	3,225,000	C-18
Collins Ave Streetscape / Sidewalk Improvements	250,000	-	-	1,000,000	1,250,000	C-19
Collins Avenue Pedestrian Bridge @ Gov't Center	1,000,000	3,766	470,000	5,500,000	6,973,766	C-20
Collins Avenue Pedestrian Bridge @ 174th Street	500,000	5,000	1,695,000	10,850,000	13,050,000	C-21
Gateway Park and Pedestrian Bridge	2,000,000	23,425,523	5,642,477	-	31,068,000	C-22
Golden Shores Drainage <i>*Partially Funded by StormwCap</i>	200,000	-	1,000,000	6,400,000	7,600,000	C-23
Golden Shores Entranceway Park (Corner House)	-	-	-	100,000	100,000	C-24
Golden Shores Stormwater Pump Station	500,000	-	1,000,000	1,000,000	2,500,000	C-25
Government Center Projects	-	2,428,952	571,048	-	3,000,000	C-26
Government Center Expansion	-	8,812,124	2,426,530	62,000,000	73,238,654	C-27
Gwen Margolis Park Upgrades	-	607,927	257,073	-	865,000	C-28
Heritage Park/Parking Garage Improvements	-	696,841	971,621	-	1,668,462	C-29
Intracoastal Park Observation Deck	-	-	200,000	600,000	800,000	C-30
Newport Pier Improvements	-	153,315	527,809	-	681,124	C-31
North Bay Road Drainage Improvements	-	148,600	751,400	-	900,000	C-32
Pedestrian / Emergency Bridge	-	12,961,887	1,476,998	-	14,438,885	C-33
Pelican Community Park Improvements	-	457,734	902,785	-	1,360,519	C-34
Roadway Resurfacing Project	-	600	499,400	750,000	1,250,000	C-35
Samson Park Upgrades	-	3,704,851	270,149	-	3,975,000	C-36
Sidewalk Repairs and Replacement	100,000	111,468	338,532	200,000	750,000	C-37
Sunny Isles Blvd Street Improvements	-	94,411	196,589	100,000	391,000	C-38
Sunny Isles WASD Property & Park	-	-	300,000	400,000	700,000	C-39
Town Center Park Upgrades	100,000	420,717	388,283	-	909,000	C-40
Transportation Improvements	250,000	1,901	1,698,099	250,000	2,200,000	C-41
Utility Undergrounding	1,040,000	20,452,030	3,516,771	-	25,008,801	C-42
Estimated Project Carryovers from Prior Year	13,580,098	-	-	-		
Ending Fund Balance	2,004,261	-	-	-		
<b>TOTAL</b>	<b>23,634,359</b>					

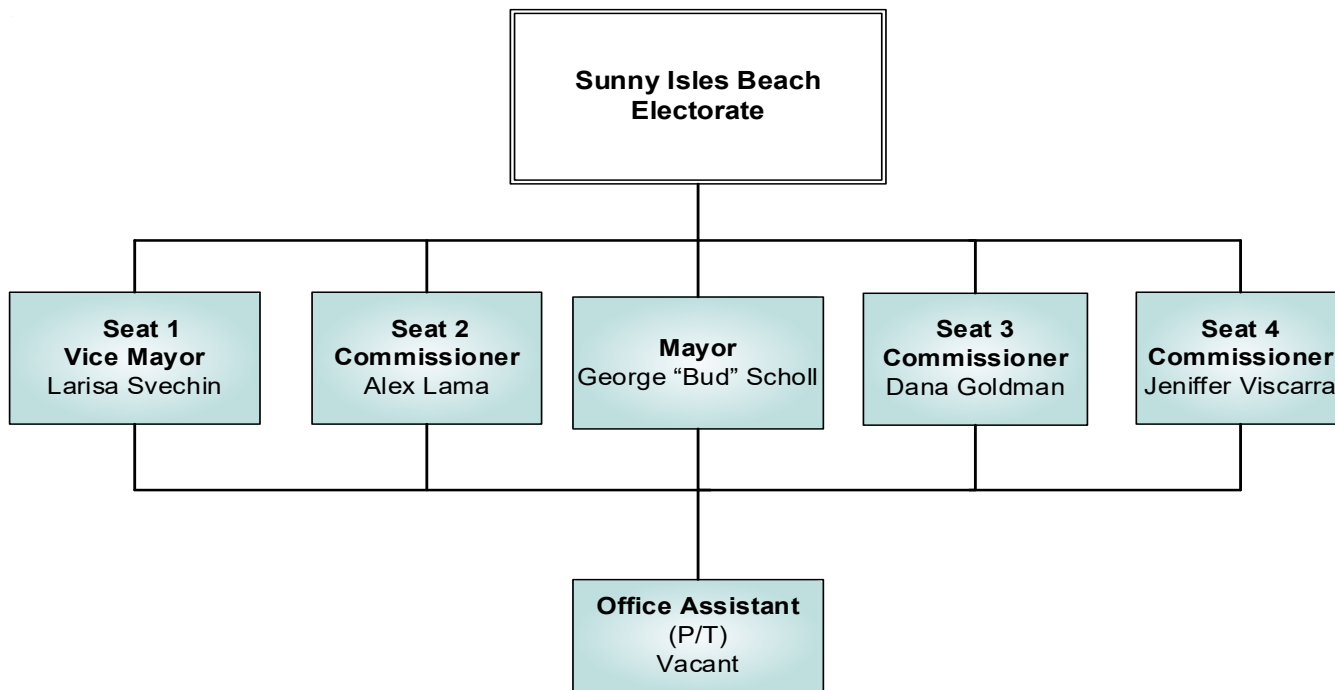
Funding Source	FY 19/20 Budget
Capital Improvement Fund (300)	20,776,750
Stormwater Capital Fund (450)	1,246,404
Forfeiture Funds (600/610)*	1,611,205
<b>TOTAL</b>	<b>23,634,359</b>

\*Forfeiture Funds (i.e. Law Enforcement Trust Funds) are not required to be presented in the adopted budget and are therefore not included in this publication.





# CITY COMMISSION



## **CITY COMMISSION (1-5110)**

### **DESCRIPTION**

There shall be a City Commission vested with all the legislative powers of the City including but not limited to the setting of policy, approval of budget, determination of tax rates, hiring and firing of the charter officers, and the development of community land policies. The Commission shall consist of four members (Commissioners) and the Mayor.

According to the City Charter's Citizens' Bill of Rights:

This government has been created to protect the governed, not the governing. In order to provide the public with full and accurate information, to promote efficient administration management, to make government more accountable, and to ensure to all persons fair and equitable treatment, the following rights are guaranteed:

- Convenient Access
- Truth in Government
- Public Records
- Minutes and Ordinance Register
- Right to be Heard
- Right to Notice
- No Unreasonable Postponements
- Right to Public Hearing
- Notice of Action and Reasons
- Manager's and Attorney's Reports
- Budgeting
- Quarterly Budget Comparisons
- Representation of Public

# CITY COMMISSION (1-5110)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 156,051	\$ 200,628	\$ 149,437	\$ 195,673
OPERATING EXPENSES	149,783	194,000	199,778	220,660
OTHER DISBURSEMENTS	3,000	50,000	50,000	50,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 308,834</b>	<b>\$ 444,628</b>	<b>\$ 399,215</b>	<b>\$ 466,333</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ (4,955)

The net decrease is attributed to a reduction in health costs due to a change in commissioners and the respective coverage offset by a rise in retirement costs and worker's comp insurance costs.

**OPERATING EXPENSES** \$ 26,660

Increase is primarily a result of an increase in expanding sister city travel and education & training.

**OTHER DISBURSEMENTS** \$ -

No significant change.

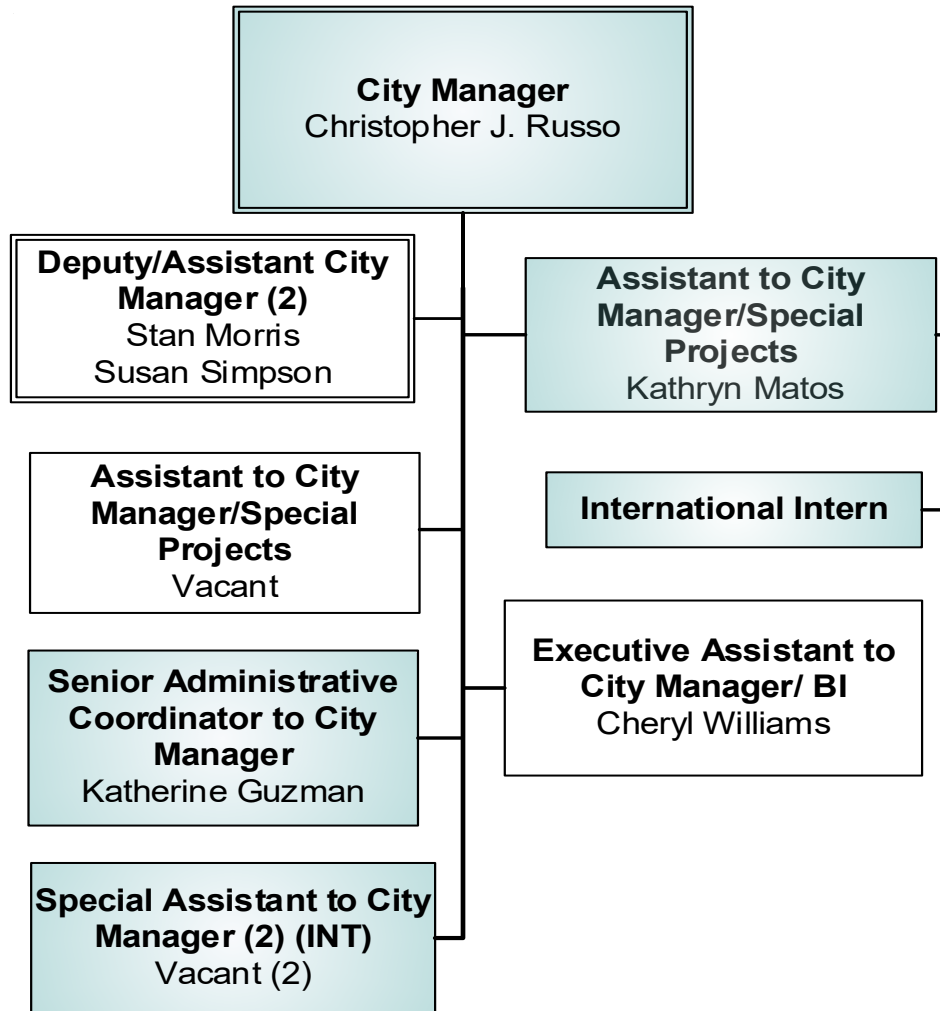
<b>PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)</b>				
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Mayor	1	1	1	1
Vice Mayor	1	1	1	1
Commissioner	3	3	3	3
Office Assistant (formerly City Historian/Aide)	0.000	0.700	0.000	0.700
<b>TOTAL FTEs</b>	<b>5.000</b>	<b>5.700</b>	<b>5.000</b>	<b>5.700</b>

# CITY COMMISSION (1-5110)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b><u>PERSONNEL SERVICES</u></b>				
411000 SALARIES - REGULAR	\$ 85,805	107,410	\$ 82,996	\$ 107,410
421000 BENEFITS - FICA PAYROLL TAXES	6,633	8,268	6,620	8,318
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	6,881	9,001	6,856	9,238
423000 BENEFITS - HEALTH AND DENTAL	56,162	75,211	52,338	69,916
423001 BENEFITS - LIFE, ADD & LTD	427	574	389	574
424000 BENEFITS - WORKERS COMP INSURANCE	143	164	238	217
<b>TOTAL PERSONNEL SERVICES</b>	<b>156,051</b>	<b>200,628</b>	<b>149,437</b>	<b>195,673</b>
<b><u>OPERATING EXPENSES</u></b>				
43100X PROFESSIONAL SERVICES	72,340	87,000	87,000	87,000
440019 EXPENSES	30,000	30,000	30,000	30,000
4-30800 SISTER CITY PROGRAM	13,716	42,340	45,220	57,340
4400XX TRAVEL, CONF, & MEETINGS	10,610	9,500	9,500	9,500
4410XX COMMUNICATIONS	662	660	1,058	1,320
444040 RENTALS	-	-	-	-
448000 ADVERTISING/PROMOTION	50	2,000	500	2,000
45200X SUPPLIES	17,668	15,500	17,000	19,000
454000 DUES, SUBS, & MEMBERSHIPS	3,497	4,500	4,500	4,500
455000 EDUCATION & TRAINING	1,240	2,500	5,000	10,000
<b>TOTAL OPERATING EXPENSES</b>	<b>149,783</b>	<b>194,000</b>	<b>199,778</b>	<b>220,660</b>
<b><u>OTHER DISBURSEMENTS</u></b>				
482000 CONTRIBUTIONS-DONATIONS-PRIVATE	3,000	50,000	50,000	50,000
<b>TOTAL OTHER DISBURSEMENTS</b>	<b>3,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>
<b>TOTAL EXPENDITURES</b>	<b>308,834</b>	<b>444,628</b>	<b>399,215</b>	<b>466,333</b>

# OFFICE OF THE CITY MANAGER



## **OFFICE OF THE CITY MANAGER (2-5120)**

### **DESCRIPTION**

The City Manager's Office implements official policies of the Mayor and City Commission by coordinating all City services in an efficient, effective and responsive manner.

As the City's Chief Administrative Officer, the City Manager is ultimately responsible for all operations of the municipal corporation. The City Manager's Office provides direction and supervision to all City departments, as well as organizational and fiscal management, program development and evaluation. The City Manager ensures that all laws, provisions of the City Charter and directives of the City Commission are faithfully executed.

In addition to overseeing daily operations, the City Manager's Office develops new systems and methods relative to City services and is responsible for the research and analysis of programs, in anticipation of future needs and challenges. The City Manager is also responsible for preparing and submitting a proposed annual budget and capital program at the beginning of each fiscal year, and an annual financial report at the end of each fiscal year to the City Commission. The City Manager's Office also administers the City's International Internship program, certain charitable contributions, and the use of professional consultants on special matters on a case by case basis.

Providing support to the Mayor and the City Commission is another important aspect of this office. This involves effective communication, being available to the City Commission, and keeping the Commission fully advised as to the financial conditions and future needs of the City. The Manager's Office is at the vanguard of the organization, projecting vitality, professionalism and quality service to residents, private agencies, organizations and its own employees.

# OFFICE OF THE CITY MANAGER (2-5120)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 492,453	\$ 546,889	\$ 520,693	\$ 575,083
OPERATING EXPENSES	126,765	220,460	214,575	220,460
CAPITAL OUTLAY	5,629	200	200	200
OTHER DISBURSEMENTS	11,000	15,000	15,000	15,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 635,847</b>	<b>\$ 782,549</b>	<b>\$ 750,468</b>	<b>\$ 810,743</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 28,194

The increase is primarily due to the rise in health, worker's compensation, retirement costs and the 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ -

**CAPITAL OUTLAY** \$ -

**OTHER DISBURSEMENTS** \$ -

<b>PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)</b>				
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
City Manager	1	1	1	1
Executive Assistant to the City Manager/BI	0	0	0	0
Assistant to City Manager/Special Projects	1	1	1	1
Senior Administrative Coordinator	1	1	1	1
Executive Assistant to Deputy City Manager	0	0	0	0
Student Intern	1.0	1.0	1.0	1.0
Special Assistant to City Manager (INT)	0.0	0.0	0.0	0.0
<b>TOTAL FTEs</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>	<b>4.0</b>

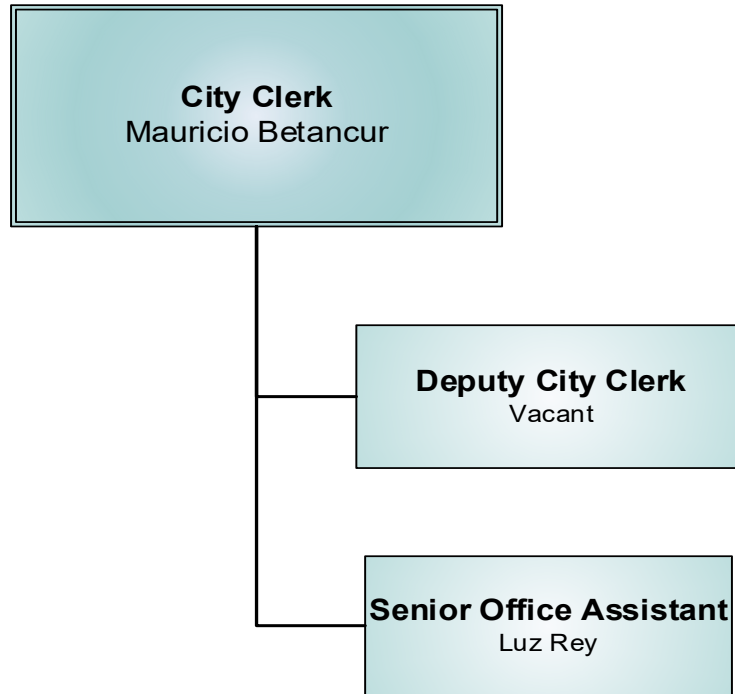


## OFFICE OF THE CITY MANAGER (2-5120)

**001 GENERAL FUND**

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b><u>PERSONNEL SERVICES</u></b>				
412000 SALARIES - REGULAR	\$ 328,835	\$ 346,542	\$ 339,297	\$ 356,938
413000 SALARIES - TEMPORARY	20,037	33,280	25,067	33,280
414000 SALARIES - OVERTIME	5,562	5,000	5,000	5,000
421000 BENEFITS - FICA PAYROLL TAXES	19,459	22,667	23,340	23,297
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	62,566	67,880	65,559	76,399
423000 BENEFITS - HEALTH AND DENTAL	51,300	67,114	58,214	75,362
423001 BENEFITS - LIFE, ADD & LTD	3,461	3,837	3,390	4,022
424000 BENEFITS - WORKERS COMP INSURANCE	1,233	569	826	785
<b>TOTAL PERSONNEL SERVICES</b>	<b>492,453</b>	<b>546,889</b>	<b>520,693</b>	<b>575,083</b>
<b><u>OPERATING EXPENSES</u></b>				
43XXXX PROFESSIONAL SERVICES	93,693	169,500	169,500	169,500
440010 AUTO ALLOWANCE	-	-	-	-
4400XX TRAVEL, CONF,& MEETINGS	13,271	21,600	15,790	21,600
4410XX COMMUNICATIONS	2,312	2,520	2,445	2,520
444040 RENTALS	-	-	-	-
448000 ADVERTISING/PROMOTION	-	-	-	-
4520XX SUPPLIES	3,501	5,600	5,600	5,600
452001 EMPLOYEE RECOG PROG	2,132	6,000	6,000	6,000
454000 DUES, SUBS,& MEMBERSHIPS	8,057	12,240	12,240	12,240
455000 EDUCATION & TRAINING	3,799	3,000	3,000	3,000
<b>TOTAL OPERATING EXPENSES</b>	<b>126,765</b>	<b>220,460</b>	<b>214,575</b>	<b>220,460</b>
<b><u>CAPITAL OUTLAY</u></b>				
4641XX EQUIPMENT & MACHINERY	5,629	200	200	200
<b>TOTAL CAPITAL OUTLAY</b>	<b>5,629</b>	<b>200</b>	<b>200</b>	<b>200</b>
<b><u>OTHER DISBURSEMENTS</u></b>				
482000 CONTRIBUTIONS-DONATIONS-PRIVATE	11,000	15,000	15,000	15,000
<b>TOTAL OTHER DISBURSEMENTS</b>	<b>11,000</b>	<b>15,000</b>	<b>15,000</b>	<b>15,000</b>
<b>TOTAL EXPENDITURES</b>	<b>635,847</b>	<b>782,549</b>	<b>750,468</b>	<b>810,743</b>

## OFFICE OF THE CITY CLERK



# OFFICE OF THE CITY CLERK (2-5121)

## PROGRAMS/SERVICES

The Office of the City Clerk serves as secretary to the municipal government. This department also serves as custodian of the City seal, minutes, deeds, contracts and archival records. The City Clerk administers the oath of office to City elected and appointed officials as well as coordinates all municipal and special elections held by the City.

As secretary to the governing body, the Clerk assists in the preparation of the agenda, records the minutes of all Commission Meetings and preserves all documentation of the City Commission's actions. Ordinances and Resolutions enacted by City Commission are permanently archived by the City Clerk. This department coordinates the codification and distribution of supplemental updates of the City Charter and Code of Ordinances.

The Office of the City Clerk also schedules Code Compliance Hearings and provides administrative assistance to Special Masters, serves as Clerk for all City Boards and Committees, publishes and distributes public notices and legal advertisings as required by law and responds to Public Records Requests by disseminating information to requesters.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Processed over 300 Public Records Requests.
- ◇ Held and completed a General and Run-Off Election.
- ◇ Provided assistance to City Departments in complying with Florida records retention schedules and destruction.

## FY 2019/2020 OBJECTIVES

- ◇ Complete and distribute City Commission, boards, and committees meeting agenda and maintain meeting minutes.
- ◇ Publish public notices as required by law.
- ◇ Update, implement, and maintain public records policy in accordance with Florida Statutes.
- ◇ Conduct municipal in accordance with City, County, and State laws.
- ◇ Provide administrative support for the City Commission, City Advisory Committee, Public Arts Advisory Committee and Historic Preservation Board.
- ◇ Continue to assist City Departments in complying with Florida records retention schedules and destruction.

<b>PERFORMANCE MEASURES</b>	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 TARGET</b>	<b>FY 2018/2019 PROJECTED</b>	<b>FY 2019/2020 TARGET</b>
Resolutions, minutes, and agendas are typed and proofed 7 days before Commission Meeting.	100%	100%	100%	100%
Items are uploaded and completed to agenda system 3 days before Commission Meeting.	100%	100%	100%	100%
Public Record Requests are completed and closed within 2 weeks of receipt.	100%	100%	100%	100%

# OFFICE OF THE CITY CLERK (2-5121)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 181,303	\$ 271,432	\$ 184,314	\$ 286,190
OPERATING EXPENSES	27,529	58,000	57,560	75,810
CAPITAL OUTLAY	-	-	-	-
OTHER DISBURSEMENTS	-	50,000	50,000	20,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 208,832</b>	<b>\$ 379,432</b>	<b>\$ 291,874</b>	<b>\$ 382,000</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**PERSONNEL SERVICES**                                 \$       14,758

The increase is due to a rise in health care costs, retirement and the 3% cost of living increase in April 2019.

**OPERATING EXPENSES**                                 \$       17,810

The increase is due to the program modifications for digitization of cassette tapes and document shredding.

**CAPITAL OUTLAY**   \$           -

No change.

**OTHER DISBURSEMENTS**                                 \$       (30,000)

The decrease is due to 2018-19 being an election year.

<b>PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)</b>				
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
City Clerk	1	1	1	1
Deputy City Clerk	0	1	0	1
Senior Office Assistant	1	1	1	1
<b>TOTAL FTEs</b>	<b>2</b>	<b>3</b>	<b>2</b>	<b>3</b>

# OFFICE OF THE CITY CLERK (2-5121)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b><u>PERSONNEL SERVICES</u></b>				
412000 SALARIES - REGULAR	\$ 125,032	\$ 189,506	\$ 123,996	\$ 193,915
414000 SALARIES - OVERTIME	821	1,000	983	1,000
421000 BENEFITS - FICA PAYROLL TAXES	9,357	14,625	9,314	14,962
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	22,036	28,876	23,460	31,016
423000 BENEFITS - HEALTH AND DENTAL	23,044	36,156	25,494	43,908
423001 BENEFITS - LIFE, ADD & LTD	745	986	656	1,001
424000 BENEFITS - WORKERS COMP INSURANCE	268	283	411	388
<b>TOTAL PERSONNEL SERVICES</b>	<b>181,303</b>	<b>271,432</b>	<b>184,314</b>	<b>286,190</b>
<b><u>OPERATING EXPENSES</u></b>				
431000 PROFESSIONAL SERVICES	7,467	10,000	15,000	30,000
431011 OTHER LEGAL SERVICES	-	250	-	250
4400XX TRAVEL, CONF.& MEETINGS	675	5,900	5,900	5,900
4410XX COMMUNICATIONS	662	660	660	660
44004X RENTAL	640	-	-	-
447000 PRINTING	-	-	-	-
447001 ORDINANCE CODIFICATION	4,329	7,000	7,000	10,000
448000 ADVERTISING	11,891	30,190	25,000	25,000
45200X SUPPLIES	650	1,000	1,000	1,000
454000 DUES, SUBS,& MEMBERSHIPS	400	1,500	1,500	1,500
45500X EDUCATION & TRAINING	815	1,500	1,500	1,500
<b>TOTAL OPERATING EXPENSES</b>	<b>27,529</b>	<b>58,000</b>	<b>57,560</b>	<b>75,810</b>
<b><u>CAPITAL OUTLAY</u></b>				
464300 COMPUTER EQUIPMENT	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b><u>OTHER DISBURSEMENTS</u></b>				
481000 DISTRIBUTIONS - COUNTY ELECTION EXPENSE	-	50,000	50,000	20,000
<b>TOTAL OTHER DISBURSEMENTS</b>	<b>-</b>	<b>50,000</b>	<b>50,000</b>	<b>20,000</b>
<b>TOTAL EXPENDITURES</b>	<b>208,832</b>	<b>379,432</b>	<b>291,874</b>	<b>382,000</b>

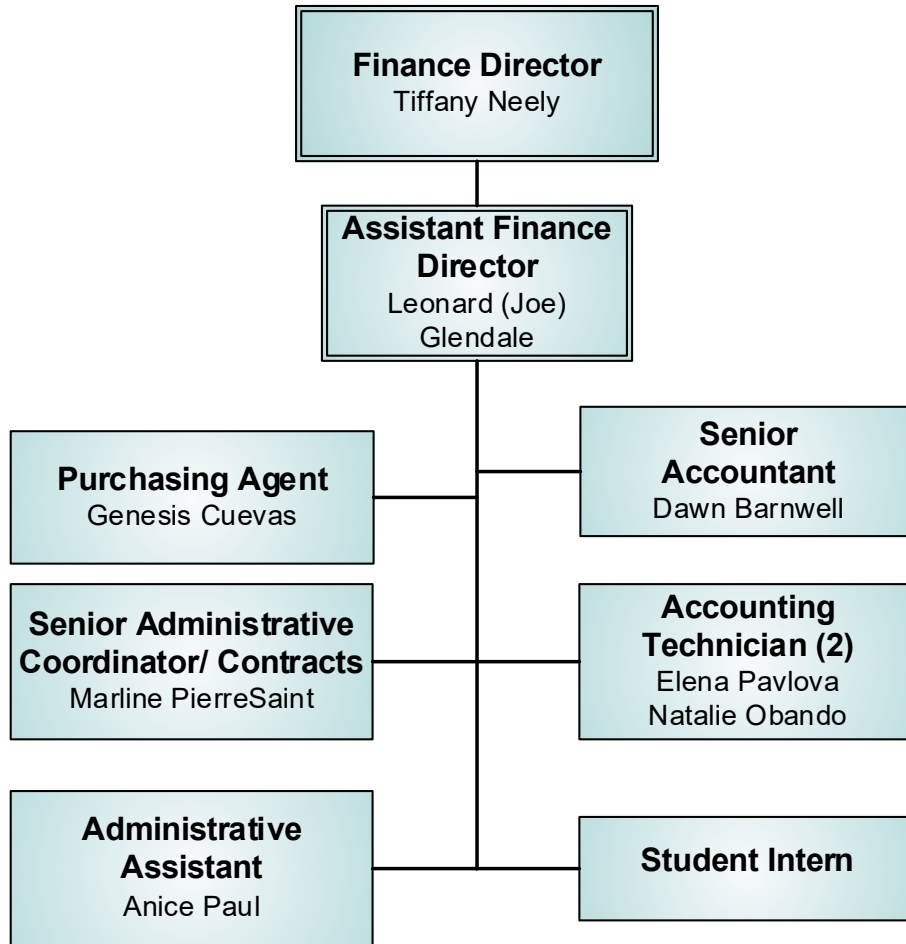
# NEW PROGRAM MODIFICATION

<b>Digitization of Cassette Tapes</b>				
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL COST REQUESTED</b>	
Office of the City Clerk	General Administration	2-5121	\$15,000	
<b>Justification</b>				
<p>The Office of the City Clerk currently has approximately 10 boxes with over 700 audio cassette tapes of previous City Commission Meetings and Workshops dating back to 1998 that require digitization for preservation and record keeping purposes.</p>				
<b>Required Resources</b>				
<b>New Personnel</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B +C)
			-	-
			-	-
			-	-
			-	-
<b>Other Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>One Time Costs</b>				
Account Number	Description	Cost		
001-2-5121-431000-00000	Digitization of Audio Cassette Tapes	<b>15,000</b>		
<b>Benefits</b>				
<p>This process will not only preserve the audio, but also improve the quality. It will also free up necessary space in the Clerk's storage room.</p>				

# NEW PROGRAM MODIFICATION

<b>Document Shredding</b>				
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL COST REQUESTED</b>	
Office of the City Clerk	General Administration	2-5121	\$5,000	
<b>Justification</b>				
<p>As the Records Management Liaison Officer of the City, the Office of the City Clerk is responsible for the maintenance, retention, and disposition of official city records. As documents either meet retention or are scanned digitally, the need to properly dispose of said documents is necessary.</p>				
<b>Required Resources</b>				
<b>New Personnel</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B +C)
			-	-
			-	-
				-
				-
<b>Other Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>One Time Costs</b>				
Account Number	Description	Cost		
001-2-5121-431000-00000	Document Shredding	<b>5,000</b>		
<b>Benefits</b>				
<p>The disposition of documents that have either been scanned or have met retention will provide additional necessary space in the City's storage room.</p>				

# FINANCE





# FINANCE (2-5130)

## PROGRAMS/SERVICES

The Finance Department provides financial management and policy support, analytical services, as well as financial information to the City manager, departments, the public and other agencies. This department monitors spending and its goal is to ensure the most efficient and effective use of City funds. The Finance Department provides management oversight of key financial services involving budget preparation, treasury, investments, accounting, payroll, accounts payable, accounts receivable, and procurement. Finance works closely with the City Manager's office on issues relating to contracts, grant administration, special projects, retirement and debt issuance.

Additional services provided by Finance consist of preparing the annual independent audit report in conjunction with the City's external auditors, preparing the Comprehensive Annual Financial Report, coordination of an annual inventory of city owned assets, financial planning and administration of the annual budget and the five year capital improvement program, analysis of operational productivity and an annual budget report for the State of Florida.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Successfully completed the Fiscal Year 2017/18 audit with no findings and while the Senior Accountant position was vacant.
- ◇ Received the GFOA's Distinguished Budget Award for the 2018/19 Annual Budget and received the GFOA's CAFR Award for the FYE 09/30/17 audited financials (also submitted for 09/30/18).
- ◇ Completed succession planning process with the 2018/2019 Annual Budget preparation and compilation by the former Assistant Finance Director.

## FY 2019/2020 OBJECTIVES

- ◇ Evaluate financing options for expansion of Government Center.
- ◇ Implement new time and attendance software. Stromberg time and attendance software will no longer be supported as of January 1, 2020.
- ◇ Continue succession planning process.

PERFORMANCE MEASURES	FY 2017/2018 ACTUAL	FY 2018/2019 TARGET	FY 2018/2019 PROJECTED	FY 2019/2020 TARGET
Issue Monthly Investment Reports within 30 calendar days	67%	100%	17%	100%
Issue Quarterly Budget to Actual Analysis Reports within 45 days of Quarter End	67%	100%	0%	100%
Average Rate of Return on Investments	1.55%	1.60%	2.25%	1.50%

Note: Due to turnover in mid 2018, projected performance results were not met.

# FINANCE (2-5130)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 783,887	\$ 835,762	\$ 716,231	\$ 805,111
OPERATING EXPENSES	154,040	231,000	165,885	228,810
CAPITAL OUTLAY	-	-	555	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 937,927</b>	<b>\$ 1,066,762</b>	<b>\$ 882,671</b>	<b>\$ 1,033,921</b>

### SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET

**PERSONNEL SERVICES** \$ (30,651)

The decrease is due to the salary differential for vacant positions filled during the 2018-2019 fiscal year offset by an increase in health care, retirement, worker's compensation and a 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ (2,190)

The decrease is due to minimal reductions in postage and equipment rental costs.

### PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)

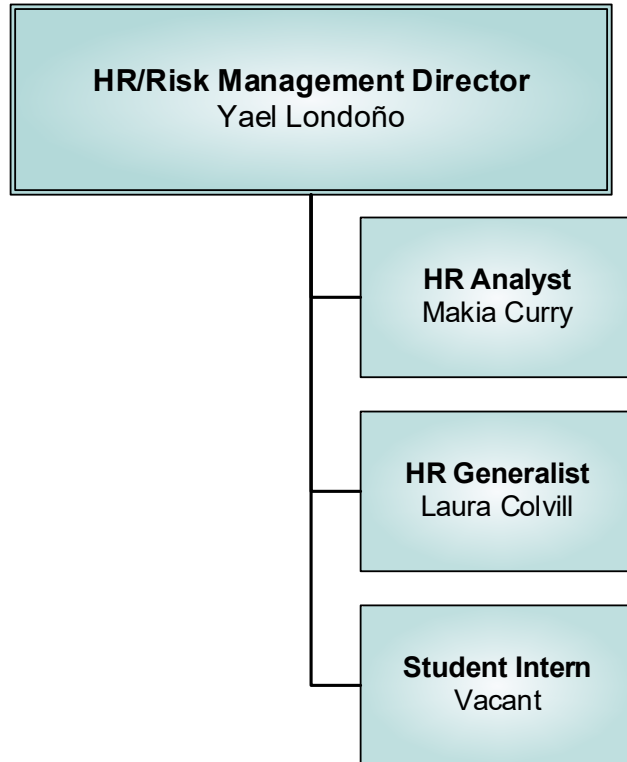
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Finance Director	1	1	1	1
Assistant Finance Director	1	1	1	1
Purchasing Agent	1	1	1	1
Senior Admin Coordinator	1	1	1	1
Senior Accountant	1	1	1	1
Accounting Technician	2	2	2	2
Administrative Assistant	1	1	1	1
Student Intern	0.5	0.5	0.5	0.5
<b>TOTAL FTEs</b>	<b>8.5</b>	<b>8.5</b>	<b>8.5</b>	<b>8.5</b>

# FINANCE (2-5130)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 582,224	\$ 599,776	\$ 519,694	\$ 573,136
413000 SALARIES - TEMPORARY	5,587	12,480	5,447	12,480
414000 SALARIES - OVERTIME	1,149	2,500	1,200	2,500
421000 BENEFITS - FICA PAYROLL TAXES	43,837	46,374	39,806	45,042
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	64,051	74,377	65,102	73,354
423000 BENEFITS - HEALTH AND DENTAL	83,205	96,234	81,110	94,456
423001 BENEFITS - LIFE, ADD & LTD	3,053	3,111	2,551	2,972
424000 BENEFITS - WORKERS COMP INSURANCE	781	910	1,321	1,171
<b>TOTAL PERSONNEL SERVICES</b>	<b>783,887</b>	<b>835,762</b>	<b>716,231</b>	<b>805,111</b>
<b>OPERATING EXPENSES</b>				
43XXXX PROFESSIONAL SERVICES	46,530	70,000	18,500	70,000
432000 INDEPENDENT AUDIT	40,500	40,500	40,500	42,500
432001 PAYROLL SERVICES	-	-	-	-
434010 BANK CHARGES	649	1,000	1,000	1,000
4400XX TRAVEL, CONF,& MEETINGS	81	2,900	275	1,900
4410XX COMMUNICATIONS	495	660	660	660
442000 POSTAGE	21,063	30,000	30,000	26,500
444040 EQUIPMENT RENTAL	2,477	6,000	5,000	5,000
446002 R/M EQUIPMENT	-	500	300	450
447000 PRINTING	2,842	2,000	3,000	3,000
449000 OTHER MISC EXP - BAD DEBT	-	-	-	-
449001 OTHER MISC EXP - PENALTIES	-	-	-	-
449002 PROPERTY TAXES	-	-	-	-
45XXXX SUPPLIES	34,086	71,640	62,650	73,000
454000 DUES, SUBS,& MEMBERSHIPS	3,557	4,000	2,500	3,000
455000 EDUCATION & TRAINING	1,760	1,800	1,500	1,800
<b>TOTAL OPERATING EXPENSES</b>	<b>154,040</b>	<b>231,000</b>	<b>165,885</b>	<b>228,810</b>
<b>CAPITAL OUTLAY</b>				
46410X FURNITURE & EQUIPMENT	-	-	555	-
46430X COMPUTER EQUIPMENT	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>555</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>937,927</b>	<b>1,066,762</b>	<b>882,671</b>	<b>1,033,921</b>

# HUMAN RESOURCES



# HUMAN RESOURCES (2-5131)

## PROGRAMS/SERVICES

The Department of Human Resources provides services to City employees and the public. The department is composed of two areas: Personnel and Risk Management.

Personnel functions in an advisory capacity to all City departments with regards to employee relations, investigations, and the resolution of employee or citizen complaints. Personnel is responsible for recruitment and selection, examination, compensation, benefits, training, job classification, Title VII of the Civil Rights Act of 1964 (Equal Employment/Affirmative Action/ADA) compliance, personnel records and other related employee services to ensure compliance with Federal, State, and City employment laws, policies, and procedures.

Risk Management manages all safety programs, employment-related medical procedures, and unemployment claims. In addition, Risk Management is responsible for all facets of the City's property, liability, auto, and workers' compensation insurance programs. Risk Management reviews and ensures that the City maintains adequate insurance coverage against accidental or unforeseen circumstances; processes insurance claims, assists insurance carriers in investigating claims, and oversees the annual insurance renewal process.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◊ Implemented new benefit enrollment software (BSwift).
- ◊ Expanded Employee Wellness Initiative (LifeScan) to more employees and promote health awareness.
- ◊ Revised City Personnel Policies and distributed these electronically to all employees.

## FY 2019/2020 OBJECTIVES

- ◊ Implement succession planning.
- ◊ Continue automation of HR and Risk Management processes.
- ◊ Coordinate city-wide emergency and safety training.

<b>PERFORMANCE MEASURES</b>	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 TARGET</b>	<b>FY 2018/2019 PROJECTED</b>	<b>FY 2019/2020 TARGET</b>
Percentage of new hires/promotions completing 12 month probation period.	98%	100%	99%	100%
Average number of days to recruit and screen for regular appointment.	25	25	25	25
Total training hours per FTE.	20	20	20	20

**HUMAN RESOURCES (2-5131)**

**001 GENERAL FUND**

	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 ADOPTED BUDGET</b>	<b>FY 2018/2019 PROJECTED BUDGET</b>	<b>FY 2019/2020 PROPOSED BUDGET</b>
<b><u>APPROPRIATIONS</u></b>				
PERSONNEL SERVICES	\$ 513,246	\$ 947,077	\$ 609,006	\$ 1,163,466
OPERATING EXPENSES	133,147	198,060	195,560	193,460
CAPITAL OUTLAY	-	2,500	1,000	2,500
OTHER DISBURSEMENTS	400	500	500	500
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 646,793</b>	<b>\$ 1,148,137</b>	<b>\$ 806,066</b>	<b>\$ 1,359,926</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**PERSONNEL SERVICES**                      \$      216,389

The increase is due to anticipated compensation adjustments from the salary study, as well as a rise in health care, worker's compensation, and retirement costs and a 3% cost of living increase in April 2019.

**OPERATING EXPENSES**                      \$      (4,600)

The decrease is due to a slight reduction in Contracted Services - Professional Consulting.

<b>PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalent)</b>				
<b>POSITION TITLE</b>	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 ADOPTED</b>	<b>FY 2018/2019 PROJECTED</b>	<b>FY 2019/2020 PROPOSED</b>
HR & Risk Management Director	1	1	1	1
HR Analyst	1	1	1	1
HR Generalist	1	1	1	1
Office Assistant	0	0	0	0
Student Intern	0	0.5	0.5	0.5
<b>TOTAL FTEs</b>	<b>3</b>	<b>3.5</b>	<b>3.5</b>	<b>3.5</b>

# HUMAN RESOURCES (2-5131)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 202,969	\$ 195,650	\$ 204,167	\$ 201,519
413000 SALARIES - TEMPORARY	-	12,480	-	12,480
414000 SALARIES - OVERTIME	4,646	10,000	10,000	10,000
415000 SALARIES - BONUS/MERIT PAY*	214,141	650,000	300,000	850,000
421000 BENEFITS - FICA PAYROLL TAXES	30,583	16,738	35,056	34,852
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	31,148	32,142	32,736	34,647
423000 BENEFITS - HEALTH AND DENTAL	28,369	28,728	25,563	18,759
423001 BENEFITS - LIFE, ADD & LTD	1,109	1,016	1,015	763
424000 BENEFITS - WORKERS COMP INSURANCE	281	323	469	446
<b>TOTAL PERSONNEL SERVICES</b>	<b>513,246</b>	<b>947,077</b>	<b>609,006</b>	<b>1,163,466</b>
<b>OPERATING EXPENSES</b>				
4310XX PROFESSIONAL SERVICES	26,957	65,000	65,000	58,000
43102X MEDICAL/BKGD VERIFICATION	37,082	50,000	50,000	50,000
4400XX TRAVEL, CONF,& MEETINGS	1,772	7,000	7,000	7,000
4410XX COMMUNICATIONS	662	660	660	660
442000 POSTAGE	13	500	500	400
445000 INSURANCE	-	-	-	-
448000 ADVERTISING	2,397	10,000	10,000	10,000
45200X SUPPLIES	4,915	3,900	900	900
452001 EMPLOYEE RECOG PROG	33,066	30,000	30,000	35,000
454000 DUES, SUBS,& MEMBERSHIPS	1,673	1,000	1,500	1,500
455000 EDUCATION & TRAINING	7,129	5,000	5,000	5,000
455001 EDUCATION REIMBURSEMENT	17,481	25,000	25,000	25,000
<b>TOTAL OPERATING EXPENSES</b>	<b>133,147</b>	<b>198,060</b>	<b>195,560</b>	<b>193,460</b>
<b>CAPITAL OUTLAY</b>				
46410X FURNITURE & EQUIPMENT	-	2,500	1,000	2,500
46430X COMPUTER EQUIPMENT	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>2,500</b>	<b>1,000</b>	<b>2,500</b>
<b>OTHER DISBURSEMENTS</b>				
482000 CONTRIBUTIONS-DONATIONS-PRIVATE	400	500	500	500
<b>TOTAL OTHER DISBURSEMENTS</b>	<b>400</b>	<b>500</b>	<b>500</b>	<b>500</b>
<b>TOTAL EXPENDITURES</b>	<b>646,793</b>	<b>1,148,137</b>	<b>806,066</b>	<b>1,359,926</b>

\* Funds for merit pay and compensation adjustments moved to city departments via budget amendments during each fiscal year.

# RISK MANAGEMENT (2-5132)

001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>REVENUES</b>				
INS. SUBROGATION-PROPERTY	\$ 49,612	\$ -	\$ 9,250	\$ -
WORKERS COMP PMTS RECVD	12,838	-	(917)	-
<b>TOTAL REVENUES</b>	<b>\$ 62,450</b>	<b>\$ -</b>	<b>\$ 8,333</b>	<b>\$ -</b>
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 9,751	\$ 20,000	\$ 6,628	\$ 20,000
OPERATING EXPENSES	\$ 932,088	\$ 1,089,500	\$ 1,063,500	\$ 1,089,500
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 941,839</b>	<b>\$ 1,109,500</b>	<b>\$ 1,070,128</b>	<b>\$ 1,109,500</b>
<b>NET RESULTS</b>	<b>\$ (879,389)</b>	<b>\$ (1,109,500)</b>	<b>\$ (1,061,795)</b>	<b>\$ (1,109,500)</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ -

No change.

**OPERATING EXPENSES** \$ -

No change.



# RISK MANAGEMENT (2-5132)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
424000 BENEFITS - WORKERS COMP PY AUDIT	\$ 5,599	\$ 15,000	\$ 1,628	\$ 15,000
425000 BENEFITS - UNEMPLOYMENT COMP	4,152	5,000	5,000	5,000
<b>TOTAL PERSONNEL SERVICES</b>	<b>9,751</b>	<b>20,000</b>	<b>6,628</b>	<b>20,000</b>
<b>OPERATING EXPENSES</b>				
445001 INSURANCE - PROPERTY DEDUCTIBLE	-	5,000	2,000	5,000
445002 INSURANCE - AUTO DAMAGE	-	10,000	2,000	10,000
445003 INSURANCE - W/C DEDUCTIBLES	24,941	40,000	40,000	40,000
445004 INSURANCE - GENERAL LIAB DEDUCTIBLE	2,500	7,500	2,500	7,500
445005 INSURANCE - AUTO LIABILITY	104,542	125,000	115,000	125,000
445006 INSURANCE - PROPERTY DAMAGE	474,505	550,000	550,000	550,000
445007 INSURANCE - GENERAL LIABILITY	325,108	350,000	350,000	350,000
44500X INSURANCE - CITY COBRA	492	2,000	2,000	2,000
<b>TOTAL OPERATING EXPENSES</b>	<b>932,088</b>	<b>1,089,500</b>	<b>1,063,500</b>	<b>1,089,500</b>
<b>TOTAL EXPENDITURES</b>	<b>941,839</b>	<b>1,109,500</b>	<b>1,070,128</b>	<b>1,109,500</b>

## OFFICE OF THE CITY ATTORNEY

**City Attorney**  
Edward Dion  
Nabors, Giblin & Nickerson  
Attorneys at Law

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## OFFICE OF THE CITY ATTORNEY (2-5140)

### PROGRAMS/SERVICES

The City Attorney, as the City's chief legal officer, provides legal guidance to the City Commission and City Administration on all matters affecting the City. The Office of the City Attorney strives to provide the highest-quality service to City officials and administration in a timely manner and zealously represents the City's interests and positions in negotiations and litigation.

The City Attorney provides legal advice in the areas of labor and personnel matters, real estate and real estate related matters, land use and zoning, legislation and related matters, Special Master, Code Compliance, all police matters, construction and construction related issues, sunshine laws, public records laws, conflict of interest issues and other ethical issues, the preparation and/or review of all contracts, all litigation including forfeitures, employment matters, eminent domain and tort liability. The City Attorney is responsible for hiring all outside counsel. Outside counsel is utilized on a limited basis. The City Attorney handles and advocates the City's position in any potential litigation and supervises litigation and other legal matters that may be referred to outside counsel.

The City Attorney attends all regular and special City Commission meetings, prepares and attends educational workshops for the City Commission; attends advisory board meeting as required by the Commission, attends Code Compliance hearings, prepares/reviews ordinances and resolutions, reviews and drafts contracts and monitors County and State legislation as it affects the City.

# OFFICE OF THE CITY ATTORNEY (2-5140)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 688,903	\$ 704,730	\$ 579,733	\$ -
OPERATING EXPENSES	72,244	80,745	210,296	425,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 761,147</b>	<b>\$ 785,475</b>	<b>\$ 790,029</b>	<b>\$ 425,000</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**PERSONNEL SERVICES**                     \$     (704,730)

The decrease is due to the elimination of the legal staff and outsourcing the legal function.

**OPERATING EXPENSES**                     \$     344,255

The increase is due to higher legal contracted services as a result of outsourcing the legal function.

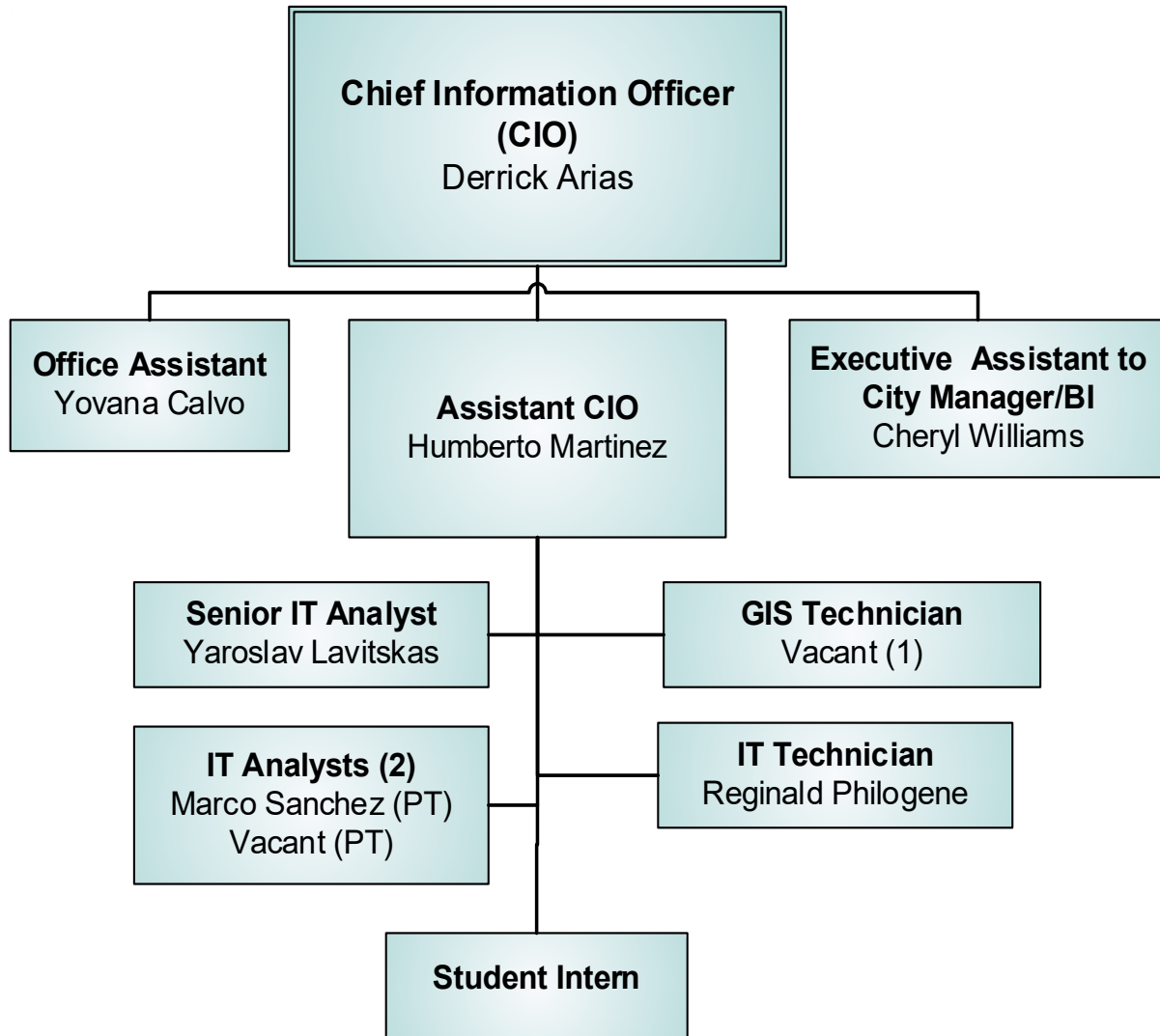
<b>PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)</b>				
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
City Attorney	1	1	0	0
Deputy City Attorney	1	0	0	0
Assistant City Attorney	0	1	0	0
Executive Assistant to City Attorney	1	1	0	0
Legal Secretary	1	1	0	0
Senior Law Clerk	0	1	0	0
Student Intern (0.5 FTE Part Time Each)	1.0	0.5	0.0	0.0
<b>TOTAL FTEs</b>	<b>5.0</b>	<b>5.5</b>	<b>0.0</b>	<b>0.0</b>

**OFFICE OF THE CITY ATTORNEY (2-5140)**

**001 GENERAL FUND**

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 494,665	\$ 494,495	\$ 485,023	\$ -
413000 SALARIES - TEMPORARY	33,290	15,600	-	-
414000 SALARIES - OVERTIME	-	-	-	-
421000 BENEFITS - FICA PAYROLL TAXES	29,858	32,232	28,580	-
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	54,459	66,931	22,783	-
423000 BENEFITS - HEALTH AND DENTAL	72,643	90,936	40,375	-
423001 BENEFITS - LIFE, ADD & LTD	3,410	3,838	2,212	-
424000 BENEFITS - WORKERS COMP INSURANCE	578	698	760	-
<b>TOTAL PERSONNEL SERVICES</b>	<b>688,903</b>	<b>704,730</b>	<b>579,733</b>	<b>-</b>
<b>OPERATING EXPENSES</b>				
43101X LEGAL SERVICES	57,733	68,000	203,000	424,500
440010 AUTO ALLOWANCE	1,295	-	-	-
4400XX TRAVEL, CONF,& MEETINGS	7,574	6,200	2,552	-
4410XX COMMUNICATIONS	816	1,320	657	-
442000 POSTAGE	-	100	-	-
45XXXX SUPPLIES	806	125	412	500
454000 DUES, SUBS,& MEMBERSHIPS	1,863	3,000	2,750	-
455000 EDUCATION & TRAINING	2,157	2,000	925	-
<b>TOTAL OPERATING EXPENSES</b>	<b>72,244</b>	<b>80,745</b>	<b>210,296</b>	<b>425,000</b>
<b>TOTAL EXPENDITURES</b>	<b>761,147</b>	<b>785,475</b>	<b>790,029</b>	<b>425,000</b>

# INFORMATION TECHNOLOGY



# INFORMATION TECHNOLOGY (2-5160)

## PROGRAMS/SERVICES

The Information Technology (IT) Department provides a powerful support system for business initiatives and general productivity. The Department provides and supports services such as: free Internet access in our parks, internal user support and problem resolution, hardware/software acquisition, software applications, web development, email, server operations, network security, telecommunications, mobile communications and project planning and management.

The IT Department strives to provide effective and efficient services to all City departments for the benefit of our residents, visitors, and business. Our goal is to effectively and efficiently align technology with the City objectives.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◊ Implementation of fiber optic connectivity to PCP.
- ◊ Phase 1 implementation of disaster recovery solution for City and Police systems.
- ◊ Replacement and rewiring of Government Center biometric access readers.
- ◊ Implementation of Public Works work order solution.
- ◊ Implementation of shuttle bus video recording on remaining buses.
- ◊ Implementation of email security solution.
- ◊ Replacement of systems throughout the environment that have reached their end of life.
- ◊ Win7 to Win10 migration for City systems.
- ◊ Mimecast security implementation.

## FY 2019/2020 OBJECTIVES

- ◊ Implement text archiving solution.
- ◊ Implement Phase 2 of disaster recovery solution for City and Police systems.
- ◊ Deploy new two-factor authentication controls.
- ◊ Implementation of fiber optic connectivity to remaining remote sites and parks.
- ◊ Replace 3 copiers that have reached end of life.
- ◊ Replace systems throughout the environment that have reached their end of life.
- ◊ Win7 to Win10 migration for PD systems.

<b>PERFORMANCE MEASURES</b>	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 TARGET</b>	<b>FY 2018/2019 PROJECTED</b>	<b>FY 2019/2020 TARGET</b>
Percent of Help Desk Issues Resolved within 4 hours.	99.9%	99.9%	99.9%	99.9%
Percent of Critical Issues Responded to within 4 hours.	99.9%	99.9%	99.9%	99.9%

# INFORMATION TECHNOLOGY (2-5160)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>REVENUES</b>				
IT SERVICES-GOLDEN BEACH	\$ 21,911	\$ 21,911	\$ 31,000	\$ 32,000
<b>TOTAL REVENUES</b>	<b>\$ 21,911</b>	<b>\$ 21,911</b>	<b>\$ 31,000</b>	<b>\$ 32,000</b>
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 756,355	\$ 836,659	\$ 754,824	\$ 865,620
OPERATING EXPENSES	672,927	733,215	719,115	805,430
CAPITAL OUTLAY	503,044	219,000	135,250	147,500
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 1,932,326</b>	<b>\$ 1,788,874</b>	<b>\$ 1,609,189</b>	<b>\$ 1,818,550</b>
<b>NET RESULTS</b>	<b>\$ (1,910,415)</b>	<b>\$ (1,766,963)</b>	<b>\$ (1,578,189)</b>	<b>\$ (1,786,550)</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**PERSONNEL SERVICES**                    \$     28,961

The increase is due to a salary increase for the Sr. IT Analyst and a rise in retirement, healthcare costs and a 3% cost of living increase in April 2019.

**OPERATING EXPENSES**                    \$     72,215

The increase is due to program mods for a new time & attendance software and the lease of three new copiers as well as the annual CCTV maintenance due to the phase 2 expansion and communications applications for archiving and surveys.

**CAPITAL OUTLAY**                         \$     (71,500)

The decrease is primarily due to less computer and equipment needs.

<b>PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)</b>				
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Chief Information Officer	1	1	1	1
Assistant CIO	1	1	1	1
Office Assistant	1	1	1	1
Executive Asst to City Manager	1	1	1	1
Senior IT Analyst	0	0	1	1
IT Analyst	1	2	1	1
IT Help Desk	0	0	0	0
GIS Technician	0.5	1	0.5	1
IT Technician	0	1	1	1
Wireless Solutions Engineer	1	0	0	0
Student Intern	0.5	0.5	0.5	0.5
<b>TOTAL FTEs</b>	<b>7.0</b>	<b>8.5</b>	<b>8.0</b>	<b>8.5</b>



# INFORMATION TECHNOLOGY (2-5160)

## 001 GENERAL FUND

		FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>					
412000	SALARIES - REGULAR	\$ 587,693	\$ 617,326	\$ 579,415	\$ 646,969
413000	SALARIES - TEMPORARY	-	12,480	-	12,480
414000	SALARIES - OVERTIME	5,980	4,500	10,159	4,500
421000	BENEFITS - FICA PAYROLL TAXES	43,298	47,321	43,128	49,584
422000	BENEFITS - RETIREMENT CONTRIBUTIONS	49,661	56,115	52,010	60,880
423000	BENEFITS - HEALTH AND DENTAL	66,619	95,304	66,520	87,068
423001	BENEFITS - LIFE, ADD & LTD	2,253	2,672	2,190	2,818
424000	BENEFITS - WORKERS COMP INSURANCE	851	941	1,402	1,321
<b>TOTAL PERSONNEL SERVICES</b>		<b>756,355</b>	<b>836,659</b>	<b>754,824</b>	<b>865,620</b>
<b>OPERATING EXPENSES</b>					
431000	PROFESSIONAL SERVICES	2,606	15,000	15,000	23,000
434050	SOFTWARE SERVICES	204,996	147,770	147,770	166,200
434051	COMPUTER SYSTEM SERVICES	232,165	280,550	280,550	311,535
434068	WIRELESS SERVICES	-	-	-	-
440010	AUTO ALLOWANCE	7,220	7,200	7,200	7,200
4400XX	TRAVEL, CONF,& MEETINGS	4,381	5,500	3,400	7,250
4410XX	COMMUNICATIONS	143,799	168,720	168,720	177,720
4440XX	RENTAL EQUIPMENT	35,290	66,200	54,200	66,200
445006	INSURANCE	-	1,500	1,500	1,500
446002	R&M EQUIPMENT	13,577	10,000	10,000	10,000
45200X	SUPPLIES	9,549	13,800	13,800	12,700
454000	DUES, SUBS,& MEMBERSHIPS	14,892	5,975	5,975	6,125
455000	EDUCATION & TRAINING	4,452	11,000	11,000	16,000
<b>TOTAL OPERATING EXPENSES</b>		<b>672,927</b>	<b>733,215</b>	<b>719,115</b>	<b>805,430</b>
<b>CAPITAL OUTLAY</b>					
46410X	FURNITURE & EQUIPMENT	2,808	-	-	17,500
464200	VEHICLES	-	-	-	-
46430X	COMPUTER EQUIPMENT	500,236	219,000	135,250	130,000
<b>TOTAL CAPITAL OUTLAY</b>		<b>503,044</b>	<b>219,000</b>	<b>135,250</b>	<b>147,500</b>
<b>TOTAL EXPENDITURES</b>		<b>1,932,326</b>	<b>1,788,874</b>	<b>1,609,189</b>	<b>1,818,550</b>

# NEW PROGRAM MODIFICATION

NEW TIME & ATTENDANCE SOFTWARE				
DEPARTMENT NAME	DIVISION NAME	DEPT/DIV NO.	TOTAL REQUESTED	
Information Technology	General Administration	2-5160	\$56,295	
Justification				
<p>The current time and attendance software solution will be sunseting and no further maintenance will be provided as of January 2020. Kronos purchased Stromberg several years back and they have a robust and advanced software that can accommodate the City's needs. There is a contract under US Communities issued by Cobb County, GA that the City will piggyback to prevent having to issue an official RFP. The fees are estimated per the proposal and are subject to change based upon the number of active employees/volunteers each month.</p>				
Required Resources				
New Personnel				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B +C)
			-	-
			-	-
				-
				-
Other Reoccurring Operating Costs				
Account Number	Description	Cost		
001-2-5160-434051-00000	Kronos Workforce Ready Timekeeping (based upon 325 active employees/volunteers)	14,750		
001-2-5160-434051-00000	Kronos Workforce Ready Accruals (based upon 325 active employees/volunteers)	2,460		
001-2-5160-434051-00000	Timekeeping clocks annual maintenance (5 @ \$405 each)	2,025		
001-2-5160-434051-00000	Scheduling module annual maintenance for Police & Ocean Rescue (based upon 110 employees)	10,560		
One Time Costs				
Account Number	Description	Cost		
001-2-5160-434051-00000	Workforce Ready Setup Fee (implementation& training)	4,000		
001-2-5160-434051-00000	Scheduling module Setup Fee for Police & Ocean Rescue (implementation& training)	5,000		
001-2-5160-464100-00000	Timekeeping clocks (5 @ \$3,500 each)	17,500		
Benefits				
<p>New time &amp; attendance software will allow employees to enter time punch in/out from computer, phone, or tablet and offers enhanced capabilities and reporting. Hosted SaaS (subscription as a service) option minimizes having to perform software updates and having to buy software that resides on a local server.</p>				

## NEW PROGRAM MODIFICATION

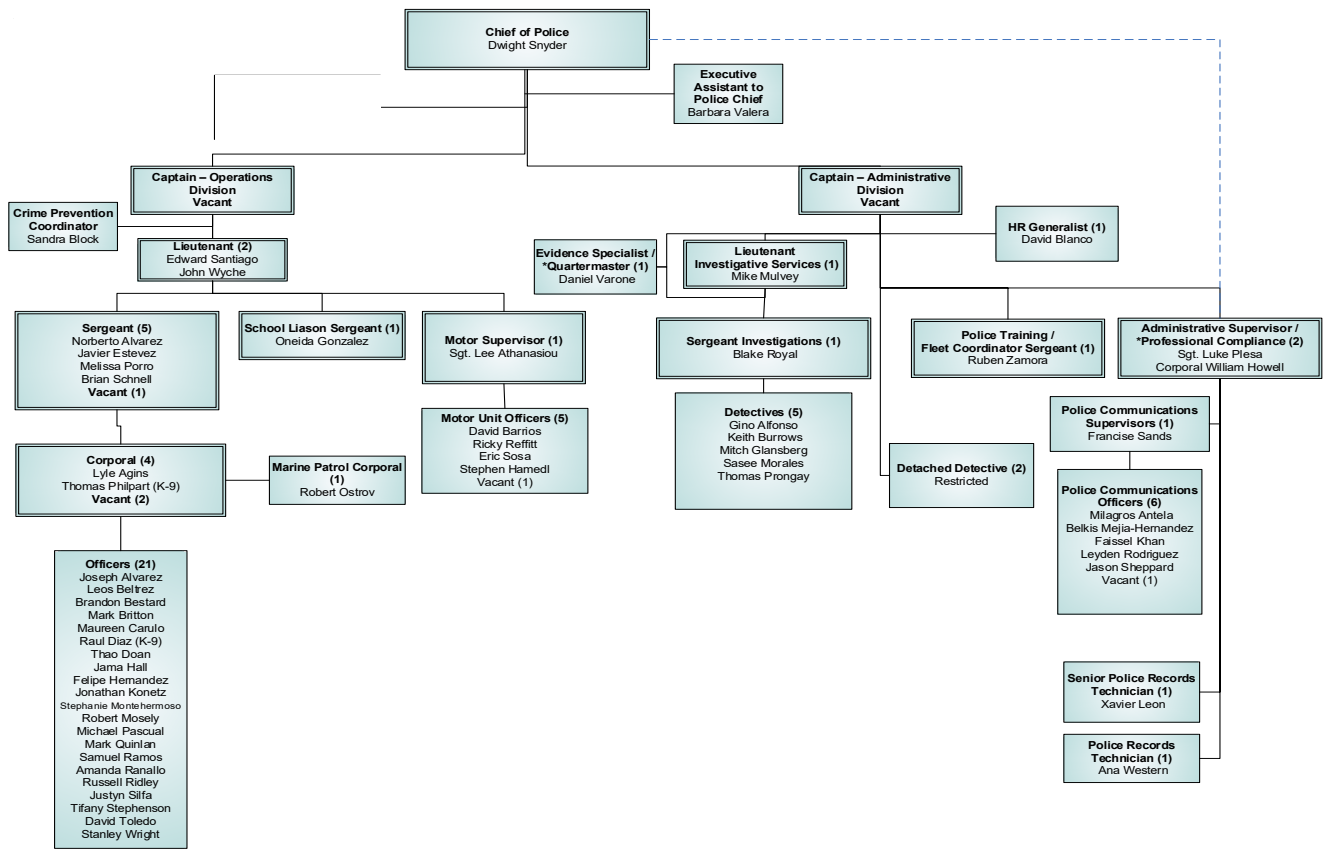
<b>LEASE COPIERS</b>				
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DEPT/DIV NO.</b>	<b>TOTAL REQUESTED</b>	
Information Technology	General Administration	2-5160	\$12,000	
<b>Justification</b>				
Lease 3 new copiers to replace older copiers at Government Center.				
<b>Required Resources</b>				
<b>New Personnel</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C )	Cost A x (B+C)
<b>Other Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
001-2-5160-444030-00000	Copier leases, 3 machines, including cost per copy charges	<b>12,000</b>		
<b>One Time Costs</b>				
Account Number	Description	Cost		
<b>Benefits</b>				

# NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME		DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Information Technology		General Administration		2-5160	\$130,000	
Quantity	Item	Description and Justification			Cost	
1	DR Solution	Phase 2 disaster recovery solution for critical Police Department servers.			45,000	Y
1	Text Archiving	Implementation of City text message archiving solution.			20,000	Y
1	Wifi and Network Infrastructure	Wifi and networking equipment for the expansion and improvement of services.			15,000	Y
1	Multifactor Authentication	Implementation of new two-factor authentication controls that meet Criminal Justice Information Services security policy standards.			20,000	Y
1	PC Replacement	Replacement of systems throughout the City that have reached the end of their useful life.			30,000	Y



# POLICE



# POLICE (3-5210)

## PROGRAMS/SERVICES

Public safety is paramount in the City of Sunny Isles Beach. Police services are provided not only reactively but also in a proactive fashion. A strong emphasis is placed on crime prevention, high visibility policing and crime deterrence by way of various programs conducted by our police department.

The traditional police patrol and investigative follow up on cases will always be the backbone of an agency. However, public services and prevention programs allow for the citizen to protect themselves against modern crimes such as fraud, identity theft and crimes involving high technology.

Emergency calls for service requiring police response remain under two minutes. This allows not only for enhanced public safety involving health and safety issues, it also thwarts criminal activity by contributing to the quick apprehension of criminals who attempt to compromise the safety of our community.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Provided advanced active shooter and tactical lifesaving training for each officer, along with providing ballistic entry equipment and field trauma kits.
- ◇ As part of our continued school safety program, the police department provided over 200 bicycle helmets for the youth of our community.
- ◇ The creation of a traffic mitigation strategy to provide increased police visibility and the reduction of traffic related issues.
- ◇ With keeping crime prevention in mind, the agency upgraded our law enforcement technology infrastructure to include advanced license plate readers and enhanced our security cameras for the Government Center.

## FY 2019/2020 OBJECTIVES

The agency will initiate the Florida Accreditation program which is a 24 month process which requires an in-depth review of every aspect of the agency's organization, management and administration. This process ensures participating agencies are maintaining the highest standards of professionalism.

◇ Continue to expand our technological capabilities in the areas of crime detection and prevention, utilizing the most modern methods available.

◇ In order to stay more engaged with the community and provide for immediate information on pertinent police related news and advisories, the police department will increase the use of social media as an information delivery system.

PERFORMANCE MEASURES	FY 2017/2018 ACTUAL	FY 2018/2019 TARGET	FY 2018/2019 PROJECTED	FY 2019/2020 TARGET
Traffic Crashes	700	N/A	N/A	N/A
Arrests (Felony)	90	N/A	N/A	N/A
Arrests (Misdemeanor)	185	N/A	N/A	N/A
Calls for Service (Events Handled)	10,009	N/A	N/A	N/A

**POLICE (3-5210)**

**001 GENERAL FUND**

	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 ADOPTED BUDGET</b>	<b>FY 2018/2019 PROJECTED BUDGET</b>	<b>FY 2019/2020 PROPOSED BUDGET</b>
<b>REVENUES</b>				
COURT FINES	\$ 27,729	\$ 30,000	\$ 45,000	\$ 40,000
SCHOOL CROSSING	47,151	40,000	36,000	35,000
FFLETF/TRAINING	3,485	2,000	2,000	2,000
POLICE-SPECIAL DUTY	378,066	300,000	230,000	300,000
PD OT FED STATE REIMB	21,164	10,000	14,000	10,000
<b>TOTAL REVENUES</b>	<b>\$ 477,595</b>	<b>\$ 382,000</b>	<b>\$ 327,000</b>	<b>\$ 387,000</b>
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 8,490,304	\$ 8,842,661	\$ 8,452,706	\$ 9,317,217
OPERATING EXPENSES	291,722	560,140	564,436	502,174
CAPITAL OUTLAY	501,139	251,712	241,050	241,405
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 9,283,165</b>	<b>\$ 9,654,513</b>	<b>\$ 9,258,192</b>	<b>\$ 10,060,796</b>
<b>NET RESULTS</b>	<b>\$ (8,805,570)</b>	<b>\$ (9,272,513)</b>	<b>\$ (8,931,192)</b>	<b>\$ (9,673,796)</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**REVENUES** \$ 5,000

Revenues are projected to be slightly higher due to an increase in court fines.

**PERSONNEL SERVICES** \$ 474,556

The increase is attributed to a rise in retirement contributions for the special risk classification of FRS, worker's compensation and health care costs including step plan salary increases and adding back a Captain position for half of the year.

**OPERATING EXPENSES** \$ (57,966)

The decrease is attributed to a reduction in contracted services for consulting expenditures.

**CAPITAL OUTLAY** \$ (10,307)

The decrease is attributed to a reduction in the number of replacement police vehicles and related equipment.



**POLICE (3-5210)**

<b>PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)</b>				
<b>POSITION TITLE</b>	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 ADOPTED</b>	<b>FY 2018/2019 PROJECTED</b>	<b>FY 2019/2020 PROPOSED</b>
Chief of Police	1	1	1	1
Captain	2	1	1	2
Lieutenant	2	3	3	3
Master Sergeant	0	0	0	0
Sergeant	10	10	9	10
Corporal	5	8	3	7
Detective	6	6	7	7
Officer	28	26	24	26
Evidence Specialist / Quartermaster	1	1	1	1
Police Communications Supervisor	1	1	1	1
Police Communications Officer	6	6	6	6
Crime Prevention Coordinator	1	1	1	1
Executive Asst to Chief of Police	1	1	1	1
Human Resources Generalist	1	1	1	1
Senior Police Records Technician	1	1	1	1
Police Records Technician	1	1	1	1
Student Intern	0	0.5	0	0.5
<b>TOTAL FTEs</b>	<b>67</b>	<b>68.5</b>	<b>61</b>	<b>69.5</b>

# POLICE (3-5210)

## 001 GENERAL FUND

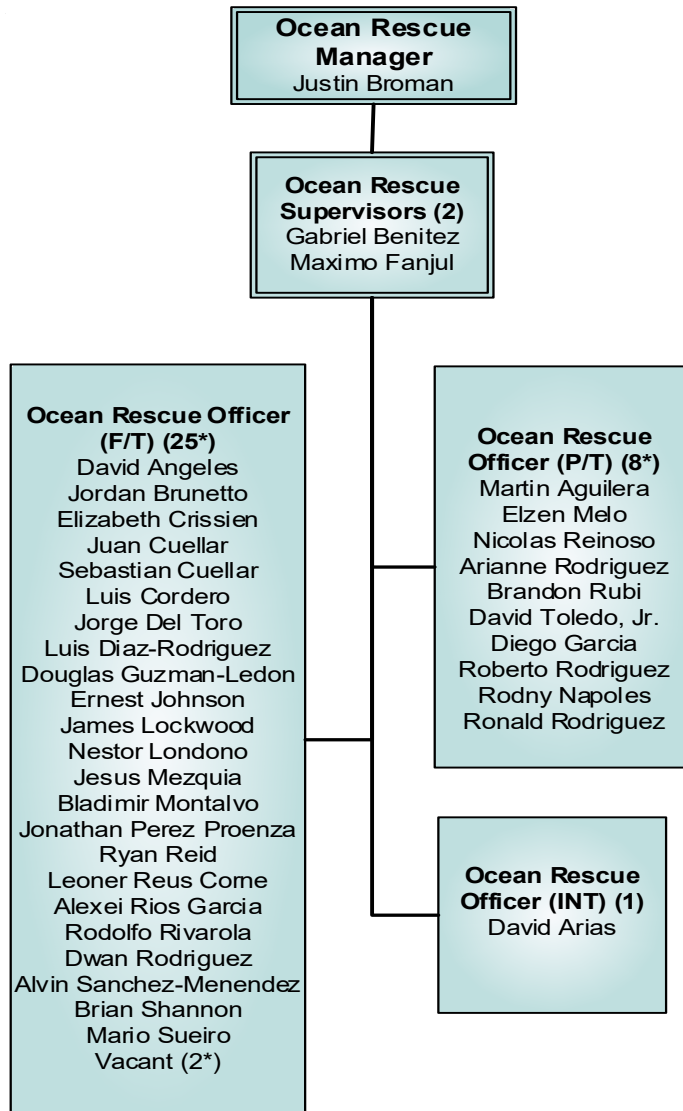
	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 5,046,791	\$ 5,141,220	\$ 4,777,226	\$ 5,315,602
413000 SALARIES - TEMPORARY	-	12,480	-	12,480
414000 SALARIES - OVERTIME	406,696	300,000	533,454	450,000
415001 SALARIES - HOLIDAY WORKED	150,916	168,318	175,000	174,236
415002 SALARIES - SPECIAL DUTY PAY	253,226	300,000	200,000	200,000
415004 SALARIES - EDUCATION INCENTIVES	45,934	46,000	42,530	46,000
418003 SALARIES - COMP PAYOUTS	40,226	35,000	35,000	35,000
421000 BENEFITS - FICA PAYROLL TAXES	431,076	432,731	429,394	448,645
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	1,220,267	1,344,583	1,279,609	1,481,487
423000 BENEFITS - HEALTH AND DENTAL	739,894	878,100	747,899	896,189
423001 BENEFITS - LIFE, ADD & LTD	24,315	26,728	22,430	27,561
423002 BENEFITS - HEALTH RETIREE SUBSIDY	10,000	21,000	12,000	27,000
424000 BENEFITS - WORKERS COMP INSURANCE	120,963	136,501	198,164	203,017
<b>TOTAL PERSONNEL SERVICES</b>	<b>8,490,304</b>	<b>8,842,661</b>	<b>8,452,706</b>	<b>9,317,217</b>
<b>OPERATING EXPENSES</b>				
431000 PROFESSIONAL SERVICES	135,817	315,000	315,000	242,500
434005 UNIFORM MAINTENANCE	10,473	18,900	18,900	18,900
435021 INVESTIGATION	1,705	8,000	8,000	8,000
4400XX TRAVEL, CONF,& MEETINGS	22,510	19,700	19,700	19,700
4410XX COMMUNICATIONS	9,032	8,220	7,802	8,040
444040 EQUIPMENT RENTAL	3,510	11,900	17,500	17,500
446000 R&M VEHICLES	-	-	-	-
446002 R&M EQUIPMENT	130	1,300	1,300	1,300
446004 R&M RADIO & RADAR	6,188	18,000	18,000	18,000
452000 SUPPLIES	27,423	39,970	39,084	39,084
452002 UNIFORMS	41,220	57,200	57,200	57,200
452005 AMMO & WEAPONRY	6,635	33,950	33,950	33,950
454000 DUES, SUBS,& MEMBERSHIPS	8,210	8,000	8,000	8,000
455000 EDUCATION & TRAINING	18,869	20,000	20,000	30,000
<b>TOTAL OPERATING EXPENSES</b>	<b>291,722</b>	<b>560,140</b>	<b>564,436</b>	<b>502,174</b>
<b>CAPITAL OUTLAY</b>				
46410X FURNITURE & EQUIPMENT	40,295	68,650	68,650	53,400
464200 VEHICLES	460,844	183,062	172,400	188,005
464300 COMPUTER EQUIPMENT	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>501,139</b>	<b>251,712</b>	<b>241,050</b>	<b>241,405</b>
<b>TOTAL EXPENDITURES</b>	<b>9,283,165</b>	<b>9,654,513</b>	<b>9,258,192</b>	<b>10,060,796</b>

# NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME		DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Police		Public Safety		3-5210	\$241,405	
Quantity	Item	Description and Justification			Cost	
8	Defibrillators	Replacement Defibrillators			12,000	Y
12	Bullet Proof Vests	Replacemet, New Hires Bullet Proof Vests with Covers			14,400	Y
8	Tasers	Replacement Tasers			12,000	Y
1	Message Board	To be used throughout the city and during event and emergencies.			15,000	Y
3	Marked Police Vehicles	Replacement Vehicles			141,490	Y
1	Unmarked Police Vehicles	Replacement Vehicles			46,515	Y

**POLICE**

# OCEAN RESCUE



\* Vacant Full Time positions may be utilized to hire Part Time staff based upon Ocean Rescue staffing needs.

# OCEAN RESCUE (3-5290)

## PROGRAMS/SERVICES

Police Department/Ocean Rescue Unit provides ocean safety, rescue services and community outreach programs for residents and visitors to Sunny Isles Beach.

The Ocean Rescue Unit currently staffs ten (10) lifeguard stations. City beaches are open to the public 365 days a year and stations are manned each and every day. This service provides for enhanced public safety for those enjoying the pleasures of our beach and ocean. Safety will always be paramount for our unit but emphasis is also placed on exceptional customer service while providing important information and regulations regarding the beach. Enforcement of beach regulations is a shared partnership between lifeguards, police officers and code enforcement officers.

Additional service and programs include: seminars, newspaper articles on varied topics for the community newspaper and outreach programs which the community is able to participate in such as beach clean up.

Ocean Rescue hosts two (2) different day camps annually. The Spring Break Surf Camp, which is organized in partnership with Pelican Community Park and the Summer time Junior Lifeguard Camp which is an instructional and competitive program which educates students about the environment, physical fitness and ocean rescue techniques.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Ocean Rescue personnel have been performing quarterly in-service training with the use of all rescue related equipment to enhance the skills which are necessary to safely respond to emergency situations.
- ◇ The Ocean Rescue Division has provided training classes to all city employees to include CPR, AED, as well as general First Aid.
- ◇ We have equipped nearly all lifeguard towers with Beach Access Wheelchairs, thus making the beach accessible to all residents and guests who require assistance.

## FY 2019/2020 OBJECTIVES

- ◇ Pursue water related training with the police department's marine patrol unit, which would focus on rescue drills and water related emergencies.
- ◇ Equip the Ocean Rescue towers with a new Wi-Fi and battery system, including a base station and public address system for alerting the public during emergencies, or with water related dangers.
- ◇ Provide additional specialized training in a wide variety of water related rescue techniques, as well as advanced first aid to enhance our capabilities when emergencies arise.

<b>PERFORMANCE MEASURES</b>	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 TARGET</b>	<b>FY 2018/2019 PROJECTED</b>	<b>FY 2019/2020 TARGET</b>
Medical/First Aid Assists	1,072	N/A	N/A	N/A
Open Water Rescue	45	N/A	N/A	N/A
Ocean Rescue Towers Staffed	10	N/A	N/A	N/A

# OCEAN RESCUE (3-5290)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 1,777,499	\$ 1,879,690	\$ 1,817,934	\$ 1,935,243
OPERATING EXPENSES	21,627	71,940	52,830	53,080
CAPITAL OUTLAY	33,794	115,900	115,900	77,900
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 1,832,920</b>	<b>\$ 2,067,530</b>	<b>\$ 1,986,664</b>	<b>\$ 2,066,223</b>
<b>NET RESULTS</b>	<b>\$ (1,832,920)</b>	<b>\$ (2,067,530)</b>	<b>\$ (1,986,664)</b>	<b>\$ (2,066,223)</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**PERSONNEL SERVICES**                     \$       55,553

The increase is attributed to a rise in retirement contributions, worker's comp insurance and the 3% cost of living increase in April 2019.

**CAPITAL OUTLAY**                             \$       (38,000)

The decrease is due to a reduction in vehicle replacements - a 4WD vehicle and a jet ski were replaced in 2018-2019.

<b>PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)</b>				
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Ocean Rescue Division Manager	1	1	1	1
Ocean Rescue Supervisor	2	2	2	2
Ocean Rescue Officer	27.25	29.25	27.25	29.25
<b>TOTAL FTEs</b>	<b>30.25</b>	<b>32.25</b>	<b>30.25</b>	<b>32.25</b>

**OCEAN RESCUE**

# OCEAN RESCUE (3-5290)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 1,239,582	\$ 1,257,021	\$ 1,245,408	\$ 1,292,487
413000 SALARIES - TEMPORARY	-	-	-	-
414000 SALARIES - OVERTIME	31,591	40,000	35,868	40,000
415001 SALARIES - HOLIDAY WORKED	32,734	42,285	25,000	42,285
421000 BENEFITS - FICA PAYROLL TAXES	99,124	102,606	100,022	105,322
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	103,658	111,280	106,555	115,711
423000 BENEFITS - HEALTH AND DENTAL	230,556	281,003	242,401	276,034
423001 BENEFITS - LIFE, ADD & LTD	4,724	5,455	4,552	5,420
424000 BENEFITS - WORKERS COMP INSURANCE	35,530	40,040	58,128	57,984
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,777,499</b>	<b>1,879,690</b>	<b>1,817,934</b>	<b>1,935,243</b>
<b>OPERATING EXPENSES</b>				
4400XX TRAVEL, CONF & MEETINGS	-	1,800	1,550	1,800
4410XX COMMUNICATIONS	1,987	1,980	1,980	1,980
444040 RENTALS	478	300	300	300
446000 R&M VEHICLES	-	-	-	-
446003 R&M BUILDING	1,692	6,500	6,500	6,500
452000 SUPPLIES	6,401	46,860	30,000	30,000
452001 EMPLOYEE RECOGNITION PROG	-	-	-	-
452002 UNIFORM & ACCESSORIES	9,974	7,000	7,000	7,000
454000 DUES, SUBS & MEMBERSHIPS	-	1,500	500	500
455000 EDUCATION & TRAINING	1,095	6,000	5,000	5,000
<b>TOTAL OPERATING EXPENSES</b>	<b>21,627</b>	<b>71,940</b>	<b>52,830</b>	<b>53,080</b>
<b>CAPITAL OUTLAY</b>				
46410X EQUIPMENT	9,102	11,900	11,900	16,400
464200 VEHICLES	24,692	104,000	104,000	61,500
<b>TOTAL CAPITAL OUTLAY</b>	<b>33,794</b>	<b>115,900</b>	<b>115,900</b>	<b>77,900</b>
<b>TOTAL EXPENDITURES</b>	<b>1,832,920</b>	<b>2,067,530</b>	<b>1,986,664</b>	<b>2,066,223</b>

# NEW CAPITAL OUTLAY REQUEST

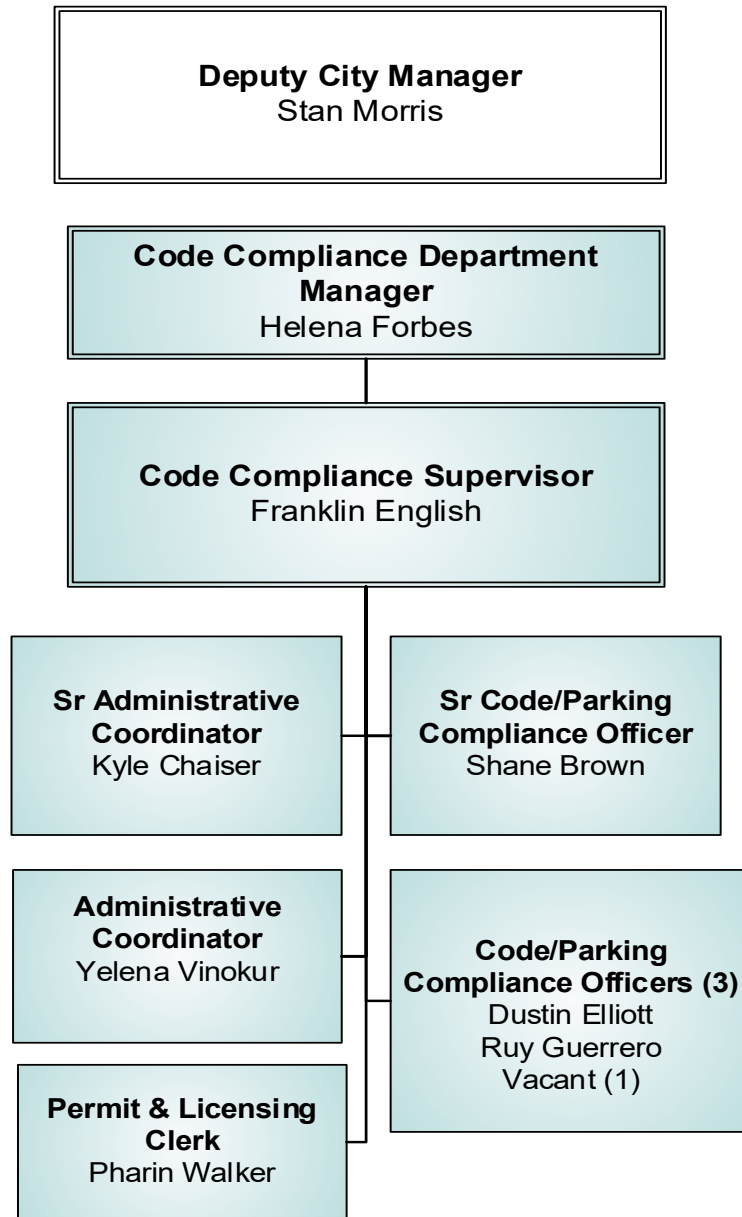
DEPARTMENT NAME		DIVISION NAME		DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Ocean Rescue		Public Safety		3-5290	\$77,900	
Quantity	Item	Description and Justification			Cost	
4	Boards	Rescue Boards for Emergency Response by Lifeguards			4,400	Y
1	Trailer	Big Foot Trailer including welding of bars			1,500	Y
4	UTV's	UTV's for effective beach patrol and rescues, includes accessories (lights, sirens, racks)			60,000	Y
8	Defibrillators	Replacement Defibrillators for Rescue Towers			12,000	Y

OCEAN RESCUE





# CODE COMPLIANCE



# CODE COMPLIANCE DEPARTMENT (4-5240)

## PROGRAMS/SERVICES

The Code Compliance Department provides an array of services, through Code Compliance, Parking Compliance, and Licensing, by implementing and managing policies, programs, regulations, and services to ensure the health, safety, and welfare of citizens, visitors, and the business community.

The mission of Code Compliance is to preserve the community's quality of life by effectively interpreting and enforcing the City Code, through research and data collection, and the implementation of enforcement to achieve compliance.

The Department also regulates and coordinates the issuance of Local Business Tax Receipts and Certificates of Use for businesses operating within City limits. Furthermore, processes permits for Special Events, Parking, Lane Closures, Lien Search Letters, among others.

Code Compliance staff interacts daily with Planning & Zoning, Building Services, IT Department, Police Department and other Departments to safeguard the quality of life in the City of Sunny Isles Beach.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Through fair and objective Compliance, Code Compliance Officers assisted property owners in obtaining correction of code violations, leading to property maintenance and quality of life improvements, within their assigned areas.
- ◇ Code Compliance Officers maintain contact with property owners cited for code violations and, more importantly, assist them with obtaining compliance.
- ◇ Through daily efforts of Code Compliance Officers, the City of Sunny Isles Beach maintains a safe and desirable living and work environment.

## FY 2019/2020 OBJECTIVES

- ◇ To administer fair and unbiased enforcement of the City Code.
- ◇ To ensure Code Compliance Officers stay mindful of their assigned areas and promote a continued effort to keep them according to City's vision.
- ◇ To maintain the Department's priorities and effectiveness by evaluating performance measurements to track our progress

PERFORMANCE MEASURES	FY 2017/2018	FY 2018/2019	FY 2018/2019	FY 2019/2020
	ACTUAL	TARGET	PROJECTED	TARGET
Number of Code Compliance Cases Opened	663	750	650	650
Number of Code Compliance Cases Closed	562	690	600	600
Number of "Work Without Permit" Citations	191	250	190	190

# CODE COMPLIANCE (4-5240)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>REVENUES</b>				
LOCAL BUSINESS (O/L)	\$ 263,288	\$ 200,000	\$ 200,000	\$ 200,000
CERTIFICATES OF USE	37,178	30,000	30,000	30,000
VACANT PROPERTY REGISTRY	21,700	10,000	15,000	15,000
SHORT TERM PROPERTY REGISTRY	-	36,000	70,000	60,000
SPECIAL EVENTS PERMIT	22,261	20,000	12,000	10,000
LANE CLOSURE FEES	66,000	15,000	75,000	70,000
LIEN LETTERS	105,925	80,000	75,000	70,000
EXT HOUR FEE	109,100	60,000	125,000	80,000
CODE COMPLIANCE CITATIONS	211,328	140,000	130,000	130,000
<b>TOTAL REVENUES</b>	<b>\$ 836,780</b>	<b>\$ 591,000</b>	<b>\$ 732,000</b>	<b>\$ 665,000</b>
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 489,343	\$ 575,348	\$ 504,743	\$ 579,649
OPERATING EXPENSES	21,554	33,000	32,500	32,500
CAPITAL OUTLAY	-	15,000	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 510,897</b>	<b>\$ 623,348</b>	<b>\$ 537,243</b>	<b>\$ 612,149</b>
<b>NET RESULTS</b>	<b>\$ 325,883</b>	<b>\$ (32,348)</b>	<b>\$ 194,757</b>	<b>\$ 52,851</b>

### SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET

#### **PERSONNEL SERVICES** \$ 4,301

The increase is attributed to a rise in retirement contributions, health and worker's comp insurance costs and a 3% cost of living increase in April 2019.

#### **OPERATING EXPENSES** \$ (500)

The decrease is due to no anticipated expenditures for printing offset by minimal increases in supplies and special magistrate hearings.

#### **CAPITAL OUTLAY** \$ (15,000)

The decrease is due to no vehicle purchases, a new off-road UTV to be used primarily for beach patrol was purchased during 2018-2019.

### PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)

POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Code Compliance Department Manager	1	1	1	1
Assistant Code Compliance Manager	0	0	0	0
Code Compliance Supervisor	0	1	1	1
Senior Administrative Coordinator	1	1	1	1
Administrative Coordinator	1	1	1	1
Senior Code & Parking Compliance Officers	1	1	0	1
Code & Parking Compliance Officers	3	3	3	3
Permit & Licensing Clerk	1	1	1	1
<b>TOTAL FTEs</b>	<b>8</b>	<b>9</b>	<b>8</b>	<b>9</b>

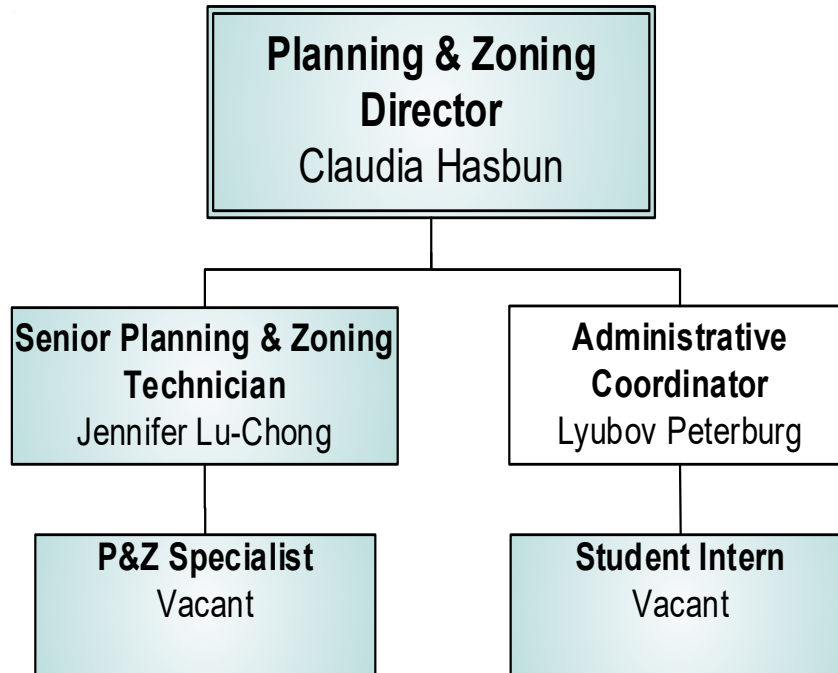
CODE COMPLIANCE

# CODE COMPLIANCE (4-5240)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 353,798	\$ 406,993	\$ 358,024	\$ 399,764
414000 SALARIES - OVERTIME	1,187	2,500	2,500	2,500
421000 BENEFITS - FICA PAYROLL TAXES	27,476	31,326	27,193	30,773
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	30,941	36,448	31,808	36,606
423000 BENEFITS - HEALTH AND DENTAL	71,830	93,127	79,580	103,619
423001 BENEFITS - LIFE, ADD & LTD	1,662	2,121	1,525	2,083
424000 BENEFITS - WORKERS COMP INSURANCE	2,449	2,833	4,113	4,304
<b>TOTAL PERSONNEL SERVICES</b>	<b>489,343</b>	<b>575,348</b>	<b>504,743</b>	<b>579,649</b>
<b>OPERATING EXPENSES</b>				
431000 PROFESSIONAL SERVICES	-	-	-	-
431010 SPECIAL MASTER	3,255	3,000	5,000	5,000
434002 VOLUNTEER CAT PROGRAM	8,905	10,000	10,000	10,000
434010 BANK CHARGES	-	-	-	-
434041 R&M GROUNDS	-	-	-	-
434060 TEMPORARY EMPLOYMENT	-	-	-	-
4400XX TRAVEL, CONF,& MEETINGS	1,516	6,500	6,500	6,500
4410XX COMMUNICATIONS	-	-	-	-
444040 RENTALS	-	-	-	-
445000 INSURANCE	-	-	-	-
446000 R&M VEHICLES	-	-	-	-
446002 R&M EQUIPMENT	-	-	-	-
447000 PRINTING	-	3,000	-	-
45XXXX SUPPLIES	69	2,000	3,000	3,000
452002 UNIFORM & ACCESSORIES	3,184	3,000	3,000	3,000
454000 DUES, SUBS & MEMBERSHIPS	760	1,500	1,500	1,500
455000 EDUCATION & TRAINING	3,865	4,000	3,500	3,500
<b>TOTAL OPERATING EXPENSES</b>	<b>21,554</b>	<b>33,000</b>	<b>32,500</b>	<b>32,500</b>
<b>CAPITAL OUTLAY</b>				
46410X FURNITURE & EQUIPMENT	-	-	-	-
464200 VEHICLES	-	15,000	-	-
46430X COMPUTER EQUIPMENT	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>15,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>510,897</b>	<b>623,348</b>	<b>537,243</b>	<b>612,149</b>

## PLANNING AND ZONING



# PLANNING & ZONING (4-5241)

## PROGRAMS/SERVICES

The Planning & Zoning department promotes the efficient and orderly development of private properties and encourages the growth of the City according to the Comprehensive Plans and its Land Development Regulations.

The department is responsible for the implementation of the City Land Development Regulations, and guides public and private development through comprehensive planning, development policies and review standards to maintain a balanced and sustainable community.

The department implements regulations, procedures, and standards to review all development and uses of land and water in the City. Its regulations, procedures, and standards are adopted in order to foster and preserve public health, safety, comfort, and welfare. Primarily, show respect for the rights of property owners and the consideration for the interests of the citizens of the City.

As an integral unit within the community, Planning and Zoning works closely with the Code Compliance, Parking Compliance and Building Services departments to ensure life safety codes are followed as well as collaborates with other city agencies to provide information to the public on regulations, zoning codes and development projects.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Full implementation of the short term rental program.
- ◇ 174th Street pedestrian bridge feasibility study completed through Transportation Planning Organization (TPO) grant.
- ◇ Continue department training of employees.

## FY 2019/2020 OBJECTIVES

- ◇ Reinforcement of the short term rental identification program.
- ◇ Initiate a demographic and economic study.
- ◇ Update of land development regulations.

<b>PERFORMANCE MEASURES</b>	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 TARGET</b>	<b>FY 2018/2019 PROJECTED</b>	<b>FY 2019/2020 TARGET</b>
Number of valid short term rental licenses	0	400	795	600
Number of zoning reviews for building permits	989	1000	1180	1100
Number of zoning inspections	461	450	460	445

# PLANNING & ZONING (4-5241)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 174,617	\$ 196,119	\$ 189,960	\$ 248,177
OPERATING EXPENSES	73,880	280,240	211,810	316,960
CAPITAL OUTLAY	7,000	-	-	10,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 255,497</b>	<b>\$ 476,359</b>	<b>\$ 401,770</b>	<b>\$ 575,137</b>

### SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET

**PERSONNEL SERVICES** \$ 52,058

The increase is attributed to a program modification for a new position, a rise in retirement contributions, health and worker's comp insurance costs and a 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ 36,720

The increase is primarily attributed to increased professional services needed for the short-term rental registration program, the commencement of multiple studies and updates of plans such as the Streetscape Plan, the Demographic and Economic Plan and an overall evaluation of the City Land Development Regulation.

**CAPITAL OUTLAY** \$ 10,000

The increase is attributed to the office space and equipment needs for the new position.

PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)				
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Planning & Zoning Director	0	1	1	1
Planning & Zoning Administrator	1	0	0	0
Senior Planning & Zoning Technician	0	0	0	1
Planning & Zoning Technician	1	1	1	0
Planning & Zoning Specialist	0	0	0	1
Student Intern	0.5	0.5	0	0.5
<b>TOTAL FTEs</b>	<b>2.5</b>	<b>2.5</b>	<b>2</b>	<b>3.5</b>



# PLANNING & ZONING (4-5241)

## 001 GENERAL FUND

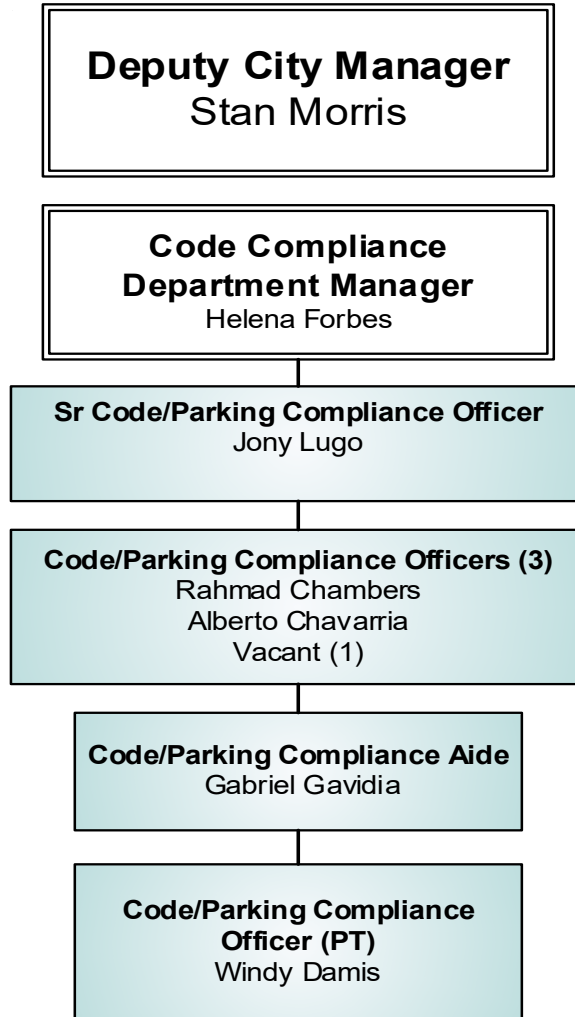
	FY 2017/2018 ACTUAL BUDGET	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b><u>PERSONNEL SERVICES</u></b>				
412000 SALARIES - REGULAR	\$ 126,659	\$ 130,491	\$ 129,042	\$ 163,719
413000 SALARIES - TEMPORARY STAFF	-	12,480	8,093	12,480
421000 BENEFITS - FICA PAYROLL TAXES	10,221	10,988	11,002	13,530
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	20,937	23,204	22,486	27,623
423000 BENEFITS - HEALTH AND DENTAL	15,884	18,068	18,338	29,626
423001 BENEFITS - LIFE, ADD & LTD	741	676	691	847
424000 BENEFITS - WORKERS COMP INSURANCE	175	212	308	352
<b>TOTAL PERSONNEL SERVICES</b>	<b>174,617</b>	<b>196,119</b>	<b>189,960</b>	<b>248,177</b>
<b><u>OPERATING EXPENSES</u></b>				
5313 ADMIN, CONS, & PLANNING	-	-	-	-
431000 PROFESSIONAL SERVICES	67,702	265,000	200,000	300,000
434010 BANK CHARGES	-	-	-	-
4400XX TRAVEL, CONF, & MEETINGS	1,949	6,400	4,650	7,800
4410XX COMMUNICATIONS	662	660	660	660
447000 PRINTING	-	500	300	400
448000 ADVERTISING	-	500	200	300
452000 SPECIAL SUPPLIES	86	2,000	1,500	1,500
452002 UNIFORM & ACCESSORIES	635	400	700	850
454000 DUES, SUBS, & MEMBERSHIPS	1,201	2,000	1,800	2,300
455000 EDUCATION & TRAINING	1,645	2,780	2,000	3,150
<b>TOTAL OPERATING EXPENSES</b>	<b>73,880</b>	<b>280,240</b>	<b>211,810</b>	<b>316,960</b>
<b><u>CAPITAL OUTLAY</u></b>				
46410X FURNITURE & EQUIPMENT	-	-	-	10,000
464200 VEHICLES	-	-	-	-
46430X COMPUTER EQUIPMENT	7,000	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>7,000</b>	<b>-</b>	<b>-</b>	<b>10,000</b>
<b>TOTAL EXPENDITURES</b>	<b>255,497</b>	<b>476,359</b>	<b>401,770</b>	<b>575,137</b>

# NEW PROGRAM MODIFICATION

<b>New Position - Planning &amp; Zoning Specialist</b>				
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL REQUESTED</b>	
Planning & Zoning	Community Development	4-5241	\$59,654	
<b>Justification</b>				
<p>The Planning and Zoning Department has embarked into the identification, registration, and enforcement of short term rentals. This program affects several aspects of the City's operations, therefore additional resources are being requested to provide the needed services to enforce the regulatory framework that such program requires to be successful.</p>				
<b>Required Resources</b>				
<b>New Personnel</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	<b>Cost A x (B +C)</b>
1	Planning and Zoning Specialist	30,933	16,221	<b>47,154</b>
				-
				-
<b>Other Reoccurring Operating Costs</b>				
Account Number	Description	<b>Cost</b>		
001-4-5241-452002-00000	Shirts (5)	<b>150</b>		
001-4-5241-454000-00000	Dues, Subs & Membership	<b>300</b>		
001-4-5241-440016-00000	Travel, Conferences, meetings (Multiple)	<b>1,400</b>		
001-4-5241-455000-00000	Education and Training	<b>650</b>		
<b>One Time Costs</b>				
Account Number	Description	<b>Cost</b>		
001-4-5241-464100-00000	Computer, desk, printer, phone, office space	<b>10,000</b>		
<b>Benefits</b>				
<p>Provide enforcement of the regulatory framework of the short term rental program.</p>				



## PARKING COMPLIANCE



# PARKING COMPLIANCE (4-5450)

## PROGRAMS/SERVICES

Code Compliance Department provides an array of services through Code Compliance, Licensing, and Parking Compliance by implementing and managing policies, programs, regulations, and services to ensure the health, safety, and welfare of citizens, visitors, and the business community.

The mission of the Parking Compliance department is to preserve the community's quality of life by effectively interpreting and enforcing City parking regulations. Parking Compliance efforts ensure traffic safety by mitigating traffic congestion and plays a vital role in ensuring that available parking is used in the best interest of the community.

Parking Compliance Officers interact with the Police Department and other Departments to safeguard the quality of life in the City of Sunny Isles Beach.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Implementation of the new handheld device system by Miami Dade County Parking Violations Bureau which allows Parking Compliance officers to cite vehicles found in violation more efficiently.
- ◇ County laws are enforced within the City so violators have the opportunity to request a trial by a hearing Officer or Judge, within 30 days from the citation day.
- ◇ Drivers are educated by Parking Compliance officers not to park in prohibited spaces such as a bus stop, in front of a fire hydrant, a driveway, or a garage entrance

## FY 2019/2020 OBJECTIVES

- ◇ To maintain City's parking signage so it's visible, clear, and understandable. Parking signs are essential to keeping facilities and streets safe.
- ◇ To keep City's parking lots clean and parking meters user friendly since parking lots are one of the first places a visitor sees when coming to the City.
- ◇ To provide exceptional customer service and accurate information, contributing to promote compliance with regulations and safe streets.

PERFORMANCE MEASURES	FY 2017/2018	FY 2018/2019	FY 2018/2019	FY 2019/2020
	ACTUAL	TARGET	PROJECTED	TARGET
Issued Parking Citations	11,900	N/A	9,300	N/A
Obstruction of Traffic Violations issued	827	N/A	1,000	N/A

# PARKING COMPLIANCE (4-5450)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>REVENUES</b>				
PARKING FINES	146,402	100,000	100,000	100,000
PARKING REVENUES	1,704,273	1,556,500	1,691,000	1,523,500
<b>TOTAL REVENUES</b>	<b>\$ 1,850,675</b>	<b>\$ 1,656,500</b>	<b>\$ 1,791,000</b>	<b>\$ 1,623,500</b>
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 197,841	\$ 280,681	\$ 203,366	\$ 285,038
OPERATING EXPENSES	484,450	466,860	491,860	446,860
CAPITAL OUTLAY	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 682,291</b>	<b>\$ 747,541</b>	<b>\$ 695,226</b>	<b>\$ 731,898</b>
<b>NET RESULTS</b>	<b>\$ 1,168,384</b>	<b>\$ 908,959</b>	<b>\$ 1,095,774</b>	<b>\$ 891,602</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**REVENUES** \$ (33,000)

The decrease is attributed to a reduction in parking revenues for Lehman East based upon historical results offset by increased meter collections at Gateway Park, 175th St/Walgreens and various other locations in Sunny Isles Beach.

**PERSONNEL SERVICES** \$ 4,357

The increase is attributed to a rise in retirement contributions, health insurance, worker's comp insurance and the 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ (20,000)

The decrease is attributed to the transfer and budgeting of funds for the respective parking garage repairs & maintenance at Heritage and Gateway in the Parks Maintenance department.

**CAPITAL OUTLAY** \$ -

No change.

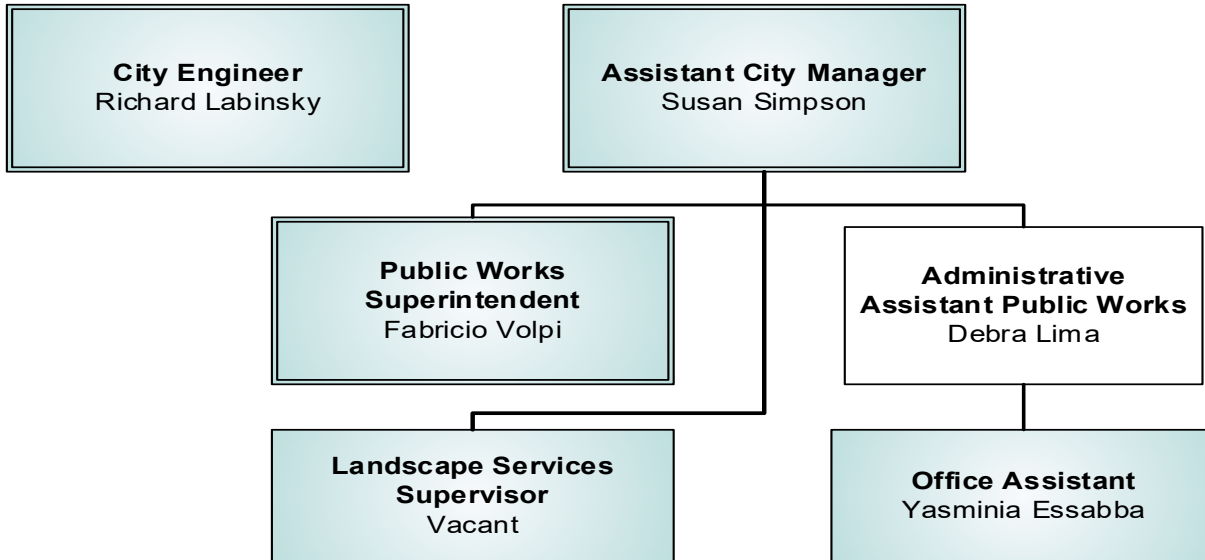
<b>PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)</b>				
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Sr. Code & Parking Compliance Officer	1	1	1	1
Code & Parking Compliance Officers	3	3	2	3
Code Compliance Aide	1	1	1	1
Code & Parking Compliance Officer (P/T)	0.5	0.5	0.5	0.5
<b>TOTAL FTEs</b>	<b>5.5</b>	<b>5.5</b>	<b>4.5</b>	<b>5.5</b>

# PARKING COMPLIANCE (4-5450)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 143,686	\$ 193,000	\$ 142,241	\$ 193,700
413000 SALARIES - TEMPORARY	-	-	-	-
414000 SALARIES - OVERTIME	2,277	3,000	3,000	3,000
421000 BENEFITS - FICA PAYROLL TAXES	11,184	15,023	11,489	15,076
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	11,297	16,424	11,871	16,917
423000 BENEFITS - HEALTH AND DENTAL	26,212	49,481	30,086	51,489
423001 BENEFITS - LIFE, ADD & LTD	640	908	549	909
424000 BENEFITS - WORKERS COMP INSURANCE	2,545	2,845	4,130	3,947
<b>TOTAL PERSONNEL SERVICES</b>	<b>197,841</b>	<b>280,681</b>	<b>203,366</b>	<b>285,038</b>
<b>OPERATING EXPENSES</b>				
431000 PROFESSIONAL SERVICES	-	-	-	-
434010 BANK CHARGES	59,116	40,000	37,000	40,000
434040 LANDSCAPE	-	-	-	-
434041 R&M GROUNDS	408	-	-	-
4400XX TRAVEL, CONF, & MEETINGS	110	-	-	-
4410XX COMMUNICATIONS	4,252	5,360	5,360	5,360
44300X UTILITIES	45,907	40,000	45,000	45,000
445000 INSURANCE	-	-	-	-
446000 R&M VEHICLES	-	-	-	-
446002 R&M EQUIPMENT	-	-	-	-
446003 R&M BUILDING	19,388	20,000	23,000	3,000
446006 R&M PARKING METERS	31,208	50,000	50,000	50,000
446008 R&M PARKING LOTS	112	-	-	-
449001 FDOT REVENUE SHARE	201,606	175,000	200,000	175,000
449002 PROPERTY TAXES	119,526	130,000	125,000	122,000
452000 SUPPLIES	1,290	1,000	1,000	1,000
452002 UNIFORMS	1,161	3,000	3,000	3,000
454000 DUES,SUBS,MEMBERSHIP	201	500	500	500
455000 EDUCATION & TRAINING	165	2,000	2,000	2,000
<b>TOTAL OPERATING EXPENSES</b>	<b>484,450</b>	<b>466,860</b>	<b>491,860</b>	<b>446,860</b>
<b>CAPITAL OUTLAY</b>				
46410X FURNITURE & EQUIPMENT	-	-	-	-
464200 VEHICLES	-	-	-	-
46430X COMPUTER EQUIPMENT	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>682,291</b>	<b>747,541</b>	<b>695,226</b>	<b>731,898</b>

## PUBLIC WORKS ADMINISTRATION





## **PUBLIC WORKS ADMINISTRATION (5-5390)**

### **PROGRAMS/SERVICES**

The Public Works Department (through the Public Works Administration Department) provides reliable and effective service to the visitors and residents of the City of Sunny Isles Beach in the areas of construction, fleet maintenance, street maintenance including stormwater maintenance services within the City's rights of way, facilities maintenance, and engineering/project management. These services seek to enhance the high quality of life for the City's residents, businesses and visitors by providing well planned, environmentally sensitive, cost effective methods to promote public health, personal safety, transportation, economic growth and civic vitality.

Public Works also responds to and aids other City departments in the recovery from severe storms and other emergencies.

### **FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS**

◇ Established a training program for employees to be cross trained to provide continuous, uninterrupted coverage for all areas of Public Works (PW) as well as enhance the safety training for all PW employees.

◇ Assisted with the mangrove mitigation at the old skate park inside of Town Center Park and Bella Vista Park areas. Assessed our existing conservation areas and established a maintenance program for all of the areas inclusive of permitting and reporting to the corresponding environmental agencies.

◇ Re-established the use of a work order system to track work and progress of projects.

◇ Managed the Central Island Drainage Project. Thirty-three wells were cleaned, including Golden Shores area and the pump station area. Initiated further studies of this area to move a more comprehensive solution forward through the Capital Improvement Plan.

### **FY 2019/2020 OBJECTIVES**

◇ Manage the build out of Gateway Park as well as other major capital improvement projects such as the pedestrian bridges over Collins Avenue, the buildout of the Meditation Garden at Town Center Park, and major park improvements to Heritage Park and Pelican Community Park.

◇ Institute tracking of inspections and general maintenance of sidewalks, roads, and street furniture tied to GPS mapping software.

◇ Utilize data now captured through the work order system to evaluate staff assignments, supply usage and infrastructure needs to better plan for projects and budgeting forecasts.

◇ Initiate pre-storm season training sessions to ensure that all current staff are prepared in advance of a hurricane. This includes utilizing the latest technologies and updating partner agency contacts to be storm ready.

# PUBLIC WORKS ADMINISTRATION (5-5390)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 382,248	\$ 495,606	\$ 479,167	\$ 592,715
OPERATING EXPENSES	183,128	99,600	166,410	109,980
CAPITAL OUTLAY	2,847	-	3,570	9,900
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 568,223</b>	<b>\$ 595,206</b>	<b>\$ 649,147</b>	<b>\$ 712,595</b>

### SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET

**PERSONNEL SERVICES** \$ 97,109

The increase is a result of a program modification for a new position, the rise in retirement contributions, health and worker's comp insurance costs and a 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ 10,380

The increase is attributed to higher travel expenditures, mileage allowances, supplies and education & training.

**CAPITAL OUTLAY** \$ 9,900

The increase is due to iPads or tablets to most efficiently utilize the work order system in the field for Public Works personnel.

PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)				
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Assistant City Manager - Capital Projects/Public Works	1	1	1	1
Public Works Superintendent	1	1	1	1
City Engineer	1	1	1	1
Capital Projects Manager	0	0	0	0
Office Assistant	1	1	1	1
Landscape Services Supervisor	0	0	0	1
<b>TOTAL FTEs</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>5</b>

# PUBLIC WORKS ADMINISTRATION (5-5390)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 285,950	\$ 363,988	\$ 346,416	\$ 422,608
413000 SALARIES - TEMPORARY	-	-	-	-
414000 SALARIES - OVERTIME	-	-	-	-
421000 BENEFITS - FICA PAYROLL TAXES	21,761	26,850	26,275	32,148
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	41,834	52,958	50,261	61,132
423000 BENEFITS - HEALTH AND DENTAL	29,263	40,849	41,192	59,072
423001 BENEFITS - LIFE, ADD & LTD	1,414	1,884	1,846	2,193
424000 BENEFITS - WORKERS COMP INSURANCE	2,026	9,077	13,177	15,562
<b>TOTAL PERSONNEL SERVICES</b>	<b>382,248</b>	<b>495,606</b>	<b>479,167</b>	<b>592,715</b>
<b>OPERATING EXPENSES</b>				
431000 PROFESSIONAL SERVICES	32,400	75,000	75,000	75,000
434004 HURRICANE PREPARATION	4,137	6,420	6,420	6,500
440010 AUTO ALLOWANCE	6,976	6,000	12,000	12,000
4400XX TRAVEL, CONF,& MEETINGS	572	1,500	900	2,500
4410XX COMMUNICATIONS	1,254	1,680	1,020	1,680
446002 R&M EQUIPMENT	-	-	-	-
446003 R&M BUILDING	459	-	300	800
446006 R&M ROADS & STREETS	132,295	-	63,270	-
452000 SUPPLIES	(641)	2,000	1,500	3,000
452002 UNIFORMS	1,653	2,000	2,000	2,000
454000 DUES, SUBS,& MEMBERSHIPS	780	2,000	1,000	2,000
455000 EDUCATION & TRAINING	3,243	3,000	3,000	4,500
<b>TOTAL OPERATING EXPENSES</b>	<b>183,128</b>	<b>99,600</b>	<b>166,410</b>	<b>109,980</b>
<b>CAPITAL OUTLAY</b>				
463000 INFRASTRUCTURE	-	-	2,820	-
46410X FURNITURE & EQUIPMENT	2,847	-	750	9,900
464200 VEHICLES	-	-	-	-
46430X COMPUTER EQUIPMENT	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>2,847</b>	<b>-</b>	<b>3,570</b>	<b>9,900</b>
<b>TOTAL EXPENDITURES</b>	<b>568,223</b>	<b>595,206</b>	<b>649,147</b>	<b>712,595</b>

# NEW PROGRAM MODIFICATION

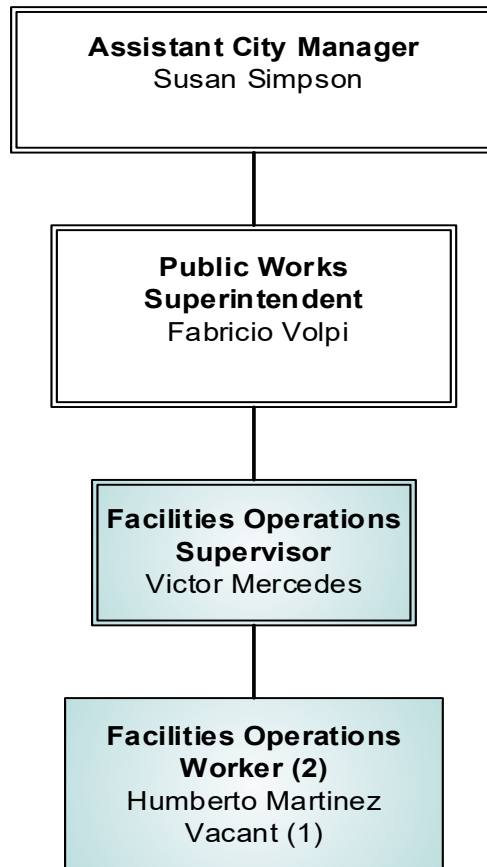
<b>New Position - Landscape Services Supervisor</b>				
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL COST REQUESTED</b>	
Public Works Administration	Public Works	5-5390	\$68,144	
<b>Justification</b>				
This position will be responsible for managing the two city landscape services contracts. The City has added several trees in the Right of Way through grants and is in the process of applying to be designated as a Tree City USA city. Our parks, beach accesses and public facilities require extensive maintenance and upkeep and this work is contracted out. This position would have the horticultural as well as the fertilization and fumigations certifications required for this oversight.				
<b>Required Resources</b>				
<b>New Personnel</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B +C)
1	Landscape Services Supervisor	58,000	23,193	<b>81,193</b>
-1	Facility Operations Supervisor	(55,414)	(22,498)	<b>(77,912)</b>
1	Facility Operations Supervisor	40,000	19,303	<b>59,303</b>
				-
<b>Other Reoccurring Operating Costs</b>				
Account Number	Description	<b>Cost</b>		
001-5-5390-441010-00000	Mobile Phone stipend	<b>660</b>		
001-5-5390-452002-00000	Uniforms	<b>400</b>		
001-5-5390-454000-00000	License renewals, dues, subscriptions, memberships	<b>2,000</b>		
<b>One Time Costs</b>				
Account Number	Description	<b>Cost</b>		
001-5-5390-464101-00000	Computer workstation, iPad	<b>2,500</b>		
<b>Benefits</b>				
This position will provide direct oversight and accountability for city landscape contracts that are valued at over \$1,500,000. Having continuous oversight by someone who is an expert in this field will ensure that the work is done properly and that the value of the work is compatible with what is being charged. There will be some cost savings in the general fund to offset this expense as currently we contract out a monthly inspection of the work through our contracted landscape architect. This daily oversight should greatly improve the quality of the landscaping in our city and potentially save on plant replacement and wasted R&M expense in Grounds.				

## NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME		DIV/DEPT NO.	TOTAL COST PROPOSED	FUNDED
Public Works Administration		Public Works		5-5390	\$9,900	
Quantity	Item	Description and Justification			Cost	
9	Tablets	Ipads or tablets to most efficiently utilize a work order system in the field for the PW Department			9,900	Y

**PUBLIC WORKS ADMINISTRATION**

# FACILITIES MAINTENANCE



# FACILITIES MAINTENANCE (5-5391)

## PROGRAMS/SERVICES

The Facilities Maintenance Department provides support services such as electrical, plumbing, relocation assistance, general building maintenance, and project quality assurance services to City facilities. The department provides technical advice and support related to the maintenance of the facilities when requested.

The department also focuses on all reactive and preventative maintenance efforts. Additionally, the department responds to and aids all other City Departments in emergencies and instances of severe inclement weather preparation and recovery.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Continued the light bulb and lamp conversion project wherein as bulbs needs to be replaced, we install LED to reduce power consumption.
- ◇ Completed the painting project for Tony Roma' s and the Government Center Parking Garage south wall.
- ◇ Resealed and striped the Government Center parking lot.
- ◇ Installed awnings at the Government Center building and City owned Tony Roma's building to reduce or emilinate water intrusion into exterior doors and door frames.

## FY 2019/2020 OBJECTIVES

- ◇ Analyze the latest solar power technology options available to determine the feasibility and practicality of implementation at the Government Center. We continue to research ways to reduce our carbon foot-print by finding new ways to save energy.
- ◇ Repair the roof of the City owned Tony Roma's building.
- ◇ Make improvements to the Government Center that include a deep clean and reseal of the Government Center exterior walls as well as resolving the tile issue on the exterior wall of Commission Chambers.
- ◇ Address security issues in the lobby and surrounding areas of the Government Center as it pertains to unsupervised youth in public areas.

PERFORMANCE MEASURES	FY 2017/2018	FY 2018/2019	FY 2018/2019	FY 2019/2020
	ACTUAL	TARGET	PROJECTED	TARGET
Number of Complaints	0	0	4	0
Vandalism to City Hall	0	0	1	0

# FACILITIES MAINTENANCE (5-5391)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 141,786	\$ 185,837	\$ 139,707	\$ 192,599
OPERATING EXPENSES	593,400	680,410	714,327	816,460
CAPITAL OUTLAY	73,063	15,000	23,000	85,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 808,249</b>	<b>\$ 881,247</b>	<b>\$ 877,034</b>	<b>\$ 1,094,059</b>

### SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET

**PERSONNEL SERVICES** \$ 6,762

The increase is attributed to the rise in retirement contributions, health and worker's comp insurance costs and a 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ 136,050

The increase is due to a program modification for the renovation and use of the Alamo property for government purposes, higher expenditures for janitorial and landscaping contracts, on-going contractual services to maintain the new HVAC system as well as a new roof for Tony Roma's.

**CAPITAL OUTLAY** \$ 70,000

The increase is due to new AC's for PW trailer office, carpet replacement in the commission chambers, ADA compliant push button doors and canopy coverings. See capital outlay request.

PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)				
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Facilities Operations Supervisor	1	1	1	1
Facilities Operations Worker	2	2	2	2
<b>TOTAL FTEs</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

**FACILITIES MAINTENANCE**



# FACILITIES MAINTENANCE (5-5391)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b><u>PERSONNEL SERVICES</u></b>				
412000 SALARIES - REGULAR	\$ 89,924	\$ 116,393	\$ 85,569	\$ 119,016
414000 SALARIES - OVERTIME	9,400	8,000	8,665	8,000
421000 BENEFITS - FICA PAYROLL TAXES	7,113	9,543	6,742	9,744
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	7,975	10,423	7,832	10,923
423000 BENEFITS - HEALTH AND DENTAL	23,673	37,157	25,024	38,939
423001 BENEFITS - LIFE, ADD & LTD	418	604	479	620
424000 BENEFITS - WORKERS COMP INSURANCE	3,283	3,717	5,396	5,357
<b>TOTAL PERSONNEL SERVICES</b>	<b>141,786</b>	<b>185,837</b>	<b>139,707</b>	<b>192,599</b>
<b><u>OPERATING EXPENSES</u></b>				
434010 BANK SERVICE CHARGES	240	250	120	500
434030 CONTRACTED SERVICES-JANITORIAL	73,148	96,000	75,000	161,000
434040 CONTRACTED SERVICES-GROUNDS	122,749	147,500	153,500	154,000
4410XX COMMUNICATIONS	361	360	360	360
443000 ELECTRICITY	156,918	180,000	181,000	188,000
443002 WATER	36,331	40,000	41,500	47,800
443003 SOLID WASTE	33,765	28,000	35,000	30,000
4440XX RENTALS	1,399	1,000	1,500	1,000
446000 R&M VEHICLES	-	-	-	-
446002 R&M EQUIPMENT	-	-	800	1,000
446003 R&M BUILDING	152,801	171,500	207,500	215,000
452000 SUPPLIES	14,187	13,800	15,250	13,800
452002 UNIFORMS	1,122	1,500	960	1,500
452004 MINOR TOOLS & EQUIPMENT	199	500	337	1,000
454000 DUES, SUBS, & MEMBERSHIPS	180	-	1,500	1,500
<b>TOTAL OPERATING EXPENSES</b>	<b>593,400</b>	<b>680,410</b>	<b>714,327</b>	<b>816,460</b>
<b><u>CAPITAL OUTLAY</u></b>				
46410X FURNITURE & EQUIPMENT	2,183	-	15,000	85,000
464200 VEHICLES	-	-	-	-
465000 IMPROVEMENTS	70,880	15,000	8,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>73,063</b>	<b>15,000</b>	<b>23,000</b>	<b>85,000</b>
<b>TOTAL EXPENDITURES</b>	<b>808,249</b>	<b>881,247</b>	<b>877,034</b>	<b>1,094,059</b>

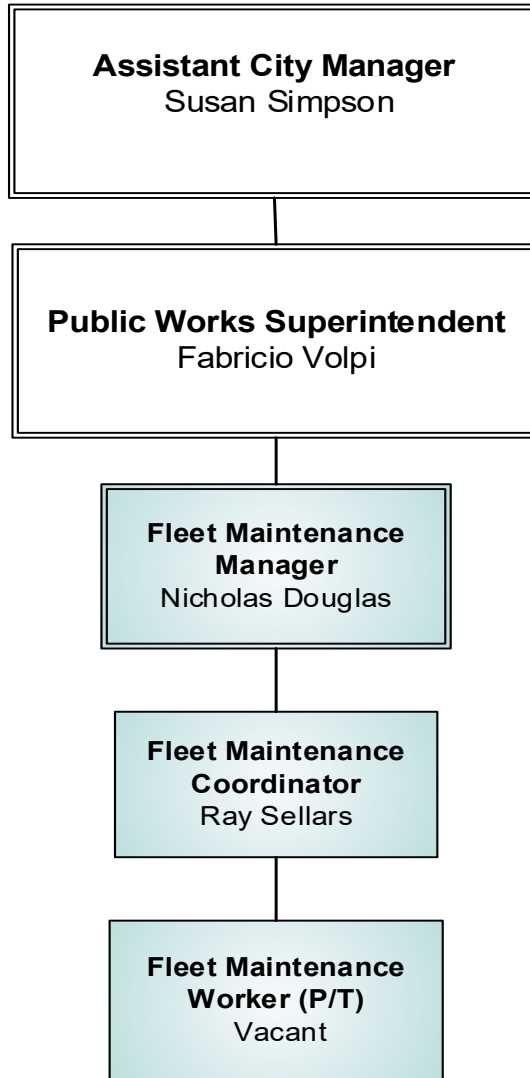
# NEW PROGRAM MODIFICATION

<b>Renovation and Use of the Alamo Property for Government Use</b>			
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL COST REQUESTED</b>
Facilities Maintenance	Public Works	5-5391	\$35,000
<b>Justification</b>			
<p>The Public Works Department, especially the Fleet Division, is in need of more space for work stations and storage. The Fleet Division could better serve the fleet of city owned vehicles with minor repairs with the use of the city owned Alamo lot. This will require a small storage container, the renovation of the existing building and the general operation expenses of this facility. Utilizing this space will also provide a fuel tank for city vehicles. This will require some software installation on the existing tank. This cost will be offset by the savings by purchasing fuel direct. There is also the benefit of access to fuel for emergency use in the event of a hurricane.</p>			
<b>Required Resources</b>			
<b>New Personnel</b>			
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C) <b>Cost A x (B +C)</b>
			-
			-
			-
			-
<b>Other Reoccurring Operating Costs</b>			
Account Number	Description	<b>Cost</b>	
001-5-5391-443002-00000	Utilities - Water	<b>4,000</b>	
001-5-5391-443000-00000	Utilities - Electricity	<b>8,000</b>	
001-5-5391-434030-30000	Janitorial	<b>3,000</b>	
<b>One Time Costs</b>			
Account Number	Description	<b>Cost</b>	
001-5-5391-464100-00000	Facility Renovation and office furniture and equipment	<b>20,000</b>	
<b>Benefits</b>			
<p>PD, Building, Code, Parks, Transportation will benefit from having a space where the Fleet Division could manage small R&amp;M of vehicles to reduce the need for vehicles to be out of service at a contracted facility. This saves staff travel time to take a vehicle out of the city for a new battery, windshield wipers, oil, etc. This should also result in a cost savings of Fleet Maintenance and the fleet can be better managed.</p>			

# NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME		DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Facilities Maintenance		Public Works		5-5391	\$65,000	
Quantity	Item	Description and Justification			Cost	
3	New Air Conditioners for the Public Works Trailer Office	Replace all 3 A/C units at the Public Works trailer office. The existing units are out of warranty and are needed to be repaired too often to be cost effective. Additional considerations are the work conditions for the employees stationed there.			15,000	Y
1	Install Canopies	Additional canopy coverings are needed at the new fuel system in the GC parking lot as well as on the roof covering the new computer equipment that controls the HVAC chillers.			10,000	Y
1	Portable A/C	New portable A/C unit to cool the 3rd floor during a power outage. The 3rd floor is home to essential personnel that would be at work in emergencies. With no open windows, we need an alternate way to cool the space during those times.			10,000	Y
1	Replace carpet in chambers	We need to have the carpet in chambers replaced. It is the original carpet from the opening of the government center in 2005.			15,000	Y
1	ADA Compliance for the 3rd floor	ADA push button door openers for public restrooms on the third floor as well as the door to enter the office area from the 3rd floor lobby.			15,000	Y

# FLEET MAINTENANCE



# FLEET MAINTENANCE (5-5392)

## PROGRAMS/SERVICES

The Fleet Maintenance Department maintains the City's fleet of over 160 vehicles, a boat, trailers and a street sweeper. This department provides technical support and advice on vehicular maintenance, including the repair of other equipment such as pressure washers, mowers, and other gas operated equipment used for maintenance. It facilitates the maintenance and repair of all City vehicles and equipment, to include police vehicles, heavy/light trucks, administrative vehicles, large and small engine equipment (backhoes and loaders). In addition, this department facilitates necessary vehicle modifications to fit the varying needs of the other City departments. The primary focus of this department is to increase the vehicle and equipment life, reduce repair costs, and maintain a high level of Original Equipment Manufacturer standards.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Installed solar panels on decoy police vehicles.
- ◇ Purchased new diagnostic computer for diagnosing vehicle repairs before taking it for service to reduce unnecessary contractor costs and reduce the time a vehicle is out of service.
- ◇ Installed WIFI in all City Shuttle buses.
- ◇ Installed FUELMaster on the City owned diesel fuel tank to better manage our diesel fuel usage.
- ◇ Managed the purchase and implementation of several new fuel efficient City vehicles that include: trucks, jet ski, and a shuttle bus.

## FY 2019/2020 OBJECTIVES

- ◇ Retire older City vehicles in a timely manner to acquire maximum return and free up much needed storage space.
- ◇ Purchase vehicles with smaller and more efficient engines.
- ◇ Continue to monitor the appearance of our City Fleet on a regular basis.
- ◇ Utilize the Fleet Maintenance Software to increase the level of service of the Fleet maintenance Division and to reduce down time and costly repairs.
- ◇ Manage more minor service issues directly to save on outside service expenses and reduce out-of-service time for City vehicles.

<b>PERFORMANCE MEASURES</b>	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 TARGET</b>	<b>FY 2018/2019 PROJECTED</b>	<b>FY 2019/2020 TARGET</b>
Total Miles Driven and Dollars Spent	850000/ 173541	883752/ 212838	780500/ 212863	785500/ 210000
Total Gallons of Diesel Fuel Consumption	13,500	18,200	16,400	16,400
Total Gallons of Gas Fuel Consumption	70,833	73,646	70,954	70,750
Percentage of Vehicles Driven Less than 3,000 Miles	21%	20%	14%	15%
Percentage of Vehicles Driven between 10,000 - 20,000 Miles	74%	76%	82%	82%
Percentage of Vehicles Driven 30,000 Miles or more	5%	4%	4%	3%

# FLEET MAINTENANCE (5-5392)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 93,613	\$ 171,234	\$ 144,444	\$ 173,245
OPERATING EXPENSES	407,047	622,000	589,710	627,210
CAPITAL OUTLAY	9,998	-	15,000	38,870
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 510,658</b>	<b>\$ 793,234</b>	<b>\$ 749,154</b>	<b>\$ 839,325</b>

### SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET

**PERSONNEL SERVICES** \$ 2,011

The increase is attributed to a rise in retirement contributions, health, worker's comp insurance costs, and the 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ 5,210

The increase is due to higher estimated costs for vehicle maintenance (ie. mechanical and tires).

**CAPITAL OUTLAY** \$ 38,870

The increase is due to purchase of maintenance equipment to perform in-house vehicle repairs.

### PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)

POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Fleet Maintenance Manager	0	1	1	1
Fleet Maintenance Coordinator	1	1	1	1
Fleet Maintenance Worker	0	0.5	0	0.5
<b>TOTAL FTEs</b>	<b>1</b>	<b>2.5</b>	<b>2</b>	<b>2.5</b>

**FLEET MAINTENANCE**

# FLEET MAINTENANCE (5-5392)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 67,773	\$ 127,386	\$ 109,897	\$ 130,611
414000 SALARIES - OVERTIME	3,827	2,500	300	2,500
421000 BENEFITS - FICA PAYROLL TAXES	6,042	9,936	9,358	10,233
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	5,778	10,886	9,098	11,448
423000 BENEFITS - HEALTH AND DENTAL	8,072	18,068	12,564	15,194
423001 BENEFITS - LIFE, ADD & LTD	308	573	491	588
424000 BENEFITS - WORKERS COMP INSURANCE	1,813	1,885	2,736	2,671
<b>TOTAL PERSONNEL SERVICES</b>	<b>93,613</b>	<b>171,234</b>	<b>144,444</b>	<b>173,245</b>
<b>OPERATING EXPENSES</b>				
441010 COMMUNICATIONS - CELLULAR TELEPHONE	192	-	660	660
444040 RENTALS	-	2,500	2,500	2,500
446XXX R&M VEHICLES	157,265	274,600	245,900	276,100
446002 R&M EQUIPMENT	1,109	3,000	1,200	3,000
452002 UNIFORM & ACCESSORIES	977	1,200	1,200	1,200
452XXX TIRES	24,649	32,000	28,750	31,750
452004 MINOR TOOLS & EQUIPMENT	1,318	500	2,000	2,000
452012 GAS - CITY MANAGER	316	1,200	1,200	1,500
452014 GAS - CITY ATTORNEY	4,252	5,000	3,800	-
452021 GAS - POLICE	166,281	245,000	250,000	250,000
452024 GAS - COM DEVELOPMENT	13,071	15,000	12,000	15,000
452029 GAS - OCEAN RESCUE	7,322	10,000	10,000	10,000
452039 GAS - PUBLIC WORKS	9,799	12,000	10,500	11,500
452072 GAS - CCS/PARKS	20,496	20,000	20,000	22,000
<b>TOTAL OPERATING EXPENSES</b>	<b>407,047</b>	<b>622,000</b>	<b>589,710</b>	<b>627,210</b>
<b>CAPITAL OUTLAY</b>				
46410X EQUIPMENT	9,998	-	15,000	38,870
464200 VEHICLES	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>9,998</b>	<b>-</b>	<b>15,000</b>	<b>38,870</b>
<b>TOTAL EXPENDITURES</b>	<b>510,658</b>	<b>793,234</b>	<b>749,154</b>	<b>839,325</b>

## NEW CAPITAL OUTLAY REQUEST

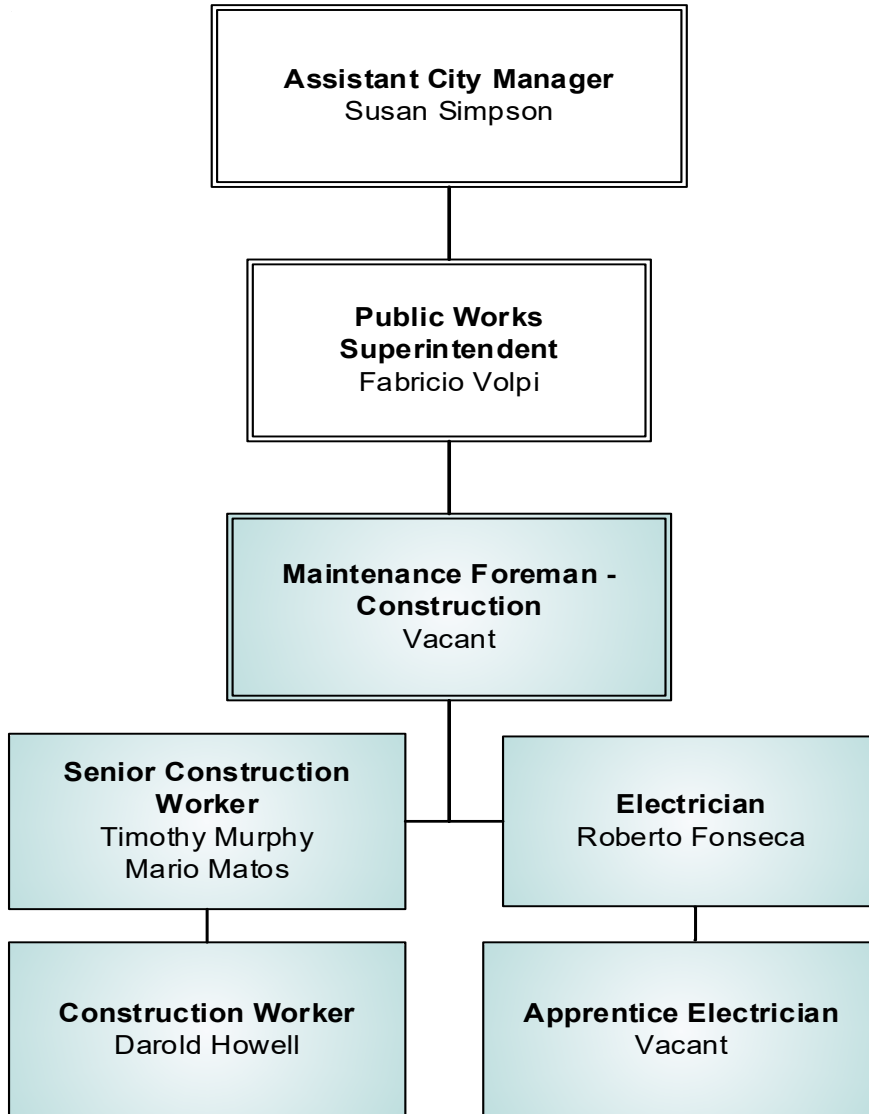
DEPARTMENT NAME		DIVISION NAME		DIV/DEPT NO.	TOTAL COST PROPOSED	FUNDED
Fleet Maintenance		Public Works		5-5392	\$38,870	
Quantity	Item	Description and Justification			Cost	FUNDED
1	4 Post Lift / Medium Duty	Challenger 44018E Medium Duty extended 4-post lift 18,000lbs. To be able to lift transit buses and medium duty pickup trucks to perform necessary repairs. * Please see last item required IF this is approved.			17,900	Y
1	2 Post Lift / Medium Duty	BrandPak XPR-10S Asymmetric Dual-Width 2 Post Lift 10,000lbs to be able to lift police cars and medium duty trucks. Facilities to perform work to the engine and interior at the same time. *Please see last item that is required IF this is approved.			4,250	Y
1	Air Compressor	Ingersol Rand 7.5-HP 80-Gallon Rotary Screw Air Compressor (230V 1 Phase 150 PSI) To operate air tools, operate tire machine and to be able to fix flats.			5,620	Y
1	Wheel Balancer	Coats 775 wheel balancer 40" max tire diameter. For balancing tires in house.			4,800	Y
1	Tire Changer	Ranger R76LT Tilt-Back Tire Changer. Max wheel diameter 43", turntable tire width 4"-18", internal-rim clamp 10"-30", external-rim clamp 9"-28", power requirement 3HP/208-230V. For rapid in house tire changing.			3,000	Y
1	Car Wash Vac	An industrial car vacuum would provide for an efficient and convenient way for employees to better maintain their vehicles at the government center centrally located for all to use.			1,900	Y
1	IBC Spill Containment Pallet	The state regulators require that Fleet work contain their fluids to maintain the area free of pollutants. This is required to do minor maintenance and repairs on site. *This is required IF the lift is approved.			1,400	Y

FLEET MAINTENANCE





# CONSTRUCTION



# CONSTRUCTION (5-5393)

## PROGRAMS/SERVICES

The Construction Department is tasked with the planning, construction, and maintenance of all necessary elements associated with public areas and accesses within the City. These include beach accesses, lifeguard stands, minor elements of street construction, and other structures associated with parks, offices, pedestrian accesses and walkways.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Resolved a safety concern at Town Center Park by installing decking on the planters using composite plastic planks. This removed the hazard while maintaining the viability and future growth of the trees.
- ◇ Replaced 15 old bus shelters with brand new ones while also relocating them to gain maximum sidewalk width where possible.
- ◇ Installed pavers, a bench and artwork for the butterfly garden at the Gateway Park.
- ◇ Built storage boxes for several lifeguard towers as well as working with Miami-Dade County to move lifeguard towers due to the beach renouishment projects. Finalizing the design and build out of the special lifeguard tower number 174.
- ◇ Provided efficient and quality service to support other city departments to reduce outsourcing costs such as: installation of bicycle rack for Pelican Community Park, buildout of new IT office, demo of old cubicles for Planning & Zoning, remodeled restrooms at Town Center Park, repaired and reset pavers at multiple city facilities, repairs to the north bay road pedestrian emergency bridge, replaced numerous light ballasts in multiple facilities, installation of bullet lights to light up the trees on Winston Boulevard.
- ◇ Designed and installed a concrete walkway and steps at the Government Center parking lot for pedestrians to ensure safety.

## FY 2019/2020 OBJECTIVES

- ◇ Build a new lifeguard tower at 163rd south of the Pier.
- ◇ Paint and perform maintenance repairs to all existing lifeguard towers.
- ◇ Finalize the new lifeguard tower project located at 174th.
- ◇ Resolve a pathway issue at Senator Gwen Margolis Park by building a desk walkway and decking other areas around the soccer field for fan viewing.
- ◇ Install a new kitchen in the Police Departments break room at the Government Center.
- ◇ Remodel Fleet office to provide for office and work space to meet the objectives of the Fleet Division.

PERFORMANCE MEASURES	FY 2017/2018	FY 2018/2019	FY 2018/2019	FY 2019/2020
	ACTUAL	TARGET	PROJECTED	TARGET
Number of Linear Feet of Sidewalk Repaired	300	300	450	450
Number of Lifeguard Stands Added	0	1	0	1
Number of Lifeguard Stands Refurbished	1	1	1	1

# CONSTRUCTION (5-5393)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 233,908	\$ 268,620	\$ 248,136	\$ 351,021
OPERATING EXPENSES	32,081	76,620	33,790	48,400
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 276,459</b>	<b>\$ 406,061</b>	<b>\$ 343,276</b>	<b>\$ 508,291</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ 82,401

The increase is due to a program modification for a new position, the rise in retirement contributions, health and worker's comp insurance costs, and a 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ (28,220)

The decrease is due to a reduction in professional services for a contracted electrician, the new position replaces these services.

**CAPITAL OUTLAY** \$ 48,049

One time equipment needs are detailed in the capital outlay request.

<b>PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)</b>				
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Maintenance Foreman - Construction	0	1	0	1
Electrician	1	1	1	1
Senior Construction Worker	1	1	2	1
Construction Worker	1	1	1	1
Apprentice Electrician	0	0	0	1
<b>TOTAL FTEs</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>5</b>

# CONSTRUCTION (5-5393)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 171,006	\$ 191,041	\$ 173,790	\$ 235,846
414000 SALARIES - OVERTIME	1,962	1,000	4,000	2,500
421000 BENEFITS - FICA PAYROLL TAXES	14,302	14,747	14,054	18,417
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	13,860	16,094	14,679	20,498
423000 BENEFITS - HEALTH AND DENTAL	26,792	39,010	32,494	62,485
423001 BENEFITS - LIFE, ADD & LTD	902	990	789	1,223
424000 BENEFITS - WORKERS COMP INSURANCE	5,084	5,738	8,330	10,052
<b>TOTAL PERSONNEL SERVICES</b>	<b>233,908</b>	<b>268,620</b>	<b>248,136</b>	<b>351,021</b>
<b>OPERATING EXPENSES</b>				
431000 PROFESSIONAL SERVICES	-	30,000	2,000	-
43XXXX R&M GROUNDS	22,490	10,000	6,540	10,000
4410XX COMMUNICATIONS	645	720	550	2,400
444040 EQUIPMENT RENTAL	-	8,000	1,000	2,000
446002 R&M EQUIPMENT	630	4,500	3,000	4,500
446003 R&M BUILDING	657	2,000	2,000	2,000
452000 SUPPLIES	2,308	10,000	7,500	8,500
452002 UNIFORM & ACCESSORIES	2,229	3,000	2,800	4,000
452004 MINOR TOOLS & EQUIPMENT	3,122	8,400	8,400	15,000
<b>TOTAL OPERATING EXPENSES</b>	<b>32,081</b>	<b>76,620</b>	<b>33,790</b>	<b>48,400</b>
<b>CAPITAL OUTLAY</b>				
463000 OTHER IMPROVEMENTS	7,406	40,000	40,000	-
46410X EQUIPMENT & MACHINERY	3,064	20,821	21,350	108,870
<b>TOTAL CAPITAL OUTLAY</b>	<b>10,470</b>	<b>60,821</b>	<b>61,350</b>	<b>108,870</b>
<b>TOTAL EXPENDITURES</b>	<b>276,459</b>	<b>406,061</b>	<b>343,276</b>	<b>508,291</b>

## NEW PROGRAM MODIFICATION

<b>New Position - Apprentice Electrician</b>				
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL COST REQUESTED</b>	
Construction	Public Works	5-5393	\$22,067	
<b>Justification</b>				
<p>The anticipated workload in the upcoming year is more than one single electrician can manage. The City is in the process of taking over the maintenance of more of the lights on Collins Avenue in addition to the added inventory on the Pedestrian Emergency bridge, 174 Street, 159 Street, Parks and other areas throughout the City. As we continue to move towards a more automated world, with bus shelter lighting and solar wifi, and the addition of more city facilities to support, we find a greater need for immediate response from the electrician. With only one, we cannot adequately service all the needs of the all of the departments of the City. Utilizing an apprentice position will save money and increase service levels.</p>				
<b>Required Resources</b>				
<b>New Personnel</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B +C)
1	Apprentice Electrician	30,000	19,207	<b>49,207</b>
			-	-
				-
				-
<b>Other Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
001-5-5393-454000-00000	Potential required training	<b>2,000</b>		
001-5-5393-452002-00000	Uniforms and PPE (protective gear)	<b>200</b>		
001-5-5393-441010-00000	Mobile phone stipend	<b>660</b>		
<b>One Time Costs</b>				
Account Number	Description	Cost		
001-5-5393-431000-00000	Contracted Services - Electrician (eliminate with position)	<b>(30,000)</b>		
<b>Benefits</b>				
<p>With the added workload for the upcoming Gateway Park, rental program and additional Street Lighting, an Apprentice position will ensure that we have year round support for all of our City electrical needs. Previous budgets included \$30,000 for outsourced electrician support. This would be eliminated to offset the salary of a full-time apprentice position.</p>				

**CONSTRUCTION**

# NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME		DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Construction		Public Works		5-5393	\$108,870	
Quantity	Item	Description and Justification			Cost	
1	Truck F-250 4x4	F-250 4x4, 4doors, power windows and doors floor mats, cab steps,sprayon bedliner, 8000 lbs winch, service modular body, backup alarm, graphics. This truck will be used for electrical work and will replace unit 0420 from 2004 which is at the end of its useful life.			50,000	Y
1	Pressure Washer	Trailer-Mounted hot water pressure washer with self-contained 200 gallon water tank delivers hot water washing anywhere. May be used for remote job sites with no electricity or running water, but primarily for the maintenance of the lifeguard towers.			7,800	Y
1	Generator	Portable inverter generator 2200 surge watts 1800 rated watts			1,200	Y
1	Cargo Container 40x8x9.5	Metal Cargo Container 40' will provide much needed storage space for tools, equipment and materials at the Public Works Compound.			2,370	Y
1	Walk-Behind concrete saw	Walk-Behind concrete saw, 18" blade Diamond, honda 4 cycle gasoline. Will be used to make cuts on sidewalks and streets in compliance with state regulations sedimentation controls and to prevent dust clouds.			2,500	Y
1	Lifeguard Tower	A second Tower will be added to the target for 2019/2020 with modifications to its height to replace 186th street tower.			45,000	Y

**CONSTRUCTION**

# NEW CAPITAL OUTLAY REQUEST

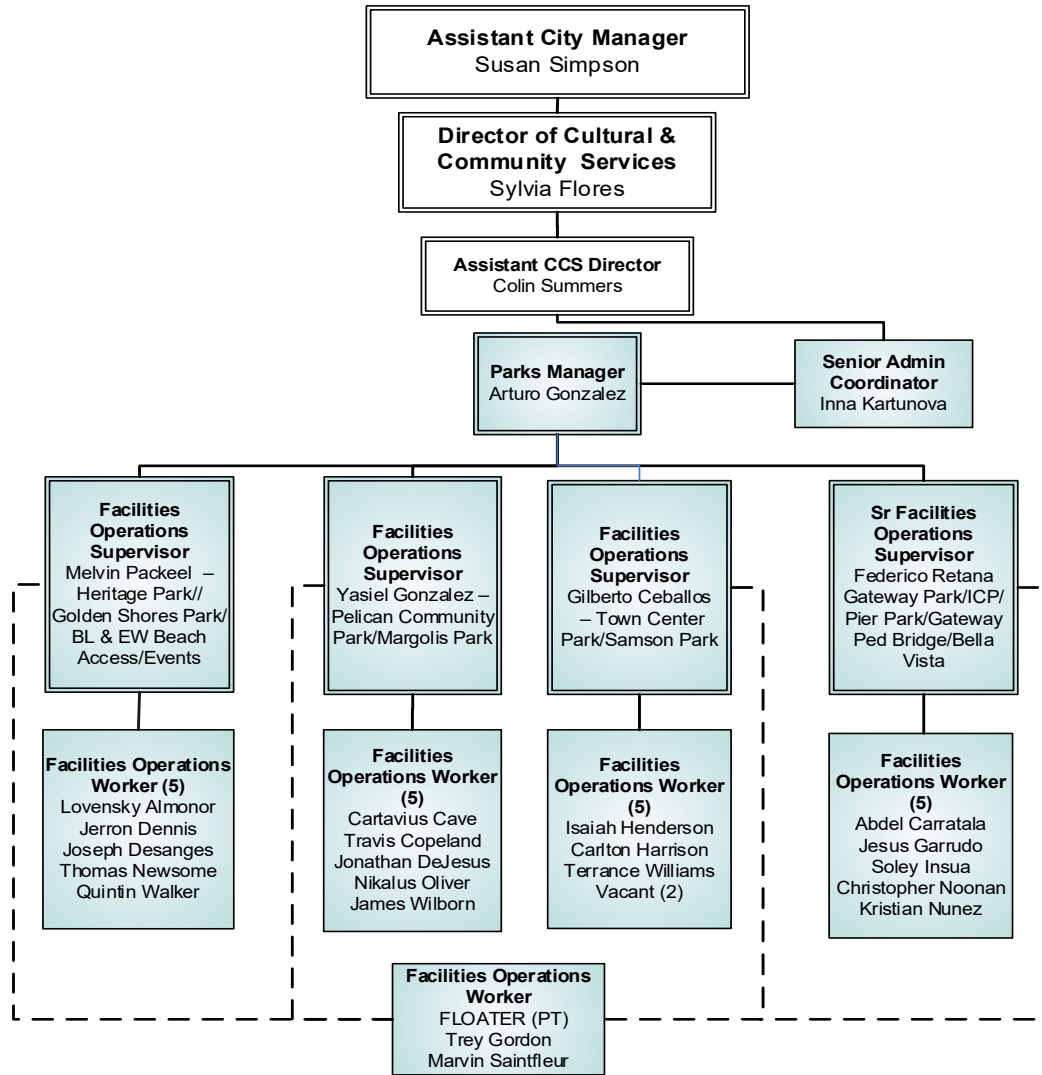
DEPARTMENT NAME		DIVISION NAME		DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Construction		Public Works		5-5393	See Page 1	
Quantity	Item	Description and Justification			Cost	
Transfer	Ford F-150 Pick Up Truck	Another pick up truck is needed to replace the old unit 0908 that has passed its useful life. Facilities has a 2018 truck that is rarely used. This unit 1812 will be reassigned to construction.			-	N

**CONSTRUCTION**





# PARKS MAINTENANCE



# PARKS MAINTENANCE (6-5720)

## PROGRAMS/SERVICES

The Parks Maintenance division focuses on providing a safe and aesthetically pleasing environment for a variety of leisure activities pursued at parks throughout the City. The division is dedicated to providing a clean park system, verifying the adequacy and condition of playground equipment, providing site furnishings and structures, and providing for well manicured landscaping, walkways, and entryways for the protection of public health, safety, and welfare.

The Parks Maintenance division is tasked with the planning, construction, and maintenance of all necessary elements associated with public parks within the City. Additionally, this division provides information, customer service, and support for all City sponsored special events, park monitoring and rules enforcement to provide for an enjoyable park experience.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◊ Completed renovation of restrooms at Town Center Park.
- ◊ Replaced Fitness Equipment at Town Center Park due to damage from Hurricane Irma.
- ◊ Replaced shade cover at Intracoastal Park South due to damage from high wind storm.
- ◊ Implemented nutritional information at vending machines throughout City to promote awareness and knowledge.

## FY 2019/2020 OBJECTIVES

- ◊ Install restroom facility at Intracoastal Park South for the convenience of residents utilizing the playground.
- ◊ Renovate Bill Lone Beach Access restroom facility.
- ◊ Install family friendly swings at Golden Shores Park.
- ◊ Implement division wide Customer Service training to raise the bar on performance standards.

PERFORMANCE MEASURES	FY 2017/2018	FY 2018/2019	FY 2018/2019	FY 2019/2020
	ACTUAL	TARGET	PROJECTED	TARGET
Park acres maintained.	22.62	22.62	22.62	22.62
Park acres per 1000 population.	1.33	1.33	1.33	1.33
Percentage of Residents Within 10 Minute Walk to a Park	98%	98%	98%	98%

## *PARKS MAINTENANCE*

# PARKS MAINTENANCE (6-5720)

001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 1,304,613	\$ 1,507,090	\$ 1,367,667	\$ 1,442,560
OPERATING EXPENSES	1,176,589	1,340,465	1,273,860	1,144,260
CAPITAL OUTLAY	56,927	135,700	143,000	221,350
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 2,538,129</b>	<b>\$ 2,983,255</b>	<b>\$ 2,784,527</b>	<b>\$ 2,808,170</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**PERSONNEL SERVICES** \$ (64,530)

The decrease is due to transferring the Gateway Park office staff to a separate project cost center (15000) offset by the rise in retirement contributions, health and worker's comp insurance costs, and a 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ (196,205)

The decrease is primarily due to transferring all anticipated Gateway Park expenditures to a separate project cost center (15000).

**CAPITAL OUTLAY** \$ 85,650

The increase is due to scheduled equipment replacements at park facilities for budget year 2019-2020.

<b>PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)</b>				
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Park Maintenance Manager	1	1	1	1
Sr Administrative Coordinator	1	1	1	1
Sr Facilities Operations Supervisor	1	1	1	0
Facilities Operations Supervisor	3	3	1	4
Facilities Operations Worker	19	21	21	21
<b>TOTAL FTEs</b>	<b>25</b>	<b>27</b>	<b>25</b>	<b>27</b>

# PARKS MAINTENANCE (6-5720)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 839,321	\$ 960,026	\$ 850,777	\$ 889,996
413000 SALARIES - TEMPORARY STAFF	-	-	-	-
414000 SALARIES - OVERTIME	71,683	50,000	98,543	75,000
421000 BENEFITS - FICA PAYROLL TAXES	72,137	77,485	74,235	74,074
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	73,569	84,641	77,401	82,989
423000 BENEFITS - HEALTH AND DENTAL	222,480	304,498	225,933	279,710
423001 BENEFITS - LIFE, ADD & LTD	3,862	4,856	3,637	4,494
424000 BENEFITS - WORKERS COMP INSURANCE	21,561	25,584	37,141	36,297
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,304,613</b>	<b>1,507,090</b>	<b>1,367,667</b>	<b>1,442,560</b>
<b>OPERATING EXPENSES</b>				
431000 PROFESSIONAL SERVICES	75,208	75,000	78,000	83,000
434040 LANDSCAPE	240,111	474,000	349,000	299,000
434041 R&M GROUNDS	255,759	125,800	180,800	125,800
434060 CONTRACTED SERVICES-PIER PARKING	-	-	-	-
4400XX TRAVEL, CONF & MEETINGS	795	1,110	1,060	1,160
4410XX COMMUNICATIONS	2,426	2,805	1,800	3,300
443000 ELECTRICITY	25,106	39,000	28,000	23,000
443002 WATER	346,180	331,000	355,000	325,000
443003 SOLID WASTE	3,049	7,200	8,000	-
4440XX RENTALS	8,633	14,600	15,000	15,000
446000 R&M VEHICLES	-	-	-	-
446002 R&M EQUIPMENT	12,410	12,000	12,000	12,000
446003 R&M BUILDING	53,657	60,000	63,000	75,000
452000 SUPPLIES	118,015	143,000	136,000	127,500
452001 EMPLOYEE RECOG PROG	415	1,000	1,000	1,000
452002 UNIFORMS	14,451	13,750	15,000	20,000
452004 MINOR TOOLS & EQUIPMENT	1,450	2,000	2,000	2,000
452006 BANNERS	10,248	25,000	15,000	15,000
452007 SIGNS	910	500	500	500
454000 DUES, SUBS & MEMBERSHIPS	-	1,000	1,000	1,000
455000 EDUCATION & TRAINING	7,766	11,700	11,700	15,000
<b>TOTAL OPERATING EXPENSES</b>	<b>1,176,589</b>	<b>1,340,465</b>	<b>1,273,860</b>	<b>1,144,260</b>
<b>CAPITAL OUTLAY</b>				
463000 IMPROVEMENTS	-	-	-	-
46410X EQUIPMENT	43,769	135,700	128,000	186,350
464200 VEHICLES	13,158	-	15,000	35,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>56,927</b>	<b>135,700</b>	<b>143,000</b>	<b>221,350</b>
<b>TOTAL EXPENDITURES</b>	<b>2,538,129</b>	<b>2,983,255</b>	<b>2,784,527</b>	<b>2,808,170</b>

# NEW PROGRAM MODIFICATION

<b>Beach Maintenance Education Program (Clean Ups)</b>				
DEPARTMENT NAME	DIVISION NAME	DIV/DEPT NO.	TOTAL COST REQUESTED	
Parks Maintenance	Cultural & Community Services	6-5720	\$4,500	
<b>Justification</b>				
<p>Implement a City-wide beach clean up program that promotes community service, protects marine life, and maintains our beaches clean for residents and visitors. This program would take place every other month, at different days/times of the week so that varied demographics can participate and benefit from the educational components.</p>				
<b>Required Resources</b>				
<b>New Personnel</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B +C)
			-	-
			-	-
				-
				-
<b>Other Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
001-6-5720-452000-00000	Supplies (Trash Bags, Pick Sticks, Gloves, Water)	<b>1,500</b>		
001-6-5720-431000-00000	Educational Components (Sea Turtle, Pelican, Recycling)	<b>3,000</b>		
<b>One Time Costs</b>				
Account Number	Description	Cost		
<b>Benefits</b>				
<p>This program requires little effort and cost but can provide great impact on the community in the way of education and promoting concern and awareness for the environment and marine life.</p>				

# NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME		DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Parks Maintenance		Cultural & Community Services		6-5720	\$221,350	
Quantity	Item	Description and Justification			Cost	
4	Electric Vehicle Charging Stations (Heritage Park)	To add charging stations to the parking garage at Heritage Park			4,000	Y
14	Trash cans lids for Heritage Park	New trash cans lids to replace the current ones that are rusted and damaged.			1,000	Y
26	Flood lights for Heritage Park	New flood lights for Heritage Park to replace the current ones, rusted and deteriorated.			7,500	Y
1	Wagner Control Pro 130 Power Tank Airless Stand Paint Sprayer	Paint Sprayer for Heritage Park.			350	Y
1	Trailer (Heritage Park)	Trailer to be use for the set up and breakdown of city events.			2,500	Y
10	Spring Loaded Steel Bollards (Golden Shores)	Steel bollards to replace the damaged ones at Golden Shores.			1,000	Y

**PARKS MAINTENANCE**

# NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME		DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Parks Maintenance		Cultural & Community Services		6-5720	See Page 1	
Quantity	Item	Description and Justification			Cost	
1	Elkay Tubular Drinking Fountain with Bottle filler (Golden Shores)	New water fountain for Golden Shores Park.			5,000	Y
3	Recycled Plastic Hexagonal Picnic Table (Golden Shores)	Picnic Tables for Golden Shores to replaced the current ones that are deteriorated.			4,000	Y
1	Expression Swing (Golden Shores Park)	Swing for Golden Shores Park			2,500	Y
1	Bike Rack (Margolis Park)	Additional bike rack at Margolis Park , at north end.			1,000	Y
1	1000W Floodlight (Town Center Park)	Floodlight to improve the illumination on Town Center Park playground area.			3,500	Y
1	Fitness Equipment for Town Center Park	Fitness equipment for Town Center Park to replace the current ones that are rusted and damaged.			65,000	Y
2	Toilets for Pier Park	Two new toilets to replace the curent ones at Pier Park.			2,500	Y

**PARKS MAINTENANCE**



# NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME	DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Parks Maintenance		Cultural & Community Services	6-5720	See Page 1	
Quantity	Item	Description and Justification	Cost		
2	Replace Rusted Doors and Frames at Pier Park	Doors are rusted and deteriorated. In need of replacement.	5,000	Y	
14	LEO Signal Area Light Pole (Pier Park)	Renovation of Pier Park Lighting.	40,000	Y	
1	Alkota Economy Series Electric Pressure Cleaning (Pier Park)	New Electrical Pressure Cleaning for Pier Park.	2,500	Y	
10	Strata beam Bench (Pier Park)	To replace the current ones that are damaged and deteriorated.	30,000	Y	
1	Dock Box (Pier Park)	Dock Box to store equipment at Pier Park.	1,000	Y	
1	Beach ADA Mats (Pier Park)	To increase accessibility to our City's beaches, new ADA mats for the south end (Pier Park) of the City.	3,750	Y	
1	Beach ADA Mats (Bill Lone Beach Access)	To increase accessibility to our City's beaches, new ADA mats for the north end (Bill Lone) of the City.	3,750	Y	

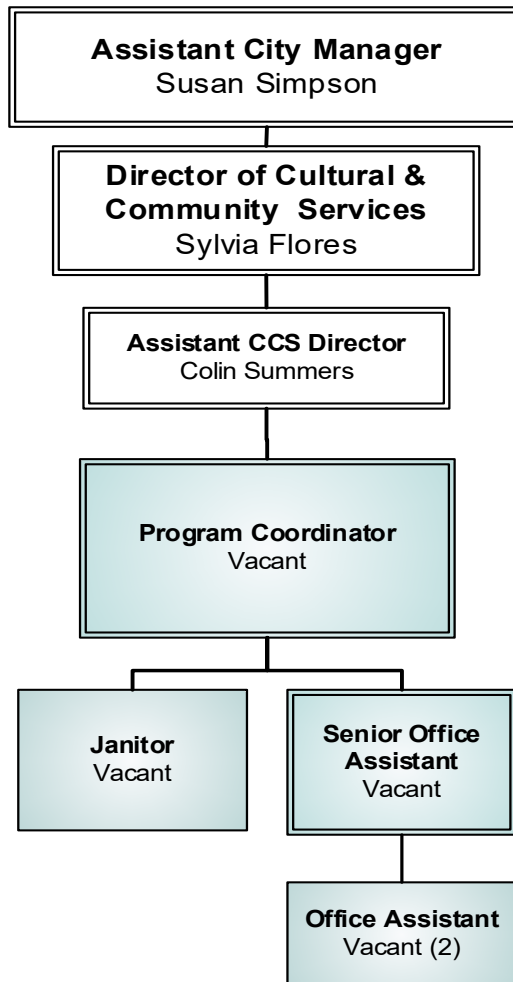
# NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME		DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Parks Maintenance		Cultural & Community Services		6-5720	See Page 1	
Quantity	Item	Description and Justification			Cost	
1	Vertical Sandblaster Cabinet	Sandblaster for the Parks Division.			500	Y
1	2019 Ford F150 4x4 Regular Cab XL (Heritage Park)	This new truck will be added to Heritage Park fleet to be use for Park maintenance and also for the events.			35,000	Y

*PARKS MAINTENANCE*



## GATEWAY PARK CENTER



# GATEWAY PARK CENTER (6-5720-15)

## PROGRAMS/SERVICES

Gateway Park is the City's premier park with a 4-story parking garage, interactive water feature, playground, great lawn with performance stage, and the City's first Butterfly Garden. This park is host to our new Gateway LIVE! series, which is a quarterly event that brings different performing arts to the community, such as Chinese Acrobats of Heibei, and Decades Rewind.

The interior space, which was originally slated to house a restaurant, has since been redesigned to be the City's first senior center. The layout of this 15,000 square foot space will include a reception area, office space, a fitness room, two classrooms, and a banquet space, with catering kitchen, that can accommodate events for up to 240 people. Programming in the classrooms and fitness center will primarily focus on adult and senior-based activities that promote health, socialization, and overall wellness, including Tai Chi, yoga, fitness, lectures, art, bingo, movies, and more!

Furthermore, the banquet space, with catering kitchen, can accommodate 200 seated at rounds, or 240 seated lecture style. This facility will be able to host private events such as weddings, corporate gatherings, birthdays, bar/bat mitzvahs, and family reunions.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Renovated the Butterfly Garden to enhance the quantity and quality of host plants to attract a larger variety of butterfly species.
- ◇ Finalized design for interior build out and began construction of interior build out (estimated to take 12 months).
- ◇ Created event rental package to generate revenue source for outdoor lawn and performance stage.

## FY 2019/2020 OBJECTIVES

- ◇ Celebrate Grand Opening of interior space, Gateway Center, in Fall 2020.
- ◇ Develop rental package for indoor event/banquet space.
- ◇ Design membership program for Gateway Park Community Center.

	FY 2017/2018	FY 2018/2019	FY 2018/2019	FY 2019/2020
PERFORMANCE MEASURES	ACTUAL	TARGET	PROJECTED	TARGET
Gateway Park Community Center Memberships	0	0	0	250
Gateway Park Community Center Participants (Unique)	0	0	0	300
Rentals (Indoor Space) - Revenue	0	0	0	10,000

**GATEWAY PARK CENTER**

# GATEWAY PARK CENTER (6-5720-15)

**001 GENERAL FUND**

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ -	\$ -	\$ -	\$ 138,076
OPERATING EXPENSES	-	-	-	218,830
CAPITAL OUTLAY	-	-	-	13,500
OTHER DISBURSEMENTS	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 370,406</b>
<b>NET RESULTS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (370,406)</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**PERSONNEL SERVICES**                   \$     138,076

The increase is due to transferring the Gateway Park office staff to a separate project cost center (15000).

**OPERATING EXPENSES**                 \$     218,830

The increase is due to transferring all anticipated Gateway Park expenditures to a separate project cost center (15000).

**CAPITAL OUTLAY**                         \$     13,500

The increase is due to transferring all anticipated Gateway Park expenditures to a separate project cost center (15000).

<b>PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)</b>				
	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Senior Office Assistant	0	1	0	1
Office Assistant	0	2	0	2
Program/Rental Coordinator	0	1	0	1
Janitor	0	1	0	1
<b>TOTAL FTEs</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>5</b>

**GATEWAY PARK CENTER**

# GATEWAY PARK CENTER (6-5720-15)

001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b><u>PERSONNEL SERVICES</u></b>				
412000 SALARIES - REGULAR	-	-	-	81,680
413000 SALARIES - TEMPORARY STAFF	-	-	-	-
414000 SALARIES - OVERTIME	-	-	-	10,000
421000 BENEFITS - FICA PAYROLL TAXES	-	-	-	7,038
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	-	-	-	7,885
423000 BENEFITS - HEALTH AND DENTAL	-	-	-	27,430
423001 BENEFITS - LIFE, ADD & LTD	-	-	-	434
424000 BENEFITS - WORKERS COMP INSURANCE	-	-	-	3,609
<b>TOTAL PERSONNEL SERVICES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>138,076</b>
<b><u>OPERATING EXPENSES</u></b>				
431000 PROFESSIONAL SERVICES	-	-	-	2,500
434010 BANK CHARGES	-	-	-	2,000
434040 LANDSCAPE	-	-	-	45,000
434041 R&M GROUNDS	-	-	-	30,000
4400XX TRAVEL, CONF & MEETINGS	-	-	-	2,000
4410XX COMMUNICATIONS	-	-	-	330
443000 ELECTRICITY	-	-	-	16,000
443002 WATER	-	-	-	30,000
443003 SOLID WASTE	-	-	-	15,000
446002 R&M EQUIPMENT	-	-	-	5,000
446003 R&M BUILDING	-	-	-	20,000
447000 PRINTING	-	-	-	7,500
448000 ADVERTISING	-	-	-	5,000
45XXXX SUPPLIES	-	-	-	17,500
452001 EMPLOYEE RECOG PROG	-	-	-	1,500
452002 UNIFORMS	-	-	-	5,000
452004 MINOR TOOLS & EQUIPMENT	-	-	-	5,000
454000 DUES, SUBS & MEMBERSHIPS	-	-	-	2,000
455000 EDUCATION & TRAINING	-	-	-	7,500
<b>TOTAL OPERATING EXPENSES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>218,830</b>
<b><u>CAPITAL OUTLAY</u></b>				
46410X EQUIPMENT	-	-	-	13,500
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>13,500</b>
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>370,406</b>

# NEW CAPITAL OUTLAY REQUEST

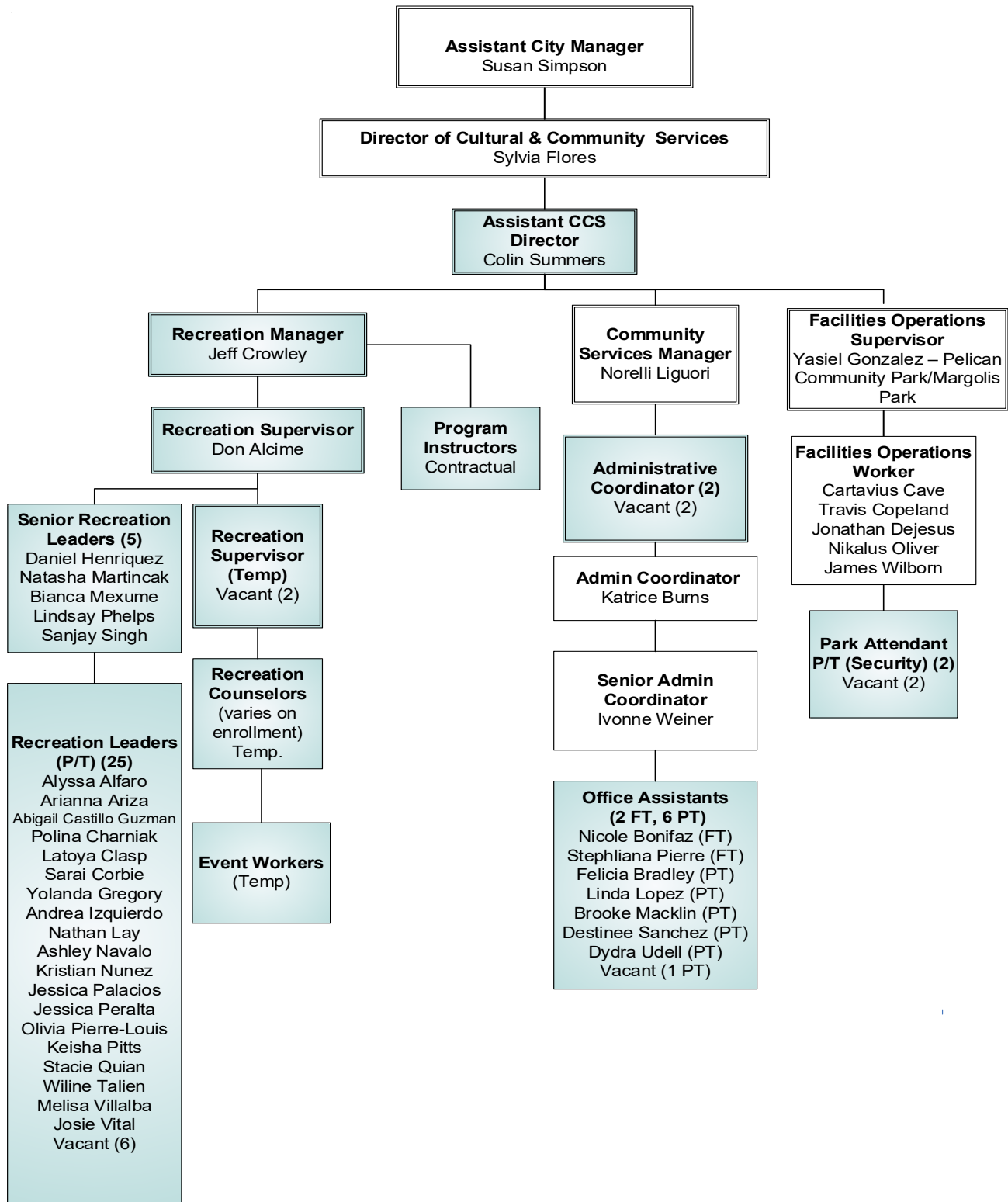
DEPARTMENT NAME		DIVISION NAME		DIV/DEPT NO.	TOTAL COST PROPOSED	FUNDED
Gateway Park Center		Cultural & Community Services		6-5720-15	\$13,500	
Quantity	Item	Description and Justification			Cost	
1	Austin Bench (Gateway Park Butterfly Garden)	To add one more bench to the Butterfly Garden at Gateway Park.			3,500	Y
1	Outdoor Living Speaker System (Gateway Park)	Speaker System for the Butterfly Garden at Gateway Park			3,500	Y
1	Butterfly Garden Signage at Gateway Park	Educational Signage and plant ID's throughout Butterfly Garden at Gateway Park.			2,500	Y
4	Electric Vehicle Charging Stations (Gateway Park)	To add charging stations to the parking garage at Gateway Park			4,000	Y

**GATEWAY PARK CENTER**





# PELICAN COMMUNITY PARK



# PELICAN COMMUNITY PARK (6-5720-60)

## PROGRAMS/SERVICES

The Cultural and Community Services / Pelican Community Park division provides community services to City residents and visitors at Pelican Community Park. Primarily this division provides After School Programs (ASP) to the students of the Norman S. Edelcup / SIB K-8 School and camps for school breaks including summer, winter and spring. Specialized programs include karate, dance, gymnastics, musical theater, art, foreign languages, chess and many others.

For adults, this division offers classes and events that focus on the health and overall well-being of the community including yoga, Tai Chi, chair exercises, art, computer classes, lectures and special events. Other programs offered include AARP driving courses, tax help, and CPR classes.

This division continuously seeks and works with other agencies to provide quality, free or low cost programs to benefit Sunny Isles Beach residents and encourage residents to utilize all services offered to them. Furthermore, the Community Center offers rental opportunities for hosting private events such as family reunions, weddings, birthdays and lectures.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Obtained full licensure by the Department of Children & Family Services for the City's After School Program.
- ◇ Implemented electronic attendance monitoring system for After School Program to provide a more efficient and paperless tracking system.
- ◇ Conducted a comprehensive security vulnerability assessment of Pelican Community Park as part of the Department's continued emphasis on safety.

## FY 2019/2020 OBJECTIVES

- ◇ Continue to foster relationships with other municipalities and non-profit organizations in order to expand current program offerings.
- ◇ Address priority recommendations brought about by the comprehensive security vulnerability assessment completed FY 18/19.
- ◇ Increase participation in toddler based recreation programming by 20%.

PERFORMANCE MEASURES	FY 2017/2018	FY 2018/2019	FY 2018/2019	FY 2019/2020
	ACTUAL	TARGET	PROJECTED	TARGET
Summer and Day Camp Participants	555	500	525	525
After School Program Participants	446	350	381	350
Community Center Program Registrations	2,597	1,800	2,200	1,900
Pelican Community Park Memberships	583	600	575	600

**PELICAN COMMUNITY PARK (6-5720-60)**

**001 GENERAL FUND**

	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 ADOPTED BUDGET</b>	<b>FY 2018/2019 PROJECTED BUDGET</b>	<b>FY 2019/2020 PROPOSED BUDGET</b>
<b>REVENUES</b>				
AFTER SCHOOL PROGRAM	\$ 685,181	\$ 640,000	\$ 600,000	\$ 600,000
SUMMER CAMP	323,300	280,000	280,000	285,000
COMMUNITY/RECREATION	107,984	90,000	90,000	90,000
FITNESS	32,790	30,000	29,400	30,000
CONCESSIONS	8,043	5,800	6,800	5,800
RENTALS	14,892	9,500	8,000	9,000
<b>TOTAL REVENUES</b>	<b>\$ 1,172,190</b>	<b>\$ 1,055,300</b>	<b>\$ 1,014,200</b>	<b>\$ 1,019,800</b>
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 1,041,166	\$ 1,362,725	\$ 1,005,442	\$ 1,336,716
OPERATING EXPENSES	638,642	749,990	726,180	836,660
CAPITAL OUTLAY	24,383	33,200	45,000	97,900
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 1,704,191</b>	<b>\$ 2,145,915</b>	<b>\$ 1,776,622</b>	<b>\$ 2,271,276</b>
<b>NET RESULTS</b>	<b>\$ (532,001)</b>	<b>\$ (1,090,615)</b>	<b>\$ (762,422)</b>	<b>\$ (1,251,476)</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**REVENUES** \$ (35,500)

Revenue projections reflect a reduction in the After-School program for potential DCF effects on enrollment.

**PERSONNEL SERVICES** \$ (26,009)

The decrease is attributed to budgeted vacant positions not filled during the year which is offset by any rise in retirement contributions, health insurance and worker's comp insurance costs, and the 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ 86,670

The increase is attributed primarily to higher anticipated expenditures for janitorial services going out to bid this fiscal year and a program modification for potential improvements related to the results from the security assessment as well as minor increases for bank charges and utilities.

**CAPITAL OUTLAY** \$ 64,700

The increase in capital outlay is based on the anticipated needs of the department detailed in the capital outlay request.

# PELICAN COMMUNITY PARK (6-5720-60)

## 001 GENERAL FUND

PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)				
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Assistant Director	0.00	1.00	1.00	1.00
Senior Office Assistant	2.00	0.00	2.00	0.00
Administrative Coordinator	0.00	2.00	0.00	2.00
Community Center Coordinator	0.00	0.00	0.00	0.00
Recreation Manager	0.00	1.00	1.00	1.00
Park Attendant	0.00	0.35	0.00	0.35
Office Assistant	3.00	3.00	2.50	3.00
Recreation Supervisor	1.00	1.00	1.00	1.00
Senior Recreation Leaders	3.50	3.50	3.50	3.50
Recreation Leaders	17.50	19.50	13.30	19.50
Recreation Supervisor (Temp.)	0.56	0.56	0.56	0.56
Recreation Leader (Temp.)	0.56	0.56	0.56	0.56
<b>TOTAL FTEs</b>	<b>28.12</b>	<b>32.47</b>	<b>25.42</b>	<b>32.47</b>

**PELICAN COMMUNITY PARK (6-5720-60)**

**001 GENERAL FUND**

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b><u>PERSONNEL SERVICES</u></b>				
412000 SALARIES - REGULAR	\$ 785,751	\$ 1,012,692	\$ 748,301	\$ 1,023,712
413000 SALARIES - TEMPORARY STAFF	7,791	65,000	10,000	15,000
414000 SALARIES - OVERTIME	21,610	15,000	15,000	15,000
41500X SALARIES - HOLIDAY/SPECIAL	3,227	-	2,500	-
421000 BENEFITS - FICA PAYROLL TAXES	67,022	83,738	63,707	80,759
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	67,378	86,124	66,019	88,685
423000 BENEFITS - HEALTH AND DENTAL	66,622	73,297	62,315	76,811
423001 BENEFITS - LIFE, ADD & LTD	2,054	1,698	1,051	1,637
424000 BENEFITS - WORKERS COMP INSURANCE	19,711	25,176	36,549	35,112
<b>TOTAL PERSONNEL SERVICES</b>	<b>1,041,166</b>	<b>1,362,725</b>	<b>1,005,442</b>	<b>1,336,716</b>
<b><u>OPERATING EXPENSES</u></b>				
431000 PROFESSIONAL SERVICES	150	-	5,650	-
434010 BANK CHARGES	17,446	20,000	20,000	25,000
434030 CUSTODIAL-PCP	43,565	65,000	65,000	100,000
434040 SIB SCHOOL LANDSCAPE	21,667	22,000	22,000	22,000
434041 R&M GROUNDS	25,557	45,000	45,000	45,000
440010 AUTO ALLOWANCE	-	-	-	-
4400XX TRAVEL, CONF,& MEETINGS	59	550	350	1,050
4410XX COMMUNICATIONS	1,109	1,980	1,980	1,980
442000 POSTAGE	-	-	-	-
44300X ELECTRICITY	49,234	55,000	50,000	55,000
443002 WATER	16,508	15,000	17,000	18,000
443003 SOLID WASTE	6,759	5,000	9,000	10,000
4440XX RENTALS	2,485	9,300	7,500	9,300
446002 R&M EQUIPMENT	4,020	2,000	5,000	4,000
446003 R&M BUILDING	40,859	67,260	67,500	107,000
447000 PRINTING	-	1,000	750	1,000
45XXXX SUPPLIES	401,511	421,550	393,100	419,480
452002 UNIFORMS	2,312	3,850	3,850	3,850
452004 MINOR TOOLS & EQUIPMENT	183	500	800	1,000
454000 DUES, SUBS & MEMBERSHIPS	259	1,000	1,000	1,000
45500X EDUCATION & TRAINING	4,959	14,000	10,700	12,000
<b>TOTAL OPERATING EXPENSES</b>	<b>638,642</b>	<b>749,990</b>	<b>726,180</b>	<b>836,660</b>
<b><u>CAPITAL OUTLAY</u></b>				
46410X FURNITURE & EQUIPMENT	24,383	33,200	45,000	97,900
46430X COMPUTER EQUIPMENT	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>24,383</b>	<b>33,200</b>	<b>45,000</b>	<b>97,900</b>
<b>TOTAL EXPENDITURES</b>	<b>1,704,191</b>	<b>2,145,915</b>	<b>1,776,622</b>	<b>2,271,276</b>

# NEW PROGRAM MODIFICATION

<b>Chair Yoga for Seniors (additional class per week)</b>			
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL COST REQUESTED</b>
Pelican Community Park	Cultural & Community Services	6-5720-60	\$2,080
<b>Justification</b>			
<p>Chair Yoga has become an increasingly popular senior program. We would like to add a second session in order to accommodate the demand.</p>			
<b>Required Resources</b>			
<b>New Personnel</b>			
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C) <b>Cost A x (B +C)</b>
			- -
			- -
			- -
			- -
<b>Other Reoccurring Operating Costs</b>			
Account Number	Description	<b>Cost</b>	
001-6-5720-452000-60810	Instructor Cost (\$40/class)	<b>2,080</b>	
<b>One Time Costs</b>			
Account Number	Description	<b>Cost</b>	
<b>Benefits</b>			
<p>This program will be free for residents with a valid SIB Resident ID card. This expense will therefore be primarily subsidized by the City's general fund.</p>			

# NEW PROGRAM MODIFICATION

<b>Yoga Session for City Employees</b>				
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL COST REQUESTED</b>	
Pelican Community Park	Cultural & Community Services	6-5720-60	\$2,080	
<b>Justification</b>				
<p>To offer a free weekly yoga class for City employees. As the City's regular evening yoga classes does not start until after 6pm, many employees are unwilling to stay and participate. Class will be held in the 1st Floor Meeting Room at Government Center.</p>				
<b>Required Resources</b>				
<b>New Personnel</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B +C)
			-	-
			-	-
			-	-
			-	-
<b>Other Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
001-6-5720-452000-60810	Instructor Cost (\$40 per class once a week)	<b>2,080</b>		
<b>One Time Costs</b>				
Account Number	Description	Cost		
<b>Benefits</b>				
<p>This program will help show the City's continued commitment to the health and wellness of its employees. The expenses for this program can be subsidized by the funds provided by the City's employee insurance provider.</p>				

**PELICAN COMMUNITY PARK**



# NEW PROGRAM MODIFICATION

<b>Implementation of Recommendations from Vulnerability Assessment</b>				
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL COST REQUESTED</b>	
Pelican Community Park	Cultural & Community Services	6-5720-60	\$40,000	
<b>Justification</b>				
<p>This additional \$40,000 will be contingency funding for any necessary repairs/improvements recommended in the facility's "security vulnerability assessment." All repairs/improvements will be prioritized based on need and additional funding can be allocated in subsequent budget years as approved.</p>				
<b>Required Resources</b>				
<b>New Personnel</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B +C)
			-	-
			-	-
			-	-
			-	-
<b>Other Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>One Time Costs</b>				
Account Number	Description	Cost		
001-6-5720-446003-60000	Contingency funding for any R&M needed to PCP after security assessment	<b>40,000</b>		
<b>Benefits</b>				
<p>This contingency funding will allow us to address any imminent security vulnerabilities in Pelican Community Park. By doing so, the City continues to show its commitment to the safety and well-being of its residents who frequent the park.</p>				

*PELICAN COMMUNITY PARK*

# NEW PROGRAM MODIFICATION

<b>English for Non-Speakers (Youth)</b>			
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL COST REQUESTED</b>
Pelican Community Park	Cultural & Community Services	6-5720-60	\$770
<b>Justification</b>			
<p>To offer new youth educational program to meet the demands of the community. We have a heavy population of foreign nationals who come to the City for several months and enroll their children in the school or our programming. This class would offer an opportunity for a more intense learning of the English language, in a short period of time.</p>			
<b>Required Resources</b>			
<b>New Personnel</b>			
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C) <span style="float: right;">Cost A x (B +C)</span>
			- -
			- -
			- -
			- -
<b>Other Reoccurring Operating Costs</b>			
Account Number	Description	<b>Cost</b>	
001-6-5720-452000-60810	Instructor Cost (70/30 split) Youth ESOL (\$110/\$165 member/non)	<b>770</b>	
<b>One Time Costs</b>			
Account Number	Description	<b>Cost</b>	
<b>Benefits</b>			
<p>Revenues generated by these programs will offset associated instructor costs. Any necessary supply purchases will be covered by any associated material fees (based on specific program).</p>			

# NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME	DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Pelican Community Park		Cultural & Community Services	6-5720-60	\$97,900	
Quantity	Item	Description and Justification	Cost		
3	Gymnastics Mats	As both our gymnastics and cheer programs continue to grow, we need additional mats in order to keep all program participants safe during practice.	3,000		Y
25	Tables	Replacements for worn/damaged tables at Pelican Community Park. These tables are essential for programs, rentals, and events held at PCP. Final replacement of tables will occur next fiscal year	15,200		Y
4	Glassless Mirrors	Replacements for damaged glassless mirrors that are used for programs such as Karate and Hip Hop.	2,000		Y
1	Microwave	Additional microwave for PCP breakroom.	250		Y
1	Dishwasher	Replacement of PCP dishwasher in breakroom.	750		Y
20	Cabinets	Replacement of worn/damaged cabinets throughout Pelican Community Park	10,000		Y
10,000 sq ft	Gymnasium Floor Protective Tiles	Protective tiles are necessary to preserve the gymnasium wood floor during an event at Pelican Community Park. The current tiles are 10 years old and are in need of replacement.	18,700		Y

## NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME		DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Pelican Community Park		Cultural & Community Services		6-5720-60	See Page 1	
Quantity	Item	Description and Justification			Cost	
1	Office Carpet	Replace worn/damaged carpet in Pelican Community Park. Original carpeting is 10 years old and is need of replacement.			2,500	Y
1	Sound System - 1st Floor Multipurpose Room Pelican Community Park	The current system is outdated and in need of a complete overhaul. We are unable to play quality sound through the system.			25,000	Y
4	Main Lobby - Couches	Replace current lobby couches/chairs.			2,000	Y
5	PCP - Office Cubicles	Replace cubicles in the main office at PCP.			10,000	Y
1	Baseball Field Scoreboard	Repair broken scoreboard for Chief Fred Maas Baseball Field.			2,500	Y
1	Tool Chest and Rolling cabinet Combo (Pelican Park)	Tool chest for Pelican Community Park to organize storage room.			1,000	Y
1	Proxy Card Access for Kitchen Door	Install Proxy Card Access for Kitchen Door, to facilitate secure facility for participants, while facilitating access for employees.			3,000	Y

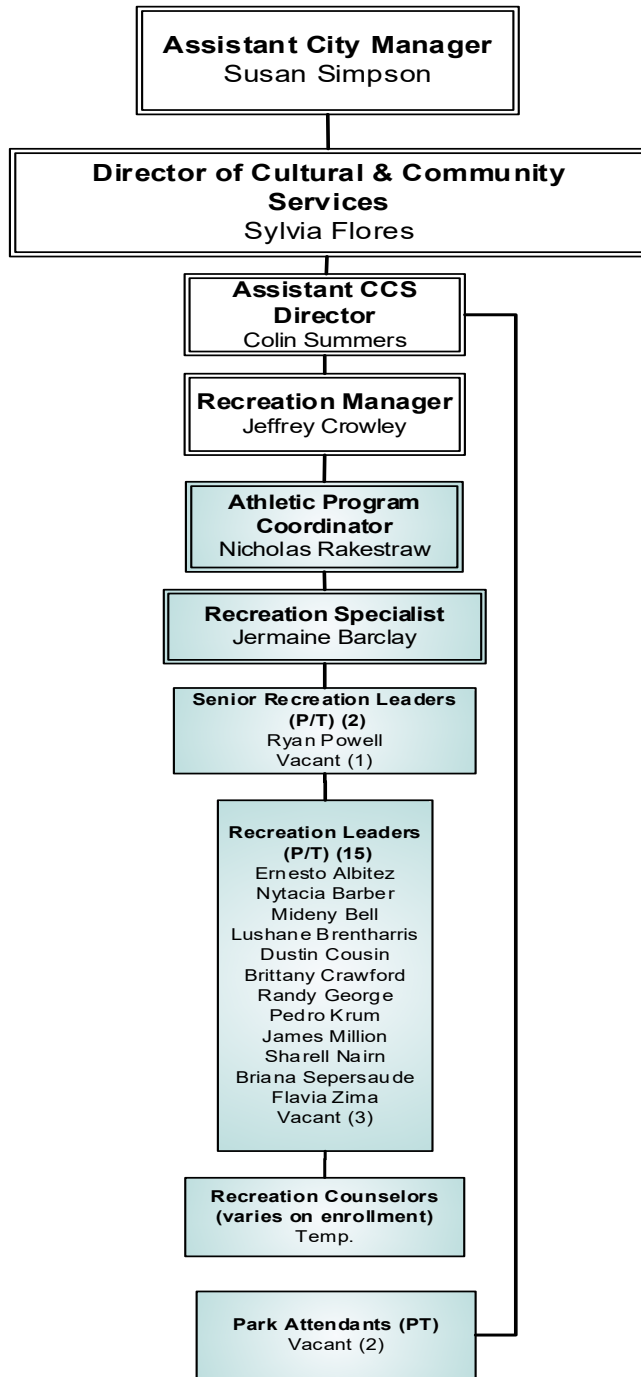
**PELICAN COMMUNITY PARK**

## NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME		DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Pelican Community Park		Cultural & Community Services		6-5720-60	See Page 1	
Quantity	Item	Description and Justification			Cost	
2	Bike Racks for PCP	Additional Bike Racks for PCP to accommodate increased bike riders to school daily.			2,000	Y

PELICAN COMMUNITY PARK

# ATHLETICS



# ATHLETICS (6-5721)

## PROGRAMS/SERVICES

The Athletics division of the Cultural & Community Services Department provides varied programming for youth and adults at parks located throughout the City, including the gymnasium at Pelican Community Park. This programming is focused on affording opportunities for novice participants to gain exposure to something new which could potentially become a life-long passion or simply be a recreational outlet, as well as provide more skilled participants a competitive arena to perfect their skills.

Youth programs are offered seasonally, and alternate throughout the year, to include sports such as basketball, soccer, and cheerleading. In addition, an array of full-time sports camps are offered during the summer and school breaks. Adult programming includes sports leagues to promote continued good health and well being. Senior programming provides low-impact athletic options, such as Bocce, Pickle Ball and Walking Club, to promote staying active, while also providing a social outlet.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Increased the number of participants and teams in the three major leagues: soccer, volleyball, cheerleading.
- ◇ Successfully created and executed a new program for adults: Adult Soccer League, which had over 100 participants.
- ◇ Created and implemented a new program for seniors: Strength and Resistance, maxing out the class in every session.

## FY 2019/2020 OBJECTIVES

- ◇ Plan and implement new program ideas for teens, partnering with other established teen leadership organizations.
- ◇ Create and execute an all girls soccer program.
- ◇ Continue to grow our youth sports leagues and instructional programs.

PERFORMANCE MEASURES	FY 2017/2018	FY 2018/2019	FY 2018/2019	FY 2019/2020
	ACTUAL	TARGET	PROJECTED	TARGET
Number of Youth Athletic Registrations	1,346	1,250	1,450	1,500
Number of Adult Registrations	154	150	290	200
Operating Costs of all Athletic Programs	85,387	100,000	105,000	122,000

# ATHLETICS (6-5721)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>REVENUES</b>				
ATHLETIC PROGRAM	\$ 210,280	\$ 180,000	\$ 180,000	\$ 180,000
<b>TOTAL REVENUES</b>	<b>\$ 210,280</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>	<b>\$ 180,000</b>
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 335,312	\$ 466,118	\$ 335,215	\$ 483,678
OPERATING EXPENSES	83,172	100,000	105,920	121,320
CAPITAL OUTLAY	15,185	29,000	23,500	7,500
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 433,669</b>	<b>\$ 595,118</b>	<b>\$ 464,635</b>	<b>\$ 612,498</b>
<b>NET RESULTS</b>	<b>\$ (223,389)</b>	<b>\$ (415,118)</b>	<b>\$ (284,635)</b>	<b>\$ (432,498)</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**REVENUES** \$ -

Revenue projections are conservatively estimated to be the same for 2019-20.

**PERSONNEL SERVICES** \$ 17,560

This increase is attributed to the program modifications, a rise in retirement contributions, health and worker's comp insurance costs, and the 3% cost of living increase in April 2019 offset.

**OPERATING EXPENSES** \$ 21,320

This increase is attributed to higher supplies, officiating fees and other contracted services as a result of the expansion of athletic programs and increased participation.

**CAPITAL OUTLAY** \$ (21,500)

The decrease is attributed to no vehicle replacements.

<b>PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalent)</b>				
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Athletics Program Coordinator	1	1	1	1
Recreation Aide	1	1	1	1
Park Attendant (0.5 PT)	0.5	1	0	1
Senior Recreation Leaders	0	2	2	2
Recreation Leaders	8.5	6.5	6.5	6.5
<b>TOTAL FTEs</b>	<b>11</b>	<b>11.5</b>	<b>10.5</b>	<b>11.5</b>



# ATHLETICS (6-5721)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 256,081	\$ 361,924	\$ 248,267	\$ 367,707
413000 SALARIES - TEMPORARY STAFF	8,274	7,500	8,500	8,500
414000 SALARIES - OVERTIME	2,834	5,000	5,000	8,000
421000 BENEFITS - FICA PAYROLL TAXES	19,770	28,744	18,942	29,492
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	19,961	31,377	20,135	32,312
423000 BENEFITS - HEALTH AND DENTAL	18,790	20,942	19,177	21,946
423001 BENEFITS - LIFE, ADD & LTD	503	444	405	480
424000 BENEFITS - WORKERS COMP INSURANCE	9,099	10,187	14,789	15,241
<b>TOTAL PERSONNEL SERVICES</b>	<b>335,312</b>	<b>466,118</b>	<b>335,215</b>	<b>483,678</b>
<b>OPERATING EXPENSES</b>				
431000 PROFESSIONAL SERVICES	28,205	30,000	38,500	43,500
4400XX TRAVEL, CONF,& MEETINGS	8	800	650	950
4410XX COMMUNICATIONS	1,312	1,320	1,320	1,320
446002 R&M EQUIPMENT	-	-	500	1,000
448000 ADVERTISING/PROMOTION	-	880	500	500
45XXXX SUPPLIES	52,473	63,500	61,450	70,050
452002 UNIFORM ACCESSORIES	816	1,500	2,000	2,000
454000 DUES, SUBS & MEMBERSHIPS	-	-	-	-
455000 EDUCATION & TRAINING	358	2,000	1,000	2,000
<b>TOTAL OPERATING EXPENSES</b>	<b>83,172</b>	<b>100,000</b>	<b>105,920</b>	<b>121,320</b>
<b>CAPITAL OUTLAY</b>				
463000 OTHER IMPROVEMENTS	13,250	-	-	-
46410X FURNITURE & EQUIPMENT	1,935	11,500	11,500	7,500
464200 VEHICLES	-	17,500	12,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>15,185</b>	<b>29,000</b>	<b>23,500</b>	<b>7,500</b>
<b>TOTAL EXPENDITURES</b>	<b>433,669</b>	<b>595,118</b>	<b>464,635</b>	<b>612,498</b>

# NEW PROGRAM MODIFICATION

<b>Girls Youth Soccer</b>			
DEPARTMENT NAME	DIVISION NAME	DIV/DEPT NO.	TOTAL COST REQUESTED
Athletics	Cultural and Community Services	6-5721	\$8,000
<b>Justification</b>			
<p>The City of Sunny Isles Beach currently operates a coed soccer league, however, the participation of girls in the sport drops off in the older age groups. In an effort to provide more opportunities for girls in sports, soccer would be a simple addition as the infrastructure is already in place with instructors and equipment. This will also allow the fostering of relationships with our neighboring city, Aventura, as our program can be integrated into their already existing girls youth soccer program.</p>			
<b>Required Resources</b>			
<b>Existing Personnel (Additional Hours)</b>			
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C) <b>Cost A x (B +C)</b>
2	Recreation Leader (Sports Coach)	3,120	630 <b>7,500</b>
	2 seasons, 10 wks/season, 3x/wk, 2 hrs/day, \$13/hr (existing personnel)		- - -
<b>Other Reoccurring Operating Costs</b>			
Account Number	Description	Cost	
001-6-5721-452000-60821	Uniforms/Training shirts	<b>500</b>	
<b>One Time Costs</b>			
Account Number	Description	Cost	
	Will use existing equipment	-	
<b>Benefits</b>			
<p>A girl's youth soccer program would provide broader access to athletic endeavors. By providing an all-girls option for soccer, an appealing environment would exist for development in a sport where participation is predominantly male. Girls soccer would provide exposure to all of the benefits of youth sports, including: confidence, socialization, competition, and fun among many others.</p>			

# NEW PROGRAM MODIFICATION

<b>Advanced Cheer (Modified Season to follow School Calendar Year)</b>				
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL COST REQUESTED</b>	
Athletics	Cultural and Community Services	6-5721	\$10,500	
<b>Justification</b>				
<p>Our advanced cheer program, as it currently operates, has three seasons that are mutually exclusive. Many of the participants return from season to season, but there are those that do not. In conjunction to the participants that discontinue, we receive new participants from season to season. This format forces the program to begin virtually from scratch every season. With only 10-12 weeks to prepare for competition, it is difficult to perform at the highest level. This proposal would be to modify the program format to be aligned with the school year, from September to May. New participants would be able to tryout through the year, but the core participants would remain and develop beyond their current limitations.</p>				
<b>Required Resources</b>				
<b>Existing Personnel (but additional hours)</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B +C)
2	Recreation Leader (Sports Coach)	1,560	315	<b>3,750</b>
	additional 10 weeks, 3 days/wk, 2 hrs/day (existing personnel)		-	-
				-
				-
<b>Other Reoccurring Operating Costs</b>				
Account Number	Description	<b>Cost</b>		
001-6-5721-452000-60821	Competition fees (4 tournaments)	<b>2,700</b>		
<b>One Time Costs</b>				
Account Number	Description	<b>Cost</b>		
001-6-5721-452000-60821	Cheer Music	<b>200</b>		
001-6-5721-452000-60821	Cheer uniforms	<b>2,250</b>		
001-6-5721-452000-60821	Transportation (Charter bus)	<b>1,600</b>		
<b>Benefits</b>				
<p>The most significant benefit of adjusting the seasonal format would be the development of the participants. They would have a much longer time period to learn and grow as individuals and cheerleaders. This would also provide an opportunity to become closer as friends and teammates, building relationships and social skills. The consistency would allow the program to work on more advanced techniques and elevate their performance with the intention of moving into premier categories.</p>				

# NEW PROGRAM MODIFICATION

<b>Athlete Performance: Speed and Agility</b>				
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL COST REQUESTED</b>	
Athletics	Cultural and Community Services	6-5721	\$5,500	
<b>Justification</b>				
<p>The goal of the athletic division is to provide developmental programs at all levels of competition. The City of Sunny Isles Beach currently operates a plethora of sport specific programs but does not provide a program to develop the athlete specifically. There is a need to advance our participants with a broader training program that focuses on the core physical components of athleticism.</p>				
<b>Required Resources</b>				
<b>Existing Personnel (additional hours)</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B +C)
2	Recreation Leader (Sports Coach)	2,080	420	<b>5,000</b>
	2 seasons, 10 wks/season, 2 days/wk, 2 hrs/day, \$13/hour (existing personnel)		-	-
				-
				-
<b>Other Reoccurring Operating Costs</b>				
Account Number	Description	<b>Cost</b>		
001-6-5721-452000-60821	Training Shirts	<b>250</b>		
<b>One Time Costs</b>				
Account Number	Description	<b>Cost</b>		
001-6-5721-452000-60821	Fitness equipment: agility ladders, resistance bands, weight vests, etc.	<b>250</b>		
<b>Benefits</b>				
<p>Athlete performance training will give our athletes an opportunity to elevate their skills by focusing on non-sport specific training that enhances physical attributes. A performance training program is ideal for youth to stay fit and increase confidence while improving their skills. The program will be accessible to all members of the specified age range and provide an opportunity for those not inclined to participate in a specific sport, or provide the tools to begin a new sport.</p>				

# NEW PROGRAM MODIFICATION

<b>Athlete Performance: Strength and Conditioning</b>				
DEPARTMENT NAME	DIVISION NAME	DIV/DEPT NO.	TOTAL COST REQUESTED	
Athletics	Cultural and Community Services	6-5721	\$3,135	
<b>Justification</b>				
<p>In addition to the speed and agility program for our youth, a strength and conditioning program would benefit the underrepresented teen demographic. Currently, there are limited offerings that appeal to teens. Moreover, the fitness center is underutilized during afterschool hours. A program that offers many benefits to teens, at a time when the teens are not engaged in productive activity, in a facility that is not being utilized to its potential, is an ideal fit.</p>				
<b>Required Resources</b>				
<b>New Personnel</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B +C)
1	Recreation Leader (Sports Coach)	2,400	485	<b>2,885</b>
	2 seasons, 10 weeks/season, 4 days/wk, 2 hrs per day, \$15/hour		-	-
				-
				-
<b>Other Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
0				
<b>One Time Costs</b>				
Account Number	Description	Cost		
001-6-5721-452000-60821	Strength training equipment (weight vests, plyo bosex, etc.)	<b>250</b>		
<b>Benefits</b>				
<p>The teens would gain valuable knowledge of fitness, increase their non-sport specific skills that will benefit athletic endeavors. Additionally, a fitness program will enhance body image and confidence while giving them an outlet. A fitness program for teens would encourage productive habits at an early stage and keep them engaged in a productive environment and social circle.</p>				

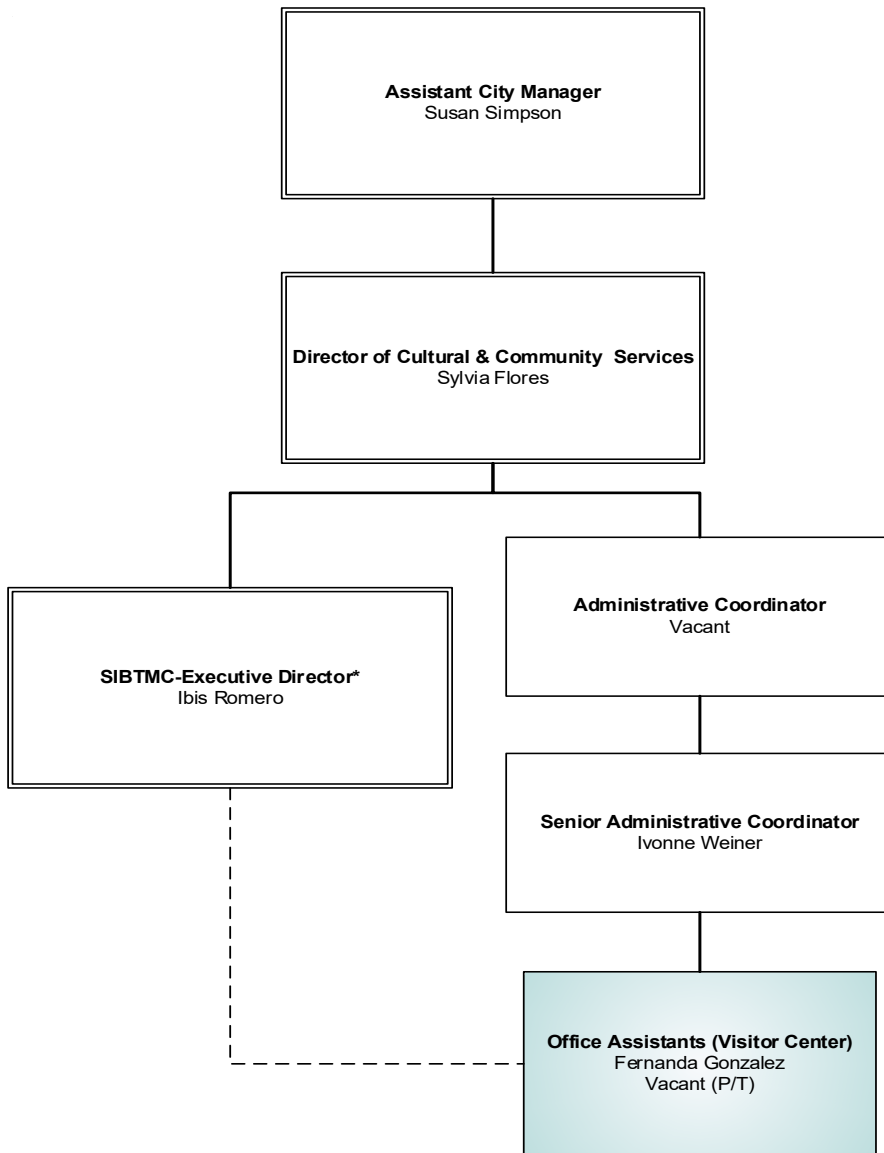
**ATHLETICS**

# NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME	DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Athletics		Cultural & Community Services	6-5721	\$7,500	
Quantity	Item	Description and Justification	Cost		
8	Canopy Tents	Logo Canopy tents for outdoor activities and camps located at Senator Gwen Margolis Park and Pelican Community Park.	4,250	Y	
2	Soccer Goals	6.5' x 18.5' Alumagoals 3" classic (Pair)	2,250	Y	
1	SportsEngine	Sports engine has the capability of consolidating all of those tools used by the athletics division into one seamless platform, including: ADA compliant website, schedule generator, team store, mobile app (for parents and communication), and fundraiser organizer. (migrates GotSoccer information as well)	1,000	Y	



# VISITOR CENTER\*\*



\*Position is funded by the Greater Miami Convention and Visitors Bureau and the position is not budgeted as an expense.

\*\* Visitor Center staffing is currently supplemented by personnel from Pelican Community Park in order to maintain adequate coverage for the citizens and visitors of Sunny Isles Beach.



# VISITOR CENTER (6-5722)

## PROGRAMS/SERVICES

The Visitor Center is located at the Government Center. It is operated by one full time employee and supplemented with the PCP Customer Service staff on the 6th day of operation. The Center offers helpful assistance to visitors who are searching for events and activities in the greater Miami area as well as managing the merchandise that is available for sale to help tourists take a little bit of Sunny Isles Beach home with them. The Visitor Center funds the Public Relations firm that represents the City in marketing the destination internationally. The Visitor Center also funds implementation of multiple facets of the Cultural Master Plan, including oversight of the Public Arts Advisory Committee (PAAC).

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Completion of a comprehensive City map which provides information to residents and tourists regarding hotels, resorts, beach access points, and other important information.
- ◇ Entered into an agreement with Dr. Glenn Long for Art Curator services, to provide professional guidance on the Art in Public Places program.
- ◇ The Public Arts Advisory Committee (PAAC) continued to create a policy and establish a methodology for the selection of artwork to be placed on City-owned property.

## FY 2019/2020 OBJECTIVES

- ◇ Complete construction of satellite location at Gateway Park, to include light refreshments and snacks for sale for the convenience of patrons, as well as merchandise and information for the City.
- ◇ Finalize a conceptual design for the Art Park/Meditation Garden at Town Center Park.
- ◇ Research trends and innovative ideas for promotional items that set Sunny Isles Beach above and apart from other cities in South Florida.

<b>PERFORMANCE MEASURES</b>	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 TARGET</b>	<b>FY 2018/2019 PROJECTED</b>	<b>FY 2019/2020 TARGET</b>
Number of Visitors Serviced	1293	1500	1200	1500
Number of Merchandise Items Sold	218	450	240	300
Number of Travel Writers Hosted	3	4	3	4

# VISITOR CENTER (6-5722)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>REVENUES</b>				
VISITOR CENTER	\$ 2,488	\$ 2,650	\$ 2,425	\$ 2,625
<b>TOTAL REVENUES</b>	<b>\$ 2,488</b>	<b>\$ 2,650</b>	<b>\$ 2,425</b>	<b>\$ 2,625</b>
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 63,064	\$ 106,413	\$ 62,385	\$ 109,720
OPERATING EXPENSES	120,569	162,100	160,500	160,250
CAPITAL OUTLAY	1,848	-	-	2,125
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 185,481</b>	<b>\$ 268,513</b>	<b>\$ 222,885</b>	<b>\$ 272,095</b>
<b>NET RESULTS</b>	<b>\$ (182,993)</b>	<b>\$ (265,863)</b>	<b>\$ (220,460)</b>	<b>\$ (269,470)</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**REVENUES** \$ (25)

Slight decrease in revenue is a conservative estimate.

**PERSONNEL SERVICES** \$ 3,307

The increase is attributed to the rise in retirement contributions, health and worker's comp insurance costs, and the 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ (1,850)

The decrease is primarily due to a reduction in advertising/promotion.

**CAPITAL OUTLAY** \$ 2,125

The increase is primarily due to the opening of the Gateway Park Visitor Center.

<b>PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)</b>				
POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Office Assistant	1	1.85	1	1.85
SIB Tourism & Marketing-Exec Director*	1	1	1	1
<b>TOTAL FTEs</b>	<b>1</b>	<b>1.85</b>	<b>1</b>	<b>1.85</b>

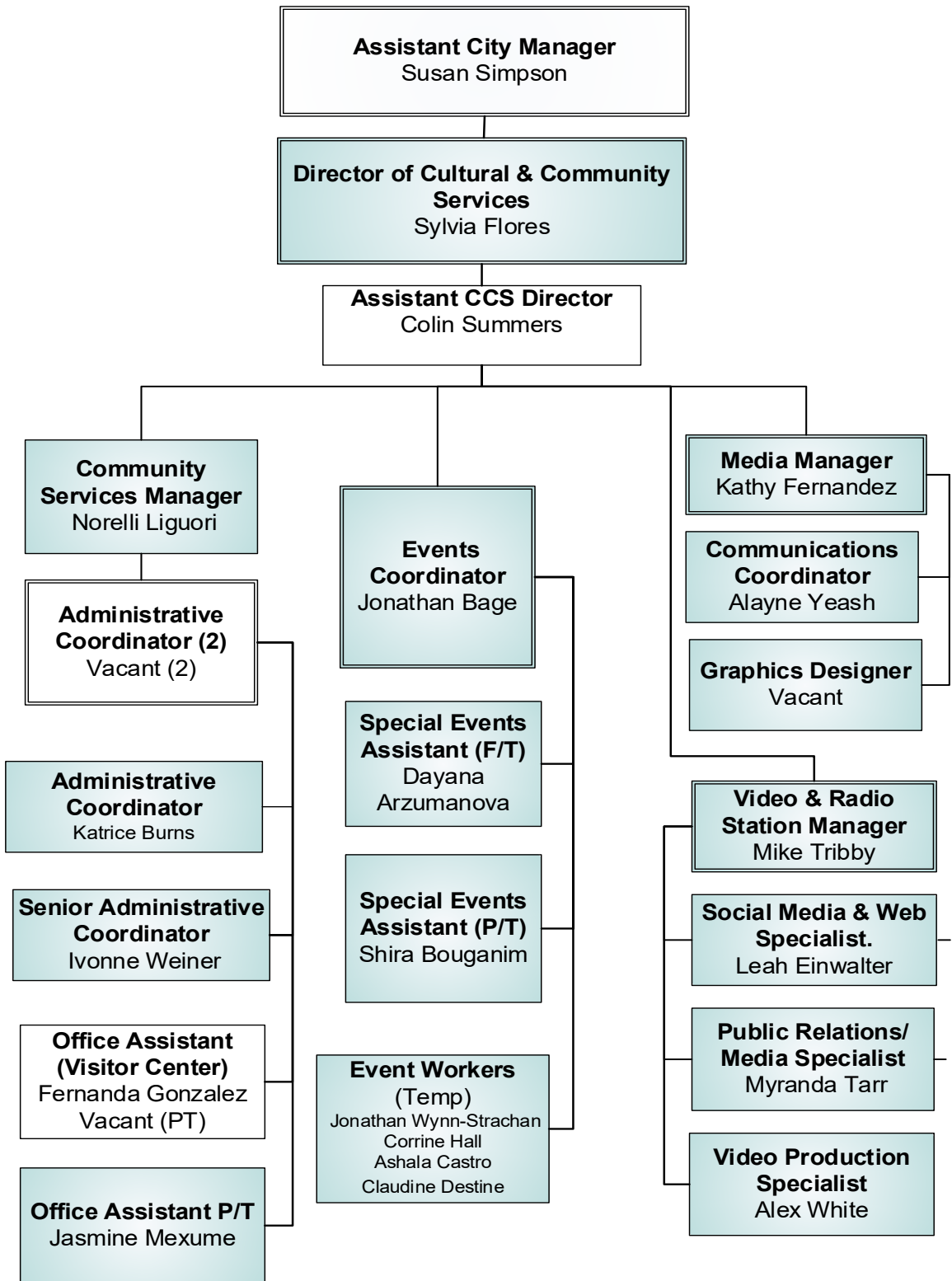
\*Funded by the Greater Miami Convention and Visitors Bureau and not included in the Total FTE count.

# VISITOR CENTER (6-5722)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 38,577	\$ 63,726	\$ 37,275	\$ 64,869
413000 SALARIES - TEMPORARY STAFF	-	-	-	-
414000 SALARIES - OVERTIME	403	500	500	750
421000 BENEFITS - FICA PAYROLL TAXES	2,133	4,913	2,036	5,019
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	3,129	5,382	3,123	5,644
423000 BENEFITS - HEALTH AND DENTAL	18,551	31,461	19,142	32,967
423001 BENEFITS - LIFE, ADD & LTD	186	335	170	340
424000 BENEFITS - WORKERS COMP INSURANCE	85	96	139	131
<b>TOTAL PERSONNEL SERVICES</b>	<b>63,064</b>	<b>106,413</b>	<b>62,385</b>	<b>109,720</b>
<b>OPERATING EXPENSES</b>				
43100X PROFESSIONAL SERVICES	118,754	135,000	135,000	135,000
434010 BANK CHARGES	562	750	750	750
4400XX TRAVEL, CONF, & MEETINGS	24	250	250	250
4410XX COMMUNICATIONS	-	-	-	-
448000 ADVERTISING/PROMOTION	920	20,000	20,000	17,000
452000 SUPPLIES	73	4,500	3,000	5,500
452000 EMPLOYEE RECOG PROG	-	500	500	500
452000 UNIFORMS	236	500	500	750
452000 SIGNS	-	-	-	-
452000 EDUCATION & TRAINING	-	600	500	500
<b>TOTAL OPERATING EXPENSES</b>	<b>120,569</b>	<b>162,100</b>	<b>160,500</b>	<b>160,250</b>
<b>CAPITAL OUTLAY</b>				
46410X FURNITURE & EQUIPMENT	1,848	-	-	725
46430X COMPUTER EQUIPMENT	-	-	-	1,400
<b>TOTAL CAPITAL OUTLAY</b>	<b>1,848</b>	<b>-</b>	<b>-</b>	<b>2,125</b>
<b>TOTAL EXPENDITURES</b>	<b>185,481</b>	<b>268,513</b>	<b>222,885</b>	<b>272,095</b>

# CULTURAL & COMMUNITY SERVICES



# CULTURAL & COMMUNITY SERVICES (6-5730)

## PROGRAMS/SERVICES

Cultural and Community Services Department provides community services to City residents and visitors. Overall, this includes cultural events, special events, athletic and recreation programs, senior socialization services, after school and summer camp programs. The Cultural and Community Services Division specifically addresses the administration of the department as well as the cultural events, special events, and communications including; SIBTV, SIBRadio, City publications, the City's website, www.sibfl.net, SIBAlert, and social media.

Administration of the Department includes City communications, and preparation and administration of the department's annual operating budget, personnel recruitment, departmental grant administration, Sister City Program management, and film permitting.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Increased Site Improv accessibility score from 93% to 96.9% through the remediation of PDFs on the City's website and addressing website structure for increased accessibility.
- ◇ Upgraded the Government Center audio-visual system to provide closed captioning for City Commission meetings and workshops.
- ◇ Migrated the City's video sharing platform to YouTube for increased engagement and accessibility.
- ◇ Launched SIBAlert emergency notification system allowing for efficient communication of critical and time-sensitive information to all registered users.

## FY 2019/2020 OBJECTIVES

- ◇ Increase viewership of YouTube hosted videos by 25% (as compared to viewership on Vimeo).
- ◇ Increase registered SIBAlert users to 2,500 to equate for 10% of the City's population and 15% of Sunny Isles Beach households.
- ◇ Establish a brand for the City and reposition Sunny Isles Beach as a residential community.

PERFORMANCE MEASURES	FY 2017/2018 ACTUAL	FY 2018/2019 TARGET	FY 2018/2019 PROJECTED	FY 2019/2020 TARGET
% of Events Meeting/Exceeding Target Attendance	90%	92%	92%	94%
Website Visits	273,510	300,000	295,000	315,000
Resident ID cards issued.	2,732	3,000	2,500	3,000

# CULTURAL & COMMUNITY SERVICES (6-5730)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>REVENUES</b>				
CULTURAL EVENTS	10,042	8,000	10,000	10,000
SPECIAL EVENTS	72,185	25,000	40,000	40,000
KATZ SPORTS	-	-	-	-
ADVERTISEMENT	23,050	10,000	10,500	10,000
SPONSORSHIPS	5,468	5,000	7,250	5,000
JAZZ FEST	1,500	1,500	150	1,500
JAZZ TICKET	11,309	7,500	8,200	7,500
<b>TOTAL REVENUES</b>	<b>\$ 123,554</b>	<b>\$ 57,000</b>	<b>\$ 76,100</b>	<b>\$ 74,000</b>
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 957,847	\$ 1,073,265	\$ 1,049,008	\$ 1,162,251
OPERATING EXPENSES	952,363	1,347,380	1,299,700	1,388,340
CAPITAL OUTLAY	21,838	42,210	64,500	64,850
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 1,932,048</b>	<b>\$ 2,462,855</b>	<b>\$ 2,413,208</b>	<b>\$ 2,615,441</b>
<b>NET RESULTS</b>	<b>\$ (1,808,494)</b>	<b>\$ (2,405,855)</b>	<b>\$ (2,337,108)</b>	<b>\$ (2,541,441)</b>

## 160 PUBLIC ART TRUST FUND

<b>REVENUES</b>				
PUBLIC ART TRUST FUND	271,045	236,000	33,000	330,500
<b>TOTAL REVENUES</b>	<b>\$ 271,045</b>	<b>\$ 236,000</b>	<b>\$ 33,000</b>	<b>\$ 330,500</b>
<b>APPROPRIATIONS</b>				
OPERATING EXPENSES	\$ 3,697	\$ 10,000	\$ 13,000	\$ 30,000
CAPITAL OUTLAY	-	65,000	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 3,697</b>	<b>\$ 75,000</b>	<b>\$ 13,000</b>	<b>\$ 30,000</b>
<b>NET RESULTS</b>	<b>\$ 267,348</b>	<b>\$ 161,000</b>	<b>\$ 20,000</b>	<b>\$ 300,500</b>

### SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET

**REVENUES** \$ 17,000

Revenue projections have been increased due to more anticipated special events at Gateway Park.

**PERSONNEL SERVICES** \$ 88,986

The increase is attributed to increased overtime, a rise in retirement contributions, health and worker's comp insurance costs and a 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ 40,960

The increase is primarily attributed to program modifications for a city rebranding design, a demographic study and a new event called Symphony Performance & Taste offset by a reduction in the Jazz Fest event.

**CAPITAL OUTLAY** \$ 22,640

Current year needs are higher than previous - see capital outlay request detail.

## CULTURAL & COMMUNITY SERVICES (6-5730)

<b>POSITION TITLE</b>	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 ADOPTED</b>	<b>FY 2018/2019 PROJECTED</b>	<b>FY 2019/2020 PROPOSED</b>
Cultural & Community Services Director	1	1	1	1
Cultural & Community Services Mgr	1	1	1	1
Senior Administrative Coordinator	1	1	1	1
Administrative Coordinator	0	1	0	1
Media Manager	1	1	1	1
Communications Coordinator	1	1	1	1
Events Coordinator	1	1	1	1
Special Events Assistant	1.7	1.7	1.7	1.7
Office Assistant	2	0.5	1.5	0.5
Video & Radio Station Manager	1	1	1	1
Video Production Assistant	0	0	0	0
Video Production Specialist	1	1	1	1
Social Media & Web Specialist	1	1	1	1
Media & Public Relations Specialist	0	1	1	1
Graphics Designer	0	0	0	1
Student Intern	0.5	0	0	0
Event Workers	0.9	0.9	0.9	0.9
<b>TOTAL FTEs</b>	<b>14.1</b>	<b>14.1</b>	<b>14.1</b>	<b>15.1</b>

# CULTURAL & COMMUNITY SERVICES (6-5730)

## 001 GENERAL FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 648,270	\$ 718,206	\$ 717,695	\$ 776,021
413000 SALARIES - TEMPORARY STAFF	36,972	37,980	38,000	38,000
414000 SALARIES - OVERTIME	43,890	30,000	32,000	35,000
421000 BENEFITS - FICA PAYROLL TAXES	55,043	61,006	59,884	65,814
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	74,313	85,750	80,820	95,017
423000 BENEFITS - HEALTH AND DENTAL	91,219	130,205	107,967	135,897
423001 BENEFITS - LIFE, ADD & LTD	2,198	3,515	3,056	3,838
424000 BENEFITS - WORKERS COMP INSURANCE	5,942	6,603	9,586	12,664
<b>TOTAL PERSONNEL SERVICES</b>	<b>957,847</b>	<b>1,073,265</b>	<b>1,049,008</b>	<b>1,162,251</b>
<b>OPERATING EXPENSES</b>				
43100X PROFESSIONAL SERVICES	432,920	565,300	537,200	588,310
440010 ALLOWANCE/MILEAGE	5,786	6,000	6,000	6,000
4400XX TRAVEL, CONF,& MEETINGS	946	7,300	5,350	5,550
4410XX COMMUNICATIONS	3,514	5,280	3,500	5,280
442000 POSTAGE	32,400	36,000	40,000	42,000
444040 RENTALS	212,775	305,050	287,400	312,000
446000 R&M VEHICLES	-	-	-	-
446002 R&M EQUIPMENT	-	6,000	6,000	6,000
447000 PRINTING	111,653	120,000	130,000	138,000
448000 ADVERTISING	24,614	31,150	29,250	36,150
452000 SUPPLIES	117,904	237,700	217,400	209,200
452001 EMPLOYEE RECOG PROG	241	500	500	500
452002 UNIFORMS	1,471	2,500	2,500	2,750
452006 BANNERS	-	-	2,000	3,000
452007 SIGNS	5,498	12,000	20,000	20,000
454000 DUES, SUBS,& MEMBERSHIPS	659	2,600	2,600	3,100
455000 EDUCATION & TRAINING	1,982	10,000	10,000	10,500
<b>TOTAL OPERATING EXPENSES</b>	<b>952,363</b>	<b>1,347,380</b>	<b>1,299,700</b>	<b>1,388,340</b>
<b>CAPITAL OUTLAY</b>				
46410X FURNITURE & EQUIPMENT	17,844	33,810	56,100	55,350
46430X COMPUTERS	3,994	8,400	8,400	9,500
<b>TOTAL CAPITAL OUTLAY</b>	<b>21,838</b>	<b>42,210</b>	<b>64,500</b>	<b>64,850</b>
<b>TOTAL EXPENDITURES</b>	<b>1,932,048</b>	<b>2,462,855</b>	<b>2,413,208</b>	<b>2,615,441</b>
<b>160 PUBLIC ART TRUST FUND</b>				
<b>OPERATING EXPENSES</b>				
431000 PROFESSIONAL SERVICES	-	-	10,000	20,000
434041 R&M-GROUNDS/ART	3,697	10,000	3,000	10,000
<b>TOTAL OPERATING EXPENSES</b>	<b>3,697</b>	<b>10,000</b>	<b>13,000</b>	<b>30,000</b>
<b>CAPITAL OUTLAY</b>				
46410X FURNITURE & EQUIPMENT	-	65,000	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>65,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>3,697</b>	<b>75,000</b>	<b>13,000</b>	<b>30,000</b>



# NEW PROGRAM MODIFICATION

<b>City Rebranding Services &amp; Demographic Study</b>			
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL COST REQUESTED</b>
Cultural & Community Services	Cultural & Community Services	6-5730	\$100,000
<b>Justification</b>			
<p>The City of Sunny Isles Beach has faced tremendous growth throughout its twenty-two years of incorporation, but it still lacks a clear identity and identifiable image that can be shared among all its stakeholders. A city brand is essential for turning a city into a place where people want to live and work. A city brand assists in developing pride in one's city, generating a sense of community, and for attracting resources, commerce and residents. A new brand for the City will create a lasting impact on the community, and represent the City's population, its diversity and its unique geographic location. An accompanied demographic study will help build the City's new brand and shape the decision making process based on who the City's residents are and what they need from their local government.</p>			
<b>Required Resources</b>			
<b>New Personnel</b>			
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C) <b>Cost A x (B +C)</b>
			-
			-
			-
<b>Other Reoccurring Operating Costs</b>			
Account Number	Description	<b>Cost</b>	
<b>One Time Costs</b>			
Account Number	Description	<b>Cost</b>	
001-6-5730-431000-00000	City Rebranding Design and Consulting Services	<b>50,000</b>	
001-6-5730-431000-00000	Demographic Study	<b>50,000</b>	
<b>Benefits</b>			
<p>A unified city brand will strengthen the City's communications efforts by ensuring that the City communicates with one voice which can easily be identified across all mediums. A rebranding campaign based on an agreed upon vision will propel the City forward as a World Class City and allow for more strategized communications. An identifiable brand will also allow for constituents to easily distinguish official City communications from all of the noise. Once a brand and branding standards have been established it will grant the City the opportunity to expedite its processing for creating and approving content providing quicker dissemination of information. The new brand would reposition Sunny Isles Beach as a multicultural residential community, which provides its residents with a safe, diverse, engaging, evolving and caring environment to grow in.</p>			

# NEW PROGRAM MODIFICATION

<b>New Event - Symphony Performance &amp; Taste VIP Event</b>				
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL COST REQUESTED</b>	
Cultural & Community Services	Cultural & Community Services	6-5730	\$100,000	
<b>Justification</b>				
<p>As per the Cultural Master Plan, this new event would be a high-end, ticketed event, which would appeal to the residents who live on the east side of Collins Avenue. The event would include a performance by the South Florida Symphony Orchestra, as well as a Taste event that would include local celebrity chefs, specialty tastings, and farm to table cuisine.</p>				
<b>Required Resources</b>				
<b>New Personnel</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	<b>Cost A x (B +C)</b>
				-
			-	-
				-
				-
<b>Other Reoccurring Operating Costs</b>				
Account Number	Description	<b>Cost</b>		
001-6-5730-431000-60849	Professional Services - Contracted Management & Catering	<b>35,000</b>		
001-6-5730-431000-60849	Symphony Performance	<b>30,000</b>		
001-6-5730-444040-60849	Audio/Video/Lighting Production	<b>15,000</b>		
001-6-5730-444040-60849	Rentals	<b>20,000</b>		
<b>One Time Costs</b>				
Account Number	Description	<b>Cost</b>		
<b>Benefits</b>				
<p>This event would appeal to a different demographic on our community, bridging the gap between our community events, and our luxury apartment residents. This ticketed event would provide a VIP experience as well as a general admission experience, which would bring music and culture to the residents in their own backyard.</p>				

# NEW PROGRAM MODIFICATION

<b>New Position - Graphics Designer</b>				
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL COST REQUESTED</b>	
Cultural & Community Services	Cultural & Community Services	6-5730	\$10,016	
<b>Justification</b>				
<p>With the City's exponential growth, the City is seeing an ever-growing need for an in-house graphic designer. A Graphic Designer will allow the City to produce their two main publications, Sunny Isles Beach Living magazine and SIBislander monthly newsletter, in a consistent, efficient and cost-effective manner. This position shall support and expand the City's printed communications as well as digital and social media communications by allowing for higher quality content and graphics.</p>				
<b>Required Resources</b>				
<b>New Personnel</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B +C)
1	Graphic Design Specialist	50,000	19,506	<b>69,506</b>
<b>Other Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
001-6-5730-441010-00000	Cell phone stipend	<b>660</b>		
001-6-5730-452002-00000	Uniforms	<b>250</b>		
001-6-5730-454000-00000	Dues, Subscriptions, Memberships (Envato Elements, stock content, fonts)	<b>500</b>		
001-6-5730-455000-00000	Contracted Services - Education & Training (accessibility)	<b>500</b>		
001-6-5730-431000-00000	Contracted Services - Professional Services - Consulting (reduce the need of contracted graphic design services)	<b>(70,000)</b>		
001-2-5160-434050-00000	Adobe Creative Cloud software and Office 365 software	<b>1,000</b>		
<b>One Time Costs</b>				
Account Number	Description	Cost		
001-6-5730-464100-00000	Macbook Pro Workstation (includes Macbook laptop, docking station, stand, monitor, mouse, keyboard, and adapters)	<b>5,500</b>		
001-6-5730-464100-00000	Office desk, chair, and phone	<b>1,600</b>		
001-6-5730-464101-00000	4 TB external hard drive	<b>500</b>		
<b>Benefits</b>				
<p>This position will help support the City's current communication efforts as well as assist to expand our current reach. This position will allow us to reduce the cost of our graphic design services while allowing us to produce additional flyers, brochures, pamphlets and digital content. It would allow the City to streamline all of its communications to ensure that it is completed in a timely fashion according to the City's branding and allowing for efficient changes as best suited to the medium.</p>				

# NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME		DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Cultural & Community Services		Cultural & Community Services		6-5730	\$57,250	
Quantity	Item	Description and Justification			Cost	
1	Mac Pro editing work station	Mac Pro editing work station for the Video Production Specialist position to better manage the needs of the division.			5,000	Y
1	Laptop (along with Adobe Creative Cloud) and accessories	Refresh of current equipment allowing for mobile access and multi-function to reduce the production time for video projects.			4,500	Y
6	Memory Cards	Digital Storage Media			500	Y
1	Two-Way Radio Kit (6-Pack)	Two-way radios for communications among the media team while filming for a City project or covering an event			350	Y
1	Handheld Gimbal	Stabilizer for improved, stable digital content acquisition.			1,500	Y
3	Variable Neutral Density Filters	Variable neutral density filters for camera lenses allows you to cut the amount of light in your scene and adjust exposure as the lighting changes. Primarily for use in video acquisition.			600	Y
1	Tripod Carry Bag	For storing, transporting and protecting a tripod especially when transport for field coverage.			400	Y
4	2 TB SSD Drives	For the archival storage of large video raw footage files to avoid consuming space on network drives. These archive files will be accessed for future use in projects or for reference.			2,000	Y

**CULTURAL & COMMUNITY SERVICES**

# NEW CAPITAL OUTLAY REQUEST

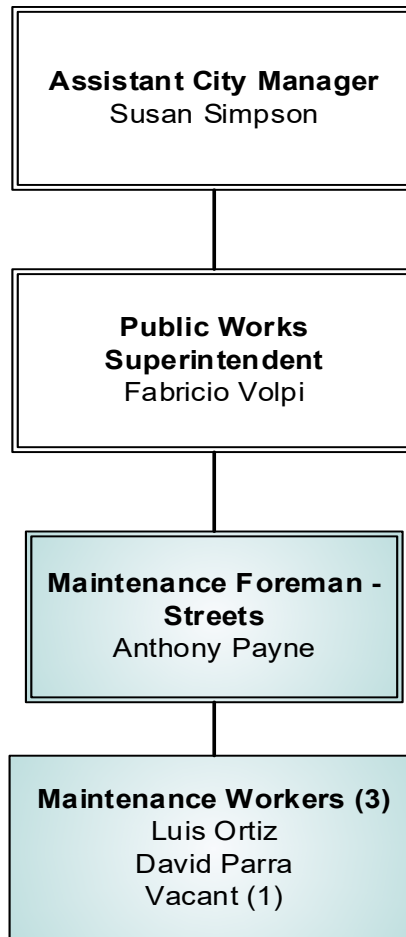
DEPARTMENT NAME		DIVISION NAME		DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Cultural & Community Services		Cultural & Community Services		6-5730	See Page 1	
Quantity	Item	Description and Justification			Cost	
1	Drone	Secondary drone for use in content acquisition for special projects, event coverage and city documentation.			1,500	Y
1	Signal Converter Box	For use during live streaming of City events and activities, such as Facebook Live. Provides the ability to simply and easily bring in video and audio across HDMI for use with a wide range of software.			350	Y
1	Matthews Solid Digital White Screen (12 x 12')	Backdrop for use in photos and videos as an infinite white backdrop. To be used for interviews, promo videos, and portraits allowing for a more sleek and professional background.			250	Y
1	Lastolite Panoramic Background (13', Chromakey Green)	Reliable green screen to be used primarily for video production. Provides flexibility of shooting video and photos in a controlled environment and adding outdoor or customized backgrounds in the editing process.			550	Y
1	Office Chair	New office chair to replace the ripped and worn out chair in the Video/Radio Production Manager's office.			250	Y
1	Government Center Audio Upgrades	Complete upgrades to the Government Center Commission Chambers and first floor meeting room to allow for heightened quality of meetings and presentations in this space.			30,000	Y
20	Signature Panel Upscale Barricades	6' long barricades, 3' tall, white upscale panels for events.			3,500	Y
1	Professional Table Top Bingo Blower	This professional machine will facilitate a more efficient and smoother bingo game for the current twice a month series.			1,000	Y

# NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME		DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Cultural & Community Services		Cultural & Community Services		6-5730	See Page 1	
Quantity	Item	Description and Justification			Cost	
8	Free-standing Signs	Free-standing signs with base and built-in-wheels for posters and directional signs at events for a polished look.			2,000	Y
10	48" round tables with umbrella and base	For use at Special Events			3,000	Y



# STREETS MAINTENANCE





# STREETS MAINTENANCE (5-5410)

## PROGRAMS/SERVICES

The Streets Maintenance Department is tasked with the general maintenance of rights-of-way under the City's jurisdiction including parking lots and City owned properties. Street Maintenance also includes debris removal and the supervision of contracted vendors providing services within the rights-of-way.

The department services over 46 bus shelters and provides for clean and safe shelter use by visitors and residents alike. Additionally, the department assists in the promotion of the City of Sunny Isles Beach by way of installation and removal of street banners and other decorative lights and features throughout the year; and is a crucial team in case of a storm warning and recovery.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Installed all new bus shuttle signs throughout the City.
- ◇ Restriped all City parking lots.
- ◇ Initiated a scheduled pressure washing of all bus shelters in the City to improve appearance.
- ◇ Installation of new 15 bus shelter on west side of Collins Ave.
- ◇ Installed new, replaced and repaired speed humps through the City.

## FY 2019/2020 OBJECTIVES

- ◇ Replace beach access signs and furniture that is in disrepair.
- ◇ Replace all old garbage containers on the beach as needed.
- ◇ Replace all bus benches and trash cans on Collins Ave.
- ◇ Install 19 new solar panels on City bus shelters.

PERFORMANCE MEASURES	FY 2017/2018	FY 2018/2019	FY 2018/2019	FY 2019/2020
	ACTUAL	TARGET	PROJECTED	TARGET
City Maintained Miles of Streets (total miles including Collins Avenue - 11.6 miles)	100%	100%	100%	100%
Fencing Repairs and Maintenance - 7,791 linear feet	7%	7%	9%	9%
City Maintained Crosswalks painted - 16 crosswalks	Quarterly	N/A	N/A	N/A

# STREETS MAINTENANCE (5-5410)

## 110 STREET CONSTRUCTION AND MAINTENANCE FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>REVENUES</b>				
FIRST LOCAL OPT FUEL TAX	\$ 223,260	\$ 230,786	\$ 220,000	\$ 227,174
STATE REVENUE SHARING	144,649	149,708	137,000	168,310
MISC REVENUE	12,831	6,000	20,000	11,000
TRANSFER IN FROM GEN FD	500,000	912,693	956,036	-
REAPPROPRIATIONS	1,141,306	1,329,958	1,185,356	1,398,654
<b>TOTAL REVENUES</b>	<b>\$ 2,022,046</b>	<b>\$ 2,629,145</b>	<b>\$ 2,518,392</b>	<b>\$ 1,805,138</b>
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 225,456	\$ 252,444	\$ 230,578	\$ 255,887
OPERATING EXPENSES	680,920	908,160	807,660	908,060
CAPITAL OUTLAY	8,594	81,500	81,500	61,310
OTHER DISBURSEMENTS	-	-	-	-
FUND BALANCE	1,185,356	1,387,041	1,398,654	458,472
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 2,100,326</b>	<b>\$ 2,629,145</b>	<b>\$ 2,518,392</b>	<b>\$ 1,683,729</b>
<b>NET RESULTS</b>	<b>\$ (78,280)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 121,409</b>

### SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET

**REVENUES** \$ (824,007)

Transfers from General Fund decreased to utilize fund balance.

**PERSONNEL SERVICES** \$ 3,443

The increase is attributed to any rise in retirement contributions and worker's comp insurance costs, and the 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ (100)

The decrease is minimal.

**CAPITAL OUTLAY** \$ (20,190)

The decrease is due to no vehicle replacement needs. Vehicles were purchased during FY 2018-2019.

POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Maintenance Foreman - Public Works	0	0	0	0
Maintenance Foreman - Streets	1	1	1	1
Maintenance Worker	3	3	3	3
<b>TOTAL FTEs</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

**STREETS MAINTENANCE**

# STREETS MAINTENANCE (5-5410)

## 110 STREET CONSTRUCTION AND MAINTENANCE FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 155,645	\$ 162,521	\$ 152,133	\$ 164,023
413000 SALARIES - TEMPORARY STAFF	-	-	-	-
414000 SALARIES - OVERTIME	1,785	10,000	5,884	10,000
421000 BENEFITS - FICA PAYROLL TAXES	12,017	13,249	12,313	13,363
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	12,627	14,457	13,004	14,966
423000 BENEFITS - HEALTH AND DENTAL	34,095	41,884	32,897	40,761
423001 BENEFITS - LIFE, ADD & LTD	708	856	589	856
424000 BENEFITS - WORKERS COMP INSURANCE	8,579	9,477	13,758	11,918
<b>TOTAL PERSONNEL SERVICES</b>	<b>225,456</b>	<b>252,444</b>	<b>230,578</b>	<b>255,887</b>
<b>OPERATING EXPENSES</b>				
431000 PROFESSIONAL SERVICES	12,750	-	4,500	7,000
434041 R&M GROUNDS	527,873	720,000	650,000	720,000
440016 TRAVEL, CONF,& MEETINGS	-	-	-	100
4410XX COMMUNICATIONS	662	660	660	660
442000 POSTAGE	-	-	-	-
443002 WATER	75,159	120,000	100,000	110,000
444040 EQUIPMENT RENTAL	-	2,000	-	1,000
446000 R&M - VEHICLES	15	2,500	1,000	1,000
446006 R&M - ROADS/STREETS	29,565	25,000	32,000	35,000
446007 R&M - SIDEWALKS	30,066	30,000	10,000	22,000
452000 SUPPLIES	1,116	-	3,000	3,000
452002 UNIFORMS	1,853	4,000	2,500	2,500
452004 MINOR TOOLS & EQUIPMENT	1,861	2,000	2,000	2,800
452039 FUEL	-	-	-	-
455000 EDUCATION & TRAINING	-	2,000	2,000	3,000
<b>TOTAL OPERATING EXPENSES</b>	<b>680,920</b>	<b>908,160</b>	<b>807,660</b>	<b>908,060</b>
<b>CAPITAL OUTLAY</b>				
46410X FURNITURE & EQUIPMENT	8,594	31,500	31,500	25,310
464200 VEHICLES	-	50,000	50,000	36,000
465000 IMPROVEMENTS	-	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>8,594</b>	<b>81,500</b>	<b>81,500</b>	<b>61,310</b>
<b>TOTAL EXPENDITURES</b>	<b>914,970</b>	<b>1,242,104</b>	<b>1,119,738</b>	<b>1,225,257</b>
<b>FUND BALANCE</b>				
499000 FUND BALANCE - NONSPENDABLE	-	-	-	-
499010 FUND BALANCE - RESTRICTED	1,185,356	1,387,041	1,398,654	458,472
<b>TOTAL FUND BALANCE</b>	<b>1,185,356</b>	<b>1,387,041</b>	<b>1,398,654</b>	<b>458,472</b>
<b>TOTAL FUND BALANCE &amp; EXPENDITURES</b>	<b>2,100,326</b>	<b>2,629,145</b>	<b>2,518,392</b>	<b>1,683,729</b>

STREETS MAINTENANCE

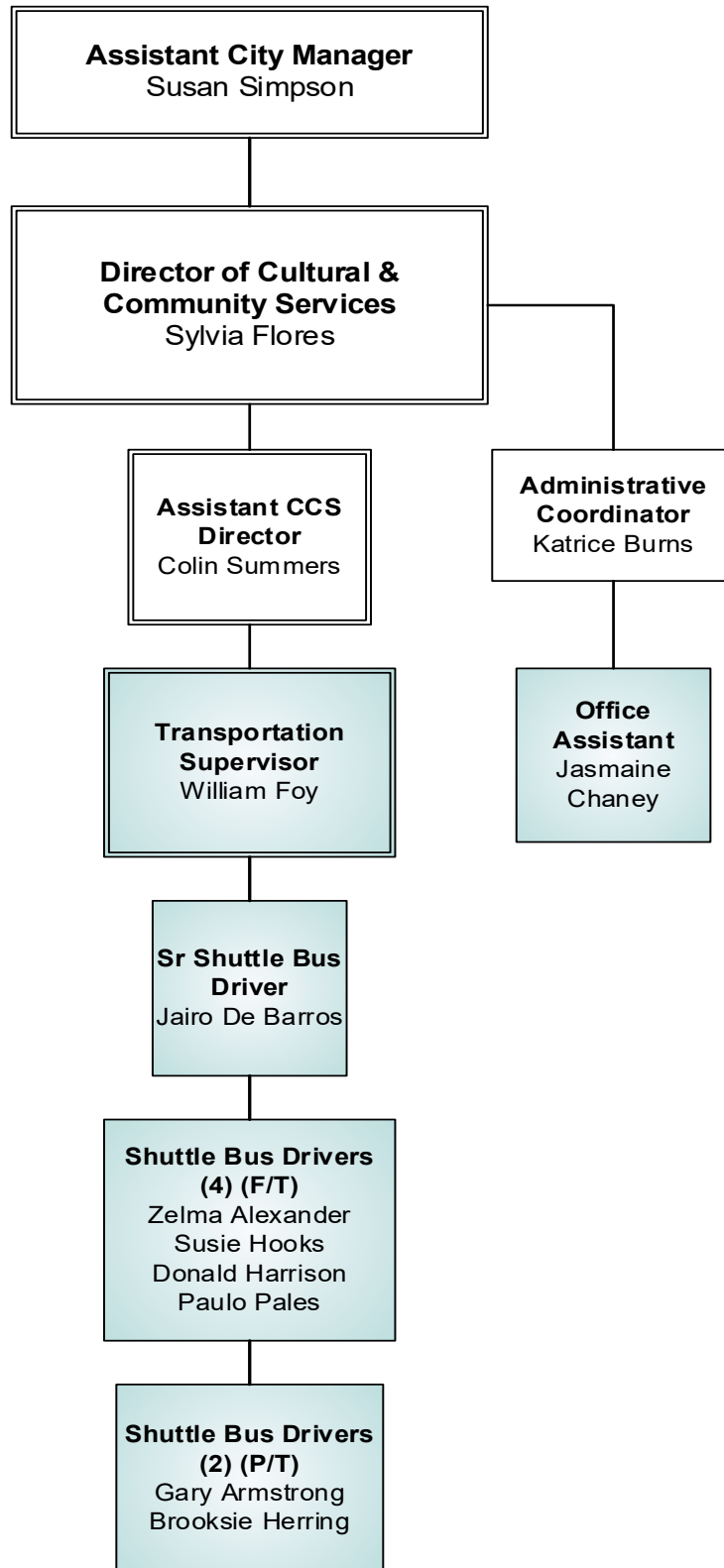
# NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME	DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Streets Maintenance		Public Works	5-5410	\$61,310	
Quantity	Item	Description and Justification	Cost		
25	Toter Trash Cans	Dome top, 60 gallon litter container, City logo Sandstone in color. Replace damaged ones on the beach.	6,800	Y	
100	Traffic Cones	36 inch with 12 inch reflecting tape. Replacements for those with severe wear and tear.	1,850	Y	
50	Barricades	12x24 width with top panel 14 gauge aluminum legs and orange and reflective panels	2,250	Y	
1	Ford F 150 4X4	Power Window & Door Locks, Floor Mats, Cab Steps, Lona Bed, Spray on Bedliner, 8000 LB Winch, Towing Package, Backup Alarm, Graphics. To replace 2004 Ford f 250.	36,000	Y	
1	Paint Striping Machine	Line laze V 3400 with gun for striping parking area and painting parking bumpers	4,200	Y	
1	Generator	Portable inverter generator 2200 surge watts 1800 rated watts	1,200	Y	
1	Concrete Curb Machine	Klutch electric walk-behind concrete Machine 5.8 in width, 3/4 HP. For small concrete curb jobs pouring making the prep and dismantle easier and faster.	1,010	Y	
25	Center Island Fence	Replacement fence pieces for the Collins Avenue median for replacement when damaged by accidents.	8,000	Y	

**STREETS MAINTENANCE**



# TRANSPORTATION



# TRANSPORTATION (6-5440)

## PROGRAMS/SERVICES

The Transportation division provides free shuttle bus service to residents and visitors to meet the transportation needs of the community with a focus on reliability, safety, and courtesy. The shuttle service has three routes that run daily Monday through Friday, two on Saturday, and one on Sunday. In addition, this division supports the Cultural Events by providing transportation for these trips twice per month.

This service is partially funded through the Miami-Dade County Transit Surtax and provides regional transit opportunities to residents and visitors by linking services with the neighboring cities of Aventura, Hallandale and North Miami Beach.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Transportation to Mt. Sinai hospital is offered three times per week.
- ◇ A new bus has been added to our fleet, along with free wifi service on all of the buses in the fleet.
- ◇ We have updated our bus schedule to provide extra service on weekends (replaced blue line with orange line on Saturdays).
- ◇ New bus stop signs have been installed to enhance the use of our SIBshuttle bus app making it more user friendly.

## FY 2019/2020 OBJECTIVES

- ◇ To continue to build upon the excellent transportation services that we currently provide and continue to look for ways to better serve our residents & visitors.
- ◇ Incorporate an evaluation of the routes and stops, including a survey of riders and non-riders to find ways to make the service more efficient and beneficial for the community.
- ◇ Evaluate the reliability of the gps tracker and passenger counter service offered through TSO Mobile, in order to ensure accuracy and the most efficient service for the community.

PERFORMANCE MEASURES	FY 2017/2018	FY 2018/2019	FY 2018/2019	FY 2019/2020
	ACTUAL	TARGET	PROJECTED	TARGET
Number of passengers transported.	109,988	125,000	112,000	115,000
Number of outreach meetings / appearances.	3	4	4	4
Number of complaints.	7	5	7	4

# TRANSPORTATION (6-5440)

## 110 STREET CONSTRUCTION AND MAINTENANCE FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>REVENUES</b>				
TRANSIT SYSTEM SURTAX	\$ 918,763	\$ 850,000	\$ 922,000	\$ 929,213
TRANSFER IN FROM GEN FD	-	87,307	43,964	-
REAPPROPRIATIONS	-	-	-	-
<b>TOTAL REVENUES</b>	<b>\$ 918,763</b>	<b>\$ 937,307</b>	<b>\$ 965,964</b>	<b>\$ 929,213</b>
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 422,470	\$ 454,984	\$ 445,494	\$ 491,477
OPERATING EXPENSES	213,005	318,148	353,470	403,470
CAPITAL OUTLAY	104,288	164,175	167,000	155,675
TRANSFER OUT TO CAP PR	100,720	-	-	-
FUND BALANCE	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 840,483</b>	<b>\$ 937,307</b>	<b>\$ 965,964</b>	<b>\$ 1,050,622</b>
<b>NET RESULTS</b>	<b>\$ 78,280</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ (121,409)</b>

### SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET

**REVENUES** \$ (8,094)

Transfers from General Fund decreased to utilize fund balance.

**PERSONNEL SERVICES** \$ 36,493

The increase is attributed to a rise in retirement contributions, health and worker's comp insurance costs, and a 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ 85,322

The increase is attributed to a program modification for a transit study, contracting out the cleaning of the bus shelters and higher R&M for three older buses (2012).

**CAPITAL OUTLAY** \$ (8,500)

The decrease is attributed to lower anticipated equipment needs.

### PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)

POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Transportation Supervisor	1	1	1	1
Office Assistant (at PCP)	1	1	1	1
Senior Shuttle Bus Driver	1	1	1	1
Shuttle Bus Driver	5.25	5.25	5.25	5.25
<b>TOTAL FTEs</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>	<b>8.25</b>

TRANSPORTATION



# TRANSPORTATION (6-5440)

## 110 STREET CONSTRUCTION AND MAINTENANCE FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 274,482	\$ 298,342	\$ 281,186	\$ 306,795
413000 SALARIES - TEMPORARY STAFF	-	-	-	-
414000 SALARIES - OVERTIME	34,292	20,000	30,000	30,000
421000 BENEFITS - FICA PAYROLL TAXES	23,823	24,453	23,496	25,867
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	24,129	26,069	24,797	28,306
423000 BENEFITS - HEALTH AND DENTAL	56,335	75,166	70,945	84,532
423001 BENEFITS - LIFE, ADD & LTD	1,102	1,356	1,136	1,394
424000 BENEFITS - WORKERS COMP INSURANCE	8,307	9,598	13,934	14,583
<b>TOTAL PERSONNEL SERVICES</b>	<b>422,470</b>	<b>454,984</b>	<b>445,494</b>	<b>491,477</b>
<b>OPERATING EXPENSES</b>				
431000 PROFESSIONAL SERVICES	-	-	2,500	50,000
434050 SOFTWARE SERVICES	11,478	21,728	21,000	25,000
440015 TRAVEL CONF MTGS	47	100	150	150
4410XX COMMUNICATIONS	1,324	1,320	1,320	1,320
443001 STREET LIGHTING	38,477	40,000	40,000	40,000
445000 INSURANCE	-	10,000	10,000	10,000
446000 R&M VEHICLES	79,005	125,000	150,000	150,000
446002 R&M EQUIPMENT	1,436	5,000	5,000	5,000
446006 R&M - ROADS/STREETS	7,554	-	20,000	20,000
447000 PRINTING	-	7,500	7,500	5,000
448000 ADVERTISING	265	2,500	2,500	2,500
452000 SUPPLIES	409	4,000	2,500	2,500
452002 UNIFORM & ACCESSORIES	3,614	5,000	5,000	5,000
452003 TIRES	12,078	18,000	18,000	18,000
452044 GAS - TRANSPORTATION	56,324	75,000	65,000	65,000
455000 EDUCATION & TRAINING	994	3,000	3,000	4,000
<b>TOTAL OPERATING EXPENSES</b>	<b>213,005</b>	<b>318,148</b>	<b>353,470</b>	<b>403,470</b>
<b>CAPITAL OUTLAY</b>				
46410X FURNITURE & EQUIPMENT	-	22,000	22,000	8,500
464200 VEHICLES	675	142,175	145,000	147,175
465000 INFRASTRUCTURE - BUS SHELTERS	103,613	-	-	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>104,288</b>	<b>164,175</b>	<b>167,000</b>	<b>155,675</b>
<b>TRANSFERS</b>				
491030 TRANSFER OUT - CITT TO CAPITAL PROJ	100,720	-	-	-
<b>TOTAL TRANSFERS</b>	<b>100,720</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>840,483</b>	<b>937,307</b>	<b>965,964</b>	<b>1,050,622</b>
<b>FUND BALANCE</b>				
499000 FUND BALANCE - NONSPENDABLE	-	-	-	-
499010 FUND BALANCE - RESTRICTED	-	-	-	-
<b>TOTAL FUND BALANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL FUND BALANCE &amp; EXPENDITURES</b>	<b>840,483</b>	<b>937,307</b>	<b>965,964</b>	<b>1,050,622</b>

TRANSPORTATION

# NEW PROGRAM MODIFICATION

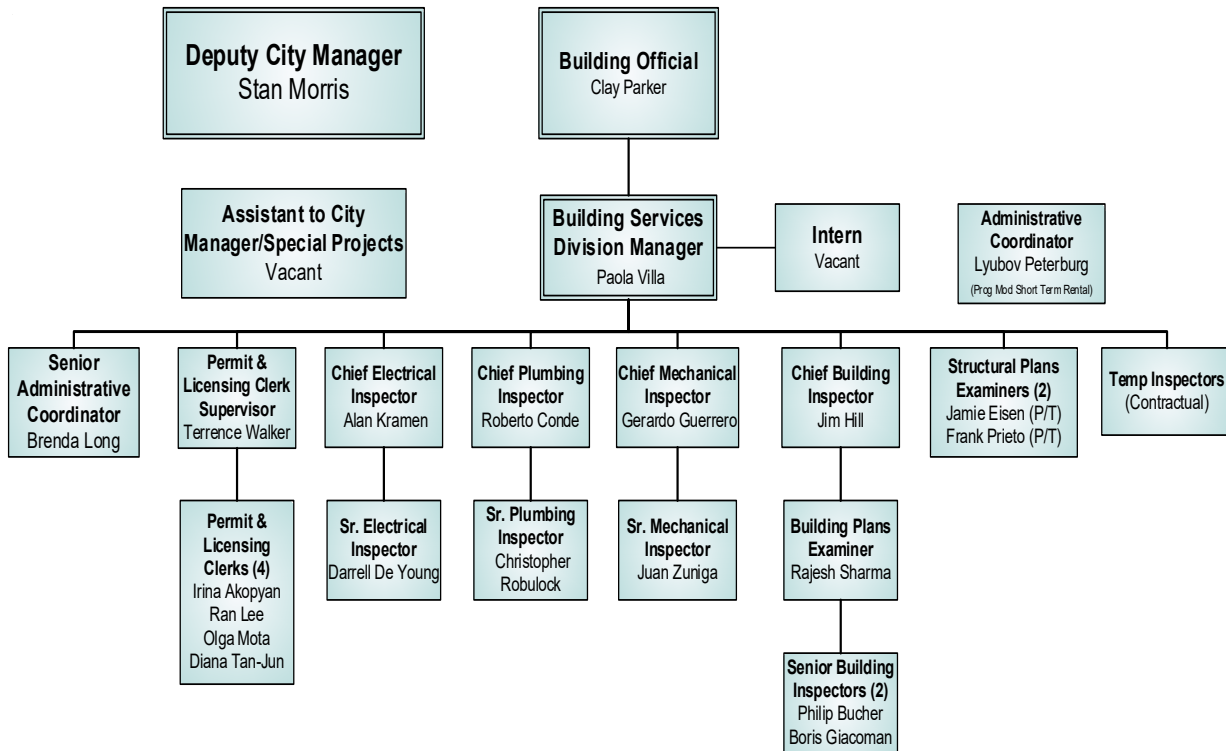
<b>Shuttle Service Improvement Study</b>				
<b>DEPARTMENT NAME</b>	<b>DIVISION NAME</b>	<b>DIV/DEPT NO.</b>	<b>TOTAL COST REQUESTED</b>	
Transportation	Cultural & Community Services	6-5440	\$50,000	
<b>Justification</b>				
<p>It has been over 15 years since we have formally had the transportation service evaluated, including a survey of the residents and visitors to understand who is utilizing the service, for what purpose, and what can be done to make the service more efficient and reliable, with increased traffic in the area.</p>				
<b>Required Resources</b>				
<b>New Personnel</b>				
Number of Positions (A)	Title	Salary (B)	Fringe Benefits (C)	Cost A x (B +C)
			-	-
			-	-
			-	-
			-	-
<b>Other Reoccurring Operating Costs</b>				
Account Number	Description	Cost		
<b>One Time Costs</b>				
Account Number	Description	Cost		
110-6-5440-431000-00000	Consultant Services, Transit Study	<b>50,000</b>		
<b>Benefits</b>				
<p>A transit study would focus on three primary objectives, including: 1- improving the current operation by reducing delay, increasing reliability, and better serving current SIBShuttle customers; 2 - modifying the existing service with route and service changes to attract and service residents, employees, and visitors in SIB not currently using the shuttle; and 3 - Improve the SIBShuttle operations to improve cost effectiveness of the service through ridership increases, cost reductions, and overall operational improvements.</p>				

# NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME	DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Transportation		Cultural & Community Services	6-5440	\$155,675	
Quantity	Item	Description and Justification	Cost		
1	New Bus	The purchase of a new bus will enable our department to replace one of our 2012 buses. These 2012 buses incur high repair and maintenance expenses. The typical lifespan of our shuttle buses is 7 years.	145,000		Y
1	Wrap for bus	The new bus referenced above will require a wrap so the the design will mirror our existing Sunny Isles Beach Shuttle buses.	2,175		Y
1	Equipment for Bus	Video Recording Equipment (DVR), GPS, Wifi, Radio, and Passenger Counter for new bus.	5,000		Y
1	Destination Sign	Destination Sign for New Bus	3,500		Y

**TRANSPORTATION**

# BUILDING



# BUILDING (4-5150)

## PROGRAMS/SERVICES

The Building Services Department operates under the auspices of the Community Development Division. It is dedicated in providing services for the protection of the health, safety, and welfare of the citizens of Sunny Isles Beach and the general public, by educating and assisting the public at large in understanding the regulations and requirements for building, renovating, or repairing an existing structure. The Building Department issues permits and performs inspections to ascertain compliance with the requirements of Federal, State, County, and Local Codes.

Building Services personnel provide front-line customer service for a number of issues ranging from the application of a permit for various trades to the issuance of the permits.

As authorized in the City of Sunny Isles Beach Code of Ordinances, the Building Services Division levies and collects fees for the issuance of Building Permits within City limits. Any owner or contractor wishing to renovate, build or repair an existing structure must obtain the required building permit(s) prior to initiating any work.

The Building Services staff, Inspectors and Chief Inspectors provide outside inspections to ascertain compliance with the requirements of the Florida Building Code, State Codes and other regulations.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ With the help of the SIB Media Department, the Building Department forms, published online, were updated and formatted to be ADA compliant. All forms are now fillable documents.
- ◇ Streamlined the permit application process by reducing the amount of paperwork required on sub permit applications.
- ◇ Enhanced our contractor license renewal process to minimize submittal of fraudulent licensing information.

## FY 2019/2020 OBJECTIVES

- ◇ Improve the security of our front counter and design a friendlier waiting area/lobby. Improve the plan review/and inspectors' area to provide all staff with adequate work stations.
- ◇ Make contact with vendors regarding Electronic Plan Review Software to implement in the future.

<b>PERFORMANCE MEASURES</b>	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 TARGET</b>	<b>FY 2018/2019 PROJECTED</b>	<b>FY 2019/2020 TARGET</b>
Permits Issued	4,949	5,500	5,190	5,500
Inspections Performed	25,532	25,500	28,390	25,000
Plan Reviews Performed	10,461	10,500	10,238	10,000

**BUILDING (4-5150)**

<b>140 BUILDING FUND</b>	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 ADOPTED BUDGET</b>	<b>FY 2018/2019 PROJECTED BUDGET</b>	<b>FY 2019/2020 PROPOSED BUDGET</b>
<b>REVENUES</b>				
BUILDING PERMITS	\$ 3,801,227	\$ 2,536,000	\$ 3,086,500	\$ 2,663,050
MISC REVENUE	56,838	76,500	122,500	106,500
REAPPROPRIATIONS	5,231,119	5,482,078	5,860,565	5,675,582
<b>TOTAL REVENUES</b>	<b>\$ 9,089,184</b>	<b>\$ 8,094,578</b>	<b>\$ 9,069,565</b>	<b>\$ 8,445,132</b>
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 2,161,572	\$ 2,412,811	\$ 2,239,665	\$ 2,482,123
OPERATING EXPENSES	169,763	279,920	280,410	280,000
CAPITAL OUTLAY	47,284	10,000	23,908	50,000
TRANSFERS	850,000	850,000	850,000	850,000
FUND BALANCE	-	4,541,847	5,675,582	4,783,009
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 3,228,619</b>	<b>\$ 8,094,578</b>	<b>\$ 9,069,565</b>	<b>\$ 8,445,132</b>
<b>NET RESULTS</b>	<b>\$ 5,860,565</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET**

**REVENUES** \$ 350,554

Revenues are projected to increase with an expected increase in fund balance (i.e. reappropriations) also.

**PERSONNEL SERVICES** \$ 69,312

The increase is attributed to a rise in retirement contributions, health and worker's comp insurance costs and a 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ 80

Minimal increase.

**CAPITAL OUTLAY** \$ 40,000

The increase is attributed to the floor plan and layout improvements for the inspectors and reviewer's office spaces.

<b>PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)</b>				
<b>POSITION TITLE</b>	<b>FY 2017/2018 ACTUAL</b>	<b>FY 2018/2019 ADOPTED</b>	<b>FY 2018/2019 PROJECTED</b>	<b>FY 2019/2020 PROPOSED</b>
Deputy City Manager	1.00	1.00	1.00	1.00
Building Department Manager	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00
Senior Administrative Coordinator	1.00	1.00	1.00	1.00
Administrative Coordinator	1.00	1.00	1.00	1.00
Special Asst to City Mgr/Spec Projects	1.00	1.00	1.00	1.00
Chief Electrical Inspector	1.00	1.00	1.00	1.00
Senior Electrical Inspector	1.00	1.00	1.00	1.00
Senior Plumbing Inspector	1.00	1.00	1.00	1.00
Chief Plumbing Inspector	1.00	1.00	1.00	1.00
Chief Mechanical Inspector	1.00	1.00	1.00	1.00
Senior Mechanical Inspector	1.00	1.00	1.00	1.00
Mechanical Inspector	0.00	0.00	0.00	0.00
Senior Building Inspector	2.00	2.00	2.00	2.00
Chief Building Inspector	1.00	1.00	1.00	1.00
Building Plans Examiner	1.00	1.00	1.00	1.00
Structural Plans Examiner (2 @ .25 FTE)	0.50	0.50	0.50	0.50
Permit & Licensing Clerk Supervisor	1.00	1.00	1.00	1.00
Permit & Licensing Clerk	4.00	4.00	4.00	4.00
Student Intern	0.00	0.50	0.00	0.50
<b>TOTAL FTEs</b>	<b>21.50</b>	<b>22.00</b>	<b>21.50</b>	<b>22.00</b>

# BUILDING (4-5150)

## 140 BUILDING FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 1,598,733	\$ 1,745,351	\$ 1,631,208	\$ 1,789,751
413000 SALARIES - TEMPORARY STAFF	-	12,480	-	12,480
414000 SALARIES - OVERTIME	35,718	26,500	45,000	26,500
421000 BENEFITS - FICA PAYROLL TAXES	118,552	135,012	121,676	138,401
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	152,576	169,420	158,979	179,507
423000 BENEFITS - HEALTH AND DENTAL	233,910	297,487	249,343	301,569
423001 BENEFITS - LIFE, ADD & LTD	7,683	8,542	7,300	8,058
424000 BENEFITS - WORKERS COMP INSURANCE	14,401	18,019	26,159	25,857
<b>TOTAL PERSONNEL SERVICES</b>	<b>2,161,573</b>	<b>2,412,811</b>	<b>2,239,665</b>	<b>2,482,123</b>
<b>OPERATING EXPENSES</b>				
431000 PROFESSIONAL SERVICES	86,220	135,000	125,000	127,500
434010 BANK CHARGES	20,022	18,000	27,260	27,260
434050 SOFTWARE SERVICES	-	14,660	14,660	14,660
440010 AUTO ALLOWANCE	13,236	13,200	13,200	13,200
4400XX TRAVEL, CONF,& MEETINGS	5,168	13,750	13,750	13,750
4410XX COMMUNICATIONS	13,390	14,020	15,000	15,020
442000 POSTAGE	135	250	500	250
444040 RENTALS	985	2,680	2,680	-
446000 R&M VEHICLES	1,666	15,000	15,000	15,000
446002 R&M EQUIPMENT	577	600	600	600
446003 R&M BUILDING	-	100	100	100
447000 PRINTING	2,557	5,650	5,650	5,650
449000 BAD DEBT EXPENSE	-	-	-	-
451000 OFFICE SUPPLIES	1,895	8,600	8,600	8,600
452000 SUPPLIES	3,749	5,000	5,000	5,000
452002 UNIFORMS	8,595	8,500	8,500	8,500
452015 GAS	5,399	12,000	12,000	12,000
454000 DUES, SUBS,& MEMBERSHIPS	2,901	3,310	3,310	3,310
455000 EDUCATION & TRAINING	3,268	9,600	9,600	9,600
<b>TOTAL OPERATING EXPENSES</b>	<b>169,763</b>	<b>279,920</b>	<b>280,410</b>	<b>280,000</b>
<b>CAPITAL OUTLAY</b>				
46410X FURNITURE & EQUIPMENT	113	4,000	12,908	50,000
464200 VEHICLES	47,171	-	5,000	-
46430X COMPUTER EQUIPMENT	-	6,000	6,000	-
<b>TOTAL CAPITAL OUTLAY</b>	<b>47,284</b>	<b>10,000</b>	<b>23,908</b>	<b>50,000</b>
<b>TRANSFERS</b>				
491010 ADMINISTRATIVE CHARGEBACK	850,000	850,000	850,000	850,000
<b>TOTAL TRANSFERS</b>	<b>850,000</b>	<b>850,000</b>	<b>850,000</b>	<b>850,000</b>
<b>FUND BALANCE</b>				
499010 FUND BALANCE - RESTRICTED	-	4,541,847	5,675,582	4,783,009
<b>TOTAL FUND BALANCE</b>	<b>-</b>	<b>4,541,847</b>	<b>5,675,582</b>	<b>4,783,009</b>
<b>TOTAL FUND BALANCE &amp; EXPENDITURES</b>	<b>3,228,620</b>	<b>8,094,578</b>	<b>9,069,565</b>	<b>8,445,132</b>

## NEW CAPITAL OUTLAY REQUEST

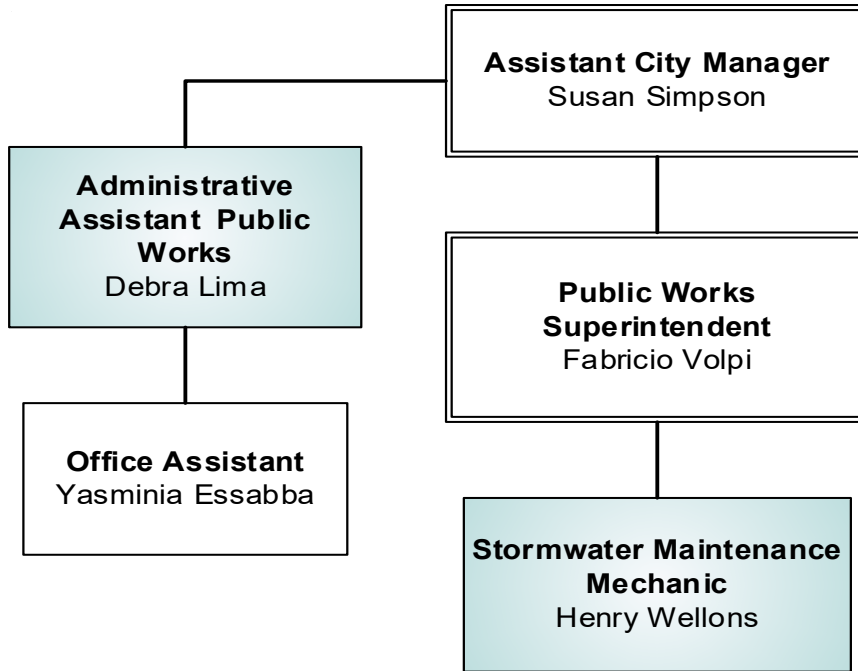
DEPARTMENT NAME		DIVISION NAME		DIV/DEPT NO.	TOTAL COST PROPOSED	FUNDED
Building		Community Development		4-5150	\$50,000	
Quantity	Item	Description and Justification			Cost	
1	Furniture	Improve the layout of the inspectors and plan reviewers' area. Due to the City's rapid growth, many of the departments who share the 3rd floor have increased their personnel. As such, the Building Department has had to create temporary work stations for two of our inspectors/plan's examiners. Re-organizing the plan review area will enable us to accommodate our staff and provide them with proper workstations.			50,000	Y

**BUILDING**





# STORMWATER OPERATIONS



# STORMWATER OPERATIONS (5-5380)

## PROGRAMS/SERVICES

The Stormwater Operations Department maintains all stormwater drainage within public right-of-way in an effort to enhance/maintain the quality of life in the City. The department installs, maintains, and repairs all stormwater related infrastructure including, but not limited to, catch basins and storm drains within public right-of-way. Maintenance of the City's storm sewer system includes: sweeping streets, administering a contract for cleaning of lines and catch basins, and other services related to the proper discharging of rainwater runoff.

Stormwater Operations is tasked with maintaining environmental compliance with the National Pollutant Discharge Elimination System (NPDES) permit requirements; inspecting public and private drainage projects; administering planning; and design review for compliance with regulatory requirements. The department is also focused on educating the public for the need to protect the stormwater system from illegal dumping.

## FY 2018/2019 HIGHLIGHTS & ACCOMPLISHMENTS

- ◇ Cleaned City wide storm drainage system.
- ◇ Cleaned City storm drainage wells in the Central Island area and the Golden Shores area.
- ◇ Worked with Building on plan reviews and permitting for site construction and Utility permits.

## FY 2019/2020 OBJECTIVES

- ◇ Upgrade the Golden Shores Pump Station.
- ◇ Install two new drainage wells on NE 172nd Street.
- ◇ Repair miscellaneous storm drain tops throughout City.
- ◇ Continue to work along side/over City contractors to make sure all measures are taken to prevent debris from entering our storm system.

PERFORMANCE MEASURES	FY 2017/2018 ACTUAL	FY 2018/2019 TARGET	FY 2018/2019 PROJECTED	FY 2019/2020 TARGET
Tons of material collected.	145	35	30.5	30
Catch Basins Cleaned (391 Catch Basins within the City)	370	372	375	375
Manholes Cleaned (173 Manholes within the City)	N/A	115	113	115
Linear feet of stormwater pipe cleaned (heavy cleaning). (2500 Linear Feet within the City)	25,000	25,000	22,728	23,000
Drainage Well Cleaning (56 Drainage Wells in the City)	N/A	33	35	35

# STORMWATER OPERATIONS (5-5380)

## 400 STORMWATER MANAGEMENT FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>REVENUES</b>				
STORMWATER FEES	\$ 1,003,563	\$ 990,000	\$ 950,000	\$ 990,000
INTEREST/INVESTMENTS	1,639	1,000	4,000	1,000
TRANSFERS FM GENERAL FUND	-	100,000	100,000	-
FUND BALANCE	-	22,964	113,709	178,975
<b>TOTAL REVENUES</b>	<b>\$ 1,005,202</b>	<b>\$ 1,113,964</b>	<b>\$ 1,167,709</b>	<b>\$ 1,169,975</b>
<b>APPROPRIATIONS</b>				
PERSONNEL SERVICES	\$ 183,719	\$ 162,702	\$ 166,330	\$ 168,968
OPERATING EXPENSES	315,590	438,920	331,660	437,570
NON OPERATING EXPENSES	350,371	-	-	-
CAPITAL OUTLAY	0	5,000	5,000	13,800
TRANSFER OUT	0	-	-	-
DEBT SERVICE	41,813	485,744	485,744	485,744
FUND BALANCE	113,709	21,598	178,975	63,893
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 1,005,202</b>	<b>\$ 1,113,964</b>	<b>\$ 1,167,709</b>	<b>\$ 1,169,975</b>
<b>NET RESULTS</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

### SIGNIFICANT CHANGES FROM FISCAL YEAR 2018/2019 ADOPTED BUDGET

**REVENUES/FUND BALANCE** \$ 56,011

The increase is primarily a result of the higher beginning fund balance due to lower than anticipated expenditures for 2018/2019.

**PERSONNEL SERVICES** \$ 6,266

The increase is primarily due to a rise in retirement contributions, health and worker's comp insurance costs and a 3% cost of living increase in April 2019.

**OPERATING EXPENSES** \$ (1,350)

Minimal decrease.

**CAPITAL OUTLAY** \$ 8,800

The increase is attributed to a capital outlay request for additional storm water grates to replace old grates in order to meet several compliance standards.

**DEBT SERVICE** \$ -

No change.

### PERSONNEL COMPLEMENT BY FTEs (Full-Time Equivalents)

POSITION TITLE	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED	FY 2018/2019 PROJECTED	FY 2019/2020 PROPOSED
Admin Asst to Public Works Director	1	1	1	1
Maintenance Worker (Stormwater)	1	1	1	1
<b>TOTAL FTEs</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

**STORMWATER OPERATIONS**

# STORMWATER OPERATIONS (5-5380)

## 400 STORMWATER MANAGEMENT FUND

	FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>PERSONNEL SERVICES</b>				
412000 SALARIES - REGULAR	\$ 131,898	\$ 114,881	\$ 119,840	\$ 118,327
414000 SALARIES - OVERTIME	385	1,000	1,098	1,000
421000 BENEFITS - FICA PAYROLL TAXES	8,274	8,943	8,832	9,207
422000 BENEFITS - RETIREMENT CONTRIBUTIONS	18,171	9,711	9,990	10,262
423000 BENEFITS - HEALTH AND DENTAL	22,901	25,795	23,492	26,942
423001 BENEFITS - LIFE, ADD & LTD	563	598	503	619
424000 BENEFITS - WORKERS COMP INSURANCE	1,527	1,774	2,575	2,611
<b>TOTAL PERSONNEL SERVICES</b>	<b>183,719</b>	<b>162,702</b>	<b>166,330</b>	<b>168,968</b>
<b>OPERATING EXPENSES</b>				
431000 PROFESSIONAL SERVICES	-	-	-	-
434003 STORMWATER COMPLIANCE	8,680	15,000	15,000	18,000
4400XX TRAVEL, CONF & MEETINGS	-	-	-	500
441010 COMMUNICATIONS	985	1,020	1,000	1,020
443000 ELECTRICITY	10,947	12,500	11,000	12,000
443002 WATER	1,520	1,300	2,500	3,000
443003 SOLID WASTE	10,787	5,000	8,000	9,000
445000 INSURANCE	-	900	-	-
446000 R&M-VEHICLES	1,386	30,000	5,000	15,000
446002 R&M-EQUIPMENT	17,866	23,000	25,000	25,000
446003 R&M-BUILDING	5,716	1,000	200	800
446005 R&M-LINES	197,253	285,000	200,000	285,000
452000 SUPPLIES	86	500	300	350
452002 UNIFORMS	308	500	450	500
452003 TIRES	-	200	1,000	1,000
452004 MINOR TOOLS & EQUIPMENT	-	500	300	400
452039 GAS	856	2,000	1,500	2,000
454000 DUES, SUBS, MEMBERSHIPS	650	1,000	1,000	1,500
455000 EDUCATION & TRAINING	550	1,500	1,410	3,000
491010 ADMIN CHARGEBACK	58,000	58,000	58,000	58,000
<b>TOTAL OPERATING EXPENSES</b>	<b>315,590</b>	<b>438,920</b>	<b>331,660</b>	<b>437,570</b>
<b>NON OPERATING EXPENSES</b>				
459000 DEPRECIATION	350,371	-	-	-
<b>TOTAL NON OPERATING</b>	<b>350,371</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CAPITAL OUTLAY</b>				
46410X FURNITURE & EQUIPMENT	-	5,000	5,000	13,800
<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>13,800</b>
<b>DEBT SERVICE</b>				
471000 DEBT SERVICE	-	450,694	450,694	458,953
472000 DEBT-INTEREST	41,813	35,050	35,050	26,791
<b>TOTAL DEBT SERVICE</b>	<b>41,813</b>	<b>485,744</b>	<b>485,744</b>	<b>485,744</b>
<b>FUND BALANCE</b>				
499090 FUND BALANCE-NET ASSETS	113,709	21,598	178,975	63,893
<b>TOTAL FUND BALANCE</b>	<b>113,709</b>	<b>21,598</b>	<b>178,975</b>	<b>63,893</b>
<b>TOTAL FUND BALANCE &amp; EXPENDITURES</b>	<b>1,005,202</b>	<b>1,113,964</b>	<b>1,167,709</b>	<b>1,169,975</b>

STORMWATER OPERATIONS

# NEW CAPITAL OUTLAY REQUEST

DEPARTMENT NAME		DIVISION NAME		DEPT/DIV NO.	TOTAL COST PROPOSED	FUNDED
Stormwater Operations		Public Works		5-5380	\$13,800	
Quantity	Item	Description and Justification			Cost	
10	Steel Storm Grates 46.5" x 35.5"	Replase old, ill fitted, or decaying storm grates around the City to keep the roadways safe for vehicles and pedestrians.			8,300	Y
4	Steel Storm Grates 45.5" x 41.5"	Replase old, ill fitted, or decaying storm grates around the City to keep the roadways safe for vehicles and pedestrians.			5,500	Y

**STORMWATER OPERATIONS**



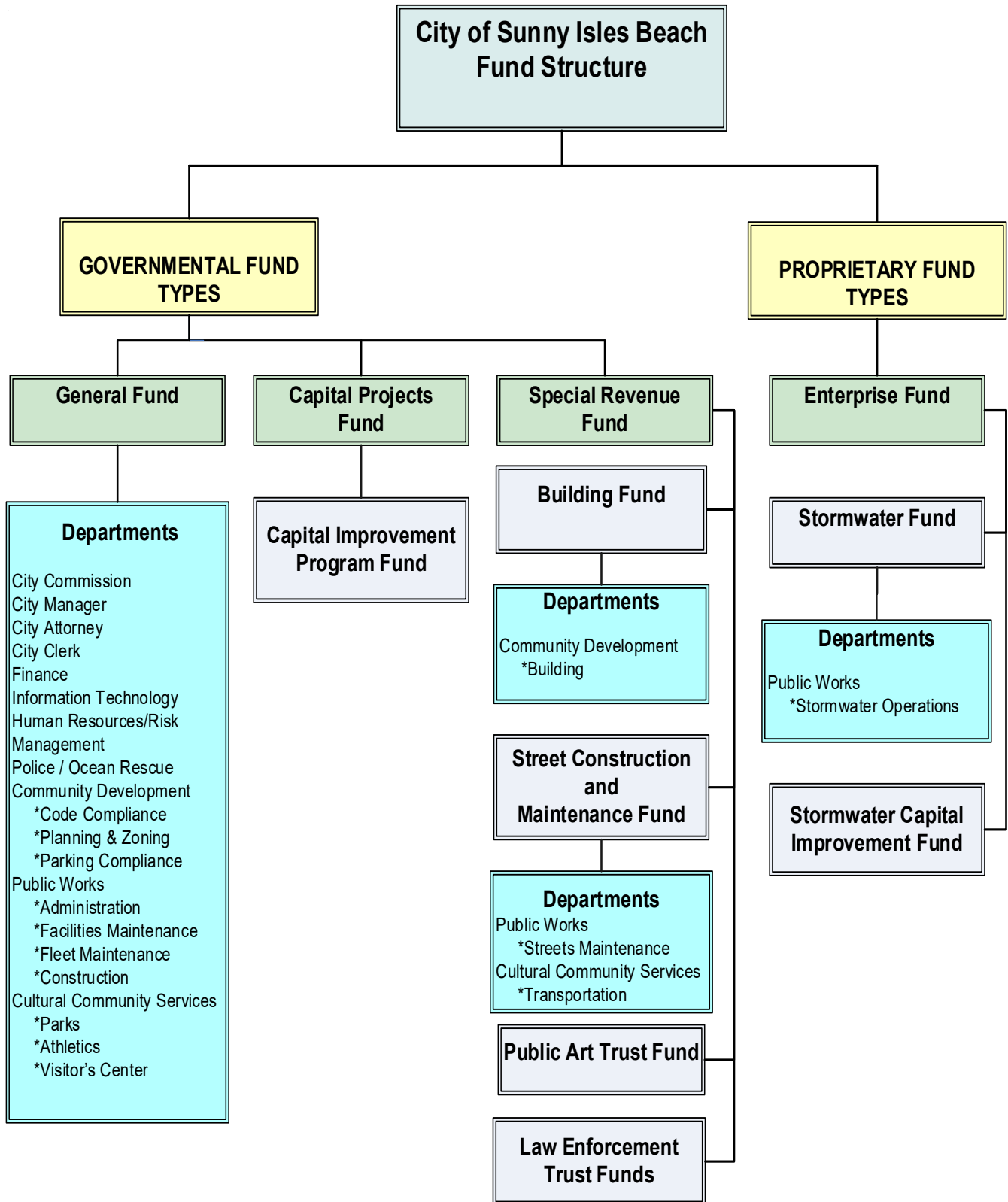
**NON-DEPARTMENT (0-0000/2-5170)**

		FY 2017/2018 ACTUAL	FY 2018/2019 ADOPTED BUDGET	FY 2018/2019 PROJECTED BUDGET	FY 2019/2020 PROPOSED BUDGET
<b>001 GENERAL FUND</b>					
<b>FUND BALANCE (0-0000)</b>					
499000	001-0-0000-499000-00000	FUND BALANCE - NON SPENDABLE	580,135	-	-
499010	001-0-0000-499010-00000	FUND BALANCE - RESTRICTED	-	-	-
499020	001-0-0000-499020-00000	FUND BALANCE - COMMITTED	10,000,000	10,000,000	10,000,000
499030	001-0-0000-499030-00000	FUND BALANCE - ASSIGNED	-	-	-
499040	001-0-0000-499040-00000	FUND BALANCE - UNASSIGNED	8,056,389	6,266,035	12,160,757
499041	001-0-0000-499041-00000	FUND BALANCE - UNASSIGNED-CONT/FISC STAB	8,542,992	8,907,210	8,295,502
		<b>TOTAL FUND BALANCE</b>	<b>27,179,516</b>	<b>25,173,245</b>	<b>30,456,259</b>
<b>TRANSFERS &amp; DEBT SERVICES (2-5170)</b>					
471000	001-2-5170-471000-00000	DEBT SERVICE-PRINCIPAL	2,539,081	2,612,190	2,612,190
472000	001-2-5170-472000-00000	DEBT SERVICE-INTEREST	850,436	810,597	810,597
473000	001-2-5170-473000-00000	DEBT SERVICE-OTHER	-	-	-
491011	001-2-5170-491011-00000	TRANSFER OUT-STREET MAINT FUND	500,000	1,000,000	1,000,000
491030	001-2-5170-491030-00000	TRANSFER OUT-CAPITAL PROJECTS	-	-	-
491030	001-2-5170-491040-00000	TRANSFER OUT-STORMWATER OPERATIONS	-	100,000	100,000
		<b>TOTAL TRANSFERS &amp; DEBT SERVICES (2-5170)</b>	<b>3,889,517</b>	<b>4,522,787</b>	<b>4,522,787</b>
		<b>TOTAL OTHER NON-DEPARTMENT</b>	<b>31,069,033</b>	<b>29,696,032</b>	<b>34,979,046</b>
<b>110 STREETS MAINTENANCE FUND</b>					
<b>FUND BALANCE (0-0000)</b>					
499000	110-0-0000-499000-00000	FUND BALANCE - NON SPENDABLE	2,514	-	-
499010	110-0-0000-499010-00000	FUND BALANCE - RESTRICTED	1,182,842	1,387,041	1,398,654
		<b>TOTAL FUND BALANCE</b>	<b>1,185,356</b>	<b>1,387,041</b>	<b>1,398,654</b>
<b>140 BUILDING FUND</b>					
<b>FUND BALANCE (0-0000)</b>					
499000	140-0-0000-499000-00000	FUND BALANCE - NON SPENDABLE	-	-	-
499010	140-0-0000-499010-00000	FUND BALANCE - RESTRICTED	5,860,565	4,541,847	5,675,582
		<b>TOTAL FUND BALANCE</b>	<b>5,860,565</b>	<b>4,541,847</b>	<b>5,675,582</b>
<b>160 PUBLIC ART TRUST FUND</b>					
<b>FUND BALANCE (0-0000)</b>					
499000	160-0-0000-499000-00000	FUND BALANCE - NON SPENDABLE	-	-	-
499010	160-0-0000-499010-00000	FUND BALANCE - RESTRICTED	345,128	558,181	365,128
		<b>TOTAL FUND BALANCE</b>	<b>345,128</b>	<b>558,181</b>	<b>365,128</b>
<b>300 CAPITAL PROJECTS FUND</b>					
<b>FUND BALANCE (0-0000)</b>					
499000	300-0-0000-499000-00000	FUND BALANCE - NON SPENDABLE	-	-	-
499010	300-0-0000-499010-00000	FUND BALANCE - RESTRICTED	-	-	-
499030	300-0-0000-499030-00000	FUND BALANCE - ASSIGNED	-	-	-
499040	300-0-0000-499040-00000	FUND BALANCE - UNASSIGNED	27,570,007	5,699,689	18,613,174
		<b>TOTAL FUND BALANCE</b>	<b>27,570,007</b>	<b>5,699,689</b>	<b>18,613,174</b>





# FUND STRUCTURE





## FUND DESCRIPTIONS

Governmental accounting systems should be organized and operated on a fund basis. Individual resources are allocated to, and accounted for, in separate accounting entities-identified as funds-based upon the purposes for which they are to be spent and the means by which spending activities are legally controlled.

Governmental units should establish and maintain those funds required by law and sound financial administration. Only the minimum number of funds consistent with legal and operating requirements should be established because unnecessary funds result in inflexibility, undue complexity, and inefficient financial administration.

Individual funds are classified into three broad categories: Governmental, Proprietary, and Fiduciary. The City of Sunny Isles Beach does not utilize any Fiduciary Fund Types. All funds are appropriated except the Law Enforcement Trust Fund. However, Commission has provided authority upon the adoption of the budget to amend the budget for the Law Enforcement Trust Fund based on actual activity.

### GOVERNMENTAL FUND TYPES

Governmental Fund Types are subdivided into four sections: General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds. The City does not have any Debt Service Funds. The Law Enforcement Trust Funds are Special Revenue Funds and are not budgeted.

**General Fund** - Accounts for all financial resources, except those required to be accounted for in another fund.

**Special Revenue Fund** - Account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

**Debt Service Fund** - Account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

**Capital Project Fund** - Account for financial resources to be used for the acquisition or construction of major capital facilities.

- FUND 001- GENERAL FUND (MAJOR FUND)

The General Fund of a government unit serves as the primary reporting vehicle for current government operations. The General Fund, by definition, accounts for all current financial resources not required by law or administrative action to be accounted for in another fund. The major sources of revenue for the General Fund include: ad valorem taxes, franchise taxes, user fee charges, and intergovernmental revenues. The major divisions/departments funded here are: City Manager, City Attorney, City Clerk, Finance, Human Resources/Risk Management, Information Technology, Cultural & Community Services, Community Development Services, Public Safety (Police/Ocean Rescue), and Public Works. This fund is considered a major fund.

- FUND 110- STREET CONSTRUCTION AND MAINTENANCE FUND

The Street Construction and Maintenance Fund is a special revenue fund used to account for revenues received from State and County agencies, which, by State law may only be expended for street construction and maintenance programs.

## FUND DESCRIPTIONS

- FUND 140- BUILDING FUND

The Building Fund is a special revenue fund used to account for building permitting revenues which are restricted to be used for the administration and enforcement of the Building Code.

- FUND 160- PUBLIC ART TRUST FUND

The Public Art Trust Fund is a special revenue fund used to account for Public Art Bonus revenues which are restricted to be used for the purchase and maintenance of art throughout the City.

- FUND 300- CAPITAL IMPROVEMENT PROGRAM FUND (MAJOR FUND)

The Capital Improvement Program Fund is used to account for the City's Capital Improvement Program. The projects funded from this fund include street improvement, landscape improvements, park construction, and renovation or expansion of City facilities. This fund is considered a major fund.

- FUND 600/610/620- LAW ENFORCEMENT TRUST FUNDS

The Law Enforcement Trust Funds are special revenue funds used to account for revenues received from Federal, State and Local law enforcement forfeitures and seizures which are restricted for law enforcement purposes.

Proprietary Fund Types are subdivided into two sections: Enterprise Funds and Internal Service Funds. The City does not use Internal Service Funds.

**Enterprise Funds-** Account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public police, management control, accountability, or other purposes.

- FUND 400- STORMWATER OPERATIONS FUND

The Stormwater Fund provides funding for necessary programs required for compliance with the National Pollutant Discharge Elimination System Permit.

- FUND 450- STORMWATER CAPITAL IMPROVEMENT FUND

The objective of the Stormwater Capital Improvement Fund is to provide funding for improvement of the City's utility infrastructure. It had a one time funding source of \$3.5 million from bond proceeds and year by year transfers from the Stormwater operating fund.

**All funds discussed above are included in the audited financial statements.**

## **BUDGETARY BASIS**

The budgets of general government type funds (for example, the General Fund, the Capital Improvement Program Fund) are prepared on a modified accrual basis. Briefly, this means that obligations of the city (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they are measurable and available.

The Enterprise Funds (for example, the Stormwater Fund) also recognize expenditures as encumbrances when a commitment is made (e.g., through a purchase order). Revenues, on the other hand, are recognized as revenue when service is provided.

In all cases (General Governmental and Enterprise Funds), when goods and services are not received by year end, the encumbrances lapse.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on a basis of "Generally Accepted Accounting Principles" (GAAP). In most cases, this conforms to the way the City prepares its budget. One exception is compensated absence liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP) as opposed to being expended when paid (Budget).



## BUDGETARY & FINANCIAL POLICIES

The City of Sunny Isles Beach Budgetary and Financial Policies provide the basic framework for the overall fiscal management of the City. Some of these tenets can appear to be little more than common sense, barely worthy of the effort necessary to set them forth. On the other hand, they are guidelines, which determine whether or not specific requests, no matter how meritorious, ever reach implementation. When a department seeks the financial support from the Commissioners, it is best for all concerned that the framework for making decisions be clearly understood.

The policies consist of: operating, revenue, cash management and investments, debt, reserve, capital improvements program, accounting and financial reporting, organizational, and financial stability. These policies are used in the development of current activities and planning for future programs. They are reviewed at least annually and updated as needed.

### Balancing the Budget

#### Statement

The City will live within its means. All departments supported by the resources of this City must function within the limits of the financial resources identified or available specifically to them.

Therefore, the City shall annually adopt a balanced budget where available and anticipated resources are equal to, or exceed, operating expenditures. Any increase in expenses, decrease in revenues, or combination of the two that result in a budget imbalance will require budget revision, rather than spending unappropriated surpluses or designated reserves to support ongoing operations.

#### Rationale

A balance must be struck between revenues and expenditures, so that the public can realize the benefits of a strong and stable government. It is important to understand that this policy is applied to budget entities over periods of time, which extend beyond current appropriations. By law, budgets cannot exceed available resources, which is defined as revenues generated in the current period added to balances carried forward from prior years. Temporary shortages, or operating deficits, can and do occur, but they are not tolerated as extended trends. The City cannot develop a legacy of shortages or a legacy of missing one-time resources and expect the continued delivery of services, the very reason for which it exists.

### Operating Budget Policies

1. The City's budget will support City Commission goals, objectives and policies in meeting the needs of the community.
2. The City will continue to support a scheduled level of maintenance and replacement of its infrastructure and fleet.
3. The City will continuously evaluate its service delivery system according to established efficiency and effectiveness criteria.
4. The City will evaluate its use of intergovernmental service contracts to preclude unwarranted duplication of service in overlapping jurisdictions and assure an effective and efficient service delivery system to the community.
5. The City will comply with mandatory federal, state, and local laws and, when appropriate, will comply with industry and professional requirements or standards.



## BUDGETARY & FINANCIAL POLICIES

### Operating Budget Policies (continued)

6. The operating impacts of the Capital Improvements Program (CIP) projects will be reviewed prior to any project being included in the operating budget.
7. The City will develop and maintain accounting and budgetary control systems to adequately safeguard the assets held in public trust.
8. The City will prepare its Budget using a Balanced Budget; each fund's revenues plus other sources equal its expenditures/expenses plus other uses.
9. Transfer of funds between personal services, operating and capital outlay categories is discouraged.
10. To the extent possible, current operations will be funded by current revenues. The use of unencumbered prior period balances in all funds shall be scrutinized and carefully limited.
11. The City will consider General Fund requests for new or expanded programs during the course of the regular budget process. Only in extreme circumstances will such requests be considered during the course of the year.

### Revenue Policies

1. The City will attempt to maintain a diversified and stable revenue system to avoid reliance on any one revenue source and will attempt to minimize the dependence on property taxes.
2. The City will pursue alternative revenue sources as an additional source of funds.
3. The City will establish all user charges and fees to recover the partial or full cost of providing a service. Sufficient user charges and fees shall be pursued and levied to support the full cost (operating, direct, indirect, and capital) of operations.
4. Market rates and charges levied by other public and private organizations for similar services should be considered when establishing tax rates, fees and charges.
5. New ongoing operating costs will be funded with permanent, ongoing revenue sources; one-time operating costs are tied to one-time revenue sources to ensure fund balance integrity.
6. New and expanded unrestricted revenue streams should be first applied to support existing programs prior to funding new or expanded programs.
7. The City will pursue federal, state, and local grants but will strictly limit financial support of these programs to avoid commitments which continue beyond funding availability.
8. General Fund expenditures for mandated and priority programs are to be made against current revenue sources, and not dependent upon uncertain reserves or fluctuating prior period cash balances.
9. Special Revenue Funds are supported by special levies and fees, grants or intergovernmental revenues. Expenditures in these funds are strictly limited to the mandates of the funding source. Special Revenue Funds are not to be used to subsidize other funds, except as required or permitted by program regulations.
10. Enterprise Funds are expected to derive at least 50% of their revenues from charges and user fees. Enterprises should strive to be self-supporting entities through periodic reviews of its fee structure, charges for services, and other operating revenues and expenditures.

## BUDGETARY & FINANCIAL POLICIES

### Cash Management and Investment Policies

1. The City will follow its adopted investment/portfolio policy when handling public funds. The investment/portfolio policy is contained in a separate document.
2. The City will collect revenues aggressively, including past due bills of any type and may utilize an outside collection agency to accomplish this.
3. The City will deposit all funds within forty-eight (48) business hours of receipt.
4. The Finance Department will prepare and present an investment report to the City's Commission on a monthly basis to review the City's investment/portfolio activities.

### Debt Policies

1. The City will seek to maintain its insured AAA bond rating to minimize borrowing costs.
2. The City will review and evaluate its existing debt obligations and future borrowing needs annually.
3. The City will not issue long term debt to finance current operations.
4. The City will publish and distribute an official statement for each bond and note issued.
5. The City will adhere to the bond covenant requirements of each debt issuance.
6. Capital projects financed by the issuance of bonded debt will be financed for a period not to exceed the expected useful life of the project.

### Reserve Policies

1. The City will maintain Unassigned Fund Balance in the General Fund which represents a minimum of 25% of operating expenditures plus a Committed Hurricane/Emergency and Disaster Recovery Operating Reserve in the amount of \$10 million.
2. The City may maintain a reserve in the Stormwater Fund which represents 10% of operating expenditures.

### Capital Improvements Program (CIP) Policies

1. The City will develop and update a five-year Capital Improvements Program on an annual basis.
2. In the development of the Capital Improvements Program, the City will review the operational impact of each project.
3. The Budget committee will review and evaluate each project, based on an established criteria, prior to any project being included in the Capital Improvements Program.
4. The City will maintain an appropriate mix of debt and pay-as-you-go funding of capital projects.
5. The operating impact of each capital project shall be incorporated into annual operating budgets. Capital assets shall be purchased and maintained on a regular schedule. Within legal limits and the constraints of operating budgets, debt may be issued for the purchase of capital assets, including major renovations.

## **BUDGETARY & FINANCIAL POLICIES**

### **Accounting and Financial Reporting Policies**

1. An independent audit will be performed annually with the subsequent issue of an official annual financial statement.
2. The City will produce comprehensive annual financial reports in accordance with Generally Accepted Accounting Principles (GAAP) as promulgated by the Governmental Accounting Standards Board (GASB) within 180 days of the end of the fiscal year.
3. The City will maintain an accounting and financial reporting system that conforms to GAAP and State laws.

### **Organizational Policies**

1. The City will review the organizational structure regularly to assure that residents receive the highest level of service in the most efficient manner.
2. The City will be committed to maintaining and improving the productivity of staff through a productive working environment, appropriate equipment, necessary training, and adequate supplies and materials.
3. Employee compensation will be reviewed regularly to ensure the City is competitive with comparable public entities.

### **Financial Stability Policies**

1. The City will review and evaluate its existing debt obligations and future borrowing needs annually.
2. The City will prepare and update its five-year Capital Improvements Program annually.
3. The City will continuously monitor revenues and expenditures to ensure responsible fiscal management of the City.

## **DEBT ADMINISTRATION**

### **DEBT ISSUANCE**

The objective of the City of Sunny Isles Beach debt management policy is to maintain the City's ability to incur present and future debt at the most beneficial interest rates in amounts needed for financing the adopted Capital Improvement Program without adversely affecting the City's ability to finance essential City services.

Review and analysis of the City's debt position is required to provide a capital financing plan for infrastructure and other improvements. Both available resources and city needs drive the City's debt issuance program. Long-term projected financing is linked with economic, demographic and financial resources expected to be available to repay the debt. City debt ratios are examined as well as the impact of future debt financing on those ratios. The use of debt ratios is only one tool of many in determining a course of action and is not used exclusively in making a decision.

Decisions regarding the use of debt are based upon a number of factors including, but not limited to, the long-term needs of the City and the amount of resources available to repay the debt. The debt policy is not expected to anticipate every future contingency in the City's capital program or future operational needs. Sufficient flexibility is required to enable City management to respond to unforeseen circumstances or new opportunities, when appropriate.

The decision to issue bonds or to obtain bank financing is based upon which alternative will provide the City with lower costs. The City Commission decides on an issue-by-issue basis which method of sale would be more appropriate. The City encourages the use of competitive sales for all issues unless circumstances dictate otherwise. Negotiated sales are considered if the sale is a complex financing structure (certain revenue issues, a combination of taxable/nontaxable issues, etc.) or based upon other factors which lead the Finance Department to conclude that a competitive sale would be less effective.

### **LEGAL DEBT MARGIN**

The City Charter allows revenue bonds to be issued when authorized by the City Commission. There is no legal debt margin established. General Obligation bonds must be approved by referendum of the electorate. Currently, the City does not have any outstanding general obligation bonds.

## DEBT SERVICE FUND SUMMARY

### GOVERNMENTAL FUNDS

The City currently has two revenue bonds and one promissory note outstanding as follows:

#### **2011 SERIES CAPITAL IMPROVEMENT REVENUE AND REVENUE REFUNDING BOND**

This bond was obtained to defease the Florida Municipal Loan Council Revenue Bond-Series 2001A which was obtained to retire the then outstanding Utility Tax Revenue Bond Series 1998 and Series 1999 and the Utility Tax Revenue Bond Anticipation Note. In addition, the City obtained an additional \$2.425 million in debt for multiple park improvements. The original bonds were issued to acquire land, construct a new government center and construct 2 new parks. The note has a fifteen year term and is secured by non-ad valorem revenues and half-cent sales tax.

#### **2012 SERIES CAPITAL IMPROVEMENT REVENUE REFUNDING BOND**

This bond was obtained to defease the Florida Municipal Loan Council Revenue Bond-Series 2002C which was issued to fund various capital projects, including landscaping improvements, park improvements, police station, public works facility. The note has a twenty year term and is secured by non-ad valorem revenues.

#### **PROMISSORY NOTE**

The proceeds were used to fund the City's land purchases and related costs for future development of public parks. The note has a twenty year term and is secured by non-ad valorem revenues.

### SCHEDULE OF GOVERNMENTAL FUNDS DEBT AS OF SEPTEMBER 30, 2019

DESCRIPTION	MATURITY DATE	INTEREST RATE	ISSUANCE AMOUNT	OUTSTANDING PRINCIPAL BALANCE
2011 CAPITAL IMPROVEMNT REVENUE BOND	11/1/2026	2.89%	\$ 10,000,000	\$ 5,768,136
2012 CAPITAL IMPROVEMNT REVENUE BOND	11/1/2022	2.43%	\$ 10,000,000	\$ 4,241,414
PROMISSORY NOTE	7/1/2029	4.03%	\$ 20,000,000	\$ 12,037,014
<b>TOTAL OUTSTANDING GOVERNMENTAL FUNDS DEBT</b>				<b>\$ 22,046,565</b>

### ENTERPRISE FUND

The City currently has one revenue bond outstanding as follows:

#### **2013 SERIES STORMWATER REVENUE BOND**

The Series 2013 was issued to refinance the Series 2002 Bond which funded a portion of the costs of certain improvements to the Golden Shores stormwater utilities system and the Series 2010 Bond which funded a portion of the costs of certain improvements to the stormwater utilities system.

### SCHEDULE OF ENTERPRISE FUND DEBT AS OF SEPTEMBER 30, 2019

DESCRIPTION	MATURITY DATE	INTEREST RATE	ORIGINAL ISSUANCE	OUTSTANDING PRINCIPAL BALANCE
STORMWATER REVENUE BOND,SERIES 2013	2/1/2023	1.82%	\$ 4,450,000	\$ 1,643,467
<b>TOTAL OUTSTANDING ENTERPRISE FUND DEBT</b>				<b>\$ 1,643,467</b>

# DEBT SERVICE REQUIREMENTS TO MATURITY

## TOTAL GOVERNMENT DEBT SERVICE REQUIREMENTS

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2020	2,686,339	728,797	3,415,137
2021	2,765,471	640,964	3,406,435
2022	2,845,857	552,001	3,397,859
2023	2,928,843	460,147	3,388,989
2024	1,899,259	379,993	2,279,252
2025	1,965,988	308,800	2,274,789
2026	2,034,363	236,044	2,270,408
2027	2,104,968	160,666	2,265,634
2028	1,378,140	94,442	1,472,583
2029	1,437,336	37,022	1,474,358
<b>TOTAL</b>	<b>22,046,565</b>	<b>3,598,877</b>	<b>25,645,442</b>

## 2012 Series Capital Improvement Revenue Refunding Bond-BB&T

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2020	1,028,757	90,756	1,119,513
2021	1,049,540	65,576	1,115,117
2022	1,070,743	39,785	1,110,528
2023	1,092,374	13,367	1,105,742
<b>TOTAL</b>	<b>4,241,414</b>	<b>209,485</b>	<b>4,450,899</b>

## Bank of America Promissory Note

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2020	994,474	478,109	1,472,583
2021	1,037,040	435,542	1,472,583
2022	1,080,067	392,515	1,472,583
2023	1,124,879	347,703	1,472,583
2024	1,170,734	301,849	1,472,583
2025	1,220,124	252,458	1,472,583
2026	1,270,747	201,835	1,472,583
2027	1,323,471	149,112	1,472,583
2028	1,378,140	94,442	1,472,583
2029	1,437,336	37,022	1,474,358
<b>TOTAL</b>	<b>12,037,014</b>	<b>2,690,588</b>	<b>14,727,602</b>

## DEBT SERVICE REQUIREMENTS TO MATURITY

**2011 Series Capital Improvement Revenue and Revenue Refunding Bond-SunTrust**

FISCAL YEAR	PRINCIPAL	INTEREST	TOTAL
2020	663,108	159,933	823,041
2021	678,890	139,846	818,736
2022	695,047	119,701	814,748
2023	711,589	99,076	810,665
2024	728,525	78,144	806,669
2025	745,864	56,342	802,206
2026	763,616	34,209	797,825
2027	781,497	11,554	793,051
<b>TOTAL</b>	<b>5,768,136</b>	<b>698,805</b>	<b>6,466,941</b>

# DEBT SERVICE REQUIREMENTS TO MATURITY

## TOTAL ENTERPRISE DEBT SERVICE REQUIREMENTS

### 2013 Series Stormwater Revenue Bond

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2020	458,953	26,791	485,743
2021	467,363	18,380	485,743
2022	475,927	9,816	485,743
2023	241,224	1,648	242,872
<b>TOTAL</b>	<b>1,643,467</b>	<b>56,635</b>	<b>1,700,102</b>





## GLOSSARY

<b>Account</b>	A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure are recorded in accounts.
<b>Accounting Standards</b>	The generally accepted accounting principles (GAAP) promulgated by the Government Accounting Standards Board (GASB), which guide the recording and reporting of financial information by state and local governments. The standards establish such guidelines as when transactions are recognized, the types and purposes of funds, and the content and organization of the annual financial report.
<b>Accrual Basis</b>	A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when a good or service is used.
<b>Activity</b>	A department effort contributing to the achievement of a specific set of program objectives; the smallest unit of the program budget.
<b>Activity Measure</b>	Data collected to determine how effective or efficient a program is in achieving its objective.
<b>Adopted Budget</b>	The original budget as approved by the City Commission at the beginning of the fiscal year.
<b>Ad Valorem Taxes</b>	Commonly referred to as property taxes, levied on both real and personal property, according to the property's valuation and tax rate.
<b>Allotment</b>	The distribution of budget authority by an agency to various sub-units or regional offices.
<b>Amended Budget</b>	The current budget, resulting from changes to the Adopted Budget. An example of a common change would be a line item transfer of funds.
<b>Annualize</b>	Taking changes that occurred mid-year and calculating their cost for a full year, for the purpose of preparing an annual budget.
<b>Apportionment</b>	The release of funds on a quarterly or project basis. Apportionment is designed to prevent the premature depletion of a unit's appropriation and is more common at the state and federal levels than at the local level.
<b>Assessed Valuation</b>	The valuation set upon real estate and certain personal property by the Property Appraiser as a basis for levying property taxes.

## GLOSSARY

<b>Assets</b>	Resources owned or held by a government, which have monetary value.
<b>Assigned Fund Balance</b>	The portion of fund balance that is intended to be used for specific purposes, but is neither restricted nor committed. Assigned amounts include those that have been set aside for a specific purpose by an authorized government body or official, but the constraint imposed does not satisfy the criteria to be classified as restricted or committed (GASB 54, ¶13). The authority for assigning fund balance need not be the highest decision-making level of the governmental entity – in this case, the city commission. It could be a committee of the governing body or an individual delegated the authority by the city commission (i.e. city manager). Assigned amounts should be established prior to the end of the reporting period.
<b>Audit</b>	An examination of evidence, including records, facilities, inventories, systems, etc., to discover or verify desired information.
<b>Authorized Positions</b>	Employee positions, which are authorized in the adopted budget, to be filled during the year.
<b>Balanced Budget</b>	A budget in which current revenues equal current expenditures. The legal requirements for a balanced budget may be set by the state or local government.
<b>Benchmark</b>	A point of reference from which measurements may be made. A benchmark is something that serves as a standard by which other performance indicators may be evaluated or compared.
<b>Bond</b>	A promise to repay borrowed money on a particular date, often ten or twenty years in the future. Most bonds also involve a promise to pay a specified dollar amount of interest at predetermined intervals. Local governments use bonds to obtain long-term financing for capital projects.
<b>Bond Covenant</b>	A legally enforceable agreement with bondholders that requires the governmental agency selling the bond to meet certain conditions in the repayment of the debt.
<b>Bond Ordinance</b>	A law approving the sale of government bonds that specifies how revenues may be spent.
<b>Bond Refinancing</b>	The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.
<b>Budget</b>	A plan of financial activity for a specified period of time (fiscal year or biennium) indicating all planned revenues and expenses for the budget period.

## GLOSSARY

<b>Budget Amendment</b>	A revision of the adopted budget that, when approved by the Commission, replaces the original provision. Budget amendments occur throughout the fiscal year, as spending priorities shift.
<b>Budgetary Basis</b>	This refers to the basis of accounting used to estimate financing sources and uses in the budget. This generally takes on the three forms: GAAP, cash, or modified accrual.
<b>Budgetary Control</b>	The control or management of a government in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.
<b>Budget Calendar</b>	The schedule of key dates, which a government follows in the preparation and adoption of the budget.
<b>Budget Cycle</b>	The recurring process-either annual or biennial-in which a government prepares, adopts, and implements a spending plan. The budget cycle consists of (1) preparation of a budget proposal, (2) legislative approval of the proposed budget, (3) executive-branch implementation of the proposed budget, and (4) preparation of an annual report detailing the results of operations.
<b>Budget Manual</b>	A booklet prepared by the Finance Department or Budget Office that includes, at a minimum, the budget calendar, the forms departments need to prepare their budget requests, and a description of the budget process.
<b>Capital Assets</b>	Assets of significant value and having a useful life of several years. Capital Assets are also called fixed assets.
<b>Capital Budget</b>	The appropriation of bonds or operating revenue for improvements to facilities, and other infrastructure.
<b>Capital Outlay / Expenditures</b>	Spending on fixed assets; generally, such acquisitions cost more than a specified amount (e.g. \$1,000) and are intended to last more than one year.
<b>Capital Improvements</b>	Expenditures related to the acquisition, expansion or rehabilitation of an element of the physical plant of the government - sometimes referred to as infrastructure.
<b>Capital Improvement Program (CIP)</b>	A plan for future capital expenditures that identifies each capital project, its anticipated start and completion, the amount spent each year, and the method of finance.

## GLOSSARY

<b>Capital Project</b>	Major construction, acquisition, or renovation activities that add value to the physical assets of a government, or significantly increase their useful life. Also called capital improvements.
<b>Capital Projects Funds</b>	Governmental funds established to account for resources used for the acquisition/construction of large capital improvement other than those accounted for in the proprietary or trust funds.
<b>Cash Basis</b>	A method of accounting in which revenues are recorded only when cash is received and expenditures are recorded only when payment is made. Since payments for goods and services can be delayed to the next fiscal year, cash on hand can result in an inaccurate picture of the financial condition of a fund. To be in conformance with generally accepted accounting principles, local governments must use the accrual basis, rather than the cash basis of accounting.
<b>Cash Flow</b>	The net cash balance at any given point. The treasurer prepares a cash budget that projects the inflow, outflow, and net balance of cash reserves on a daily, weekly, and/or monthly basis.
<b>Change Order</b>	A change in the design or specifications of an approved capital project; change orders often increase the cost of a project.
<b>Chart of Accounts</b>	A chart that assigns a unique number to each type of transaction (e.g., salaries or property taxes) and to each budgetary unit in the organization. The chart of accounts provides a system for recording revenues and expenditures that fits the organizational structure.
<b>Committed Fund Balance</b>	The portion of fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the highest level of decision-making authority – the city commission. These amounts cannot be used for any other purpose unless the city commission removes or changes the specified use by taking the same action it employed to previously commit the amounts (GASB 54, ¶10). The authority that commits fund balance to a specific purpose should occur prior to the end of the reporting period, but the committed amounts may be determined in the subsequent period before financial statements are issued.
<b>Comprehensive Annual Financial Report (CAFR)</b>	Usually referred to by its abbreviation, this report summarizes financial data for the previous fiscal year in a standardized format. The CAFR is organized by fund and contains two basic types of information: (1) a balance sheet that compares assets with liabilities and fund balance and (2) an operating statement that compares revenues with expenditures.

## GLOSSARY

<b>Constant or Real Dollars</b>	The presentation of dollar amounts adjusted for inflation to reflect the real purchasing power of money as compared to a certain point in time.
<b>Consumer Price Index (CPI)</b>	A statistical description of price levels provided by the U.S. Department of Labor. The index is used as a measure of the increase in the cost of living (e.g. economic inflation).
<b>Contingency</b>	A budgetary reserve set-aside for emergencies or unforeseen expenditures not otherwise budgeted. This type of account protects the local government from having to issue short-term debt to cover such needs.
<b>Contractual Services</b>	Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include legal or accounting services, repair services, rent, maintenance agreements, and professional consulting services.
<b>Cost-of-Living Adjustments (COLA)</b>	An increase in salaries to offset the adverse effect of inflation on compensation.
<b>Debt Service</b>	The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.
<b>Debt Service Funds</b>	One or more funds established to account for expenditures used to repay the principal and interest on debt.
<b>Dedicated Tax</b>	A tax levied in order to support a specific government program or purpose.
<b>Default</b>	Failure to make a debt payment (principal or interest) on time.
<b>Deficit</b>	The amount by which expenditures exceed revenues during a single accounting period.
<b>Department</b>	The basic organizational unit of government, which is functionally unique in its delivery of services.
<b>Depreciation</b>	Expiration in the service life capital assets attributes to wear and tear, deterioration, and action of the physical elements, inadequacy, or obsolescence.
<b>Development-related Fees</b>	Those fees and charges generated by building, development and growth in community, also known as impact fees.

## GLOSSARY

<b>Disbursement</b>	Payment for goods or services that have been delivered and invoiced.
<b>Division</b>	A grouping of departments (the basic organizational units of government), which are functionally similar and tend to have common management.
<b>Earmarking</b>	Legal limitations on the revenue from fees, licenses, taxes, or grants, which determine how the funds may be spent. Many state and federal grants are earmarked for particular types of projects. Earmarked revenues are frequently accounted for in special revenue funds.
<b>Economies of Scale</b>	The cost savings that usually occur with increases in output. If the number of units increase, fixed costs are divided into more units, and the ratio of units to fixed costs will result in lower costs per unit.
<b>Employee (or Fringe) Benefits</b>	Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the governments share of costs for Social Security and the various pensions, medical, disability, life insurance plans, workers compensation premiums and unemployment.
<b>Encumbrance</b>	Budget authority that is set aside when a purchase order or contract is approved. The encumbrance assures suppliers that sufficient funds will be available once the order is fulfilled. Encumbrances are also known as obligations.
<b>Enterprise Funds</b>	A separate fund used to account for services supported primarily by service charges; examples are water, sewer, golf, and airport funds.
<b>Enterprises</b>	Government-owned services, such as utilities, that are supported primarily by fees rather than by tax revenue.
<b>Expenditure</b>	The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service or settling a loss.
<b>Expense</b>	Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.
<b>Fiduciary Funds</b>	Funds that account for resources that government holds in trust for individuals or other governments.
<b>Fiscal Policy</b>	A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

## GLOSSARY

<b>Fiscal Year</b>	A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization. For Sunny Isles Beach, this twelve (12) month period is October 1 to September 30.
<b>Fixed Assets</b>	Assets of long-term character that are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.
<b>Full Faith and Credit</b>	A pledge of government's taxing power to repay debt obligations.
<b>Fund</b>	A self-balancing set of accounts. Governmental accounting information is organized into funds, each with separate revenues, expenditures, and fund balances.
<b>Fund Balance</b>	The difference between a fund's assets and its liabilities. Portions of the fund balance may be restricted/reserved for various purposes - see definitions for nonspendable, restricted, committed, assigned, and unassigned fund balance as set forth by GASB 54.
<b>General Fund</b>	The major fund in most governmental units, the General Fund accounts for all activities not accounted for in other funds. Most tax-funded functions-such as police and fire protection - are accounted for in the General Fund.
<b>Generally Accepted Accounting Principles (GAAP)</b>	Uniform minimum standards used by state and local governments for financial recording and reporting; established by the accounting profession through the Governmental Accounting Standards Board (GASB).
<b>General Obligation (GO) Bond</b>	This type of bond is backed by the full faith, credit and taxing power of the government.
<b>Governmental Accounting Standards Board (GASB)</b>	The body that sets accounting standards specifically for governmental entities at the state and local levels.
<b>Governmental Funds</b>	Funds typically used to account for tax supported, governmental activities (e.g. the general fund, special revenue funds, debt service funds, capital projects funds and permanent funds).



## GLOSSARY

<b>Goal</b>	A statement of broad direction, purpose or intent based on the needs of the community.
<b>Grants</b>	A contribution by a government or other organization to support a particular function. Grants may be classified as either operational or capital, depending upon the grantee.
<b>Indirect Cost</b>	A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.
<b>Infrastructure</b>	The physical assets of a government (e.g., streets, water, sewer, public buildings and parks).
<b>Interfund Transfers</b>	The movement of monies between funds of the same governmental entity.
<b>Intergovernmental Revenue</b>	Funds received from federal, state and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.
<b>Internal Service Charges</b>	The charges to user departments for internal services provided by another government agency, such as data processing or insurance funded from a central pool.
<b>Internal Service Funds</b>	One or more funds that account for the goods and services provided by one department to another within government on a cost-reimbursement basis. Departments that use internal services (e.g., data processing) may have a line item in their budget for such services.
<b>Levy</b>	To impose taxes for the support of government activities.
<b>Line-item Budget</b>	A budget prepared along departmental lines that focuses on what is to be bought by linking appropriations to objects of expenditures.
<b>Long-term Debt</b>	Debt payable more than one year after date of issue.
<b>Mandate</b>	A requirement from a higher level of government that a lower level of government perform a task in a particular way, or perform a task to meet a particular standard, often without compensation from the higher level of government.
<b>Mill</b>	The property tax rate, which is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation. One tenth of one cent.

## GLOSSARY

<b>Mission</b>	A clear and concise statement that focuses on the purpose of the program and sets program goals to align practices with values. A mission statement is an actionable plan for a program's future, which includes the objectives, how these objectives will be reached, who is responsible for performance and why the program must meet it's goals.
<b>Modified Accrual Basis of Accounting</b>	A form of accrual accounting in which (1) expenditures are recognized when the goods or services are received and (2) revenues, such as taxes, are recognized when measurable and available to pay expenditures in the current accounting period.
<b>National Pollutant Discharge Elimination System</b>	A permit program, which controls water pollution by regulating point sources that discharge pollutants into waters of the United States.
<b>Net Position</b>	The portion of fund balance that is the residual classification for proprietary or fiduciary funds.
<b>Nonspendable Fund Balance</b>	The net current financial resources that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. Generally, not in spendable form means that an item is not expected to be converted to cash (GASB 54, ¶6). Examples of items that are not in spendable form include inventory, prepaid amounts, long-term amounts of loans and notes receivable, and property acquired for resale.
<b>Object of Expenditure</b>	An expenditure classification, referring to the lowest and most detailed level of classification, such as electricity, office supplies, asphalt, and furniture.
<b>Objective</b>	Something to be accomplished in specific, well-defined, and measurable terms and is achievable within a specific period.
<b>Obligations</b>	Amounts, which a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.
<b>Operating Budget</b>	That portion of a budget that deals with recurring expenditures such as salaries, electric bills, postage, printing, office supplies, and gasoline. The operating budget may be a separate document from the capital budget, or a consolidated document may be prepared that has one section devoted to operating expenditures and another to capital expenditures. Taken together, the operating and the capital budgets should equal the total amount of spending for the fiscal period.

## GLOSSARY

<b>Operating Deficit</b>	The amount by which this year's (or budget period's) revenues are exceeded by expenditures for the same period. An operating deficit does not take into account any balances left over from prior years that may be used to pay shortfalls.
<b>Operating Expenses</b>	The cost for personnel, materials, and equipment required for a department to function.
<b>Operating Revenue</b>	Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.
<b>Ordinance</b>	A municipal regulation or an authoritative decree or law.
<b>Pay-as-you-go-Basis</b>	A term used to describe a financial policy by which capital outlays are financed from current revenues rather than through borrowing.
<b>Performance Budget</b>	A budget format that includes (1) performance goals and objectives and (2) demand, workload, efficiency, and effectiveness (outcome or impact) measures for each governmental program.
<b>Performance Measures</b>	Indicators used in budgets to show, for example, (1) the amount of work accomplished, (2) the efficiency with which tasks were completed, and (3) the effectiveness of a program, which is often expressed as the extent to which objectives were accomplished.
<b>Personal Services</b>	Expenditures for salaries, wages, and fringe benefits of government employees (also known as Personnel Services).
<b>Prior-year Encumbrances</b>	Obligations from previous fiscal years in the form of purchase orders, contracts or salary commitments which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.
<b>Productivity</b>	The cost per unit of goods or services, holding quality constant. Productivity increases when the cost per unit goes down but quality remains constant or increases.
<b>Program</b>	A group of related activities performed by one or more organizational units for the purpose of accomplishing a function for which the government is responsible.

## GLOSSARY

<b>Program Budget</b>	A budget format that organizes budgetary information and allocates funds along program rather than departmental lines.
<b>Proprietary Funds</b>	The funds used to account for operations (a) that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes.
<b>Public Hearing</b>	An open meeting regarding proposed operating or capital budget allocations, which provides citizens with an opportunity to voice their views on the merits of the proposals.
<b>Purchase Order</b>	An agreement to buy goods and services from a specific vendor, with a promise to pay on delivery.
<b>Reserve</b>	An account used either to set aside budgeted revenues that are not required for expenditure in the current budget year or to earmark revenues for a specific future purpose.
<b>Resolution</b>	A special or temporary order of legislative body; an order of a legislative body requiring less legal formality than an ordinance or statute.
<b>Resources</b>	Total amounts available for appropriation including estimated revenues, fund transfers, and beginning balances.
<b>Restricted Fund Balance</b>	The portion of fund balance on which constraints have been placed by creditors, grantors, contributors, laws or regulations of other governments, constitutional provisions, or enabling legislation. Restricted fund balance places the most binding level of constraint on the use of fund balance (GASB 54, ¶18).
<b>Revenues</b>	All amounts of money received by a government from external sources for the purpose of financing the operations of the government.
<b>Revenue Bond</b>	This type of bond is backed only by revenues, which come from a specific enterprise or project, such as a hospital or toll road.
<b>Service Lease</b>	A lease under which the lessor maintains and services the asset.
<b>Service Level</b>	Services or products which comprise actual or expected output of a given program. Focus is on result, not measures of workload.

## GLOSSARY

<b>Source of Revenue</b>	Revenues are classified according to their source or point of origin.
<b>Statute</b>	A law enacted by a legislative body.
<b>Target-based Budgeting</b>	A budget process in which departments are provided with a maximum level for their budget requests. The budget office requires separate justification for proposed spending levels that exceed the target.
<b>Taxes</b>	Compulsory charges levied by a government for the purpose of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.
<b>Temporary Positions</b>	An employee who fills a temporary or short-term position. Such employees provide contingency staffing for government operations during peak workloads, or to address temporary staffing needs. Temporary employees are on a per-hour basis, and receive limited or no benefits.
<b>Trust Funds</b>	A fund established to receive money that the local government holds on behalf of individuals or other governments; the government holding the money has little or no discretion over it. Examples include employee pension funds and taxes collected for other governments.
<b>Unassigned Fund Balance</b>	The portion of fund balance that is the residual classification for the general fund. This balance represents amounts that have not been assigned to other funds and that have not been restricted, committed, or assigned to specific purposes.
<b>Unencumbered Balance</b>	The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future use.
<b>User Charges</b>	The payment of a fee for direct receipt of a public service by the party who benefits from the service.
<b>Working Cash</b>	Excess of readily available assets over current liabilities, or cash on hand equivalents, which may be used to satisfy cash flow needs.

**ACRONYMS**

ACD	Automated Call Distribution
ADA	Americans with Disabilities Act
ADD	Accidental Death and Dismemberment
AECOM	Architecture, Engineering, Consulting, Operations & Maintenance
ALPR	Automated License Plate Reader
ATV	All Terrain Vehicle
AP	Accounts Payable
BPE	Board of Professional Engineers
CAD	Computer Aided Dispatch
CAFR	Comprehensive Annual Financial Report
CCS	Cultural and Community Services
CCTV	Closed Circuit Television
CD	Certificate of Deposit
CDBG	Community Development Block Grant
CEI	Construction Engineering and Inspection
CID	Criminal Investigation Division
CIP	Capital Improvement Program
CM	Construction Management
CMAQ	Congestion Mitigation and Air Quality
COLA	Cost of Living Adjustment
CPA	Certified Public Accountant
CPU	Community Policing Unit
CRS	Community Rating System

**ACRONYMS**

DARE	Drug Abuse Resistance Education
DCA	Division of Cultural Affairs (State of Florida)
DMV	Department of Motor Vehicles
DOJ	Department of Justice
EAP	Employee Assistance Program
EEOC	Equal Employment Opportunity Commission
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EPA	Environmental Protection Agency
ERC	Equivalent Residential Connection
ERP	Enterprise Resource Planning (typically Finance system)
FABTO	Florida Association of Business Tax Officials
FACE	Florida Association of Code Enforcement
FDIC	Federal Deposit Insurance Corporation
FDLE	Florida Department of Law Enforcement
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency
FMV	Fair Market Value
FPL	Florida Power and Light
FRDAP	Florida Recreation Development Assistance Program
FRS	Florida Retirement System
FT	Full Time

**ACRONYMS**

FTE	Full Time Equivalent
GAAP	Generally Accepted Accounting Principles
GAO	General Accountability Office
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information Systems
GOB	General Obligation Bond
GPS	Global Positioning System
HR	Human Resources
IRS	Internal Revenue Services
IT	Information Technology
ISTEA	Intermodal Surface Transportation Efficiency Act
LBT	Local Business Tax (formerly occupational license)
LETF	Law Enforcement Trust Fund
LPR	License Plate Reader
LTD	Long Term Disability
MCSJ	Municipal Computer Solutions Java (Edmunds ERP)
MDC	Miami Dade County
NFPA	National Fire Protection Association
NPDES	National Pollutant Discharge Elimination System
OMB	U.S. Office of Management and Budget
OR	Ocean Rescue
PCP	Pelican Community Park



**ACRONYMS**

PD	Police Department
PO	Purchase Order
PT	Part Time
PW	Public Works
RFP	Request for Proposal
SEU	Special Enforcement Unit
TBD	To Be Determined
VOCA	Victims of Crime Agency
WASD	Water and Sewer Department
WC	Workers Compensation



*Pedestrian Bridge at Government Center*



*Gateway Park Interior Buildout and Remodeling*



**CITY OF SUNNY ISLES BEACH  
CAPITAL IMPROVEMENT PROGRAM  
FY 2019-2020**





**CITY OF SUNNY ISLES BEACH  
CAPITAL IMPROVEMENT PROGRAM  
FY 2019/2020**

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## Introduction to Capital Improvement Program

### INTRODUCTION

The Capital Improvement Program (CIP) concentrates on the development of a long-range framework in which physical projects may be planned while, at the same time, implementing projects within the City's financial capabilities. The comprehensive program is prepared for the ensuing five years and is based upon the requirements of the community for all types of public improvements.

### PURPOSE

The primary purpose of the Capital Improvement Program includes: The development of a long-range framework in which physical projects are planned, evaluated, and presented in an order sequence; The coordination of the capital related projects of City departments to ensure equitable distributions of projects with regard to the needs of the community; the timing of related projects; and the provision of information regarding planned capital projects to the residents of the City of Sunny Isles Beach.

### DEFINITIONS

**Capital Improvement:** Any major expenditure for physical development, which generally falls into one of the following categories: Land and non-structural improvements; New structures; Major repairs; Major equipment.

**Capital Improvement Project:** Any major non-recurring expenditure for physical facilities of government such as costs for acquisition of land or interests in land; construction of buildings or other structures including additions or major alterations; construction of streets or utility lines; fixed equipment; landscaping and similar expenditures including associated planning and design work related directly to an individual project.

**Capital Improvement Budget:** A list of projects, together with cost amounts and sources of funds for the coming fiscal year, regarded as the first year of the Capital Improvement Program. The Capital Improvement Program may be included as a part of the City operating budget.

### METHODOLOGY

Projects included in the Capital Improvement Program were derived from needs identified by the City Manager and City staff. Departments can submit projects that encompass both the improvement of the City's physical development as well as the improvement of the particular programs and services that they provide to the public. Each department should estimate the project's cost and give an explanation and justification of the project. The City Manager assesses and decides whether these projects should be included in the Tentative Budget. After the City Commission's review and approval, funded projects shall be implemented.

## Introduction to Capital Improvement Program

### FUNDING OF CAPITAL PROJECTS

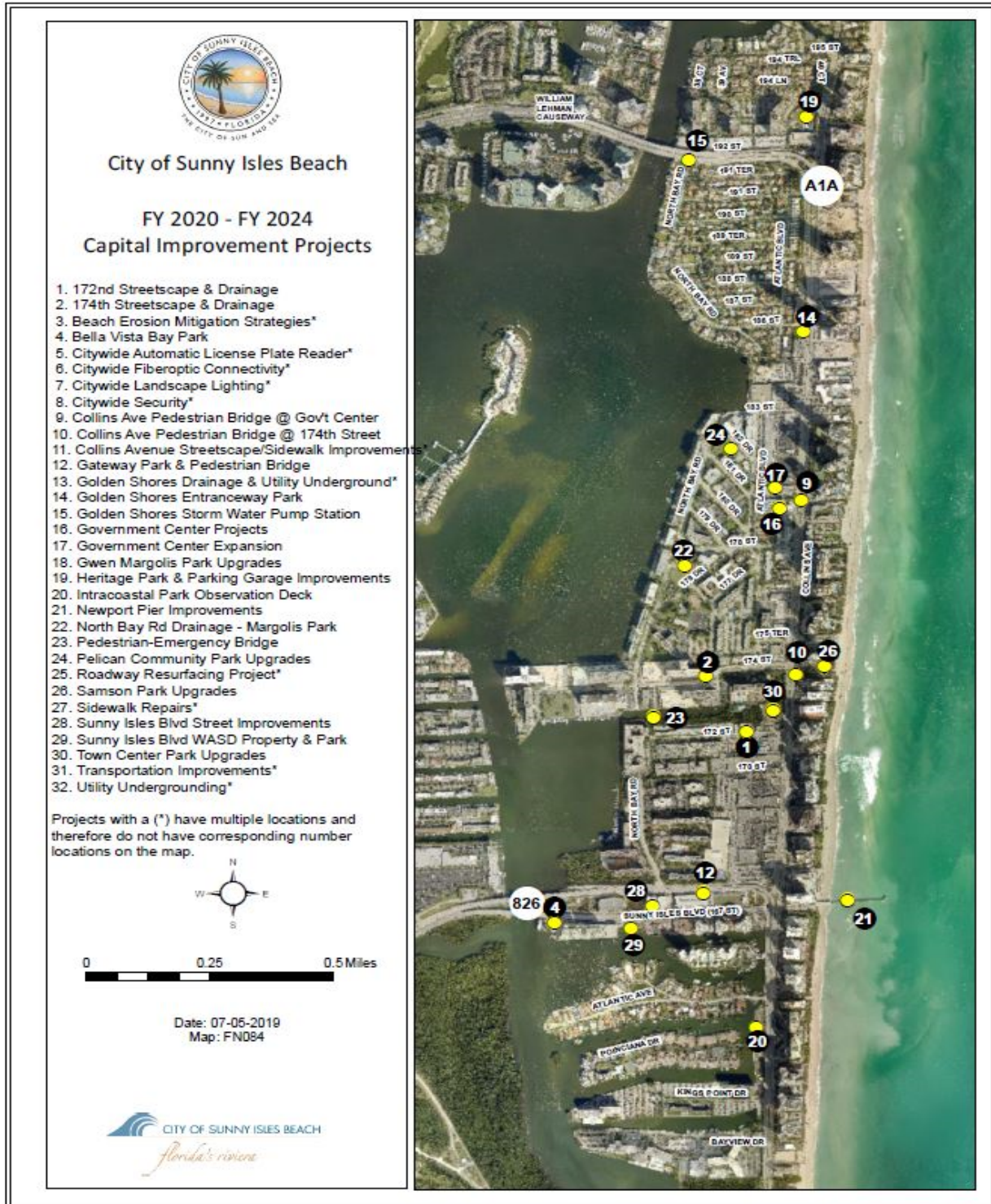
The success of the Capital Improvement Program depends on the close coordination of the physical plan with a financial plan. Projects may be financed through regular operating funds such as the General Fund, which frequently are insufficient for very large Capital Improvement Projects and which must compete with recurring operating requirements. The financial plan may require in-depth research in determining alternative means within a desired timetable to finance Capital Improvements. The City can borrow money through the sale of bonds. Bonds sold by the City fall into two categories: General Obligation Bonds and Revenue Bonds. A property tax levy is used to pay for General Obligation Bonds, which normally requires voter approval. Revenue Bonds are paid for by pledging a specific revenue stream for the repayment of debt. It has become practical to pay for some very large Capital Improvements on a pay-as-you-go basis with the popularity of various lease-purchase options. Federal and State Aid Programs can also play an important role in Capital Improvement planning. Federal and State Grant Programs can aid in the planning and financing of projects.

The administrative ability to seek and utilize the best possible source, or combination of sources, from the various alternatives for financing Capital Improvements can maximize the City's Capital Improvement Program, saving the cost of inefficiencies, which occur from not adequately addressing infrastructure needs.

### NEED FOR CAPITAL PROJECTS

In recent years, a vast array of new federal and state regulations, primarily in areas of environmental quality, have imposed tremendous costs upon local units of government for Capital Improvements in order to comply with the law. Although some programs are combined with financial aid to encourage and assist cities in gaining compliance, the local share of costs often runs into the millions of dollars. Once built, facilities must be maintained and operated which imposes tremendous ongoing costs for labor and materials. The ability to absorb future operating costs is as important in planning a Capital Improvement Program as the ability to finance the actual construction. Rapidly changing technology often contributes to capital projects planning. Modernization of facilities and equipment, while costly, can often help reduce maintenance and operating costs significantly over the long run. There is a constant need to rebuild and or replace facilities, which have begun to deteriorate due to age. This is particularly true with streets and bridges. The impact of the various factors, which contribute to generating Capital Improvements, highlight the need for sound fiscal planning in the preparation of Sunny Isles Beach's Capital Improvement Program. The future development, growth and general well being of our citizens is directly related to an affordable and realistic Capital Improvement Program.

**MAJOR CAPITAL IMPROVEMENT PROJECTS BY LOCATION**



**CITY WIDE CAPITAL BUDGET SUMMARY for  
FY 2019-2020**

	General Capital Improvement Program Fund		Stormwater Capital Projects Fund		Forfeiture Funds		Total
<b>Revenues</b>							
Second Local Option Gas Tax	\$	-	\$	87,343	\$	-	\$ 87,343
Interest		825,000		1,000		-	826,000
Grants/Contributions		500,000		300,000		-	800,000
Transfers In from General Fund		-		-		-	-
Misc Revenue Special Assessments Fund		12,000		-		-	12,000
Transfer Development Rights Purchases		766,576		-		-	766,576
Transfers In from Stormwater Fund		-		-		-	-
Impact Fees/Bonus		60,000		-		-	60,000
Forfeitures		-		-		-	-
Beginning Fund Balance		18,613,174		858,061		1,611,205	21,082,440
<b>Total Revenue</b>	<b>\$</b>	<b>20,776,750</b>	<b>\$</b>	<b>1,246,404</b>	<b>\$</b>	<b>1,611,205</b>	<b>\$ 23,634,359</b>
<b>Appropriations</b>							
172nd Streetscape and Drainage	\$	60,000	\$	-	\$	-	\$ 60,000
174th Streetscape and Drainage		-		-		-	-
Beach Erosion Mitigation Strategies		500,000		-		-	500,000
Bella Vista Bay Park		400,000		-		-	400,000
City Condominium (Sister City Program)		300,000		-		-	300,000
Citywide Automatic License Plate Reader		-		-		350,000	350,000
Citywide Fiber Optic Connectivity		250,000		-		250,000	500,000
Citywide Landscape & Decorative Lighting		-		-		-	-
Citywide Security		-		-		-	-
Collins Ave Streetscape / Sidewalk Improvements		250,000		-		-	250,000
Collins Ave Pedestrian Bridge @ Govt Ctr		1,000,000		-		-	1,000,000
Collins Ave Pedestrian Bridge @ 174th St		500,000		-		-	500,000
Gateway Park and Pedestrian Bridge		2,000,000		-		-	2,000,000
Golden Shores Drainage Repairs & Utility Undergrounding		-		200,000		-	200,000
Golden Shores Entranceway Park (Corner House)		-		-		-	-
Golden Shores Stormwater Pump Station		500,000		-		-	500,000
Government Center Projects		-		-		-	-
Government Center Expansion		-		-		-	-
Gwen Margolis Park Upgrades		-		-		-	-
Heritage Park/Parking Garage Improvements		-		-		-	-
Intracoastal Park Observation Deck		-		-		-	-
Newport Pier Improvements		-		-		-	-
North Bay Road Drainage-Margolis Park		-		-		-	-
Pedestrian / Emergency Bridge		-		-		-	-
Pelican Community Park Improvements		-		-		-	-
Roadway Resurfacing Project		-		-		-	-
Samson Park Upgrades		-		-		-	-
Sidewalk Repairs and Replacement		100,000		-		-	100,000
Sunny Isles Blvd Street Improvements		-		-		-	-
Sunny Isles Blvd WASD Property & Park		-		-		-	-
Town Center Park Upgrades		100,000		-		-	100,000
Transportation Improvements		250,000		-		-	250,000
Utility Undergrounding		1,040,000		-		-	1,040,000
Estimated Project Carryovers from Prior Year		12,568,893		-		1,011,205	13,580,098
Transfer Out to Streets Maintenance		-		-		-	-
Transfer Out to Stormwater Operations		-		-		-	-
Ending Fund Balance		957,857		1,046,404		-	2,004,261
<b>Total Appropriations</b>	<b>\$</b>	<b>20,776,750</b>	<b>\$</b>	<b>1,246,404</b>	<b>\$</b>	<b>1,611,205</b>	<b>\$23,634,359</b>



**CITY WIDE CAPITAL BUDGET SUMMARY for  
FY 2019-2020 thru FY 2023-2024**

<u>Revenues</u>	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
Second Local Option Gas Tax	\$ 87,343	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
Interest	826,000	858,268	873,472	658,459	955,143
Grants/Contributions	800,000	437,500	-	-	-
Debt Issuance	-	15,000,000	-	-	-
Sale of Capital Assets - Govt Ctr Expansion	-	-	-	25,187,911	20,656,781
Transfers In from General Fund	-	-	-	-	-
Misc Revenue Special Assessments Fund	12,000	25,000	25,000	25,000	25,000
Transfer Development Rights Purchases	766,576	2,206,576	29,998,265	15,658,310	22,650,000
Transfers In from Stormwater Fund	-	-	-	-	-
Impact Fees/Bonus	60,000	2,812,500	27,427,494	26,864,200	13,640,000
Beginning/Reappropriated Fund Balance	21,082,440	2,004,261	8,599,105	28,278,336	44,577,216
<b>Total Revenue</b>	<b>\$23,634,359</b>	<b>\$23,424,105</b>	<b>\$67,003,336</b>	<b>\$96,752,216</b>	<b>\$102,584,140</b>
<u>Appropriations</u>					
172nd Streetscape and Drainage	\$ 60,000	\$ -	\$ -	\$ -	\$ -
174th Streetscape and Drainage	-	-	-	-	-
Beach Erosion Mitigation Strategies	500,000	1,000,000	1,000,000	-	-
Bella Vista Bay Park	400,000	-	-	-	-
City Condominium (Sister City Program)	300,000	-	-	-	300,000
Citywide Automatic License Plate Reader	350,000	-	-	-	-
Citywide Fiber Optic Connectivity	500,000	-	-	-	-
Citywide Landscape & Decorative Lighting	-	-	-	-	-
Citywide Security	-	-	-	-	-
Collins Ave Streetscape / Sidewalk Improvements	250,000	500,000	500,000	-	-
Collins Ave Pedestrian Bridge @ Govt Ctr	1,000,000	5,500,000	-	-	-
Collins Ave Pedestrian Bridge @ 174th St	500,000	2,925,000	3,775,000	3,725,000	-
Gateway Park and Pedestrian Bridge	2,000,000	-	-	-	-
Golden Shores Drainage Repairs & Utility Undergrounding	200,000	2,800,000	3,600,000	-	-
Golden Shores Entranceway Park (Corner House)	-	100,000	-	-	-
Golden Shores Stormwater Pump Station	500,000	1,000,000	-	-	-
Government Center Projects	-	-	-	-	-
Government Center Expansion	-	-	29,000,000	33,000,000	-
Gwen Margolis Park Upgrades	-	-	-	-	-
Heritage Park/Parking Garage Improvements	-	-	-	-	-
Intracoastal Park Observation Deck	-	300,000	300,000	-	-
Newport Pier Improvements	-	-	-	-	-
North Bay Road Drainage-Margolis Park	-	-	-	-	-
Pedestrian / Emergency Bridge	-	-	-	-	-
Pelican Community Park Improvements	-	-	-	-	-
Roadway Resurfacing Project	-	250,000	250,000	250,000	-
Samson Park Upgrades	-	-	-	-	-
Sidewalk Repairs and Replacement	100,000	100,000	100,000	-	-
Sunny Isles Blvd Street Improvements	-	100,000	-	-	-
Sunny Isles Blvd WASD Property & Park	-	-	200,000	200,000	-
Town Center Park Upgrades	100,000	-	-	-	-
Transportation Improvements	250,000	250,000	-	-	-
Utility Undergrounding	1,040,000	-	-	-	-
Estimated Project Carryovers from Prior Year	13,580,098	-	-	-	-
Transfer Out to Streets Maintenance	-	-	-	-	-
Transfer Out to Stormwater Operations	-	-	-	-	-
Repayment of Debt	-	-	-	15,000,000	-
Ending Fund Balance	2,004,261	8,599,105	28,278,336	44,577,216	102,584,140
<b>Total Appropriations</b>	<b>\$23,634,359</b>	<b>\$23,424,105</b>	<b>\$67,003,336</b>	<b>\$96,752,216</b>	<b>\$102,884,140</b>

**CAPITAL IMPROVEMENT PROGRAM FUND SUMMARY for  
FY 2019-2020 thru FY 2023-2024**

	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
<b>Revenues</b>					
Interest	\$ 825,000	\$ 857,768	\$ 872,972	\$ 657,959	\$ 954,643
Grants/Contributions	500,000	437,500	-	-	-
Debt Issuance	-	15,000,000	-	-	-
Sale of Capital Assets - Govt Ctr Expansion	-	-	-	25,187,911	20,656,781
Transfers In from General Fund	-	-	-	-	-
Misc Revenue Special Assessment Fund	12,000	25,000	25,000	25,000	25,000
Transfer Development Rights Purchases	766,576	2,206,576	29,998,265	15,658,310	22,650,000
Impact Fees/Bonus	60,000	2,812,500	27,427,494	26,864,200	13,640,000
Beginning Fund Balance	18,613,174	957,857	7,472,201	27,070,932	43,289,312
<b>Total Revenue</b>	<b>\$20,776,750</b>	<b>\$22,297,201</b>	<b>\$65,795,932</b>	<b>\$95,464,312</b>	<b>\$101,215,736</b>
<b>Appropriations</b>					
172nd Streetscape and Drainage	\$ 60,000	\$ -	\$ -	\$ -	\$ -
174th Streetscape and Drainage	-	-	-	-	-
Beach Erosion Mitigation Strategies	500,000	1,000,000	1,000,000	-	-
Bella Vista Bay Park	400,000	-	-	-	-
City Condominium (Sister City Program)	300,000	-	-	-	-
Citywide Automatic License Plate Reader	-	-	-	-	-
Citywide Fiber Optic Connectivity	250,000	-	-	-	-
Citywide Landscape & Decorative Lighting	-	-	-	-	-
Citywide Security	-	-	-	-	-
Collins Ave Streetscape / Sidewalk Improvements	250,000	500,000	500,000	-	-
Collins Ave Pedestrian Bridge @ Govt Ctr	1,000,000	5,500,000	-	-	-
Collins Ave Pedestrian Bridge @ 174th St	500,000	2,925,000	3,775,000	3,725,000	-
Gateway Park and Pedestrian Bridge	2,000,000	-	-	-	-
Golden Shores Drainage Repairs & Utility Undergrounding	-	2,800,000	3,600,000	-	-
Golden Shores Entranceway Park (Corner House)	-	100,000	-	-	-
Golden Shores Stormwater Pump Station	500,000	1,000,000	-	-	-
Government Center Projects	-	-	-	-	-
Government Center Expansion	-	-	29,000,000	33,000,000	-
Gwen Margolis Park Upgrades	-	-	-	-	-
Heritage Park/Parking Garage Improvements	-	-	-	-	-
Intracoastal Park Observation Deck/Dock	-	300,000	300,000	-	-
Newport Pier Improvements	-	-	-	-	-
North Bay Road Drainage Improvements	-	-	-	-	-
Pedestrian / Emergency Bridge	-	-	-	-	-
Pelican Community Park Improvements	-	-	-	-	-
Roadway Resurfacing Project	-	250,000	250,000	250,000	-
Samson Park Upgrades	-	-	-	-	-
Sidewalk Repairs and Replacement	100,000	100,000	100,000	-	-
Sunny Isles Blvd Street Improvements	-	100,000	-	-	-
Sunny Isles Blvd WASD Property & Park	-	-	200,000	200,000	-
Town Center Park Upgrades	100,000	-	-	-	-
Transportation Improvements	250,000	250,000	-	-	-
Utility Undergrounding	1,040,000	-	-	-	-
Estimated Project Carryovers Prior Year	12,568,893	-	-	-	-
Transfer Out to Streets Maintenance	-	-	-	-	-
Transfer Out to Stormwater Operations	-	-	-	-	-
Repayment of Debt	-	-	-	15,000,000	-
Ending Fund Balance - Unassigned	957,857	7,472,201	27,070,932	43,289,312	101,215,736
<b>Total Appropriations</b>	<b>\$20,776,750</b>	<b>\$22,297,201</b>	<b>\$65,795,932</b>	<b>\$95,464,312</b>	<b>\$101,215,736</b>

**STORMWATER CAPITAL FUND SUMMARY for  
FY 2019-2020 thru FY 2023-2024**

	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
<b><u>Revenues</u></b>					
Second Local Option Gas Tax	\$ 87,343	\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000
Interest	1,000	500	500	500	500
FMV Unrealized/Realized	-	-	-	-	-
Transfers In from Stormwater Fund	-	-	-	-	-
Grant	300,000	-	-	-	-
Reappropriated Fund Balance	858,061	1,046,404	1,126,904	1,207,404	1,287,904
<b>Total Revenue</b>	<b>\$ 1,246,404</b>	<b>\$ 1,126,904</b>	<b>\$ 1,207,404</b>	<b>\$ 1,287,904</b>	<b>\$ 1,368,404</b>
<b><u>Appropriations</u></b>					
172nd Street Drainage	\$ -	\$ -	\$ -	\$ -	\$ -
174th Street Drainage	-	-	-	-	-
Golden Shores Drainage Repairs & Utility Undergrounding	200,000	-	-	-	-
Golden Shores Stormwater Pump Station	-	-	-	-	-
North Bay Road Drainage-Margolis Park	-	-	-	-	-
Estimated Project Carryovers from PY	-	-	-	-	-
Ending Fund Balance	1,046,404	1,126,904	1,207,404	1,287,904	1,368,404
<b>Total Appropriations</b>	<b>\$ 1,246,404</b>	<b>\$ 1,126,904</b>	<b>\$ 1,207,404</b>	<b>\$ 1,287,904</b>	<b>\$ 1,368,404</b>

**FORFEITURE FUNDS SUMMARY for  
FY 2019-2020 thru FY 2023-2024**

	<u>FY 2020</u>	<u>FY 2021</u>	<u>FY 2022</u>	<u>FY 2023</u>	<u>FY 2024</u>
<b><u>Revenues</u></b>					
Reappropriated Fund Balance	\$ 1,611,205	\$ -	\$ -	\$ -	\$ -
<b>Total Revenue</b>	<b>\$ 1,611,205</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b><u>Appropriations</u></b>					
City Wide Automatic License Plater Reader	\$ 350,000	\$ -	\$ -	\$ -	\$ -
City Wide Fiber Optics	250,000	-	-	-	-
City Wide Security	-	-	-	-	-
Government Center Projects	-	-	-	-	-
Estimated Project Carryovers	1,011,205	-	-	-	-
Reserves for Fund Balance	-	-	-	-	-
<b>Total Appropriations</b>	<b>\$ 1,611,205</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**172ND STREET STREETScape AND DRAINAGE**

<b>LOCATION:</b>	172nd Street
<b>STATUS:</b>	Continuing Project (82002)
<b>PRIORITY:</b>	High



**DESCRIPTION/JUSTIFICATION**  
 In 2017, the City completed the repair to the existing drainage system along 172nd Street west and south onto N. Bay Road past Porto Bellagio as part of the City's ongoing Stormwater Preventive Maintenance Program. The funds left from the original project will be used to install two new drainage wells and additional funding is being requested for the two new wells, this project will remain open until these items are completed.

300-5-5410-465000-82002

FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Stormwater Cap Fund						0	Start Date	Completion Date
Street Fund						0		
Capital Fund	60,000					60,000	7/2016	12/2019
<b>TOTAL</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>		

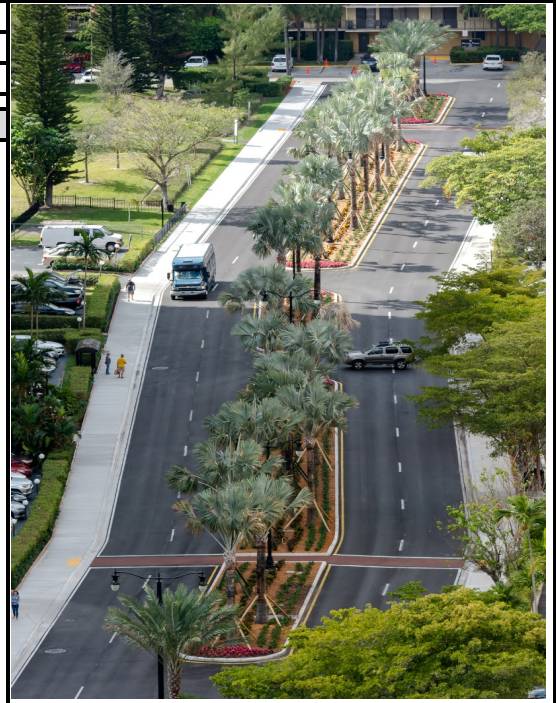
PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	TOTAL	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction	60,000					\$60,000	43,037	1,306,963
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	<b>\$60,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$60,000</b>	<b>\$43,037</b>	<b>\$1,306,963</b>

**PROJECT TOTAL \$1,410,000**

ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel						\$0	
Operating						\$0	
Capital Outlay						\$0	
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**174th STREET STREETScape AND DRAINAGE**

<b>LOCATION:</b>	174th Street
<b>STATUS:</b>	Continuing Project (84001)
<b>PRIORITY:</b>	High



**DESCRIPTION/JUSTIFICATION**  
 Due to persistent flooding problems on 174th Street and an outdated and ineffective storm drainage system, this project included constructing a new system west to an existing outfall in North Bay Road. Over time, the historic flooding problems caused the roadway to deteriorate significantly and required complete reconstruction. The sidewalks were also widened and the existing water lines were replaced as part of this project. Completed as of May 2017, carryover funds for 2018-19 remain only for enhanced lighting, final aesthetic work and final payments due contractors.

300-5-5410-465000-84001 & 450-5-5410-465000-84001

FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Stormwater Cap Fund						0	Start Date	Completion Date
Street Fund						0		
Capital Fund						0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	10/2011	12/2018

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction						\$0	190,788	4,514,212
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$190,788	\$4,514,212

**PROJECT TOTAL \$4,705,000**

ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel						\$0	
Operating						\$0	
Capital Outlay						\$0	
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	

**BEACH EROSION MITIGATION STRATEGIES**

<b>LOCATION:</b>	Beaches - Citywide
<b>STATUS:</b>	Continuing Project (99006)
<b>PRIORITY:</b>	Medium



**DESCRIPTION/JUSTIFICATION**

Over the years since the significant beach nourishment project in 2001, major storms have increased the erosion occurring on our beach. Options for both short term, hot spot beach nourishment projects and long term erosion mitigation are currently being evaluated as well as the possibility of cost sharing with County, State and/or Federal agencies. The City has implemented a shoreline monitoring program, as well as considering future mitigation strategies to maintain the long term health of our beach. Funds have been added to this project for the construction of a structure to place under the pier and possibly at the southern border of the City to mitigate the effects of the sand erosion occurring south of the pier as well as the restoration of the submerged breakwater structures at the north end of the City.

300-6-5720-465000-99006

<b>FUNDING SOURCES:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>TOTAL</b>	<b>PROJECT ESTIMATED</b>	
Capital Projects Fund	500,000	1,000,000	1,000,000			2,500,000		
						0		
						0	Start Date	Completion Date
<b>TOTAL</b>	\$500,000	\$1,000,000	\$1,000,000	\$0	\$0	\$2,500,000	Ongoing	Ongoing

<b>PROJECT COMPONENTS:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>FY19 Budget</b>	<b>Expenditure Through 9/30/18</b>
Plans and Studies	250,000					\$250,000	444,594	90,406
Construction	250,000	1,000,000	1,000,000			\$2,250,000		
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$500,000	\$1,000,000	\$1,000,000	\$0	\$0	\$2,500,000	\$444,594	\$90,406

**PROJECT TOTAL \$3,035,000**

<b>ANNUAL OPERATING IMPACT</b>							<b>OTHER:</b>
<b>DESCRIPTION:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>Account Numbers:</b>
Personnel							
Operating							
Capital Outlay						\$0	
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	

**BELLA VISTA BAY PARK**

<b>LOCATION:</b>	500 Sunny Isles Boulevard
<b>STATUS:</b>	Continuing Project (10001)
<b>PRIORITY:</b>	Medium-High

**DESCRIPTION/JUSTIFICATION**  
 After consideration to sell the property to an adjacent property owner in 2015, it was determined the City would retain the land known as Bella Vista Bay Park located at 500 Sunny Isles Boulevard, facing the Intracoastal Waterway. Completed design plans include public bathrooms, a concession area and a decking and landscaping system that will provide for ecological education and an opportunity to pursue water sports. Additional funding for dock renovation, seawall design and installation and mangrove mitigation.

300-6-5720-465000-10001



<b>FUNDING SOURCES:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>TOTAL</b>	<b>PROJECT ESTIMATED</b>	
Capital Projects Fund	400,000					400,000		
						0		
						0	Start Date	Completion Date
<b>TOTAL</b>	\$400,000	\$0	\$0	\$0	\$0	\$400,000	1/2020	9/2020

<b>PROJECT COMPONENTS:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>FY19 Budget</b>	<b>Expenditure Through 9/30/18</b>
Plans and Studies	50,000					\$50,000	100,000	0
Construction	350,000					\$350,000	100,000	0
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$400,000	\$0	\$0	\$0	\$0	\$400,000	\$200,000	\$0

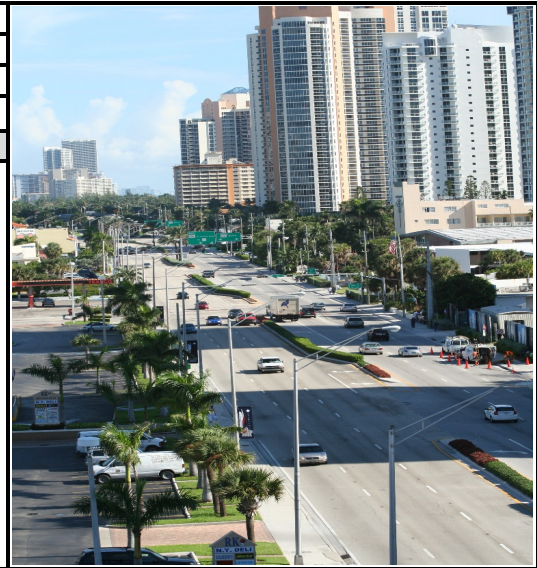
**PROJECT TOTAL \$600,000**

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>OTHER:</b>
Personnel						\$0	<b>Account Numbers:</b>
Operating						\$0	
Capital Outlay						\$0	
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	



**CITY CONDOMINIUM - SISTER CITY PROGRAM**

<b>LOCATION:</b>	TBD (West-side of Collins Avenue)
<b>STATUS:</b>	New Project (30800)
<b>PRIORITY:</b>	Medium



**DESCRIPTION/JUSTIFICATION**  
 The City will purchase a condominium primarily for the international internship program. The individual selected usually resides within the city for a period of up to one year. This condo will become a place of residence for the intern as opposed to staying in a hotel for such an extended period. In addition, this condo may also accommodate, when vacant, any of the staff traveling with the sister city dignitaries, thereby saving in hotel costs for those individuals as well.

300-5-5390-462000-30800

FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Capital Fund	300,000					300,000		
						0		
						0	Start Date	Completion Date
<b>TOTAL</b>	\$300,000	\$0	\$0	\$0	\$0	\$300,000	10/2019	9/2020

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction						\$0	0	0
Equipment						\$0		
Other	300,000					\$300,000		
<b>TOTAL</b>	\$300,000	\$0	\$0	\$0	\$0	\$300,000	\$0	\$0

**PROJECT TOTAL \$300,000**

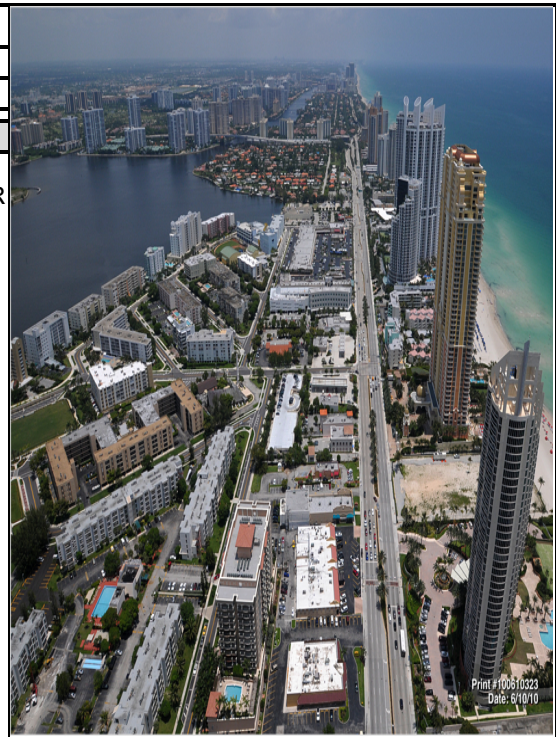
ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel						\$0	
Operating	3,600	3,708	3,819	3,934	4,052	\$19,113	
Capital Outlay						\$0	
<b>TOTAL</b>	\$3,600	\$3,708	\$3,819	\$3,934	\$4,052	\$19,113	

**CITY WIDE AUTOMATIC LICENSE PLATE READER**

<b>LOCATION:</b>	City Wide
<b>STATUS:</b>	New Project (99504)
<b>PRIORITY:</b>	High

**DESCRIPTION/JUSTIFICATION**  
 The purpose of the automatic license plate reader (ALPR) project is to enhance the safety of the community by utilizing technology. The ALPR project will deploy license plate readers to strategic locations throughout the city. The license plate readers will provide alerts to officers when vehicles traveling into the city have been flagged by a law enforcement database as wanted. These wanted vehicles pictures will be disseminated to officers so they can locate the vehicle and take enforcement action when necessary. Additionally the ALPR system will generate leads for investigators by allowing them to research historical records for vehicles traversing the city, starting to plan for west side access to neighborhoods beginning with Golden Shores. Phase I began in fiscal year 2018-2019 and additional funds are being added for Phase II.

600-3-5210-464103-99504



FUNDING SOURCES	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Forfeiture Fund	350,000					350,000		
						0		
						0	Start Date	Completion Date
<b>TOTAL</b>	\$350,000	\$0	\$0	\$0	\$0	\$350,000	6/2019	7/2020

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction						\$0		
Equipment	350,000					\$350,000	268,616	0
Other						\$0		
<b>TOTAL</b>	\$350,000	\$0	\$0	\$0	\$0	\$350,000	\$268,616	\$0

**PROJECT TOTAL \$618,616**

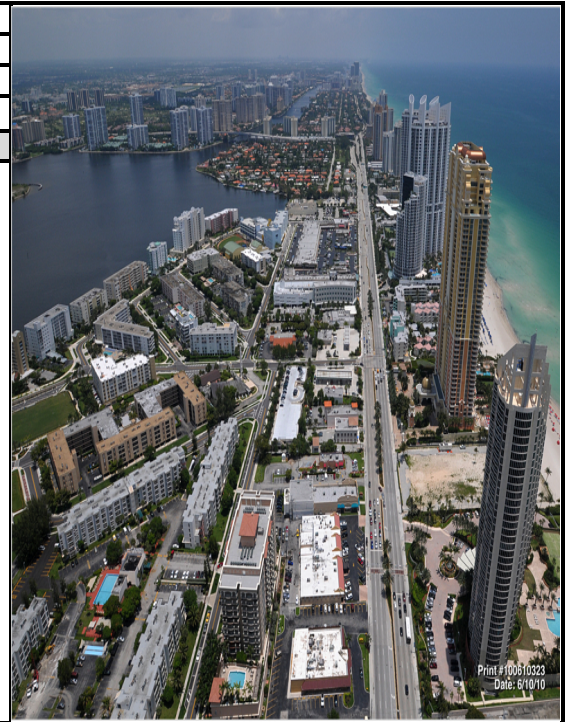
ANNUAL OPERATING IMPACT							OTHER:	
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:	
Personnel						\$0		
Operating						\$0		
Capital Outlay						\$0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0		

**CITY WIDE FIBER OPTICS CONNECTIVITY**

<b>LOCATION:</b>	City Wide
<b>STATUS:</b>	New Project (99708/99504)
<b>PRIORITY:</b>	High

**DESCRIPTION/JUSTIFICATION**

The City Wide Fiber Optic Installation project will provide connectivity to all remote sites and parks. This will improve the bandwidth and reliability compared to the current wireless infrastructure and will provide for better business continuity planning. These improvements will give the City the opportunity to improve the services provided to the residents.



300-5-5390-465000-99010/600-3-5210-464303-99504

FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Forfeiture Fund	250,000					250,000	Start Date	Completion Date
Capital Projects Fund	250,000					250,000		
						0		
<b>TOTAL</b>	\$500,000	\$0	\$0	\$0	\$0	\$500,000	10/2019	9/2020

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction						\$0		
Equipment	500,000					\$500,000	0	0
Other						\$0		
<b>TOTAL</b>	\$500,000	\$0	\$0	\$0	\$0	\$500,000	\$0	\$0

**PROJECT TOTAL \$500,000**

ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel						\$0	
Operating						\$0	
Capital Outlay						\$0	
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	

**CITY WIDE LANDSCAPE & DECORATIVE LIGHTING**

<b>LOCATION:</b>	City Wide
<b>STATUS:</b>	Continuing Project (80003)
<b>PRIORITY:</b>	Medium

**DESCRIPTION/JUSTIFICATION**

This project includes upgrade and replacement of landscape and streetscape lighting features. Some work will be done in coordination with the Citywide Streetscape Plan and therefore the duration will be extended to accommodate that schedule.



300-5-5410-465000-80003

FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Capital Fund						0	Start Date	Completion Date
						0		
						0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	10/2014	6/2021

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction						\$0	184,585	15,415
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$184,585	\$15,415

**PROJECT TOTAL \$200,000**

ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel						\$0	
Operating						\$0	
Capital Outlay						\$0	
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	

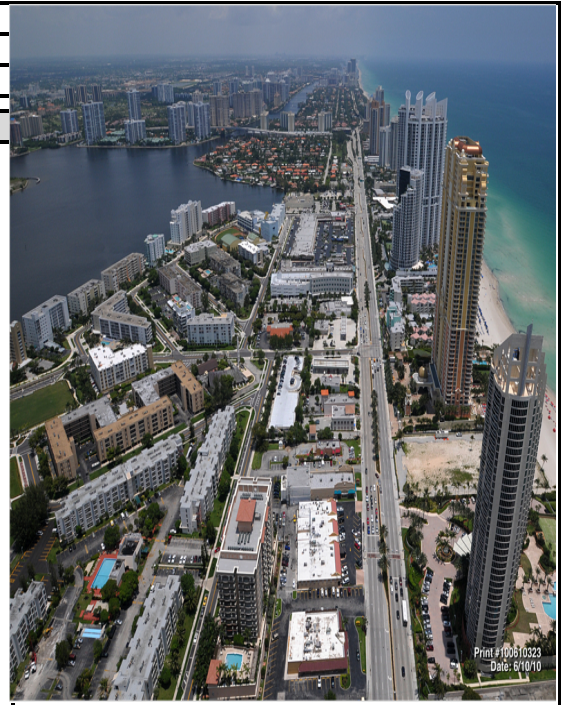
**CITY WIDE SECURITY PHASE III**

<b>LOCATION:</b>	City Wide
<b>STATUS:</b>	Continuing Project (99504)
<b>PRIORITY:</b>	Medium

**DESCRIPTION/JUSTIFICATION**

The City Wide Security Project consists of various phases of camera installations in City owned parks and facilities. The first phase was completed in FY 2014-2015, with subsequent phases following. This project enhances public safety at affected locations. Phase II of this project was completed in FY 2017-2018 which included the installation of cameras throughout Samson Park, Gateway Park, Intracoastal Parks (North and South), and the Government Center. Phase III commenced during FY 2018-2019 which includes the installation of cameras throughout all beach accesses, Bella Vista Park and the Pedestrian Emergency Bridge. Phase III will continue as those locations come online with the majority of them completed in FY 2019-2020.

600-3-5210-464102-99504



FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Forfeiture Fund						0		
						0		
						0	Start Date	Completion Date
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	10/2014	9/2019

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction						\$0		
Equipment						\$0	1,176,133	2,048,867
Other						\$0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$1,176,133	\$2,048,867

**PROJECT TOTAL \$3,225,000**

**ANNUAL OPERATING IMPACT**

DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	OTHER:
Personnel						\$0	Account Numbers:
Operating						\$0	
Capital Outlay						\$0	
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	

**COLLINS AVENUE STREETScape / SIDEWALK IMPROVEMENTS**

<b>LOCATION:</b>	Collins Avenue (N-S)
<b>STATUS:</b>	New Project (80001)
<b>PRIORITY:</b>	High



**DESCRIPTION/JUSTIFICATION**

The proposed sidewalk improvement includes the removal of the concrete sidewalks on the east side of Collins Avenue and replacing the surface with decorative concrete pavers similar to those placed on the sidewalk on the west side of Collins Avenue. In addition to the paver installation, all ADA ramps, drainage structure tops, and mast arm bases remaining, will be painted with colors similar to the pavers. This project is to improve the aesthetics of the Collins Avenue corridor for residents and visitors.



300-5-5410-465000-80001

FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Capital Projects Fund	250,000	500,000	500,000			1,250,000	Start Date	Completion Date
						0		
<b>TOTAL</b>	\$250,000	\$500,000	\$500,000	\$0	\$0	\$1,250,000	11/2019	5/2022

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction	250,000	500,000	500,000			\$1,250,000		
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$250,000	\$500,000	\$500,000	\$0	\$0	\$1,250,000	\$0	\$0

**PROJECT TOTAL \$1,250,000**

ANNUAL OPERATING IMPACT							OTHER:	
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:	
Personnel						\$0		
Operating						\$0		
Capital Outlay						\$0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0		

**COLLINS AVENUE PEDESTRIAN BRIDGE @ GOVERNMENT CENTER**

<b>LOCATION:</b>	Collins Avenue @ Government Center
<b>STATUS:</b>	New Project (80005)
<b>PRIORITY:</b>	High



**DESCRIPTION/JUSTIFICATION**

This project is one of the items recognized in the City's adopted transportation master plan. This pedestrian bridge is intended to safely convey pedestrians from the Government Center (and planned expansion) located on the west side of Collins Avenue to the east side.

300-5-5410-465000-80005

<b>FUNDING SOURCES:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>TOTAL</b>	<b>PROJECT ESTIMATED</b>	
Capital Fund	600,000	5,500,000				6,100,000	Start Date	Completion Date
Grant	400,000					400,000		
						0	7/2018	7/2021
<b>TOTAL</b>	<b>\$1,000,000</b>	<b>\$5,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,500,000</b>		

<b>PROJECT COMPONENTS:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>FY19 Budget</b>	<b>Expenditure Through 9/30/18</b>
Plans and Studies						\$0	\$470,000	3,766
Construction	1,000,000	5,500,000				\$6,500,000		
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	<b>\$1,000,000</b>	<b>\$5,500,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,500,000</b>	<b>\$470,000</b>	<b>\$3,766</b>

**PROJECT TOTAL \$6,973,766**

<b>ANNUAL OPERATING IMPACT</b>							<b>OTHER:</b>
<b>DESCRIPTION:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>Account Numbers:</b>
Personnel		10,000	10,000	10,000	10,000	\$40,000	
Operating		10,000	10,000	10,000	10,000	\$40,000	
Capital Outlay						\$0	
<b>TOTAL</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$80,000</b>	

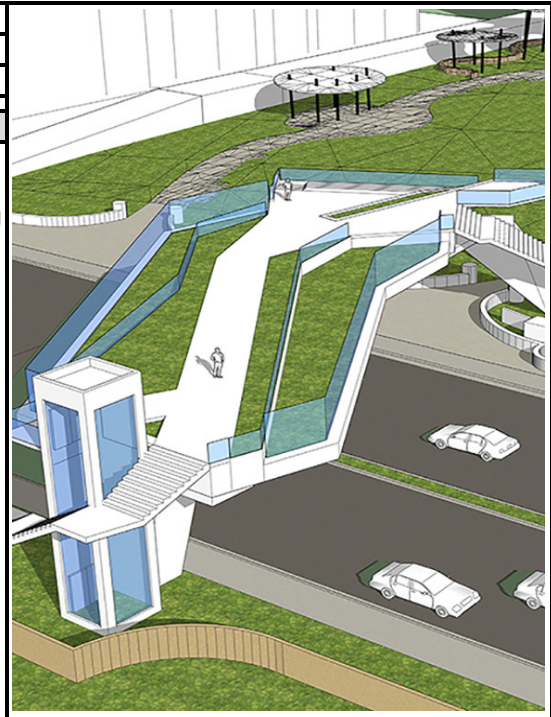
**COLLINS AVENUE PEDESTRIAN BRIDGE @ 174TH STREET**

<b>LOCATION:</b>	<b>Collins Avenue @ 174th Street</b>
<b>STATUS:</b>	<b>New Project (80006)</b>
<b>PRIORITY:</b>	<b>High</b>

**DESCRIPTION/JUSTIFICATION**

174th street is one of the busiest intersections in the City. This pedestrian bridge would connect the west side of Collins Avenue in a safer and smoother manner with the east side of Collins Avenue, allowing residents and visitors to securely cross over Collins Avenue. The pedestrian bridge is one of the items recognized in the City's adopted transportation master plan. An initial study and conceptual plan has been approved to move forward with a bid for structural, architectural and engineering plans. This lengthy process will require permit approval from several different local, state and federal agencies.

300-5-5410-465000-80006



<b>FUNDING SOURCES:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>TOTAL</b>	<b>PROJECT ESTIMATED</b>	
Capital Fund	500,000	2,925,000	3,775,000	3,725,000		10,925,000	Start Date	Completion Date
Grant		425,000				425,000		
						0		
<b>TOTAL</b>	<b>\$500,000</b>	<b>\$3,350,000</b>	<b>\$3,775,000</b>	<b>\$3,725,000</b>	<b>\$0</b>	<b>\$11,350,000</b>	<b>12/2019</b>	<b>9/2023</b>

<b>PROJECT COMPONENTS:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>FY19 Budget</b>	<b>Expenditure Through 9/30/18</b>
Plans and Studies	500,000					\$500,000	\$1,495,000	5,000
Construction		3,350,000	3,775,000	3,725,000		\$10,850,000		
Equipment						\$0		
Other						\$0	200,000	
<b>TOTAL</b>	<b>\$500,000</b>	<b>\$3,350,000</b>	<b>\$3,775,000</b>	<b>\$3,725,000</b>	<b>\$0</b>	<b>\$11,350,000</b>	<b>\$1,695,000</b>	<b>\$5,000</b>

**PROJECT TOTAL \$13,050,000**

<b>ANNUAL OPERATING IMPACT</b>							<b>OTHER:</b>
<b>DESCRIPTION:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>Account Numbers:</b>
Personnel				10,000	10,000	\$20,000	
Operating				10,000	10,000	\$20,000	
Capital Outlay						\$0	
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$40,000</b>	

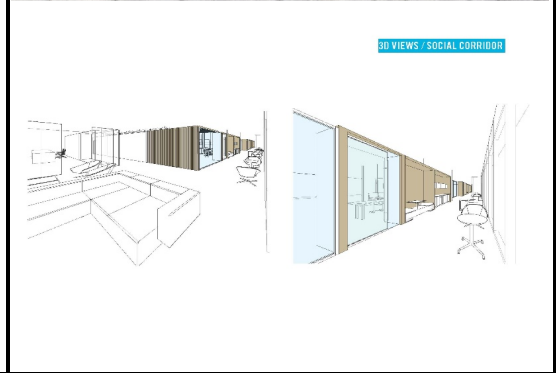


**GATEWAY PARK AND PEDESTRIAN BRIDGE**

<b>LOCATION:</b>	151, 215, 287 Sunny Isles Boulevard
<b>STATUS:</b>	Continuing Project (15001/15002)
<b>PRIORITY:</b>	High

**DESCRIPTION/JUSTIFICATION**

The project included the development of a 370+ car parking garage and approximately 16,000 square feet of facility space on the ground floor. The easterly portion of the park is a great lawn with substantial landscape and hardscape features, a performance stage, kids' interactive water feature, and other amenities. The enhancements promote the City and provide a destination for residents and visitors alike. Under a separate agreement, the City constructed a pedestrian bridge crossing over SR 826 (Sunny Isles Blvd) westbound from the Gateway Park project on the south to the sidewalk abutting Plaza of the Americas on the north. Additional budget is being added to the project in FY20 to fund the buildout of the facility space to include a grand ballroom, social gathering space, classrooms and a catering kitchen.



300-6-5720-4650XX-15001/15002 (PY 320/350-6-5720-4650XX-15001)

FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Capital Projects Fund	2,000,000					2,000,000	Start Date	Completion Date
DCA Cap Proj Grant						0		
<b>TOTAL</b>	\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000	5/2012	7/2020

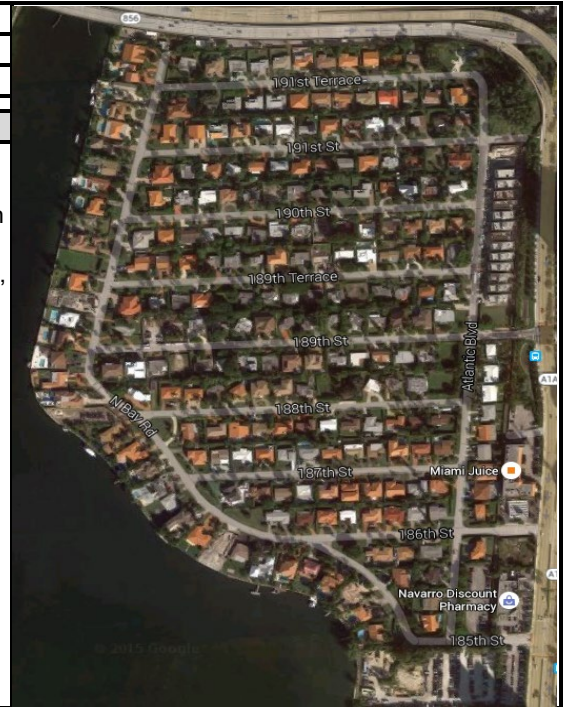
PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction	2,000,000					\$2,000,000	5,392,477	23,425,523
Equipment						\$0	250,000	
Project Management						\$0		
<b>TOTAL</b>	\$2,000,000	\$0	\$0	\$0	\$0	\$2,000,000	\$5,642,477	\$23,425,523

**PROJECT TOTAL \$31,068,000**

ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel	163,145	377,121	388,435	400,088	412,090	\$1,740,879	001-6-5720-XXXXXX-XXXXXX
Operating	198,450	208,373	218,792	229,731	241,218	\$1,096,564	
Capital Outlay	0	0	0	0	0	\$0	
<b>TOTAL</b>	\$361,595	\$585,494	\$607,227	\$629,819	\$653,308	\$2,837,443	

**GOLDEN SHORES DRAINAGE REPAIRS & UTILITY UNDERGROUNDING**

<b>LOCATION:</b>	Golden Shores
<b>STATUS:</b>	Continuing Project (20003)
<b>PRIORITY:</b>	High



**DESCRIPTION/JUSTIFICATION**

Through the City's on-going Stormwater Management System preventive maintenance program, necessary system repairs have been identified in the Golden Shores neighborhood. The proposed project will consist of an analysis of the drainage for any necessary improvements and upgrades, review of other underground utilities for necessary improvements to sewer, gas and potable water, and the undergrounding of utilities. Additional improvements planned include updated street lights and roadway reconstruction with an entranceway streetscape that includes sidewalk and curb connecting Collins Avenue to Atlantic Blvd. Pavement, striping and landscaping/sod disturbed during the repairs and undergrounding will also need to be replaced as part of this project.

300/450-5-5410-465000-20003

<b>FUNDING SOURCES:</b>	FY20	FY21	FY22	FY23	FY24	TOTAL	<b>PROJECT ESTIMATED</b>	
Stormwater Cap Fund	200,000					200,000		
Street Fund						0		
Capital Fund		2,800,000	3,600,000			6,400,000	Start Date	Completion Date
<b>TOTAL</b>	\$200,000	\$2,800,000	\$3,600,000	\$0	\$0	\$6,600,000	8/2019	TBD

<b>PROJECT COMPONENTS:</b>	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies	200,000	2,800,000				\$3,000,000	\$1,000,000	
Construction			3,600,000			\$3,600,000		
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$200,000	\$2,800,000	\$3,600,000	\$0	\$0	\$6,600,000	\$1,000,000	\$0

**PROJECT TOTAL \$7,600,000**

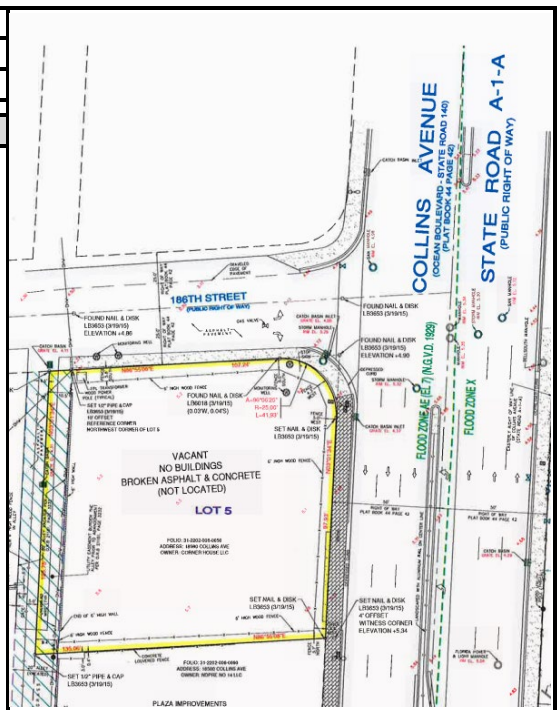
<b>ANNUAL OPERATING IMPACT</b>							<b>OTHER:</b>
<b>DESCRIPTION:</b>	FY20	FY21	FY22	FY23	FY24	Five Year Total	
Personnel						\$0	<b>Account Numbers:</b>
Operating						\$0	
Capital Outlay						\$0	
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	

**GOLDEN SHORES ENTRANCEWAY PARK  
(Corner House Acquisition)**

<b>LOCATION:</b>	Golden Shores/186th Street/18590 Collins Ave
<b>STATUS:</b>	New Project (20004)
<b>PRIORITY:</b>	Low

**DESCRIPTION/JUSTIFICATION**

The newly acquired pieces of land to be converted into a public park will be used throughout the utility undergrounding project as part of the staging area. Ultimately, it will be combined with other abutting park land acquired by the City. Future design to begin in Fiscal Year 2021.



300-6-5720-465000-20004

FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Capital Fund		100,000				100,000	Start Date	Completion Date
						0		
						0		
<b>TOTAL</b>	\$0	\$100,000	\$0	\$0	\$0	\$100,000	TBD	TBD

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction		100,000				\$100,000	0	0
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$0	\$100,000	\$0	\$0	\$0	\$100,000	\$0	\$0

**PROJECT TOTAL \$100,000**

ANNUAL OPERATING IMPACT							Five Year Total	OTHER: Account Numbers:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24			
Personnel						\$0		
Operating						\$0		
Capital Outlay						\$0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0		

**GOLDEN SHORES STORMWATER PUMP STATION**

<b>LOCATION:</b>	Golden Shores
<b>STATUS:</b>	New Project (20004)
<b>PRIORITY:</b>	High

**DESCRIPTION/JUSTIFICATION**  
 Through the City's on-going Stormwater Management System preventative maintenance program, necessary system repairs have been identified. The proposed project within the Golden Shores community will include an evaluation and rebuilding of the pump station. The City's only pump station which services the Golden Shores neighborhood was inherited from the County at the time of incorporation. Since then the City performed one major overhaul that was completed in 2003. This pump station is outdated and inefficient. This project is planned to rebuild the entire pump station to ensure its continued use.

300-5-5390/450-5-5380-465000-20004



FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Stormwater Cap Fund						0	Start Date	Completion Date
Street Fund						0		
Capital Fund	500,000	1,000,000				1,500,000	8/2019	6/2021
<b>TOTAL</b>	<b>\$500,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,500,000</b>		

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies	500,000					\$500,000	\$500,000	0
Construction		1,000,000				\$1,000,000	500,000	0
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	<b>\$500,000</b>	<b>\$1,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,500,000</b>	<b>\$1,000,000</b>	<b>\$0</b>

**PROJECT TOTAL \$2,500,000**

ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel						\$0	
Operating						\$0	
Capital Outlay						\$0	
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**GOVERNMENT CENTER PROJECTS**

<b>LOCATION:</b>	18070 Collins Avenue
<b>STATUS:</b>	Continuing Project (30001)
<b>PRIORITY:</b>	Medium-High



**DESCRIPTION/JUSTIFICATION**  
 Prior year projects provided for needed repairs to the Government Center and the Government Center Parking Garage, including the repair of stucco delamination and water intrusion, repairs to expansion joints, trench drains and cracks in the structural members, and the tile around the fountain in front of city hall. After Engineering and Structural Studies, the plan to enclose the Government Center Generator was withdrawn due to structural limitations. Included for 2019-20, utilizing carryover funds from prior years, is a project to replace and improve the Government Center first floor reception area to provide security for staff and a more functional workspace, flood doors to protect mechanical, electrical and generator rooms from storm surge, and evaluation of needs to improve the third floor public reception area. The City is awaiting the completion of a security study for the planning of a comprehensive upgrade of certain areas for security purposes.

300-5-5390-465000-30001

FUNDING SOURCES:		FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Capital Projects Fund							0	Start Date	Completion Date
Forfeiture Fund							0		
							0		
<b>TOTAL</b>		\$0	\$0	\$0	\$0	\$0	\$0	5/2015	TBD

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction						\$0	571,048	2,428,952
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$571,048	\$2,428,952

**PROJECT TOTAL \$3,000,000**

ANNUAL OPERATING IMPACT								OTHER:	
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:		
Personnel						\$0			
Operating						\$0			
Capital Outlay						\$0			
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0			

**GOVERNMENT CENTER EXPANSION**

<b>LOCATION:</b>	18080 Collins Avenue
<b>STATUS:</b>	Continuing Project (32001)
<b>PRIORITY:</b>	Medium



**DESCRIPTION/JUSTIFICATION**  
 New facility on the north side of the Government Center for 6th-8th grade school, senior/civic center space, commercial office space, and government center expansion space is currently on hold as the School Address Verification program is still underway.

300-5-5390-46500X-32001

FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Capital Projects Fund			29,000,000	33,000,000		62,000,000		
						0		
						0	Start Date	Completion Date
<b>TOTAL</b>	\$0	\$0	\$29,000,000	\$33,000,000	\$0	\$62,000,000	8/2015	TBD

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0	\$890,501	1,637,621
Construction			29,000,000	33,000,000		\$62,000,000	1,536,029	140,750
Equipment						\$0		
Other - Land						\$0		\$7,033,753
<b>TOTAL</b>	\$0	\$0	\$29,000,000	\$33,000,000	\$0	\$62,000,000	\$2,426,530	\$8,812,124

**PROJECT TOTAL \$73,238,654**

ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel						\$0	
Operating						\$0	
Capital Outlay						\$0	
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	

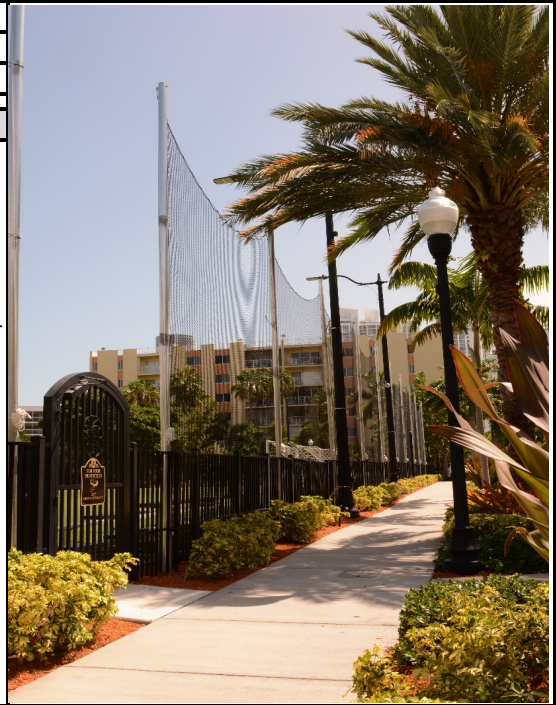
**GWEN MARGOLIS PARK UPGRADES**

<b>LOCATION:</b>	17815 North Bay Road
<b>STATUS:</b>	Continuing Project (25001)
<b>PRIORITY:</b>	Medium

**DESCRIPTION/JUSTIFICATION**

This is an ongoing project which has included the replacement of the natural turf playfield with an artificial surface, installation of minimal area lighting, new gates, new netting for the fields, an upgrade to the public restroom for ADA compliance, and aesthetic and functional improvements. Additionally, new safety surfacing will be installed in the playground, the perimeter fence will be replaced, concrete filler will be added between the concrete curb and the fence and additional lighting for safe use of the soccer field at night will be installed with the remaining funds.

300-6-5720-465000-25001



FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Capital Projects Fund						0		
						0		
						0	Start Date	Completion Date
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	12/2012	9/2019

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction						\$0	257,073	607,927
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$257,073	\$607,927

**PROJECT TOTAL \$865,000**

ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel						\$0	
Operating	-27,600	-27,600	-27,600	-27,600	-27,600	(\$138,000)	001-6-5720-XXXXX-XXXXXX
Capital Outlay						\$0	
<b>TOTAL</b>	(\$27,600)	(\$27,600)	(\$27,600)	(\$27,600)	(\$27,600)	(\$138,000)	

**HERITAGE PARK AND PARKING GARAGE IMPROVEMENTS**

<b>LOCATION:</b>	19200 Collins Avenue
<b>STATUS:</b>	Continuing Project (35001)
<b>PRIORITY:</b>	High

**DESCRIPTION/JUSTIFICATION**

The project included a complete replacement of the playground safety surface, modifications to the existing drainage system, the repair of stucco delamination and water intrusion, and an electronic billboard to highlight the park and surrounding area. Additional work related to delamination, garage screens and stage shade cover shall be part of the ongoing improvements needed for the garage and park.

300-6-5720-465000-35001/35002



FUNDING SOURCES:		FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Capital Projects Fund							0		
							0		
							0	Start Date	Completion Date
<b>TOTAL</b>		\$0	\$0	\$0	\$0	\$0	\$0	9/2011	TBD

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction						\$0	971,621	696,841
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$971,621	\$696,841

**PROJECT TOTAL \$1,668,462**

ANNUAL OPERATING IMPACT							
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	OTHER:
Personnel						\$0	Account Numbers:
Operating						\$0	
Capital Outlay						\$0	
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	



**INTRACOASTAL PARK OBSERVATION DECK**

<b>LOCATION:</b>	Intracoastal Park
<b>STATUS:</b>	Continuing Project (40004)
<b>PRIORITY:</b>	Low



**DESCRIPTION/JUSTIFICATION**

The original dock at Intracoastal Park was destroyed due to the seawall collapse in 2014. A new one will need to be built in its place. This project will include design, permitting, and construction of a new dock to create an observation deck at this park.

300-6-5720-465000-40004

<b>FUNDING SOURCES:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>TOTAL</b>	<b>PROJECT ESTIMATED</b>	
Capital Projects Fund		300,000	300,000			600,000		
						0		
						0	Start Date	Completion Date
<b>TOTAL</b>	\$0	\$300,000	\$300,000	\$0	\$0	\$600,000	TBD	TBD

<b>PROJECT COMPONENTS:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>FY19 Budget</b>	<b>Expenditure Through 9/30/18</b>
Plans and Studies		100,000	300,000			\$400,000		
Construction		200,000				\$200,000	200,000	0
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$0	\$300,000	\$300,000	\$0	\$0	\$600,000	\$200,000	\$0

**PROJECT TOTAL \$800,000**

<b>ANNUAL OPERATING IMPACT</b>								<b>OTHER:</b>
<b>DESCRIPTION:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>Account Numbers:</b>	
Personnel								
Operating		10,000	10,000	10,000	10,000	\$40,000		
Capital Outlay						\$0		
<b>TOTAL</b>	\$0	\$10,000	\$10,000	\$10,000	\$10,000	\$40,000		

**NEWPORT PIER IMPROVEMENTS**

<b>LOCATION:</b>	Newport Pier
<b>STATUS:</b>	Continuing Project (50001)
<b>PRIORITY:</b>	Medium

**DESCRIPTION/JUSTIFICATION**

This project included converting the existing pier water at the fish cleaning stations from salt water to potable as well as stripping the deck surface of failing stain treatment. Future plans include a gazebo at the end of the pier and shade covers along the viewing areas.



300-6-5720-465000-50001

FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Capital Projects Fund						0	Start Date	Completion Date
						0		
						0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	5/2016	6/2019

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0	\$100,000	
Construction						\$0	427,809	153,315
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$527,809	\$153,315

**PROJECT TOTAL \$681,124**

ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel							
Operating	20,000	20,000	20,000	20,000	20,000	\$100,000	
Capital Outlay						\$0	
<b>TOTAL</b>	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$100,000	

**NORTH BAY ROAD DRAINAGE IMPROVEMENTS**

<b>LOCATION:</b>	N. Bay Road - Margolis Park
<b>STATUS:</b>	New Project (83002)
<b>PRIORITY:</b>	High



**DESCRIPTION/JUSTIFICATION**  
 Persistent flooding concerns exist along the segment of North Bay Road abutting the Senator Gwen Margolis Park. This project will involve retaining a consultant to design possible system upgrades and the related construction plan to implement the improvements. Possible upgrades may include a pump station as previously planned, the addition of multiple drainage wells, installation of individual injector wells in strategic locations, increased road elevation and restoration of pavement, curb and striping impacted during construction. The City has been awarded to receive a \$300,000 state appropriation toward the cost of the well cleaning and restoration project, which is almost completed.

300-5-5410-465000-83002/450-5-5410-465000-83002

<b>FUNDING SOURCES:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>TOTAL</b>	<b>PROJECT ESTIMATED</b>	
Stormwater Cap Fund						0	Start Date	Completion Date
State Grant						0		
Capital Fund						0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	6/2018	9/2019

<b>PROJECT COMPONENTS:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>FY19 Budget</b>	<b>Expenditure Through 9/30/18</b>
Plans and Studies						\$0	\$3,125	26,875
Construction						\$0	748,275	121,725
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$751,400	\$148,600

**PROJECT TOTAL \$900,000**

<b>ANNUAL OPERATING IMPACT</b>							<b>OTHER:</b>	
<b>DESCRIPTION:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Total</b>	<b>Account Numbers:</b>	
Personnel						\$0		
Operating						\$0		
Capital Outlay						\$0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0		

**PEDESTRIAN / EMERGENCY BRIDGE**

<b>LOCATION:</b>	North Bay Road between 172nd and 174th Street
<b>STATUS:</b>	Continuing Project (83001)
<b>PRIORITY:</b>	High



**DESCRIPTION/JUSTIFICATION**  
 The City has constructed a pedestrian bridge with emergency vehicle access. The 263' bridge spans the canal at North Bay Road from 172nd Street to 174th Street. The City received a \$500,000 state appropriation toward the cost of this project. Included in this project and still remaining to be done are seagrass mitigation which is expected to be approximately \$500,000 over several years and the relocation of an FPL transformer.

300-5-5390-465000-83001

<b>FUNDING SOURCES:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>TOTAL</b>	<b>PROJECT ESTIMATED</b>	
Capital Projects Fund						0		
						0		
						0	Start Date	Completion Date
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	10/2012	12/2019

<b>PROJECT COMPONENTS:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>FY19 Budget</b>	<b>Expenditure Through 9/30/18</b>
Plans and Studies						\$0		1,418,040
Construction						\$0	1,476,998	9,566,195
Equipment						\$0		
Other						\$0		\$1,977,652
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$1,476,998	\$12,961,887

**PROJECT TOTAL \$14,438,885**

<b>ANNUAL OPERATING IMPACT</b>							<b>OTHER:</b>
<b>DESCRIPTION:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>Account Numbers:</b>
Personnel						\$0	
Operating	22,050	42,050	25,000	43,100	27,450	\$159,650	001-6-5720-XXXXX-XXXXXX
Capital Outlay						\$0	
<b>TOTAL</b>	\$22,050	\$42,050	\$25,000	\$43,100	\$27,450	\$159,650	

**PELICAN COMMUNITY PARK IMPROVEMENTS**

<b>LOCATION:</b>	18115 North Bay Road
<b>STATUS:</b>	Continuing Project (60001)
<b>PRIORITY:</b>	Medium



**DESCRIPTION/JUSTIFICATION**

This project consists of the replacement of the HVAC system for the community center and the gymnasium which was completed in 2019. Continuing project elements include the renovation of the lobby to create a more secure entrance and work environment for park employees and students, extension of A/C system to include concession stand and gym office, repair of stucco delamination and water intrusion, baseball field fence hardening, roof and railing repairs.

300-6-5720-465000-60001/2/3

FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Capital Projects Fund						0		
						0		
						0	Start Date	Completion Date
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	7/2017	TBD

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction						\$0	415,650	11,881
Equipment						\$0	487,135	445,853
Other						\$0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$902,785	\$457,734

**PROJECT TOTAL \$1,360,519**

ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel						\$0	
Operating	-10,000	-10,000	-10,000	-10,000	-10,000	(\$50,000)	001-6-5720-434041-60000
Capital Outlay						\$0	001-6-5720-443002-60000
<b>TOTAL</b>	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$10,000)	(\$50,000)	

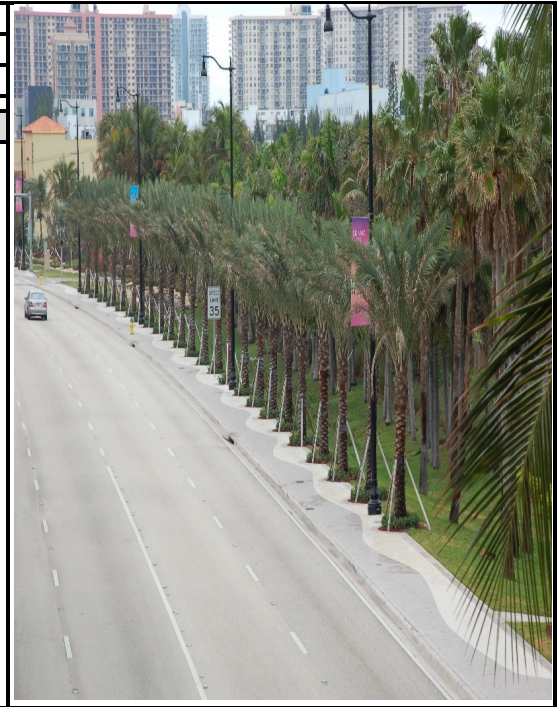
**ROADWAY RESURFACING PROJECT**

<b>LOCATION:</b>	Various City-Wide Locations
<b>STATUS:</b>	Continuing Project (99005)
<b>PRIORITY:</b>	Medium

**DESCRIPTION/JUSTIFICATION**

This project is ongoing and will address the need for milling, resurfacing, and repair of City roads. The first phase of the project involves obtaining a consultant to report on the overall condition of all City-owned roads along with recommendations for priority and cost estimates for future work.

300-5-5410-465000-99005



FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
(Grant)						0	Start Date	Completion Date
Street Fund						0		
Capital Fund		250,000	250,000	250,000		750,000	Ongoing	Ongoing
<b>TOTAL</b>	\$0	\$250,000	\$250,000	\$250,000	\$0	\$750,000		

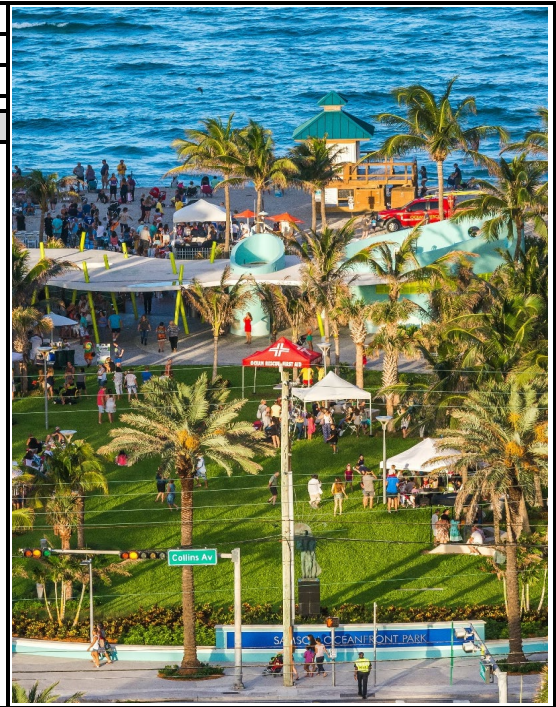
PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction		250,000	250,000	250,000		\$750,000	499,400	600
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$0	\$250,000	\$250,000	\$250,000	\$0	\$750,000	\$499,400	\$600

**PROJECT TOTAL \$1,250,000**

ANNUAL OPERATING IMPACT							
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	OTHER:
Personnel						\$0	Account Numbers:
Operating						\$0	
Capital Outlay						\$0	
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	

**SAMSON PARK UPGRADES**

<b>LOCATION:</b>	17425 Collins Avenue
<b>STATUS:</b>	Completed Project (65001)
<b>PRIORITY:</b>	High



**DESCRIPTION/JUSTIFICATION**  
 Improvements for this park included expansion of the public restrooms, addition of a performance area with a concrete path, wall enhancements along Collins Avenue, modernization of the park signage (including an electric billboard), and replacement of park lighting. The major renovations were completed in fiscal year 2016-17, and carryover of funds shall occur to complete aesthetics and finalize payments.

300-6-5720-465000-65001

FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Capital Projects Fund						0		
						0		
						0	Start Date	Completion Date
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	8/2013	9/2017

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		56,529
Construction						\$0	270,149	3,648,322
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	\$270,149	\$3,704,851

**PROJECT TOTAL \$3,975,000**

ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel						\$0	
Operating						\$0	
Capital Outlay						\$0	
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	

**SIDEWALK REPAIRS AND REPLACEMENT**

<b>LOCATION:</b>	City-wide
<b>STATUS:</b>	Continuing Project (99007)
<b>PRIORITY:</b>	High



**DESCRIPTION/JUSTIFICATION**

This ongoing project includes removal and replacement of existing sidewalks throughout the City (exclusive of Collins Ave) that are currently in a disrepair. ADA ramps and detectable warnings will also be repaired/replaced where needed. This project is intended to enhance the City's aesthetics and the overall pedestrian experience.

300-5-5410-465000-99007

FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Stormwater Cap Fund						0	Start Date	Completion Date
Street Fund						0		
Capital Fund	100,000	100,000	100,000			300,000	Ongoing	Ongoing
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>		

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction	100,000	100,000	100,000			\$300,000	338,532	111,468
Equipment						\$0		
Other								
<b>TOTAL</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$300,000</b>	<b>\$338,532</b>	<b>\$111,468</b>

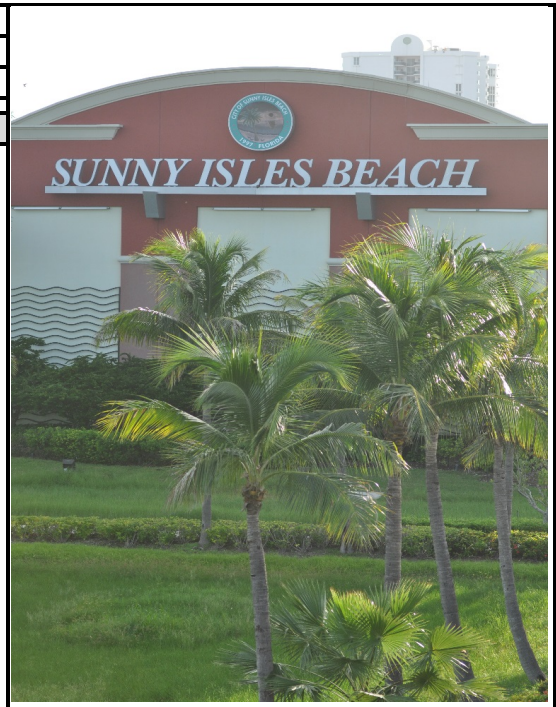
**PROJECT TOTAL \$750,000**

ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel						\$0	
Operating						\$0	
Capital Outlay						\$0	
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	



**SUNNY ISLES BLVD STREET IMPROVEMENTS**

<b>LOCATION:</b>	Sunny Isles Blvd
<b>STATUS:</b>	Continuing Project (81001)
<b>PRIORITY:</b>	Medium



**DESCRIPTION/JUSTIFICATION**  
 This project includes improvements to the 826/Sunny Isles Blvd corridor for ground covering, landscaping, and sidewalk pavers. This project will commence once the FDOT bridge and RRR projects in this area are completed.

300-5-5410-465000-81001

<b>FUNDING SOURCES:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>TOTAL</b>	<b>PROJECT ESTIMATED</b>	
Capital Projects Fund		100,000				100,000		
						0		
						0	Start Date	Completion Date
<b>TOTAL</b>	\$0	\$100,000	\$0	\$0	\$0	\$100,000	TBD	TBD

<b>PROJECT COMPONENTS:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>FY19 Budget</b>	<b>Expenditure Through 9/30/18</b>
Plans and Studies						\$0	\$25,000	0
Construction		100,000				\$100,000	171,589	94,411
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$0	\$100,000	\$0	\$0	\$0	\$100,000	\$196,589	\$94,411

**PROJECT TOTAL \$391,000**

<b>ANNUAL OPERATING IMPACT</b>							<b>OTHER:</b>
<b>DESCRIPTION:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>Account Numbers:</b>
Personnel							
Operating							
Capital Outlay						\$0	
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	

**SUNNY ISLES BLVD WASD PROPERTY & PARK**

<b>LOCATION:</b>	Sunny Isles Blvd
<b>STATUS:</b>	New Project (81002)
<b>PRIORITY:</b>	Medium

**DESCRIPTION/JUSTIFICATION**

The project will consist of the creation of a passive park inclusive of a paved walkway, landscaping, irrigation, and seating areas. Any improvements to this area will be submitted to Miami-Dade County for approval in accordance with the existing lease agreement. WASD will be rebuilding a new sewer pump station in an architectural style similar to the FPL substation. Once completed, the City will be able to use leased land west of the new pump station for a passive park and continuation of the bay walk. During FY18, the City received a \$150,000 developer contribution that will be used to partially fund this project.

300-6-5720-465000-12001



FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Capital Projects Fund			200,000	200,000		400,000		
						0		
						0	Start Date	Completion Date
<b>TOTAL</b>	\$0	\$0	\$200,000	\$200,000	\$0	\$400,000	1/2022	6/2023

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		0
Construction			200,000	200,000		\$400,000	300,000	0
Equipment						\$0		
Other/Demolition						\$0		
<b>TOTAL</b>	\$0	\$0	\$200,000	\$200,000	\$0	\$400,000	\$300,000	\$0

**PROJECT TOTAL \$700,000**

ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel							
Operating							
Capital Outlay						\$0	
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	

**TOWN CENTER PARK UPGRADES**

<b>LOCATION:</b>	17200 Collins Avenue
<b>STATUS:</b>	Continuing Project (75001)
<b>PRIORITY:</b>	High



**DESCRIPTION/JUSTIFICATION**

This ongoing project includes the installation of an electronic billboard, the replacement of exercise stations, and a gazebo replacement with misters. Also planned are an arts area in the park, and fence and gate relocation along Collins Avenue to allow for widening the sidewalk.

300-6-5720-465000-75001

<b>FUNDING SOURCES:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>TOTAL</b>	<b>PROJECT ESTIMATED</b>	
Capital Projects Fund	100,000					100,000		
						0		
						0	Start Date	Completion Date
<b>TOTAL</b>	\$100,000	\$0	\$0	\$0	\$0	\$100,000	10/2010	6/2020

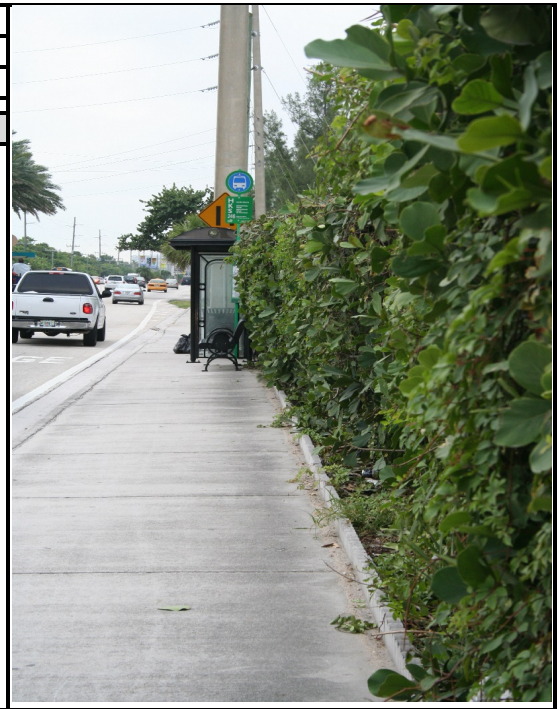
<b>PROJECT COMPONENTS:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>FY19 Budget</b>	<b>Expenditure Through 9/30/18</b>
Plans and Studies						\$0	\$10,000	0
Construction	100,000					\$100,000	378,283	420,717
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	\$100,000	\$0	\$0	\$0	\$0	\$100,000	\$388,283	\$420,717

**PROJECT TOTAL \$909,000**

<b>ANNUAL OPERATING IMPACT</b>							
<b>DESCRIPTION:</b>	<b>FY20</b>	<b>FY21</b>	<b>FY22</b>	<b>FY23</b>	<b>FY24</b>	<b>Five Year Total</b>	<b>OTHER:</b>
Personnel						\$0	<b>Account Numbers:</b>
Operating						\$0	
Capital Outlay						\$0	
<b>TOTAL</b>	\$0	\$0	\$0	\$0	\$0	\$0	

**TRANSPORTATION IMPROVEMENTS**

<b>LOCATION:</b>	Various City-Wide Locations
<b>STATUS:</b>	New Project (99008)
<b>PRIORITY:</b>	Medium
<b>DESCRIPTION/JUSTIFICATION</b>	
<p>Based upon needs identified in the citywide transportation study, this project will address a series of improvements ranging from bringing sidewalks, bus stops, and crosswalk to ADA compliance, new and improved crosswalks in several locations identified on the citywide study (including illuminated crosswalks on North Bay Road - north and south), adaptive signalization technology, and long range improvements such as the study of priority signalization for transit and emergency vehicles. To make these improvements, coordination and support from County and State agencies is essential and required.</p>	
300-5-5410-465000-99008	



FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
(Grant)						0		
Street Fund						0		
Capital Fund	250,000	250,000				500,000	Start Date	Completion Date
<b>TOTAL</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	6/2018	TBD

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies						\$0		
Construction	250,000	250,000				\$500,000	1,698,099	1,901
Equipment						\$0		
Other						\$0		
<b>TOTAL</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$500,000</b>	<b>\$1,698,099</b>	<b>\$1,901</b>

**PROJECT TOTAL \$2,200,000**

ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel						\$0	
Operating						\$0	
Capital Outlay						\$0	
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**UTILITY UNDERGROUNDING**

<b>LOCATION:</b>	Collins Avenue Corridor
<b>STATUS:</b>	Continuing Project (80004)
<b>PRIORITY:</b>	High

**DESCRIPTION/JUSTIFICATION**

Collins Avenue undergrounding of overhead lines, equipment, and pole removal. The undergrounding of overhead cables and lines on poles will minimize power outages due to extreme windstorm conditions and allow City neighborhoods and roadways to be more aesthetically pleasing. Many of the existing pole and streetlights do not match the intended decor in the areas and do not complement the existing structures, parks, and buildings. FDOT required that the conduit for aerial facilities be installed in advance of their resurfacing project. This phase along Collins Avenue was completed in January 2018. The light pole installation phase commenced in late 2018. Along with the light pole installation, Florida Power and Light is concurrently running wiring through to the underground conduits, this will continue through 2021.



300-5-5390-465000-80004

FUNDING SOURCES:	FY20	FY21	FY22	FY23	FY24	TOTAL	PROJECT ESTIMATED	
Capital Projects Fund	1,040,000					1,040,000	Start Date	Completion Date
DOT Reimbursements*	1,200,000	600,000				1,800,000		
						0	10/2011	TBD
<b>TOTAL</b>	<b>\$2,240,000</b>	<b>\$600,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,840,000</b>		

PROJECT COMPONENTS:	FY20	FY21	FY22	FY23	FY24	Five Year Total	FY19 Budget	Expenditure Through 9/30/18
Plans and Studies	1,040,000					\$1,040,000	\$1,200,000	
Construction						\$0	2,316,771	20,452,030
Equipment						\$0		
Other (Project Mgmt)						\$0		
<b>TOTAL</b>	<b>\$1,040,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,040,000</b>	<b>\$3,516,771</b>	<b>\$20,452,030</b>

**PROJECT TOTAL \$25,008,801**

ANNUAL OPERATING IMPACT							OTHER:
DESCRIPTION:	FY20	FY21	FY22	FY23	FY24	Five Year Total	Account Numbers:
Personnel						\$0	
Operating			50,000	51,500	53,045	\$154,545	
Capital Outlay						\$0	
<b>TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$51,500</b>	<b>\$53,045</b>	<b>\$154,545</b>	

\* DOT Reimbursements anticipated for funds appropriated in prior fiscal years for street lights.